



# Castle Camp 2020

We are pleased to introduce our 2020 Castle Camp and look forward to your child joining us!

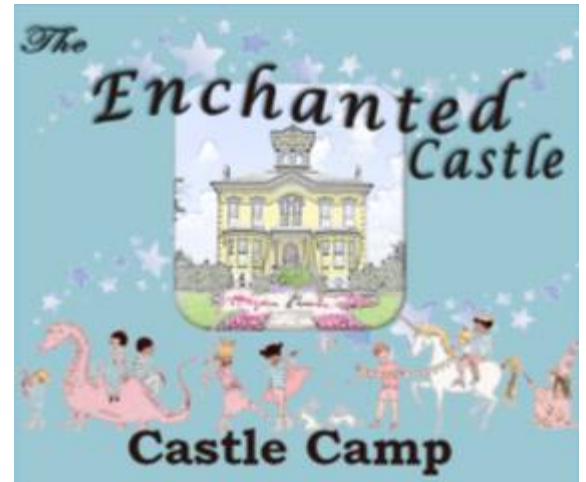
***This is a full week of day camp***

**Dates:** July 20-24, 2020

**Time:** 9:00 a.m.— 4:00 p.m.

**Ages:** 5 to 10 years old (born 2010 -2015)

**Cost:** \$215 per child for the week



**Theme: The Enchanted Castle**

What is a Castle without fairytales, princesses, heroes and fun? This fun-filled camp will explore fables and fairytales, pirates and princesses, as well as legends and leaders. One week only!

**What your camper will learn:** Through specific lessons, fun hands-on activities, educational games and tours of the museum, your camper will explore the day's theme. At the end of the week, your camper will have a better understanding of why the past is important today.

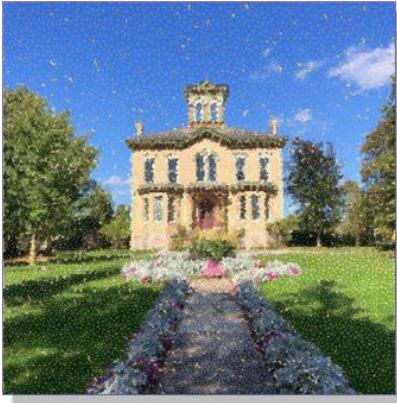
Pre-registration is required. Space is limited.



## Castle Camp Guide for Parents (2020)

Castle Kilbride 60 Snyder's Road West Baden, ON N3A 1A1 (519) 634-8444

[www.castlekilbride.ca](http://www.castlekilbride.ca) email: [castle.kilbride@wilmot.ca](mailto:castle.kilbride@wilmot.ca)



We are thrilled that your child(ren) will be joining us for day camp at Castle Kilbride! Our goal is to ensure that your child(ren) will have a positive experience at the museum. In order to do so, we have a few policies and procedures outlined in this package for you to review. Please keep this handy should you have any questions. (Note: our camps are intended for children who can participate in group activities.)

**Registration:** Registration is taken on a first come, first served basis. All forms and payment must be completed before the space is guaranteed for your child. Payment can be made by Cash, Cheque (Payable to *Township of Wilmot*), Debit, VISA or MasterCard. We also have online payment this year (this will be forwarded to you by staff once accepted.)

**Camp Staffing:** All of the Castle Camp Leaders are trained to work with children and have ascertained a valid police vulnerable sector check. Additional Junior Volunteers that may assist have been screened by Museum staff prior to volunteering. There is 1 Leader for every 15 students with a maximum of 30 children per session.

**Arrival Policy:** Camp will begin each day at **9:00 a.m.** Parents/Guardians may drop their child off starting at **8:50 a.m.** at the **Castle Admissions Desk** where a staff member will be there to greet them. Unfortunately, we cannot accommodate early drop off for any reason. Please sign your child in and let the staff know who will be picking the child(ren) up at the end of the day. We kindly ask that parents do not stay with the group once signed in.

**Departure Policy:** The children and the Camp Leaders will be near the **Castle Admissions Desk** when the camp is over. Children may be picked up no later than **4:00 p.m.** If you are going to be late for any reason, please call (519) 634-8444 immediately.

**Food and Snacks:** Castle Kilbride will be following the Balanced School Day with two 40 minute breaks at 10:40 a.m. and 12:30 p.m. Parents are asked to pack a lunch and a nutritious snack. Please ensure that all the food packed is completely **nut-free** as we could have campers with severe allergic reactions. Please advise the Camp Leaders of any food allergies or sensitivities your child may have *prior* to camp commencing.

**Summer Camp and Museum Expectations:** Castle Kilbride staff strives to offer an enjoyable and safe experience for all children attending Castle Camp. Camp Leaders will provide children with clear, consistent expectations and rules to create a safe, productive environment where children can play, learn and grow. Please contact Castle Kilbride staff to advise if you feel there is something we should know about your child that could affect their enjoyment and/or participation in the camp. We want to ensure every child has a memorable week with us.

**Cancellations by Parent:** Cancellations received within a minimum of **ten** working days prior to the date booked are subject to a cancellation fee of 20% of the cost up to \$30.00. No refunds will be issued for homesickness, dismissal, missed program due to sickness or voluntary withdrawal.

**Cancellations from Castle Kilbride:** Should Castle Kilbride staff cancel camp due to insufficient registration; a full refund will be issued. Castle Kilbride reserves the right to cancel a camp session up to and including five days before said program. Some activities advertised as part of any program may be substituted due to unforeseen circumstances (such as inclement weather); with little or no notice to children or parent/guardian and at the discretion of Castle Kilbride staff.

**Parents should inform Castle Kilbride if:**

- Information on your registration form has changed.
- Someone other than those listed on the registration form is picking up a camper.
- A camper will be arriving late to camp or will not be attending (due to illness etc.)
- A change occurs in your child's life that alters his/her attitude, behaviour, or causes emotional upset.

**Parents will be contacted immediately if:**

- Your child has received an injury that may require immediate medical attention.
- Your child is ill and unable to participate.
- Your child exhibits a medical condition that may be contagious or threatening to others.
- If your child presents a pattern of disruptive behaviour that affects other children. Castle Kilbride has a policy of inclusivity and will not tolerate any bullying, harassment, violence or damage of another camper's property while at camp.

**Parents will be notified at pick up if:**

- Your child has a minor injury
- Your child complains of a non-emergency condition or symptom
- Your child has had unacceptable or unusual behaviour

### **Staff Contact information**

Castle Kilbride

60 Snyder's Road West, Baden, ON N3A 1A1

(519) 634-8444 ext. 259 (Sherri Gropp, Assistant Curator) [sherri.gropp@wilmot.ca](mailto:sherri.gropp@wilmot.ca)

(519) 634-8444 ext. 256 (Tracy Loch, Curator/Director) [tracy.loch@wilmot.ca](mailto:tracy.loch@wilmot.ca)

\*Information that needs to be passed along to a Camp Leader will be relayed by Castle Staff.

## What to Bring

Castle Kilbride staff compiled a list of suggested items for your child to bring with them to Castle Camp

Please pack a lunch\* and nutritious snacks\*  
(We will be following the Balanced School Day with breaks  
at approx. 10:40 a.m. and 12:30 p.m.)



Water Bottle

Sunscreen

Sunhat



Footwear to play outside (please no flip-flops)

Weather appropriate clothing for inside and outside

A knapsack or bag to carry home their crafts

**Please label your child's belongings.**



*\*please ensure that there are no nut products or traces of nut items as some children enrolled have severe allergic reactions.*



# Castle Camp -REGISTRATION FORM



Child's Name: \_\_\_\_\_ Age: \_\_\_\_\_ ( born 2015+) Gender: \_\_\_\_\_

Parent(s)/Guardian: \_\_\_\_\_

Full Address: \_\_\_\_\_

Postal Code \_\_\_\_\_ Best # to reach you during camp hours \_\_\_\_\_

Home #: \_\_\_\_\_ Work#: \_\_\_\_\_

Email \_\_\_\_\_ (used for confirmation/reminders and for tax receipt only)

**Alternate Emergency Contact:** (must be different than above)

Name: \_\_\_\_\_ Relationship to Child \_\_\_\_\_

Tel #: \_\_\_\_\_ Health Card# \_\_\_\_\_

Doctor: \_\_\_\_\_ Phone # \_\_\_\_\_ Address: \_\_\_\_\_

Health Concerns or Special Medical Information about your child: \_\_\_\_\_

Allergies (List severity, intervention required, and special instructions): \_\_\_\_\_

Does your child carry an EpiPen? **Y** **N** (Please circle)

Learning or Behavioural Concerns about your child that will assist staff in providing a positive experience: \_\_\_\_\_

**Additional questions:**

- My child(ren) can be photographed while at camp. Castle Kilbride may use these images for future marketing Y N Initials \_\_\_\_\_
- My child(ren) will walk home after Camp with **no** sign out required) Y N Initials \_\_\_\_\_
- My child(ren) will be picked up after Castle Camp (\*sign out required) Y N Initials \_\_\_\_\_
- Other than the parents/guardians/emergency contacts listed above, the following have my permission to pick my child(ren) up after camp.(\*sign out required) Y N Initials \_\_\_\_\_

<i>Name</i>	<i>Relationship to camper</i>	<i>Phone Number</i>

**Camp Payment:**

For the Week of July 22-26		Please choose payment method	Date
Cost	\$215	__ Cash __ Cheque __ VISA/MC __ On-line	

\*If paying by cheque, please make cheque payable to Township of Wilmot

I have read and agree to Castle Kilbride's *Guide for Parents*     YES     NO

I have read and agree to Castle Kilbride's *Cancellation Policy*:     YES     NO

If no, please explain: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_

To the extent that the foregoing information constitutes personal information as defined by the Municipal Freedom of Information and Protection of Privacy Act, R.S.O 1990, Chapter M.56, as amended, the information is subject to provisions of that Act and will be used exclusively for Castle Kilbride and Revenue Services. Questions about the collection of personal information should be directed to the Director of Clerk's Services, Township of Wilmot, 60 Snyder's Road West, Baden Ontario, N3A 1A1.