



Development Services Department
 60 Snyder's Road West
 Baden, ON N3A 1A1
 519-634-8444
planning@wilmot.ca
www.wilmot.ca/planning

Submission: OPA-_____

Under S.22 of the Planning Act

Date Received: _____

**APPLICATION FOR
 AMENDMENT TO THE OFFICIAL PLAN**

The information in this form is prescribed in Schedule 1 to Ontario Regulation 545/06 made under the Planning Act. This Information must be provided with the appropriate fee(s). If the information and fee(s) are not provided, the Township will return the application or refuse to further consider the application until the information and fee(s) have been provided.

If you require assistance completing this application, please do not hesitate to visit or contact the Township of Wilmot Development Services Department.

SUBMISSION REQUIREMENTS:

- 1 copy of the printed and completed application form.
- 1 copy of any accompanying information (in particular subsection 5.7 and 5.8), including a PDF version if available. (If materials area larger than 11" x 17" a PDF version is required). PDF documents can be sent to planning@wilmot.ca or submitted by USB flash drive.
- If subject lands are within a Source Protection Area (See Subsection 8.12), Notice of Source Protection Compliance.
- The required application fee(s) and review fee(s) identified during pre-consultation

Grand River Conservation Authority (GRCA) review fees may apply if the subject property is regulated by the GRCA. The GRCA will invoice the applicant/agent directly. For current GRCA fees, please visit www.grandriver.ca/en/Planning-Development/Planning-Act-review-fees.aspx.

The Region of Waterloo will charge a fee to approve an official plan amendment adopted by the Township of Wilmot. Their fee will be the responsibility of the applicant and collected when the amendment is forwarded to the Region of Waterloo for approval. For current Regional fees, please visit www.regionofwaterloo.ca/en/doing-business/applications.aspx.

1.0 APPLICANT INFORMATION

1.1 Name of Registered Owner(s): _____

Mailing Address: _____

City: _____ Province: _____ Postal Code: _____

Telephone number: _____

Email Address: _____

Preferred method of communication: Regular mail Email

1.2 Name of Authorized Agent(s): _____

Mailing Address: _____

City: _____ Province: _____ Postal Code: _____

Telephone number: _____

Email Address: _____

Preferred method of communication: Regular mail Email

2.0 LOCATION OF THE SUBJECT LAND

Lot(s): _____ Concession: _____ Block: _____
Registered Plan Number: _____ Lot(s) and/or Block(s): _____
Reference Plan Number: _____ Part(s): _____
Municipal Address: _____

3.0 DESCRIPTION OF SUBJECT LAND AND SERVICING INFORMATION

3.1 Frontage: _____ Depth: _____ Area: _____

3.2 Type of access (check where appropriate):

- Provincial highway
- Regional road
- Township road
- Private road
- Right-of-way

3.3 Type of water supply proposed (check where appropriate):

- Publicly owned/operated piped water system
- Privately owned/operated individual well
- Privately owned and operated communal well
- Other means

3.4 Type of sewage disposal proposed (check where appropriate):

- Publicly owned/operated sanitary sewer
- Privately owned/operated individual septic
- Privately owned/operated communal septic*
- Other means

*If selected, and if more than 4,500 litres of effluent would be produced per day as a result of the development being complete, a servicing options report and hydrogeological report must accompany the application.

4.0 CURRENT LAND USE AND DESIGNATION

4.1 Township Official Plan designation of the subject land and a brief description of the land uses that the designation authorizes:

4.2 Regional Official Plan designation of the subject land and a brief explanation how the application conforms to policies under the Regional Official Plan:

4.3 An explanation of how the application for an amendment to the official plan is consistent with policy statements issued under subsection 3 (1) of the Planning Act (i.e. Provincial Policy Statement):

4.4 Is the subject land within an area of land designated under any provincial plan or plans (i.e. Growth Plan for the Greater Golden Horseshoe)? Yes No

If yes, an explanation of how the application conforms or does not conflict with the provincial plan or plans:

5.0 PURPOSE OF THE APPLICATION

5.1 Does the proposed amendment change, replace or delete a policy in the official plan?

If yes, list the policy to be changed, replaced or deleted:

5.2 Does the proposed amendment change or replace a designation in the official plan?

If yes, the designation to be changed or replaced:

5.3 Does the proposed amendment add a policy to the official plan? Yes No

5.4 The purpose of the requested amendment, and if applicable, the land uses that the amendment would authorize:

5.5 Is this application filed to alter the boundary of an area of settlement or to establish a new area of settlement? Yes No

If yes, the current official plan policies (if any) dealing with the alteration or establishment of an area of settlement:

5.6 Is this application filed to remove land from an area of employment? Yes No

If yes, the current official plan policies (if any) dealing with the removal of land from an area of employment:

5.7 If a policy in the official plan is being changed, replaced or deleted or if a policy is being added, as a separate attachment, include the text of the requested amendment.

5.8 If the requested amendment changes or replaces a schedule in the official plan, as a separate attachment, the requested schedule and the text that accompanies it.

6.0 OTHER APPLICATIONS

6.1 Is the subject land, or any land within 120 metres of the subject lands, the subject of an application made by the applicant for a minor variance, consent, an official plan amendment, zoning by-law amendment, a Minister’s zoning order, a plan of subdivision, or a site plan? Yes No

6.2 If yes, provide the following information about each application (use a separate page if necessary):

File number: _____

Approval authority: _____

Lands that it affects:

Lot(s): _____ Concession: _____ Block: _____

Registered Plan Number: _____ Lot(s) and/or Block(s): _____

Reference Plan Number: _____ Part(s): _____

Municipal Address: _____

Purpose of application:

Status of application:

Effect of application on requested amendment:

7.0 OTHER INFORMATION

7.1 Proposed strategy for consulting with the public with respect to the application:

The public consultation process will follow the Planning Act statutory requirements

Additional strategy (if any):

7.2 Is there any other information that you think may be useful to the Township, Region or other agencies in reviewing this application? If so, explain below or attach on a separate page.

8.0 ENVIRONMENTAL SCREENING QUESTIONNAIRE (collected on behalf of the Region of Waterloo)

8.1 Was the subject property ever used for industrial purposes? Yes No Uncertain

If yes, please describe approximate dates and types of industry:

8.2 Was the subject property ever used for commercial purposes where there is potential for site contamination (i.e., automotive repair, gas station, dry cleaning operation, chemical warehousing etc.)?

Yes No Uncertain

If yes, please describe approximate dates and types of commercial activity:

8.3 Has waste (garbage, solid wastes, liquid wastes) ever been placed on this property?

Yes No Uncertain

If yes, please describe approximate dates and description of waste materials:

8.4 Have hazardous materials ever been stored or generated on the property (e.g. has HWIN registration or other permits been required?) Yes No Uncertain

If yes, please summarize details:

8.5 Is there reason to believe that this property may be potentially contaminated based on historical use of this or an abutting property? Yes No Uncertain

If yes, please describe the nature of the suspected contamination:

8.6 Has the subject property or adjacent property ever been used as an agricultural operation where cyanide products may have been used as pesticides? Yes No Uncertain

8.7 Are there or were there ever any above ground or underground storage tanks for fuels or chemicals on the property? Yes No Uncertain

If yes, please summarize details:

8.8 Does the property have or ever had a water supply well, monitoring well, geothermal well? Yes No Uncertain

If yes, please provide details:

8.9 Does this property use or has it ever used a septic system? Yes No Uncertain

8.10 Have any environmental documents been prepared or issued for this property, including but not limited to a Phase I and II environmental site assessment, risk assessment, Record of Site Condition or Certificate of Property Use? Yes No Uncertain

8.11 Will lands be dedicated to the Region as part of this application (including road allowances, daylight triangles)? Yes No Uncertain

8.12 Are the lands located within a Source Protection Area? Yes No

If yes, please provide a copy of the Notice of Source Protection Plan Compliance (Section 59 Notice) obtained from the Regional Municipality of Waterloo. For more information, visit the Region's interactive tool at taps.regionofwaterloo.ca or email rmo@regionofwaterloo.ca.

9.0 ACKNOWLEDGEMENT, AUTHORIZATION, AND AFFIDAVIT

9.1 Acknowledgement

I/We understand that receipt of this application by the Township of Wilmot does not guarantee it to be a complete application. Further review of this application will be undertaken and I/we may be contacted to provide additional information and/or resolve any discrepancies or issues with the application submitted.

Once the application is deemed to be fully complete, the application fee will be deposited, the application will be circulated for agency comments, a notice of public meeting will be mailed to neighbouring property owners within 120 metres of the subject property, and a notice of development application sign will be posted in front of the subject property.

Submission of this application constitutes consent for authorized municipal staff to enter upon the subject property during regular business hours for the purposes of conducting site visits, including photographs, which are necessary for the evaluation of this application.

Signature of Owner/Agent

Date

Signature of Owner/Agent

Date

9.2 Authorization

If this application is being made by an agent/solicitor on behalf of the property owner, the following authorization must be completed.

I/We, _____, owner of the land that is the subject of this application, hereby authorize _____ to make this application and to act on my/our behalf.

Signature of Owner

Date

Signature of Owner

Date

9.3 Affidavit

I/We, _____ of the _____ in the _____ solemnly declare that the information contained in this application is true and that the information contained in the documents that accompany this application in respect of the above Sections is true.

Declared before me

At the _____

in the _____

this _____ day of _____, 20_____.

Commissioner of Oaths

Signature of Owner/Agent