



Minutes Castle Kilbride Advisory Committee

**Meeting of Thursday June 16, 2022
6:30 p.m. virtually**

Present: Chair Leonard (Len) Kuehner, Vice-Chair Colleen Herner, Marlene Miller, Artem Voytsekhovskiy, Peter Roe, Councillor Angie Hallman,

Staff: Assistant Curator Sherri Gropp, Museum Assistant Taylor Hayes

Regrets: Scott Williams, Evelyn (Ev) Gascho, Teresa Brown, Jim Veitch, Councillor Jeff Gerber

1. **Welcome:** Len opened the meeting at 6:30 p.m.
2. **Territorial Acknowledgement:** Read by Councillor Hallman
3. **Disclosure of pecuniary interest under the Municipal Conflict of Interest Act:** None
4. **Review of Minutes from November 18, 2021**
Motion
That the Minutes be accepted as presented.
MOVED by Councillor Hallman SECONDED by Peter. CARRIED.

5. **Business:**

2022 Exhibits and Events: Sherri reported that the 2022 exhibit is called Toys through time which is a fun and entertaining exhibit highlighting toys from the 1880s to the 2010s. It opened on March 16th and has been very popular. Sherri encouraged Members to share a photo and story of their favourite childhood toy for the exhibit.

The popular Tea & Tour event that was on hold due to COVID, Sherri reported that the Tea & Tours are back! Staff will be offering the following dates: June 24 & 25, July 22 & 23, and August 19 & 20. She also noted that the event is completely sold out for the June dates.

Summer Outdoor Concerts are also back. Staff are so excited to bring back the summer concert series. Entertainment is still being confirmed and Sherri invited members to contact staff if they have any suggestions. The kickoff date will be July 7th.

Committee Initiatives Update: Len began the discussion and Sherri presented the details of the committee initiatives. They fall into two categories Policy and Programming. Sherri read the categories and members assigned their names to categories that were of interest to them.

Action: Once ready for review, Sherri will share the latest policies so they are circulated to the sub-committee members in August for review with the intention that they can be shared and endorsed at the September meeting.

	Item	Member(s)
a)	Policy Review	Len Artem Jim
b)	Assistance with special events	Everyone
c)	Future Exhibits and Event Ideas	Colleen Len
d)	Exterior Décor	Angie Colleen Artem
e)	Small Castle Kilbride Book Series	Teresa/Peter?
f)	Writing - writing articles/media releases	Teresa Colleen
g)	Archival transcribing & Photo scanning	Marlene Len Artem

Collection Rolled Storage Recap- Sherri reported that the project was completed in January and the next steps are to unpack all the items this summer. Len inquired if the committee could tour the space in September. Members are invited to stop in during regular operating hours to see the space.

6. **New Business:**

2022 Meeting Schedule

Motion

Recommendation to endorse the 2022 Meeting Schedule

MOVED by Colleen SECONDED by Councillor Hallman. CARRIED.

Summer Concert Sign up- Sherri will circulate a sign-up sheet for members to volunteer at one or more of the summer concerts by introducing the band or working at the admissions table.

Upcoming Promotional Material- Sherri reported that lure cards are going to be reprinted with updated information. Postcards for the Summer Concerts and Toy exhibit will be printed for distribution as well. Angie inquired if the cards could be ready before the end of school.

Front and Side Porch Repairs- Sherri reported that the front and side porches are being considered as a capital project.

7. **Recent Acquisitions:**

Sherri highlighted the newest artifacts include a Victorian bird cage, silver tray given by the Livingston family in the 1930s, 1888 By-Laws for Wilmot Township from 1988 auction and a doll that was deaccessioned from one museum to another.

8. **Correspondence:**

Heritage Wilmot- Baden Mill/Livingston Property (between Charles & 76 Mills Streets) demolition update. Len shared that this correspondence as an informational item from

Heritage Wilmot as this property also relates to the history of Castle Kilbride. Councillor Hallman made some clarifications as to the reasoning for Council's decision.

9. **Round table:** Colleen expressed concern and inquired about the condition of the property. Sherri responded that the property is cared for and led by the Parks, Facilities & Rec Department and is in transition. Len suggested a temporary sign to inform patrons that the area is in transition.

10. **Adjournment** at 7:00 p.m.

MOVED by Peter

That we do now adjourn and meet again at the call of the Chair.

CARRIED.

NEXT MEETING: September 15, 2022 at 6:30 p.m.
--