



# AGENDA

## Castle Kilbride Advisory Committee

Thursday November 18, 2021 at 6:30 p.m. Virtual Meeting

*Note: This meeting is open to the public and is available through an online platform. Please subscribe to the [Township of Wilmot YouTube Channel](#) to watch the live stream or view after the meeting. Delegations must register with the [Director/Curator](#) one hour prior to the meeting. The only matters being discussed at this meeting will be those on the Agenda.*

- 1. Welcome**
- 2. Territorial Acknowledgement**
- 3. Disclosure of Pecuniary Interest under the Municipal Conflict of Interest Act**
- 4. Review of Minutes from May 20, 2021**
- 5. Business**
  - 2021 Exhibits & Events Update
  - Committee Initiatives Update
  - Collection Rolled Storage Update
- 6. New Business**
  - Collection Management Policy
  - Proof of Vaccination to tour museum
  - 2022 Work Program for Committee
  - Front and Side Porch Repairs
  - Water damage to bedrooms and current plan
- 7. Recent Acquisitions**
- 8. Correspondence**
- 9. Roundtable /Information Sharing**
- 10. Adjournment**

<p><b>NEXT MEETING:</b> <b>January 20, 2022</b></p>
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# Minutes

## Castle Kilbride Advisory Committee

Meeting of Thursday May 20, 2021 5:30 p.m. virtually

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**Present:** Chair Leonard (Len) Kuehner, Vice-Chair Colleen Herner, Marlene Miller, Artem Voytsekhovskiy, Peter Roe, Councillor Jeff Gerber, Councillor Angie Hallman,

**Staff:** Assistant Curator Sherri Gropp, Museum Assistant Taylor Hayes

**Regrets:** Scott Williams, Evelyn (Ev) Gascho, Jim Veitch, Teresa Brown, Curator/Director Tracy Loch

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1. **Welcome:** Len opened the meeting at 5:30 p.m.
2. **Land Acknowledgement:** Read by Len
3. **Disclosure of pecuniary interest under the Municipal Conflict of Interest Act:** None
4. **Review of Minutes from April 15, 2021**
  - a. That the Minutes be accepted as presented. MOVED by Marlene SECONDED by Artem. CARRIED.
5. **Business:**
  - a. **2021 Exhibits and Events:** Sherri reported that the museum is prepared to reopen with events and exhibit once given permission by the Ontario Government.
  - b. **Committee Initiatives:** Sherri reported that some of the initiatives have begun such as Teresa writing articles. A meeting is planned for the Front Fence Décor group at 5:30 on June 4<sup>th</sup> it will be in person if permitted or virtually. Other projects like Policy Review and Craft kits will begin shortly. Archival transcribing will be delayed until the fall.
  - c. **Rolled Storage Project-** Sherri reported that the contract has been awarded and that she is in the process of developing a plan for how the units will be devised and a relocation strategy.
6. **New Business:**

Introduction of new full-time employee. Sherri introduced and welcomed Taylor into the Castle Kilbride team.
7. **Recent Acquisitions:**

Sherri highlighted the newest items such as the items from Myrtle Snyder and the conservation of Pte. Elmer Kaster.
8. **Correspondence:** Sherri report that two students have been grant approved to start in June.
9. **Round table:**

Sherri and the committee congratulated Colleen and Dave Herner on their 50<sup>th</sup> Wedding Anniversary.
10. **Adjournment at 5:47 p.m.**

MOVED by Peter.  
That we do now adjourn and meet again at the call of the Chair.