



# Minutes

## Castle Kilbride Advisory Committee

### Meeting of February 20, 2020

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**Present:** Chair Teresa Brown, Vice-Chair Leonard (Len) Kuehner, Jim Veitch, Evelyn (Ev) Gascho, Peter Roe, Councillor Jeff Gerber, Colleen Herner, Marlene Miller.  
**Staff:** Curator/Director Tracy Loch, CAO Grant Whittington  
**Regrets:** Scott Williams, Artem Voytsekhovskiy, Councillor Angie Hallman, Assistant Curator Sherri Gropp

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1. **Welcome:**

Members were welcomed by Teresa Len at 6:40 p.m. Ev read the Land Acknowledgement.

2. **Disclosure of pecuniary interest under the Municipal Conflict of Interest Act:**

None

3. **Review of Minutes from November 21, 2019**

That the Minutes be accepted as presented.  
MOVED by Len SECONDED by Ev  
CARRIED.

4. **Business:**

Tracy provided a detailed overview of 2019 and highlighted key achievements for the museum. Overall, it was a very successful year.

She then highlighted the 2020 list of events and exhibits planned and explained details for each. (See below). She noted in conclusion that both she and Sherri welcome any feedback or suggestions from the committee.

<b>Exhibit 2020</b>	
<i>My Dearly Departed</i>	April 15 – November 15
<i>Given by a Livingston</i>	Christmas season
<i>Just James</i>	April 15 – November 15
Herner's Victorian Village	November 17 – January 3
<b>Events 2020</b>	
March Break Drop in	March 17 - 22
Ghost Walks	February - October
Mother's Day	May 10
Father's Day	June 21
Twenties Tea & Tour	Select day in June and August
Summer Concert Series	June 11 – August 29
Christmas at the Castle	November 17 – January 3
A Merry Victorian Christmas	November 26
New: Castle Glow Evening Tours	December 4 and 10

**5. New Business**

Teresa shared that she needs to step down at this time as Chair of the committee but will remain as an active committee member. She opened up discussion to enquire if anyone on the committee would be interested in the position or interested in nominating anyone. After a brief pause to allow committee consideration, Teresa nominated Len as Chair of the committee since he had served as Vice-Chair. The committee unanimously supported the nomination and Len accepted. Marlene then nominated Colleen as Vice-chair and again, the committee supported the nomination unanimously and Colleen accepted. Teresa thanked everyone and welcomed Len and Colleen into their new roles.

Tracy shared that updated interior/exterior photos of Castle Kilbride are planned for 2020. She noted that Scott volunteered to take interior photos before the decorations were removed to assist staff with new promotional images for the 2020 Christmas season.

The work program for 2020 for the Castle Kilbride was discussed and Tracy highlighted some new initiatives and encouraged feedback from the members.

Teresa discussed the 2020 Meeting Schedule and the next meeting date which would be March 19<sup>th</sup> falling on March Break and enquired if that would be an issue for anyone. Members all agreed it was ok to keep as planned.

**6. Correspondence:**

The Heritage Wilmot Advisory Committee has invited the Castle Kilbride Advisory Committee to be an exhibitor at their annual Heritage Day on February 22 at the New Dundee Community Centre. Teresa asked if there are a few members that would like to represent our committee to touch base with Tracy.

**7. Round table:**

n/a

**8. Adjournment at 7:40 p.m.**

MOVED by Len

That we do now adjourn and meet again at the call of the Chair.

<p style="text-align: center;"><b>NEXT MEETING: March 19, 2020 at 6:30 p.m. 60 Snyder's Road West Baden- Swartzentruber Room</b></p>
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