



**TOWNSHIP OF WILMOT
AGENDA
AD HOC BUDGET ADVISORY COMMITTEE
Monday, January 16, 2012
Wilmot Community Room
5:15 P.M.**

DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT

- 1. Ad Hoc Budget Advisory Committee
List of Action items from December 5, 2011 (for information only)**
- 2. REPORT NO. FIN 2012-01
2011 Budget vs Actual Operations**

Recommendation

That the Report FIN 2012-01, prepared by the Manager of Accounting, regarding the 2011 Operating Budget vs. Actual, for the year ended December 31, 2011, be endorsed.

- 3. REPORT NO. FIN 2012-02
Final Review of 2011 Capital Program**

Recommendation

That the report FIN 2012-02, prepared by the Manager of Accounting, regarding the 2011 Capital Program, for the period ending December 31, 2011, be endorsed.

ADJOURNMENT



**TOWNSHIP OF WILMOT
ACTION ITEMS
AD HOC BUDGET ADVISORY COMMITTEE
Monday, December 5, 2011
Wilmot Community Room
5:00 P.M.**

**1. REPORT NO. FIN 2011-30
2012 Taxation Policy**

That the Committee recommends staff to prepare the 2012 Budget based in principle on a targeted inflationary levy increase of 2.10%, which will be monitored.

That staff provide all members of the Committee with copies of the 2009 Business Plan for the Wilmot Recreation Complex, Phase II which had been distributed as part of the the orientation package.

**2. REPORT NO. FIN 2011-31
Summary of Recreation Subsidy**

That Finance Report FIN 2011-31, regarding the provision of subsidized rates for recreational services, be received for information purposes.

**3. REPORT NO. FIN 2011-32
Fees and Charges Amendments**

That the Ad Hoc Budget Advisory Committee recommends to Council the Fees and Charges report dated December 5, 2011 be adopted and that the Fees and Charges By-law be updated accordingly.

**4. REPORT NO. FIN 2011-33
Municipal Grants Policy**

That the Municipal Grants Policy, establishing guidelines for the awarding of grants to non-profit organizations, be approved, and incorporated into the Township's Corporate Policy Manual.

**5. REPORT NO. FIN 2011-34
2012 Grants to Local Community Groups and Voluntary Organizations**

That the Ad-Hoc Budget Advisory Committee approve and recommend to Council grants to local community groups and voluntary organizations as per Schedule "A," excluding item 13, Baden Community Group;

And further, that \$45,872 for the grants to local community groups and voluntary organizations be incorporated in the 2012 draft operating budget.

**6. REPORT NO. FIN 2011-34
2012 Grants to Local Community Groups and Voluntary Organizations**

That the Ad-Hoc Budget Advisory Committee approve and recommend to Council grants to local community groups and voluntary organizations item 13, Baden Community Group, as per Schedule "A";

And further, that an additional \$2,500 for the grants to local community groups and voluntary organizations be incorporated in the 2012 draft operating budget.



Township of Wilmot **COMMITTEE REPORT**

REPORT NO. **FIN 2012-01**

TO: **Members of the Ad Hoc Budget Advisory Committee**

PREPARED BY: **Patrick Kelly, Manager of Accounting**
Rosita Tse, Director of Finance

DATE: **January 16, 2012**

SUBJECT: **2011 Budget vs Actual Operations**

RECOMMENDATION:

That the Report FIN 2012-01, prepared by the Manager of Accounting, regarding the 2011 Operating Budget vs. Actual, for the year ended December 31, 2011, be endorsed.

BACKGROUND:

As part of the annual budget process, the 2011 Operating Budget vs. Actual is provided. The attached report includes the un-audited general levy summary, which calculates the year-end transfer to reserves factoring in the annual tax levy, operating expenditures, debt repayments, grants, and any investment income. Following this summary statement is a department-level statement of operations with commentary. The final statement included is a review of user-pay operations and their respective transfers to reserves.

HIGHLIGHTS:

Net Transfer to Capital Replacement Reserves

The net transfer to capital replacement reserves from operations is projected to be \$280,408. The main driving factors in arriving at this figure include the following:

- Investment income resulting from stronger dividends and significant returns on investments in short-term money market instruments;
- One-time billing to developer for road preparation and administration of the Wilmot Line Project;
- Higher than projected revenues derived from rental activities at WRC and various parks and community centres;
- Reduced road maintenance costs associated with preparation of Concession Road in-house, and boundary road activities; and
- Savings generated from the opening date for WRC Phase II occurring in early 2012.

This transfer will assist in funding future capital initiatives. As per Township policy, these funds will be distributed evenly to the Roads, Equipment and Facilities Reserve Funds.

Water and Wastewater Transfer to Reserve Funds

The net transfer to Water and Wastewater Reserve Funds is slightly above budgetary estimates due to a better than expected water loss ratio across the Utility system. The experienced ratio of 7.5% was below budgetary estimates of 10%, resulting in approximately \$112,000 in additional user fees collected. These additional revenues were offset somewhat by significant wastewater flow charges from the Region of Waterloo. Precipitation levels in the spring and fall months inflated the overall expenditures for 2011.

This transfer will be distributed amongst the three utility reserve funds, based upon the actual results of 2011.

Cemetery Transfer to Reserve Funds

The net transfer to Cemetery Reserve Funds is below budgetary estimates due to the lower than historical activity levels in 2011. The modest transfer projected will assist in reducing the reserve fund deficit, resulting from capital outlays associated with the recent columbarium construction.

Building Transfer to Reserve Funds

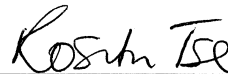
The lower than anticipated building activity in 2011, referenced in Monthly Building Statistics, resulted in a projected draw of approximately \$75,000 from the Building Reserve Fund. As per Bill 124 legislation, the building divisions must be self-sustainable through the development industry. Fortunately, the surpluses generated from years of stronger building activity have established a reserve fund that can absorb the operating losses from 2011.

CONCLUSION:

Following the audit of financial records, the year-end transfers will be made to the three capital replacement reserves (Facilities, Roads, Equipment), and the appropriate user-pay reserve funds.



Patrick Kelly, Manager of Accounting



Rosita Tse, Director of Finance



Reviewed by Grant Whittington, CAO

TOWNSHIP OF WILMOT
2011 BUDGET VS ACTUAL SUMMARY

Agenda Item 2

		2011 Budget	2011 Actual	% Spent/ Received
EXPENDITURES				
OPERATING	OPERATING EXPENSES	7,301,229	7,231,211	99.0%
	OPERATING REVENUES	(1,796,513)	(1,864,361)	103.8%
		<u>5,504,716</u>	<u>5,366,850</u>	<u>97.5%</u>
CAPITAL ¹		1,727,840	1,727,840	100.0%
LONG-TERM DEBT		438,497	438,497	100.0%
TRANSFER TO CAPITAL REPLACEMENT RESERVE FUNDS ²		112,000	112,000	100.0%
TOTAL EXPENDITURES FROM GENERAL LEVY		<u>7,783,053</u>	<u>7,645,187</u>	<u>98.2%</u>
REVENUES				
TAXATION	2010 GENERAL LEVY	5,763,172	5,763,172	100.0%
	ASSESSMENT GROWTH (2.84%)	163,674	163,683	100.0%
	TAX INCREASE (1.80%)	106,683	106,683	100.0%
		<u>6,033,529</u>	<u>6,033,538</u>	<u>100.0%</u>
PAYMENTS IN LIEU OF TAXES		180,224	173,783	96.4%
SUPPLEMENTARY TAXES (NET OF WRITE-OFFS) ³		110,000	124,655	113.3%
GRANTS ⁴		904,300	904,300	100.0%
INVESTMENT INCOME ⁵		<u>555,000</u>	<u>689,320</u>	<u>124.2%</u>
TOTAL REVENUES TO GENERAL LEVY		<u>7,783,053</u>	<u>7,925,596</u>	<u>101.8%</u>
NET TRANSFER TO CAPITAL REPLACEMENT RESERVES ⁶		<u><u>-</u></u>	<u><u>280,408</u></u>	

NOTES:

- 1 Represents capital expenditures funded from general levy in 2011 Capital Program.
- 2 Budgeted transfer to Capital Replacements Reserve Funds for future capital; distributed evenly amongst Roads, Facilities and Equipment Reserve Funds.
- 3 Supplementary tax revenues are dependant upon the timing of assessments by MPAC, and therefore, fluctuate year-over-year.
- 4 Township of Wilmot's share of the Ontario Municipal Partnership Fund (OMPF), net of contribution to capital.
- 5 Investment income was stronger than budget estimates due to higher than anticipated dividend income from K-W Hydro (Budget - \$147,000, Actual - \$256,000), and significant returns from investments into short-term money market instruments.
- 6 Year End transfer to Reserve Funds is distributed evenly amongst Roads, Facilities and Equipment Reserve Funds.

TOWNSHIP OF WILMOT
2011 Operating Budget vs Actual

Description	2011 Budget	2011 Actual	% Spent/ Received
<u>GENERAL GOVERNMENT</u>			
<u>REVENUE</u>			
Administration Fees ¹	(27,000)	(40,262)	149.1%
Licences and Fines ²	(84,500)	(83,066)	98.3%
Penalties & Interest Revenue	(265,000)	(279,654)	105.5%
	<u>(376,500)</u>	<u>(402,982)</u>	<u>107.0%</u>
<u>EXPENSES</u>			
Council ³	130,449	135,139	103.6%
CAO, Clerks ⁴	356,050	366,773	103.0%
Insurance ⁵	246,000	289,523	117.7%
Municipal Law Enforcement	170,510	177,336	104.0%
Animal Control Operating Expenses	11,700	10,208	87.2%
Election Transfer to Reserves ⁶	11,000	11,000	100.0%
CTT/Tourism Association	20,000	20,000	100.0%
Finance	599,807	601,174	100.2%
IT Operating Expenses ⁷	50,494	59,200	117.2%
	<u>1,596,010</u>	<u>1,670,353</u>	<u>104.7%</u>
<u>PROTECTIVE SERVICES</u>			
<u>REVENUE</u>			
Fire Services Revenues ⁸	(43,154)	(46,360)	107.4%
Amb. Station Rental Income ⁹	(10,500)	(10,434)	99.4%
	<u>(53,654)</u>	<u>(56,794)</u>	<u>105.9%</u>
<u>EXPENSES</u>			
Fire Dept. Administration	667,969	674,375	101.0%
Fire Dept. Operating Expenses ¹⁰	172,150	158,254	91.9%
	<u>840,119</u>	<u>832,629</u>	<u>99.1%</u>

TOWNSHIP OF WILMOT
2011 Operating Budget vs Actual

Description	2011 Budget	2011 Actual	% Spent/ Received
<u>PUBLIC WORKS</u>			
<u>REVENUE</u>			
Roads Service Charges ¹¹	(14,200)	(70,407)	495.8%
Aggregate Resource Fees ¹²	(75,000)	(86,964)	116.0%
Municipal Drainage Grant Funding	(5,390)	(7,421)	137.7%
	<u>(94,590)</u>	<u>(164,792)</u>	<u>174.2%</u>
<u>EXPENSES</u>			
Engineering	170,856	168,744	98.8%
Roads	533,272	517,699	97.1%
Roads Maintenance ¹³	397,640	351,149	88.3%
Winter Control Expenses ¹⁴	314,685	313,249	99.5%
Municipal Drainage Operating Expenses	11,000	9,919	90.2%
Street Lighting Operating Expenses	111,000	109,479	98.6%
Crossing Guards Operating Expenses ¹⁵	43,213	53,891	124.7%
	<u>1,581,666</u>	<u>1,524,131</u>	<u>96.4%</u>
<u>RECREATION AND FACILITIES</u>			
<u>REVENUE</u>			
Recreation Facilities Revenues ¹⁶	(955,100)	(974,839)	102.1%
Municipal Facilities Revenues	(6,200)	(6,074)	98.0%
Parks and Community Centre Rental Revenue ¹⁷	(101,450)	(115,739)	114.1%
	<u>(1,062,750)</u>	<u>(1,096,651)</u>	<u>103.2%</u>
<u>EXPENSES</u>			
Recreation Administration ¹⁸	403,594	387,330	96.0%
Parks & Facilities Administration ¹⁹	481,159	479,091	99.6%
Recreation Facilities Operating Expenses ²⁰	1,548,227	1,502,798	97.1%
Municipal Facilities Operating Expenses ²¹	159,966	164,038	102.5%
Parks and Community Centre Operating Expenses ²²	282,150	275,669	97.7%
Abandoned Cemetery Operating Expenses	3,900	3,715	95.3%
	<u>2,878,996</u>	<u>2,812,641</u>	<u>97.7%</u>

TOWNSHIP OF WILMOT
2011 Operating Budget vs Actual

Description	2011 Budget	2011 Actual	% Spent/ Received
<u>CULTURAL SERVICES</u>			
<u>REVENUE</u>			
Castle Kilbride Admissions, Events, Misc.	(39,700)	(38,762)	97.6%
Heritage Wilmot Sales	(300)	(26)	8.5%
Castle Kilbride Grant Funding	(23,069)	(23,540)	102.0%
Heritage Wilmot Grant Funding	(2,100)	(2,147)	102.2%
	<u>(65,169)</u>	<u>(64,475)</u>	<u>98.9%</u>
<u>EXPENSES</u>			
Castle Kilbride Administration ²³	184,974	186,870	101.0%
Castle Kilbride Operating Expenses ²⁴	50,673	48,565	95.8%
Archives Operating Expenses	1,450	1,296	89.4%
Heritage Wilmot Operating Expenses ²⁵	15,990	15,552	97.3%
	<u>253,087</u>	<u>252,283</u>	<u>99.7%</u>
<u>DEVELOPMENT SERVICES</u>			
<u>REVENUE</u>			
Planning Application Fees ²⁶	(140,850)	(75,666)	53.7%
Business Licensing	(3,000)	(3,000)	100.0%
	<u>(143,850)</u>	<u>(78,666)</u>	<u>54.7%</u>
<u>EXPENSES</u>			
Planning ²⁷	143,850	132,527	92.1%
Economic Development	7,500	6,647	88.6%
	<u>151,350</u>	<u>139,175</u>	<u>92.0%</u>
<u>TOTAL OPERATING</u>			
<u>REVENUES</u>	<u>(1,796,513)</u>	<u>(1,864,361)</u>	<u>103.8%</u>
<u>EXPENSES</u>	<u>7,301,229</u>	<u>7,231,211</u>	<u>99.0%</u>
<u>NET GENERAL LEVY EXPENDITURE</u>	<u>5,504,716</u>	<u>5,366,850</u>	<u>97.5%</u>

NOTES:

- 1 Budget line includes all administrative fees associated with tax certificates, collection of delinquent accounts and NSF Charges. 2011 revenues are above historical amounts, due to one-time refund of over-payments to WSIB and OMERS (\$10,622).
- 2 Budget line includes marriage, lottery and dog licensing, in addition to fines for parking and property standards.
- 3 2011 expenditures include one-time unbudgeted purchases of promotional products totaling (\$6,094), flags (\$400) and Decals (\$500).
- 4 YTD expenditures include one-time unbudgeted DC exemption for Systems Plus Inc., approved under Council Report CAO-2011-02 (\$7,650).
- 5 2011 Insurance Pool Premiums increased to \$218,073. The budgeted premiums were \$198,800. Additional expenditures under self-insured deductible included Sand/Salt dome roof repairs (\$10,000) and Village Greenway Retaining Wall (\$10,000).
- 6 Represents the annual transfer to Reserve Funds to cover expenses associated with 2014 election.
- 7 YTD expenditures include unbudgeted upgrades to Microsoft Office Software at fire stations (\$1,500); emergency replacement of switching hardware at the administration complex (\$2,600); third party software support previously allocated to engineering and utilities (\$2,300); one-time costs associated with hard-drive failure on Township network hardware (\$1,500) and increased internet service fees associated with upgraded connections at WRC and Public Works Operations Centre (\$750).
- 8 2011 revenues reflect an increase in the level of billable call activity, as referenced in quarterly Fire Services statistical reporting.
- 9 Represents rental contract with Waterloo Regional EMS for Ambulance Station at 99 Foundry Street.
- 10 2011 equipment and vehicle maintenance costs were below 3-year historical levels.
- 11 One-time fees of approximately \$58,000 were billed to developer in 2011 for road preparation and administration of Wilmot Line project.
- 12 Aggregate Resource fee payments are based upon actual quantities processed within the municipality throughout the previous fiscal year. 2011 fees reflect an increase over the previous 3-year average. 2012 budget estimates will be adjusted accordingly.
- 13 Budget line reflects all costs associated with roads division that are non-administrative. Expenditures relating to loosetop and boundary road maintenance were significantly below historical levels in 2011. Loosetop savings were generated through the completion of preparation works on Concession Road in-house rather than external contractors. Budget line also includes one-time unbudgeted expenditures associated with de-commissioning of well on Public Work Operations Centre site (\$1,900).
- 14 Staffing costs associated with winter control were higher than historical average early in fiscal 2011; however, lower than average snowfall late in the year brought overall expenditures in-line with budgetary estimates for the year.
- 15 Increased expenditures over the 2011 budget reflect additional crossing guard located along Snyder's Road in Baden, and increased hours of guarding at various other locations.

- 16 Budget line represents the Wilmot Recreation Complex, NH Arena, Wilmot Community Pool and Concessions. Increased revenues were associated with stronger than anticipated rental activity on WRC ice pads.
- 17 Budget includes Township parks and community centres. 2011 rental activities have been stronger than historical average. Budget estimates across all parks and community centres will be reviewed and adjusted accordingly for 2012.
- 18 Reflects all administrative costs associated with the Recreation Department including wages, benefits, training, office supplies, program materials and supplies, telephone and advertising. Savings in administration costs due to WRC Phase II opening occurring in early 2012.
- 19 Includes all administrative costs associated with the Parks & Facilities division including full-time and part-time staffing, training, fuel, vehicle repairs, etc. 2011 expenditures included unbudgeted tire replacements on Ford F-150 (\$900).
- 20 Budget line represents the Wilmot Recreation Complex, NH Arena, Wilmot Community Pool and WRC Concessions. YTD expenditures include unbudgeted emergency sprinkler repairs at NH Arena (\$1,500); water line replacement (\$2,200) and HVAC controller repairs (\$2,500) at Wilmot Community Pool; emergency repair of lift gates (\$1,700); ice logos (\$850); internet service upgrade (\$800); emergency service to carrier unit (\$550) and zamboni boiler repairs (\$20,200) at the WRC. Annual savings are due to WRC Phase II opening occurring in early 2012.
- 21 Budget line represents the Administration Complex, 121 Huron Street, and Beck Street. 2011 expenditures include unbudgeted emergency repairs/replacement of heat pumps at administration complex (\$14,900); exterior faucets (\$1,100) and security system repairs (\$650).
- 22 Expenditures include the following unbudgeted items: hazardous tree removal at Baden Parks (\$300); emergency replacement of sewage pumps at New Dundee CC (\$2,800) and St Agatha CC (\$1,900); foul posts in New Dundee (\$2,000); fence repairs at Sararas Park (\$4,300); emergency septic works in St Agatha (\$3,500); one-time start-up costs for grandstand concession booth (\$700); water heater repairs (\$900); cattle fence repairs (\$700); playground equipment vandalism clean-up (\$1,300) at NH Parks.
- 23 Includes all full-time and part-time staffing costs for Castle Kilbride.
- 24 Includes non-administrative costs associated with Castle operations, including special events, advertising, programs, workshops, telephone/cell phone office supplies, etc.
- 25 The majority of Minor Capital initiatives were completed within fiscal 2011, with the exception of Walking Tour Flyers which were in progress as of statement date. 2011 expenditures included unbudgeted website enhancements of approximately \$1,500 and WRC display case panels \$680.
- 26 Budget shortfall is the result of subdivision registrations that were previously anticipated for 2011, now targeted for fiscal 2012.
- 27 Budget line reflects planning administrative costs. Budget includes cost absorption by building services of (\$112,000).

**Township of Wilmot
2011 User Pay Budget**

	2011 Budget	2011 Actual	% Spent/ Received
<u>WATER/WASTEWATER</u>			
<u>REVENUE</u>			
Utility User Fees, including Local Improvements ¹	(3,387,900)	(3,500,002)	103.3%
Utilities Sales, Service Charges	(49,750)	(47,447)	95.4%
	(3,437,650)	(3,547,449)	103.2%
<u>EXPENSES</u>			
Water/Wastewater Administration	485,776	470,645	96.9%
Water/Wastewater Operating Expenses ²	533,566	501,380	94.0%
Water Regional Charges	923,647	921,941	99.8%
Wastewater Regional Charges ³	851,661	998,240	117.2%
	2,794,650	2,892,207	103.5%
<u>TRANSFER (TO)/FROM RESERVE FUNDS ⁴</u>	(643,000)	(655,242)	101.9%
<u>CEMETERY</u>			
<u>REVENUE</u>			
Cemetery User Fees ⁵	(64,900)	(44,827)	69.1%
Cemetery Investment Income	(2,200)	(3,050)	138.6%
	(67,100)	(47,877)	71.4%
<u>EXPENSES</u>			
Cemetery Administration	34,779	31,168	89.6%
Cemetery Operating Expenses ⁵	22,300	11,431	51.3%
	57,079	42,598	74.6%
<u>TRANSFER (TO)/FROM RESERVE FUND</u>	(10,021)	(5,278)	52.7%
<u>BUILDING</u>			
<u>REVENUE</u>			
Building Permit Fees ⁶	(704,000)	(613,243)	87.1%
<u>EXPENSES</u>			
Building Administration	437,499	425,511	97.3%
Building Operating Expenses ⁷	266,501	262,205	98.4%
	704,000	687,716	97.7%
<u>TRANSFER (TO)/FROM RESERVE FUND ⁸</u>	-	74,473	-

NOTES:

- 1 2011 revenues were higher than anticipated, due to a better than expected water loss ratio (Budget 10%, Actual 7.5%). Budget estimates are based upon a variety of factors including historical consumption levels. As such 2012 estimated revenues will be adjusted accordingly.
- 2 YTD expenditures include unbudgeted emergency repairs to SCADA radio (\$1,200); emergency watermain repairs on Nafziger Road (\$16,100); lift station pump repairs (\$2,200) and security upgrades (\$2,600). Lower than anticipated expenditures are due to less than projected water meter change-outs in 2011. Budget was to change-out 400 units, actual change-outs were 101 units. Staff reviewing meter program, report to Council pending.
- 3 The increase in Regional Wastewater flow charges is the result of higher than historical precipitation experienced in spring and fall (a trend noticed by all other municipalities within the Region). Annual budgets are based upon historical flows with increases based on growth. I&I repair program has reduced the impact of these significant fluctuations in flow volumes.
- 4 These funds are distributed amongst the Water, Wastewater and Water Meter Reserve Funds, based on the results from 2011 operations.
- 5 Cemetery activity levels in regards to both revenues and expenditures are below historical levels. This operational item fluctuates year over year and the results of operations are transferred to/drawn from reserve funds accordingly.
- 6 2011 building permit fees were below the previous 3-year average. Further detail can be derived from monthly building statistics reporting.
- 7 Budget line includes all non-administration building services costs. YTD expenditures include unbudgeted additional filing/storage unit (\$1,400).
- 8 Bill 124 required Municipalities to establish reserve funds to ensure that Building Code Enforcement remains self-funded by the development industry and not by the general levy. In this manner the surpluses achieved in previous years provide sufficient funds to offset the revenue shortfalls in 2011.



Township of Wilmot **COMMITTEE REPORT**

REPORT NO. **FIN 2012-02**

TO: **Members of the Ad Hoc Budget Advisory Committee**

PREPARED BY: **Patrick Kelly, Manager of Accounting**

DATE: **January 16, 2012**

SUBJECT: **Final Review of 2011 Capital Program**

RECOMMENDATION:

That the report FIN 2012-02, prepared by the Manager of Accounting, regarding the 2011 Capital Program, for the period ending December 31, 2011, be endorsed.

BACKGROUND:

The attached report is presented to provide the Ad-Hoc Budget Advisory Committee with information concerning the status of Township's 2011 Capital Program.

The structure of the Capital report is divided into two separate columns. The first column outlines the current year Capital budget of funding and expenditures. The total budget value of the Township's 2010 Capital Program is \$10,717,527.

The second column outlines the total funding available and actual expenditures across the entire capital program. This column includes amounts carried forward from previous years for multi-year projects.

SENIOR GOVERNMENT FUNDED CAPITAL PROJECTS:

As of statement date, several major capital projects, funded through various Senior Government programs have been substantially completed. These projects have resulted in Capital programs in excess of \$10 Million over the past two years. The major projects completed or near completion as of December 31, 2011 include:

- WRC Phase II Construction
- New Dundee Park Redevelopment
- Shade Street Bridge
- St Agatha Community Centre Parking Lot

The majority of Federal/Provincial payments towards these projects have been received, and as of statement date, these projects are not anticipated to exceed the funding available.

UNEXPENDED CAPITAL FUNDING:

The total unexpended funding across the Township's entire Capital program as of statement date is in excess of \$3 Million. It is important to note that the majority of this funding is being carried forward to 2012 due to multi-year projects.

Over one-third of this figure represents WRC Phase II funding, which will be allocated towards final invoicing for project works in early 2012. In addition, some of the other multi-year capital projects include Catherine/Steinmann Street, Asmus, Grace, Boulee and Seyler Street Reconstruction, and the Inflow and Infiltration Program. These three projects represent over \$1 Million of unexpended funding being carried forward to 2012.

Due to the heavy workload associated with completion and opening of Phase II of the Wilmot Recreation Complex, several parks and facilities projects originally scheduled for 2011 have been carried forward to 2012. The projected completion date for these projects is referenced in the comments section of the attached statement.

GENERAL LEVY IMPACT:

Projects that were completed within fiscal 2011 will be closed to ensure that actual funding and expenditures for projects are balanced. Any excess funding will be allocated to the original funding source and as a result, \$322,783 will be returned to the Capital Replacement Reserves.


Budgeted Capital Expenditures from General Levy	1,727,840
Actual Capital Expenditures from General Levy	<u>(1,405,057)</u>
Net Transfer to Capital Replacement Reserves	<u>322,783</u>

This net transfer is mainly the result of two projects with substantial cost savings: 2011 Surface Treatment Program; and 2011 Hot Mix Paving Program.

These funds will be distributed evenly amongst the Roads, Facilities and Equipment Reserve Funds in accordance with Township policy.

CONCLUSION:

Each outstanding capital project outlined in this report is expected to be completed within budget, with the exception of projects receiving additional funding approval from Council. In addition, all projects are expected to be completed within the time-frame specified by the individual department heads.



 Patrick Kelly, Manager of Accounting



 Rosita Tse, Director of Finance



 Reviewed by Grant Whittington, CAO

**2011 CAPITAL PROGRAM
FOR THE PERIOD ENDING DECEMBER 31, 2011**

Project	2011 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>COMPUTER UPGRADES AND REPLACEMENTS</u>			
<i>FUNDING</i>			
Contribution from General Levy	(25,000.00)	(25,000.00)	
Contribution from Sale of Surplus Assets	-	(1,950.00)	
	<u>(25,000.00)</u>	<u>(26,950.00)</u>	
<i>EXPENSES</i>			
Expenditures	25,000.00	27,476.01	Project completed.
	<u>25,000.00</u>	<u>27,476.01</u>	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		101.95%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		526.01	
<u>BADEN TRAFFIC PRE-EMPTION SYSTEM</u>			
<i>FUNDING</i>			
Contribution from General Levy	-	(7,500.00)	
Contribution from Development Charges	-	(7,500.00)	
	<u>-</u>	<u>(15,000.00)</u>	
<i>EXPENSES</i>			
Expenditures	-	-	Dialogue occurring with the Region of Waterloo in respect to the installation of systems.
	<u>-</u>	<u>-</u>	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		0.00%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		(15,000.00)	
<u>MASTER FIRE PLAN</u>			
<i>FUNDING</i>			
Contribution from General Levy	-	(4,782.00)	
Contribution from Development Charges	-	(15,218.00)	
	<u>-</u>	<u>(20,000.00)</u>	
<i>EXPENSES</i>			
Expenditures	-	6,144.50	Master Fire Plan report to Council has been deferred to fiscal 2012.
	<u>-</u>	<u>6,144.50</u>	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		30.72%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		(13,855.50)	

**2011 CAPITAL PROGRAM
FOR THE PERIOD ENDING DECEMBER 31, 2011**

Project	2011 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>NEW DUNDEE STATION UPGRADES</u>			
<i>FUNDING</i>			
Contribution from General Levy	(6,000.00)	(6,000.00)	
Contribution from K-W Hydro Grant	(2,000.00)	(3,093.00)	
	(8,000.00)	(9,093.00)	
<i>EXPENSES</i>			
Expenditures	8,000.00	8,681.15	Project completed.
	8,000.00	8,681.15	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		95.47%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(411.85)
<u>SCBA BOTTLE/MASK REPLACEMENTS</u>			
<i>FUNDING</i>			
Contribution from General Levy	(15,000.00)	(15,000.00)	
	(15,000.00)	(15,000.00)	
<i>EXPENSES</i>			
Expenditures	15,000.00	14,942.36	Project completed.
	15,000.00	14,942.36	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		99.62%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(57.64)
<u>PORTABLE RADIO REPLACEMENTS</u>			
<i>FUNDING</i>			
Contribution from Reserve Fund	(40,000.00)	(40,000.00)	
	(40,000.00)	(40,000.00)	
<i>EXPENSES</i>			
Expenditures	40,000.00	34,085.52	Project completed.
	40,000.00	34,085.52	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		85.21%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(5,914.48)

**2011 CAPITAL PROGRAM
FOR THE PERIOD ENDING DECEMBER 31, 2011**

Project	2011 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>DEFIBRILLATOR REPLACEMENTS</u>			
<i>FUNDING</i>			
Contribution from Reserve Fund	(17,000.00)	(17,000.00)	
	(17,000.00)	(17,000.00)	
<i>EXPENSES</i>			
Expenditures	17,000.00	15,672.37	Project completed.
	17,000.00	15,672.37	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		92.19%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(1,327.63)
<u>RADIO SYSTEM UPGRADE (PAGERS/REPEATERS)</u>			
<i>FUNDING</i>			
Contribution from Reserve Fund	(16,500.00)	(16,500.00)	
	(16,500.00)	(16,500.00)	
<i>EXPENSES</i>			
Expenditures	16,500.00	16,801.43	Project completed.
	16,500.00	16,801.43	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		101.83%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	301.43
<u>PORTABLE PUMP REPLACEMENTS</u>			
<i>FUNDING</i>			
Contribution from Reserve Fund	(18,000.00)	(18,000.00)	
	(18,000.00)	(18,000.00)	
<i>EXPENSES</i>			
Expenditures	18,000.00	13,754.53	Project completed.
	18,000.00	13,754.53	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		76.41%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(4,245.47)

**2011 CAPITAL PROGRAM
FOR THE PERIOD ENDING DECEMBER 31, 2011**

Project	2011 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>PUBLIC WORKS GARAGE</u>			
<i>FUNDING</i>			
Contribution from Reserve Fund	(189,795.00)	(217,706.00)	Project substantially completed, awaiting final invoicing for construction component. Substantial savings are anticipated due to a highly competitive bidding process.
Contribution from Development Charges	(150,205.00)	(172,294.00)	
	(340,000.00)	(390,000.00)	
<i>EXPENSES</i>			
Expenditures	340,000.00	220,844.79	
	340,000.00	220,844.79	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>			56.63%
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>			(169,155.21)
<u>ASMUS/GRACE/SEYLER/BOULEE RECONSTRUCTION</u>			
<i>FUNDING</i>			
Contribution from General Levy	-	(110,250.00)	Multi-year project on-going throughout 2010 to 2012. Current year budget represents Asmus Street reconstruction, which has been completed. Unexpended funds will be carried forward into 2012.
Contribution from Reserve Fund	(472,797.00)	(532,272.00)	
Contribution from Federal Gas Tax	(525,903.00)	(525,903.00)	
Contribution from Tender Deposits	-	(600.00)	
	(998,700.00)	(1,169,025.00)	
<i>EXPENSES</i>			
Expenditures	998,700.00	814,703.04	
	998,700.00	814,703.04	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>			69.69%
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>			(354,321.96)
<u>EMPLOYMENT LANDS - ENGINEERING/DESIGN</u>			
<i>FUNDING</i>			
Contribution from Development Charges	-	(146,900.00)	Expenditures represent preliminary engineering costs. Application for construction funding was submitted to P3 Canada Fund. Staff were advised Oct 11 that this application was unsuccessful. Project deferred subject to approval of external funding from senior government sources and developers.
	-	(146,900.00)	
<i>EXPENSES</i>			
Expenditures	-	8,907.84	
	-	8,907.84	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>			6.06%
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>			(137,992.16)

**2011 CAPITAL PROGRAM
FOR THE PERIOD ENDING DECEMBER 31, 2011**

Project	2011 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>EMPLOYMENT LANDS MASTER DRAINAGE PLAN</u>			
<i>FUNDING</i>			
Contribution from Development Charges	-	(120,000.00)	
	-	(120,000.00)	
<i>EXPENSES</i>			
Expenditures	-	132,093.31	
	-	132,093.31	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		110.08%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	12,093.31
<u>CATHERINE/STEINMANN STREET IMPROVEMENTS</u>			
<i>FUNDING</i>			
Contribution from General Levy	-	(41,137.00)	
Contribution from Reserve Fund	-	(94,114.00)	
Contribution from Development Charges	-	(797,949.00)	
	-	(933,200.00)	
<i>EXPENSES</i>			
Expenditures	-	359,096.59	
	-	359,096.59	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		38.48%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(574,103.41)
<u>SHADE STREET BRIDGE</u>			
<i>FUNDING</i>			
Contribution from Reserve Fund	-	(247,500.00)	
Contribution from Infrastructure Stimulus Fund	-	(484,229.48)	
	-	(731,729.48)	
<i>EXPENSES</i>			
Expenditures	-	724,674.54	
	-	724,674.54	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		99.04%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(7,054.94)

Contract awarded to MTE Consultants Inc., for the upset fee of \$131,308, under Council report PW-10-19. PIC held on September 28, 2011. Awaiting approval from GRCA.

Project works substantially completed. Final payment to occur upon completion of residential construction. Final costs are anticipated to exceed budget estimates, due to re-location of utilities and as-built quantities. Additional funding will be derived from future development charges within this development.

Project completed.

**2011 CAPITAL PROGRAM
FOR THE PERIOD ENDING DECEMBER 31, 2011**

Project	2011 Total Budget	Total Funding Available / Actuals to Date	Comments	
<u>BRIDGE REPAIR PROGRAM</u>				
<i>FUNDING</i>				
Contribution from General Levy	(76,473.00)	(76,473.00)		
Contribution from Reserve Fund	(79,000.00)	(79,000.00)		
Contribution from Development Charges	(14,027.00)	(14,027.00)		
Contribution from Blandford-Blenheim	-	(72,004.25)	Project completed. Additional costs were associated with the Oxford-Waterloo Culvert replacement, awarded as per Council Report PW-11-12.	
Contribution from Tender Deposits	-	(252.40)		
	(169,500.00)	(241,756.65)		
<i>EXPENSES</i>				
Expenditures	169,500.00	258,075.68		
	169,500.00	258,075.68		
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		106.75%		
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	16,319.03	
<u>REPLACE UNDERGROUND FUEL TANKS</u>				
<i>FUNDING</i>				
Contribution from General Levy	(58,000.00)	(58,000.00)	Contract awarded to G.R. Wilfong & Son Ltd. for \$45,202 for tank replacements. Scope of work was modified under Council approval and cost estimates were increased accordingly. Underground site works anticipated to continue into 2012.	
	(58,000.00)	(58,000.00)		
<i>EXPENSES</i>				
Expenditures	58,000.00	151,336.40		
	58,000.00	151,336.40		
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		260.92%		
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	93,336.40	
<u>AGRICULTURAL TRACTOR REPLACEMENT (ANNUAL)</u>				
<i>FUNDING</i>				
Contribution from General Levy	(6,500.00)	(6,500.00)	Project completed.	
	(6,500.00)	(6,500.00)		
<i>EXPENSES</i>				
Expenditures	6,500.00	6,434.03		
	6,500.00	6,434.03		
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		98.99%		
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(65.97)	

**2011 CAPITAL PROGRAM
FOR THE PERIOD ENDING DECEMBER 31, 2011**

Project	2011 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>GRAVEL RETREIVER ATTACHMENT</u>			
<i>FUNDING</i>			
Contribution from General Levy	(11,000.00)	(11,000.00)	
	(11,000.00)	(11,000.00)	
<i>EXPENSES</i>			
Expenditures	11,000.00	8,853.12	Project completed.
	11,000.00	8,853.12	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		80.48%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(2,146.88)
<u>SINGLE AXLE DUMP TRUCK REPLACEMENT</u>			
<i>FUNDING</i>			
Contribution from General Levy	(155,000.00)	(155,000.00)	
Contribution from Sale of Vehicle	(20,000.00)	(24,595.00)	
	(175,000.00)	(179,595.00)	
<i>EXPENSES</i>			
Expenditures	175,000.00	163,006.61	Project completed.
	175,000.00	163,006.61	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		90.76%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(16,588.39)
<u>TRAFFIC COUNTING PROGRAM</u>			
<i>FUNDING</i>			
Contribution from General Levy	(9,267.00)	(9,267.00)	
Contribution from Development Charges	(9,233.00)	(9,233.00)	
	(18,500.00)	(18,500.00)	
<i>EXPENSES</i>			
Expenditures	18,500.00	5,863.41	Project completed.
	18,500.00	5,863.41	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		31.69%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(12,636.59)

**2011 CAPITAL PROGRAM
FOR THE PERIOD ENDING DECEMBER 31, 2011**

Project	2011 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>HOT MIX PAVING PROGRAM</u>			
<i>FUNDING</i>			
Contribution from General Levy	(378,900.00)	(378,900.00)	Project completed. Cost savings generated from competitive bidding process and revisions to the project specifications/as-built quantities from award of tender to actual work completion.
	(378,900.00)	(378,900.00)	
<i>EXPENSES</i>			
Expenditures	378,900.00	234,607.20	
	378,900.00	234,607.20	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		61.92%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(144,292.80)
<u>SURFACE TREATMENT PROGRAM</u>			
<i>FUNDING</i>			
Contribution from Developers	-	(92,351.42)	Project completed. Cost savings generated from competitive bidding process and revisions to the project specifications/as-built quantities from award of tender to actual work completion.
Contribution from General Levy	(421,300.00)	(421,300.00)	
	(421,300.00)	(513,651.42)	
<i>EXPENSES</i>			
Expenditures	421,300.00	384,324.64	Additional unbudgeted funding from developer, for works completed on the Wilmot Line, increased overall unexpended capital.
	421,300.00	384,324.64	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		74.82%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(129,326.78)
<u>BRIDGE APPRAISAL PROGRAM</u>			
<i>FUNDING</i>			
Contribution from General Levy	(10,000.00)	(10,000.00)	Project completed.
Contribution from Reserve Fund	(20,000.00)	(20,000.00)	
	(30,000.00)	(30,000.00)	
<i>EXPENSES</i>			
Expenditures	30,000.00	28,594.49	
	30,000.00	28,594.49	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		95.31%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(1,405.51)

**2011 CAPITAL PROGRAM
FOR THE PERIOD ENDING DECEMBER 31, 2011**

Project	2011 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>STREET LIGHTING</u>			
<i>FUNDING</i>			
Contribution from General Levy	(51,500.00)	(51,500.00)	
	(51,500.00)	(51,500.00)	
<i>EXPENSES</i>			
Expenditures	51,500.00	13,034.71	
	51,500.00	13,034.71	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		25.31%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(38,465.29)
<u>SIDEWALKS</u>			
<i>FUNDING</i>			
Contribution from Landowners	-	(618.88)	
Contribution from General Levy	(85,000.00)	(85,000.00)	
	(85,000.00)	(85,618.88)	
<i>EXPENSES</i>			
Expenditures	85,000.00	83,713.18	
	85,000.00	83,713.18	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		97.77%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(1,905.70)
<u>MUNICIPAL DRAINS - SIPPEL & WALINSCHUK</u>			
<i>FUNDING</i>			
Contribution from General Levy	(51,400.00)	(51,400.00)	
	(51,400.00)	(51,400.00)	
<i>EXPENSES</i>			
Expenditures	51,400.00	51,041.33	
	51,400.00	51,041.33	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		99.30%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(358.67)

**2011 CAPITAL PROGRAM
FOR THE PERIOD ENDING DECEMBER 31, 2011**

Project	2011 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>GROUND WATER MONITORING PROGRAM (MULTI-YEAR)</u>			
<i>FUNDING</i>			
Contribution from General Levy	(14,300.00)	(28,600.00)	
	(14,300.00)	(28,600.00)	
<i>EXPENSES</i>			
Expenditures	14,300.00	18,941.77	Project completed, awaiting final invoicing.
	14,300.00	18,941.77	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		66.23%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(9,658.23)
<u>GRAVEL CRUSHING</u>			
<i>FUNDING</i>			
Contribution from General Levy	(30,000.00)	(30,000.00)	
	(30,000.00)	(30,000.00)	
<i>EXPENSES</i>			
Expenditures	30,000.00	27,988.94	Project completed.
	30,000.00	27,988.94	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		93.30%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(2,011.06)
<u>INFLOW & INFILTRATION PROGRAM (MULTI-YEAR)</u>			
<i>FUNDING</i>			
Contribution from Tender Deposits	-	(265.50)	
Contribution from Reserve Fund	(35,000.00)	(66,500.00)	
Contribution from Development Charges	(315,000.00)	(598,500.00)	
	(350,000.00)	(665,265.50)	Multi-year project, expenditures to date represent engineering costs and project works for years 1 and 2. Unexpended funds will be carried forward for Year 3 of the project in 2012.
<i>EXPENSES</i>			
Expenditures	350,000.00	507,924.45	
	350,000.00	507,924.45	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		76.35%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(157,341.05)

**2011 CAPITAL PROGRAM
FOR THE PERIOD ENDING DECEMBER 31, 2011**

Project	2011 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>UTILITIES - REPLACE 2001 CUBE VAN</u>			
<i>FUNDING</i>			
Contribution from Reserve Fund	(58,000.00)	(58,000.00)	
Contribution from Sale of Vehicle	(1,000.00)	-	
	(59,000.00)	(58,000.00)	
<i>EXPENSES</i>			
Expenditures	59,000.00	555.54	
	59,000.00	555.54	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		0.96%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(57,444.46)
<u>DRINKING WATER QUALITY MANAGEMENT SYSTEM</u>			
<i>FUNDING</i>			
Contribution from Reserve Fund	-	(40,000.00)	
	-	(40,000.00)	
<i>EXPENSES</i>			
Expenditures	-	41,194.15	
	-	41,194.15	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		102.99%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	1,194.15
<u>ANNUAL TREE PLANTING PROGRAM</u>			
<i>FUNDING</i>			
Contribution from K-W Hydro	(40,000.00)	(120,000.00)	
	(40,000.00)	(120,000.00)	
<i>EXPENSES</i>			
Expenditures	40,000.00	37,898.00	
	40,000.00	37,898.00	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		31.58%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(82,102.00)

**2011 CAPITAL PROGRAM
FOR THE PERIOD ENDING DECEMBER 31, 2011**

Project	2011 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>WILMOT WOODLOT MANAGEMENT PLAN</u>			
<i>FUNDING</i>			
Contribution from General Levy	-	(2,310.00)	
Contribution from Development Charges	-	(12,690.00)	
	<u>-</u>	<u>(15,000.00)</u>	Development Services staff continue to compile inventory of municipally owned properties. Release of RFP deferred to 2012.
<i>EXPENSES</i>			
Expenditures	-	-	
	<u>-</u>	<u>-</u>	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		0.00%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(15,000.00)
<u>MOBILE 30' SCISSOR LIFT</u>			
<i>FUNDING</i>			
Contribution from General Levy	(16,900.00)	(16,900.00)	
	<u>(16,900.00)</u>	<u>(16,900.00)</u>	
<i>EXPENSES</i>			
Expenditures	16,900.00	20,642.02	Project completed.
	<u>16,900.00</u>	<u>20,642.02</u>	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		122.14%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	3,742.02
<u>PLASTIC TABLES & CARTS</u>			
<i>FUNDING</i>			
Contribution from General Levy	(11,100.00)	(11,100.00)	
	<u>(11,100.00)</u>	<u>(11,100.00)</u>	
<i>EXPENSES</i>			
Expenditures	11,100.00	11,048.09	Project completed.
	<u>11,100.00</u>	<u>11,048.09</u>	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		99.53%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(51.91)

**2011 CAPITAL PROGRAM
FOR THE PERIOD ENDING DECEMBER 31, 2011**

Project	2011 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>FLOOR BURNISHER</u>			
<i>FUNDING</i>			
Contribution from General Levy	(6,900.00)	(6,900.00)	
	(6,900.00)	(6,900.00)	
<i>EXPENSES</i>			
Expenditures	6,900.00	5,887.07	Project completed.
	6,900.00	5,887.07	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		85.32%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(1,012.93)
<u>NH LIBRARY - SEAL BRICK WALLS</u>			
<i>FUNDING</i>			
Contribution from General Levy	-	(8,000.00)	
	-	(8,000.00)	
<i>EXPENSES</i>			
Expenditures	-	-	Project deferred to 2012.
	-	-	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		0.00%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(8,000.00)
<u>NH LIBRARY - WINDOWS/TRIM PAINTING</u>			
<i>FUNDING</i>			
Contribution from General Levy	-	(5,000.00)	
	-	(5,000.00)	
<i>EXPENSES</i>			
Expenditures	-	-	Project deferred to 2012.
	-	-	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		0.00%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(5,000.00)

**2011 CAPITAL PROGRAM
FOR THE PERIOD ENDING DECEMBER 31, 2011**

Project	2011 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>121 HURON STREET - WASHROOM UPGRADES</u>			
<i>FUNDING</i>			
Contribution from Reserve Fund	(6,500.00)	(6,500.00)	
	(6,500.00)	(6,500.00)	
<i>EXPENSES</i>			
Expenditures	6,500.00	4,303.76	Project completed.
	6,500.00	4,303.76	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		66.21%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(2,196.24)
<u>121 HURON STREET - FRONT ENTRANCE CANOPY</u>			
<i>FUNDING</i>			
Contribution from Reserve Fund	(22,000.00)	(22,000.00)	
	(22,000.00)	(22,000.00)	
<i>EXPENSES</i>			
Expenditures	22,000.00	2,617.51	Contract awarded to Brick & Co. Works is on-going and anticipated to be completed in Q1 2012.
	22,000.00	2,617.51	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		11.90%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(19,382.49)
<u>121 HURON STREET - WEST SIDE WINDOW REPLACEMENT</u>			
<i>FUNDING</i>			
Contribution from Reserve Fund	(10,000.00)	(10,000.00)	
	(10,000.00)	(10,000.00)	
<i>EXPENSES</i>			
Expenditures	10,000.00	-	Staff obtaining quotations. Project works deferred to 2012.
	10,000.00	-	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		0.00%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(10,000.00)

**2011 CAPITAL PROGRAM
FOR THE PERIOD ENDING DECEMBER 31, 2011**

Project	2011 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>121 HURON STREET - REAR BARRIER FREE ENTRANCE</u>			
<i>FUNDING</i>			
Contribution from Reserve Fund	(8,500.00)	(8,500.00)	
	(8,500.00)	(8,500.00)	
<i>EXPENSES</i>			
Expenditures	8,500.00	7,250.03	Project completed.
	8,500.00	7,250.03	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		85.29%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(1,249.97)
<u>ARBORETUM - INTERNAL SIGNAGE</u>			
<i>FUNDING</i>			
Contribution from General Levy	-	(5,000.00)	
	-	(5,000.00)	
<i>EXPENSES</i>			
Expenditures	-	5,176.81	Project completed.
	-	5,176.81	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		103.54%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	176.81
<u>ADMIN COMPLEX - HVAC HEAT PUMP CONTROL UPGRADES</u>			
<i>FUNDING</i>			
Contribution from Reserve Fund	(37,500.00)	(37,500.00)	
	(37,500.00)	(37,500.00)	
<i>EXPENSES</i>			
Expenditures	37,500.00	-	Staff reviewing project specifications with Invensys Control Systems. Project deferred to 2012, and assigned to new HVAC technician.
	37,500.00	-	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		0.00%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(37,500.00)

**2011 CAPITAL PROGRAM
FOR THE PERIOD ENDING DECEMBER 31, 2011**

Project	2011 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>NHCC - FRONT FAÇADE REPLACEMENT</u>			
<i>FUNDING</i>			
Contribution from Reserve Fund	-	(12,000.00)	
	<u>-</u>	<u>(12,000.00)</u>	
<i>EXPENSES</i>			
Expenditures	-	2,398.18	Design works completed. Site works deferred to 2012.
	<u>-</u>	<u>2,398.18</u>	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		19.98%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(9,601.82)
<u>NHCC - FLAT ROOF REPAIR</u>			
<i>FUNDING</i>			
Contribution from General Levy	-	(8,500.00)	
	<u>-</u>	<u>(8,500.00)</u>	
<i>EXPENSES</i>			
Expenditures	-	180.00	Project work is on-going. Anticipated Q1 2012 completion.
	<u>-</u>	<u>180.00</u>	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		2.12%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(8,320.00)
<u>NH ARENA - RE-LAMP ARENA FLOOR</u>			
<i>FUNDING</i>			
Contribution from General Levy	(53,000.00)	(53,000.00)	
	<u>(53,000.00)</u>	<u>(53,000.00)</u>	
<i>EXPENSES</i>			
Expenditures	53,000.00	-	Contract awarded to Boshart Electric, as per RFQ 2011-21, for \$27,886. On-site works deferred to Q1 2012.
	<u>53,000.00</u>	<u>-</u>	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		0.00%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(53,000.00)

**2011 CAPITAL PROGRAM
FOR THE PERIOD ENDING DECEMBER 31, 2011**

Project	2011 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>NHCC WASHROOM FLOORS & PARTITIONS</u>			
<i>FUNDING</i>			
Contribution from General Levy	(15,000.00)	(15,000.00)	
	(15,000.00)	(15,000.00)	
<i>EXPENSES</i>			
Expenditures	15,000.00	8,301.78	Project completed.
	15,000.00	8,301.78	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		55.35%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(6,698.22)
<u>NHCC PORTABLE STAGE PLATFORM</u>			
<i>FUNDING</i>			
Contribution from General Levy	(8,000.00)	(8,000.00)	
	(8,000.00)	(8,000.00)	
<i>EXPENSES</i>			
Expenditures	8,000.00	7,373.50	Project completed.
	8,000.00	7,373.50	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		92.17%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(626.50)
<u>WRC PHASE II DESIGN AND CONSTRUCTION</u>			
<i>FUNDING</i>			
Contribution from Trillium Foundation	-	(55,700.00)	
Contribution from Reserve Fund	(3,175,858.00)	(4,815,307.00)	
Contribution from Development Charges	(549,559.00)	(949,000.00)	
Contribution from Build Canada Fund	(3,016,110.00)	(6,032,220.00)	
	(6,741,527.00)	(11,852,227.00)	
<i>EXPENSES</i>			
Expenditures	6,741,527.00	10,642,671.22	Project substantially completed. Awaiting final invoicing from various contractors. Trillium funding was received in Q3 and is to be allocated towards Youth and Active Living Centre furniture and equipment.
	6,741,527.00	10,642,671.22	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		89.79%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(1,209,555.78)

**2011 CAPITAL PROGRAM
FOR THE PERIOD ENDING DECEMBER 31, 2011**

Project	2011 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>WRC - RAIN WATER LEADERS</u>			
<i>FUNDING</i>			
Contribution from Reserve Fund	(8,000.00)	(8,000.00)	
	(8,000.00)	(8,000.00)	
<i>EXPENSES</i>			
Expenditures	8,000.00	7,960.00	Project completed.
	8,000.00	7,960.00	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		99.50%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		(40.00)	
<u>WRC - DE-OX SYSTEM</u>			
<i>FUNDING</i>			
Contribution from Reserve Fund	(53,900.00)	(53,900.00)	
	(53,900.00)	(53,900.00)	
<i>EXPENSES</i>			
Expenditures	53,900.00	52,081.74	Project completed.
	53,900.00	52,081.74	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		96.63%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		(1,818.26)	
<u>BECK PARK - HYDRO PANEL REPLACEMENT</u>			
<i>FUNDING</i>			
Contribution from General Levy	(7,500.00)	(7,500.00)	
	(7,500.00)	(7,500.00)	
<i>EXPENSES</i>			
Expenditures	7,500.00	13,730.89	Project completed. Additional expenditures due to revisions to scope of work at request of K-W Hydro.
	7,500.00	13,730.89	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		183.08%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		6,230.89	

**2011 CAPITAL PROGRAM
FOR THE PERIOD ENDING DECEMBER 31, 2011**

Project	2011 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>BECK PARK - BLEACHER REPLACEMENTS (2)</u>			
<i>FUNDING</i>			
Contribution from General Levy	(11,000.00)	(11,000.00)	
	(11,000.00)	(11,000.00)	
<i>EXPENSES</i>			
Expenditures	11,000.00	9,422.98	Project completed.
	11,000.00	9,422.98	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		85.66%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(1,577.02)
<u>BECK PARK - EQUIPMENT SHED REPAIRS</u>			
<i>FUNDING</i>			
Contribution from General Levy	(6,000.00)	(6,000.00)	
	(6,000.00)	(6,000.00)	
<i>EXPENSES</i>			
Expenditures	6,000.00	1,758.81	Project completed. Savings generated through internal Parks & Facilities staff performing works.
	6,000.00	1,758.81	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		29.31%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(4,241.19)
<u>BECK PARK - SKATEBOARD EQUIPMENT UPGRADES</u>			
<i>FUNDING</i>			
Contribution from General Levy	(16,000.00)	(16,000.00)	
	(16,000.00)	(16,000.00)	
<i>EXPENSES</i>			
Expenditures	16,000.00	14,303.60	Project completed.
	16,000.00	14,303.60	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		89.40%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(1,696.40)

**2011 CAPITAL PROGRAM
FOR THE PERIOD ENDING DECEMBER 31, 2011**

Project	2011 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>HAYSVILLE CC - AIR CONDITIONING FOR MAIN HALL</u>			
<i>FUNDING</i>			
Contribution from Reserve Fund	(8,000.00)	(8,000.00)	
	(8,000.00)	(8,000.00)	
<i>EXPENSES</i>			
Expenditures	8,000.00	10,290.93	Project completed. Additional costs associated with furnace failure and replacement.
	8,000.00	10,290.93	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		128.64%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		2,290.93	
<u>HAYSVILLE CC - PICNIC SHELTER PAD</u>			
<i>FUNDING</i>			
Contribution from Reserve Fund	(6,500.00)	(6,500.00)	
	(6,500.00)	(6,500.00)	
<i>EXPENSES</i>			
Expenditures	6,500.00	6,227.71	Project completed.
	6,500.00	6,227.71	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		95.81%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		(272.29)	
<u>MANNHEIM PARK - PICNIC SHELTER</u>			
<i>FUNDING</i>			
Contribution from General Levy	(13,000.00)	(13,000.00)	
	(13,000.00)	(13,000.00)	
<i>EXPENSES</i>			
Expenditures	13,000.00	-	Contract awarded to Junker Construction. Site works are scheduled to be completed in Q1 2012.
	13,000.00	-	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		0.00%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		(13,000.00)	

**2011 CAPITAL PROGRAM
FOR THE PERIOD ENDING DECEMBER 31, 2011**

Project	2011 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>NEW DUNDEE PARK - REDEVELOPMENT</u>			
<i><u>FUNDING</u></i>			
Contribution from RInC/Rec Program	-	(432,600.00)	
Contribution from Community Fundraising	-	(132,407.37)	
Contribution from Other Grants	-	(22,900.00)	
Contribution from General Levy 2006	-	(40,000.00)	
Contribution from General Levy 2009	-	(20,000.00)	
Contribution from Reserve Fund	-	(40,000.00)	
	-	(687,907.37)	Project completed.
<i><u>EXPENSES</u></i>			
Expenditures	-	689,047.73	
	-	689,047.73	
<i><u>PERCENTAGE OF FUNDING SPENT TO DATE</u></i>		100.17%	
<i><u>UNFUNDED / (UNEXPENDED) CAPITAL</u></i>		-	1,140.36
<u>NDCC EXTERIOR WASHROOM UPGRADE</u>			
<i><u>FUNDING</u></i>			
Contribution from Reserve Fund	-	(6,500.00)	
	-	(6,500.00)	
<i><u>EXPENSES</u></i>			
Expenditures	-	3,509.26	
	-	3,509.26	Project completed.
<i><u>PERCENTAGE OF FUNDING SPENT TO DATE</u></i>		53.99%	
<i><u>UNFUNDED / (UNEXPENDED) CAPITAL</u></i>		-	(2,990.74)

**2011 CAPITAL PROGRAM
FOR THE PERIOD ENDING DECEMBER 31, 2011**

Project	2011 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>ND PARK - BALL DIAMOND MAINTENANCE TRACTOR</u>			
<i>FUNDING</i>			
Contribution from Reserve Fund	(15,000.00)	(15,000.00)	
	(15,000.00)	(15,000.00)	
<i>EXPENSES</i>			
Expenditures	15,000.00	12,821.76	Project completed.
	15,000.00	12,821.76	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		85.48%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(2,178.24)
<u>ND PARKS - BANDSHELL WASHROOM UPGRADE</u>			
<i>FUNDING</i>			
Contribution from Reserve Fund	(10,000.00)	(10,000.00)	
	(10,000.00)	(10,000.00)	
<i>EXPENSES</i>			
Expenditures	10,000.00	11,744.26	Project completed.
	10,000.00	11,744.26	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		117.44%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	1,744.26
<u>NDCC - CHAIR REPLACEMENTS</u>			
<i>FUNDING</i>			
Contribution from Reserve Fund	(11,000.00)	(11,000.00)	
	(11,000.00)	(11,000.00)	
<i>EXPENSES</i>			
Expenditures	11,000.00	-	Order has been placed, anticipated delivery in Q1 2012.
	11,000.00	-	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		0.00%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(11,000.00)

**2011 CAPITAL PROGRAM
FOR THE PERIOD ENDING DECEMBER 31, 2011**

Project	2011 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>NH PARKS - PLAYGROUND SURFACE MATERIALS</u>			
<i>FUNDING</i>			
Contribution from General Levy	(9,500.00)	(9,500.00)	
	(9,500.00)	(9,500.00)	
<i>EXPENSES</i>			
Expenditures	9,500.00	6,032.42	Project completed.
	9,500.00	6,032.42	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		63.50%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(3,467.58)
<u>NORM HILL PARK - BACKSTOP/FENCING REPLACEMENTS</u>			
<i>FUNDING</i>			
Contribution from General Levy	(102,800.00)	(102,800.00)	
	(102,800.00)	(102,800.00)	
<i>EXPENSES</i>			
Expenditures	102,800.00	86,667.42	Project completed. Cost savings generated from a competitive bidding process.
	102,800.00	86,667.42	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		84.31%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(16,132.58)
<u>NORM HILL PARK - PORTABLE PLAYERS BENCHES</u>			
<i>FUNDING</i>			
Contribution from General Levy	(10,000.00)	(10,000.00)	
	(10,000.00)	(10,000.00)	
<i>EXPENSES</i>			
Expenditures	10,000.00	9,083.87	Project completed.
	10,000.00	9,083.87	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		90.84%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(916.13)

**2011 CAPITAL PROGRAM
FOR THE PERIOD ENDING DECEMBER 31, 2011**

Project	2011 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>SCOTT PARK - BLEACHER REPLACEMENTS (2)</u>			
<i>FUNDING</i>			
Contribution from General Levy	(11,000.00)	(11,000.00)	
	(11,000.00)	(11,000.00)	
<i>EXPENSES</i>			
Expenditures	11,000.00	9,422.98	Project completed.
	11,000.00	9,422.98	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		85.66%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(1,577.02)
<u>HERITAGE PARK - FOOTBRIDGE REPLACEMENT</u>			
<i>FUNDING</i>			
Contribution from General Levy	(18,000.00)	(18,000.00)	
	(18,000.00)	(18,000.00)	
<i>EXPENSES</i>			
Expenditures	18,000.00	-	Hazardous structure has been removed by Parks & Facilities. Staff obtaining quotations for replacement bridges. Project deferred to 2012.
	18,000.00	-	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		0.00%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(18,000.00)
<u>PETERSBURG PARK - PARKING LOT LIGHTS</u>			
<i>FUNDING</i>			
Contribution from General Levy	(7,500.00)	(7,500.00)	
	(7,500.00)	(7,500.00)	
<i>EXPENSES</i>			
Expenditures	7,500.00	-	Poles delivered, installation deferred to 2012.
	7,500.00	-	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		0.00%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(7,500.00)

**2011 CAPITAL PROGRAM
FOR THE PERIOD ENDING DECEMBER 31, 2011**

Project	2011 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>ST AGATHA CC DRIVEWAY RECONSTRUCTION</u>			
<i>FUNDING</i>			
Contribution from Reserve Fund	-	(32,267.00)	
Contribution from RInC/Rec Program	-	(47,129.06)	
	<u>-</u>	<u>(79,396.06)</u>	Project substantially completed. Additional funding to be received from RInC/Rec, pending installation of main parking lot lighting.
<i>EXPENSES</i>			
Expenditures	-	74,208.89	
	<u>-</u>	<u>74,208.89</u>	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		93.47%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(5,187.17)
<u>ST AGATHA PARK - PLAYGROUND UPGRADES</u>			
<i>FUNDING</i>			
Contribution from Reserve Fund	(12,000.00)	(12,000.00)	
	<u>(12,000.00)</u>	<u>(12,000.00)</u>	
<i>EXPENSES</i>			
Expenditures	12,000.00	4,151.02	Playground border materials purchased, site works deferred to early 2012.
	<u>12,000.00</u>	<u>4,151.02</u>	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		34.59%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(7,848.98)
<u>ST AGATHA CC - LIGHTING RETROFIT</u>			
<i>FUNDING</i>			
Contribution from Reserve Fund	(7,700.00)	(7,700.00)	
	<u>(7,700.00)</u>	<u>(7,700.00)</u>	
<i>EXPENSES</i>			
Expenditures	7,700.00	-	Project deferred to 2012.
	<u>7,700.00</u>	<u>-</u>	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		0.00%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	(7,700.00)

**2011 CAPITAL PROGRAM
FOR THE PERIOD ENDING DECEMBER 31, 2011**

Project	2011 Total Budget	Total Funding Available / Actuals to Date	Comments
<u>ST AGATHA CC - WEST EXTERIOR DOORS AND LOCKS</u>			
<i>FUNDING</i>			
Contribution from Reserve Fund	(8,100.00)	(8,100.00)	
	(8,100.00)	(8,100.00)	
<i>EXPENSES</i>			
Expenditures	8,100.00	8,252.74	Project completed.
	8,100.00	8,252.74	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		101.89%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		152.74	
<u>TOWNSHIP OFFICIAL PLAN - 5-YEAR REVIEW</u>			
<i>FUNDING</i>			
Contribution from General Levy	-	(3,850.00)	Project undertaken by development services staff. Works included review of Regional Plan, appeals thereto, and impacts on the Township of Wilmot. Final approval of Township Official Plan will be contingent upon Provincial approval of the Regional Official Plan.
Contribution from Development Charges	-	(21,150.00)	
	-	(25,000.00)	
<i>EXPENSES</i>			
Expenditures	-	25,000.00	
	-	25,000.00	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		100.00%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		-	
<u>BUILDING SERVICES - REPLACE GMC TRACKER</u>			
<i>FUNDING</i>			
Contribution from Reserve Fund	-	(29,000.00)	Replacement unnecessary at this time, due to vacant inspector position. Funds will be returned to original funding source (Building Reserve Fund).
Contribution from Sale of Vehicle	-	-	
	-	(29,000.00)	
<i>EXPENSES</i>			
Expenditures	-	-	
	-	-	
<i>PERCENTAGE OF FUNDING SPENT TO DATE</i>		0.00%	
<i>UNFUNDED / (UNEXPENDED) CAPITAL</i>		(29,000.00)	

**2011 CAPITAL PROGRAM
FOR THE PERIOD ENDING DECEMBER 31, 2011**

Project	2011 Total Budget	Total Funding Available / Actuals to Date	Comments
TOTAL FUNDING CAPITAL PROGRAM	(10,717,527.00)	(19,518,115.36)	
TOTAL EXPENDITURES	<u>10,717,527.00</u>	<u>16,194,834.61</u>	
(UNEXPENDED)/UNFUNDED CAPITAL	<u>-</u>	<u>(3,323,280.75)</u>	
% of Funding Spent		82.97%	