



Minutes

Castle Kilbride Advisory Committee

Meeting of June 20, 2019

60 Snyder's Road West- Swartzentruber Room

Present: Vice-Chair Leonard (Len) Kuehner, Evelyn Gascho, Jim Veitch, Artem Voytsekhovskiy, Colleen Herner, Marlene Miller

Staff: Curator/Director Tracy Loch

Regrets: Chair Teresa Brown, Councillor Jeff Gerber, Councillor Angie Hallman, Peter Roe and Scott Williams, Assistant Curator Sherri Gropp and CAO Grant Whittington.

1. Welcome:

Members were welcomed by Vice-Chair Leonard at **6:35 p.m.**

2. Land Acknowledgement:

Len read the Land Acknowledgement

3. Disclosure of pecuniary interest under the Municipal Conflict of Interest Act.

None

4. Review of Minutes from May 16, 2019

That the Minutes be accepted as presented.

MOVED by Colleen SECONDED by Evelyn

CARRIED.

5. Business:

- Len shared an update about a possible lead for gift shop merchandise.
- Tracy confirmed that the Livingston tartan was ordered and will be arriving shortly. The company is Canadian and from Barrie, Ontario. Evelyn agreed to make scarves or sashes for volunteers/members/staff to wear during special events once the fabric arrives.
- Robbie Burns event on January 24, 2020 continues to be planned. Tracy booked Failte to play for that evening.
- Five Year Strategic Museum Plan Update – Tracy shared that a letter was sent to the Ministry of Culture to state that the museum/Advisory Committee & Staff are committed to complete the updated Plan mid-2020/2021.
- Advisory Committee presentation to Council on July 15th – Artem and Peter will be presenting on behalf of the Committee.
- 25th Anniversary discussion – An in-depth discussion with details pertaining to the September 22 afternoon event took place. Sherri provided in advance a draft outline detailing highlights of the afternoon. A Sub-committee was formed for this event which includes Colleen (Sub-Committee Chair), Marlene, Jim and both Curators. The sub-committee agreed to meet late summer to further discuss.

6. New Business

- Additional meeting date for anniversary event - The sub-committee will be meeting in July for their first meeting. Exact date to be announced.
- Tracy shared a new mug for the gift shop that showcases an original Livingston Linseed oil ad.

7. **Correspondence:**

None

8. **Round table:**

- Len enquired if 'Anne with an E' dvds could be sold in the gift shop
- Tracy shared about the upcoming chimney repair project to begin once weather cooperates.
- The summer concert series was highlighted and Tracy will email the committee the marketing material.

9. **Adjournment at 7:08 p.m.**

MOVED by Jim

That we do now adjourn and meet again at the call of the Chair.

**NEXT MEETING:
September 19, 2019 at 6:30 p.m.
60 Snyder's Road West Baden- Swartzentruber Room**