



**TOWNSHIP OF WILMOT  
COUNCIL MINUTES  
March 22, 2010**

**CLOSED COUNCIL MEETING  
WILMOT COMMUNITY ROOM  
6:30 P.M.  
REGULAR COUNCIL MEETING  
COUNCIL CHAMBERS  
7:00 P.M.**

**Members Present:** Mayor W. Roth, Councillors E. Fung, P. Roe, T. Broda, L. Armstrong

**Staff Present:** Chief Administrative Officer G. Whittington, Director of Clerk's Services B. McLeod, Director of Public Works G. Charbonneau, Director of Facilities and Recreation Services S. Nancekivell, Director of Development Services H. O'Krafka, Fire Chief J. Ritz, Director of Finance R. Tse, Planner/EDO A. Martin, Manager of Accounting P. Kelly

**1. MOTION TO GO INTO CLOSED SESSION**

**Resolution No. 2010-53**

**Moved by:** T. Broda

**Seconded by:** L. Armstrong

That a Closed Meeting of Council be held on Monday, March 22, 2010 at 6:30 pm in accordance with Section 239 of the Municipal Act, 2001, for the purposes of considering the following subject matters:

- b) personal matters about an identifiable individual, including municipal or local board employees
- e) litigation or potential litigation.

**2. MOTION TO RECONVENE IN OPEN SESSION**

**Resolution No.2010-54**

**Moved by:** P. Roe

**Seconded by:** L. Armstrong

That we reconvene into Open Session of Council at 7:00 p.m. in the Council Chambers.

**CARRIED.**

**3. MOMENT OF SILENCE**

**4. ADDITIONS TO THE AGENDA**

5. **DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT**

6. **MINUTES OF PREVIOUS MEETINGS**

6.1 Council Meeting March 8, 2010

**Resolution No. 2010-55**

Moved by: L. Armstrong

Seconded by: P. Roe

That the minutes of the following meeting be adopted as presented:

Council Meeting March 8, 2010

CARRIED.

7. **PUBLIC MEETINGS**

7.1 REPORT NO. PB 2010-03  
ZCA-02/10  
K. Smart Associates Ltd. / PAB Holdings Ltd.  
Lots 1-3, Plan 58M-492  
114-126 Hostetler Road, New Hamburg

**Resolution No. 2010-56**

Moved by: L. Armstrong

Seconded by: P. Roe

That zone change application 02/10 by K. Smart Associates Ltd. / PAB Holdings Ltd., affecting Lots 1 – 3, Plan 58M-492, to modify the definition of a semi-detached dwelling as it applies to the subject properties to allow a single storey attachment with a depth of 46% of the overall depth of the dwelling, be approved.

Mayor W. Roth declared the public meeting open and stated that Council would hear all interested parties who wished to speak. He indicated that if the decision of Council is appealed to the Ontario Municipal Board, the Board has the power to dismiss an appeal if individuals do not speak at the public meeting or make written submissions before the by-law is passed.

Mayor W. Roth stated that persons attending as delegations at this meeting are required to leave their names and addresses which will become part of the public record and advised that this information may be posted on the Township's official website.

The Planner/EDO highlighted the report.

Mayor W. Roth asked if Council had any questions of a technical nature, there were none.

**Steve Jefferson, K. Smart & Associates – applicant**

Mr. Jefferson provided Council with a brief overview of K. Smart & Associates involvement with this application and endorsement of the by-law.

Mayor W. Roth asked if Council had any questions for the applicant, there were none.

Mayor W. Roth asked twice if anyone else wished to address Council, and in the absence of any further comments, declared the public meeting to be closed.

**8. PRESENTATIONS/DELEGATIONS**

**9. REPORTS**

**9.1 CAO – no reports**

**9.2 CLERKS – no reports**

**9.3 FINANCE**

**9.3.1 REPORT NO. FIN 2010-19  
Hardware and Software Replacements/Upgrades – Award of Tender**

**Resolution No. 2010-57**

**Moved by: L. Armstrong**

**Seconded by: E. Fung**

**That the tender received from CDW Canada, to supply file, print and exchange servers, desktop PCs, notebook computers and all requisite software, in the amount of \$61,219 (excluding GST) be accepted.**

**CARRIED.**

The Manager of Accounting highlighted the report.

**9.3.2 REPORT NO. FIN 2010-17  
Building Canada Fund – Community Component (BCF-CC)  
Bonding Requirement**

**Resolution No. 2010-58**

**Moved by: E. Fung**

**Seconded by: L. Armstrong**

**That the Township of Wilmot waive the bonding requirement from contractors for the Wilmot Recreation Complex Phase II project.**

**CARRIED.**

The Director of Finance highlighted the report and clarified the bonding requirement to Council.

**9.4 PUBLIC WORKS****9.4.1 REPORT NO. PW-10-06  
Single Axle Truck Cab and Chassis  
c/w Dump Box, Snowplow, Wing and Attachments  
Award of Tender****Resolution No. 2010-59****Moved by: P. Roe****Seconded by: L. Armstrong**

**That the tender submitted by Team Truck Centre for a Freightliner Single Axle Truck Cab and Chassis c/w Dump Box, Snowplow, Wing and Attachments in the amount of \$166,119.90, including all applicable taxes, be accepted.**

**CARRIED.****9.4.2 REPORT NO. PW-10-07  
Pickup Truck (Roads) – Award of Tender****Resolution No. 2010-60****Moved by: L. Armstrong****Seconded by: E. Fung**

**That the tender submitted by Wendell Motor Sales Ltd. for a Dodge 1500, 4 x 4 Pickup Truck in the amount of \$31,145.06, including all applicable taxes, be accepted.**

**CARRIED.****9.5 DEVELOPMENT SERVICES – no reports****9.6 FACILITIES AND RECREATION SERVICES****9.6.1 REPORT NO. PRD-2010-04  
Municipal Concession Booth Operations****Resolution No. 2010-61****Moved by: L. Armstrong****Seconded by: P. Roe**

**That the New Hamburg Grandstand concession booth be available for rent by local community groups in conjunction with the rental of Norm S. Hill Park, for a fee of \$35/day plus tax.**

**CARRIED.**

The Director of Facilities and Recreation Services highlighted the report.

The Director clarified for Council the issues surrounding the equipment and fire suppression system at Scott Park.

Councillor T. Broda expressed concerns with the charging of a fee for the use of the facility.

The Director confirmed to Council that if a new concession booth is built at the New Dundee ball park that the same methodology would be used to determine if a fee would be charged there as well.

**9.6.2 REPORT NO. PRD-2010-05  
Tender for Paving of the Huron Street Parking Lot in New Hamburg**

**Resolution No. 2010-62**

**Moved by: T. Broda**

**Seconded by: L. Armstrong**

**That Tender FRS-2010-01 for the Paving of the Huron Street Parking Lot in New Hamburg be awarded to K-W Cornerstone Paving Ltd. for the bid price of \$127,844.50 + GST.**

**CARRIED.**

The Director of Facilities and Recreation Services highlighted the report.

**9.7 FIRE – no reports**

**9.8 CASTLE KILBRIDE – no reports**

**10. CORRESPONDENCE**

**10.1 Grand River Conservation Authority – GRCA Minutes, March 2010**

**Resolution No. 2010-63**

**Moved by: P. Roe**

**Seconded by: L. Armstrong**

**THAT Correspondence item 10.1 be received for information.**

**CARRIED.**

**10.2 Councillor E. Fung on Behalf of the Victoria Day Committee – Request to Designate Front Street and Main Streets, New Dundee One Way for Victoria Day Celebrations.**

**Resolution No. 2010-64**

**Moved by: L. Armstrong**

**Seconded by: P. Roe**

**That Front Street, New Dundee be designated as one way northbound and Main Street from Alderside Drive to Bridge Street, New Dundee be designated as one way eastbound on Monday, May 24<sup>th</sup>, 2010 at the request of the Victoria Day Committee.**

**CARRIED.**

11. **BY-LAWS**

11.1 **By-Law No. 2010-13 – Zone Change Application 02/10, K. Smart Associates Ltd. / PAB Holdings Ltd., Lots 1-3, Plan 58M-492, 114-126 Hostetler Road**

**Resolution No. 2010-65**

Moved by: L. Armstrong

Seconded by: E. Fung

**THAT By-law No. 2010-13 be read a first, second and third time and finally passed in Open Council.**

**CARRIED.**

12. **NOTICE OF MOTIONS**

13. **QUESTIONS/NEW BUSINESS/ANNOUNCEMENTS**

13.1 Councillor L. Armstrong advised Council of the Wilmot Healthy Communities Wellness Festival taking place at the Wilmot Recreation Complex on May 1. He also reminded Council of the Council sponsored bar-b-que taking place at 12:00.

14. **BUSINESS ARISING FROM CLOSED SESSION**

15. **CONFIRMATORY BY-LAW**

15.1 **By-law No. 2010-14**

**Resolution No. 2010-66**

Moved by: L. Armstrong

Seconded by: E. Fung

**THAT By-law No. 2010-14 to Confirm the Proceedings of Council at its Meeting Held on March 22, 2010 be introduced, read a first, second and third time and finally passed in Open Council.**

**CARRIED.**

16. **ADJOURNMENT**

**Resolution No. 2010-67**

Moved by: P. Roe

Seconded by: E. Fung

**THAT we do now adjourn to meet again at the call of the Mayor.**

**CARRIED.**

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Mayor

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Clerk