



DATE/TIME	April 15, 2020 at 10:30 PM		MEETING #	2	
LOCATION	Virtual		RECORDED BY	TM	
ATTENDANCE	Melissa Hammell (MH); Vice-President	x	Dawn Mittelholtz (DM); Director of Information and Legislative Services	x	
	Bob Watts (BW); Senior Fellow (Reconciliation)		Tracey Murray (TM); Manager of Information and Legislative Services	x	
	Guy Freedman (GF); President/Senior Partner		Tracy Loch (TL); Director/Curator	x	
	Cassidy Caron (CC); Associate	x	Sherri Gropp (SG); Assistant Curator	x	
	Danielle Roy (DR)	x	Grant Whittington (GW); CAO	x	
	Patrick Kelly (PK), Director of Corporate Services	x			
NEXT DATE	Bi-weekly – April 26 @ 10:00 am				

1.	INTRODUCTIONS	ACTION ITEMS
	Members of First Peoples Group and the Wilmot Team introduced themselves and provided brief backgrounds for the benefit of the new people on the team	
2.	DISCUSSION	
	<ul style="list-style-type: none"> • CC provided an overview of the approach to public engagement; level of engagement and the process through a 4-stage approach: <ul style="list-style-type: none"> - Step 1 – community outreach and educational planning (virtually, paper questionnaire, phone calls, support for virtual environment available) - Step 2 – conversation sessions to raise awareness and understanding and serve as a primer for the public engagement process; approx. 10 individuals interviewed to assist in building a community scan to assist in moving forward - Step 3 – larger community gathering input; including Wilmot community and the potential for input coming from across Canada (identification question would be 	<p>All education sessions to be recorded to allow for posting to the website</p> <p>DM to send additional engagement participants to be included (other Working Groups; School Boards; Artists)</p> <p>Adjustment to engagement participants to remove staff on working group and 2 individual Council members; further planning on how to engage Council will be explored</p>



	<p>included – location and indigenous community connection); focus group sessions</p> <ul style="list-style-type: none">- Step 4 – analyze input and produce a draft report for circulation to engagement participants <ul style="list-style-type: none">• Final report / recommendations will be submitted by June 23rd	
3.	NEXT STEPS	
	<ul style="list-style-type: none">• FPG to make adjustments to the Focus Group portion and provide finalized Draft document to the Working Group by end of week• FPG to provide verbiage on the specific role that Council should have in terms of the working group	MH to provide to DM