

**THE CORPORATION OF THE TOWNSHIP OF WILMOT  
BY-LAW NO 2022-XX**

**BEING A CONSOLIDATED BY-LAW TO PROVIDE FOR  
FEES AND CHARGES FOR THE TOWNSHIP OF WILMOT**

**WHEREAS** section 391(1) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, authorizes a municipality to impose fees or charges on persons for services or activities provided or done by or on behalf of it, for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board and for use of its property including property under its control;

**AND WHEREAS** section 391(2) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, states that a fee or charge imposed for capital costs related to services or activities may be imposed on persons not receiving an immediate benefit from the services or activities but who will receive a benefit at some later point in time;

**AND WHEREAS** section 391(3) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, states that the costs included in a fee or charge may include costs incurred by the municipality or local board related to administration, enforcement and the establishment, acquisition and replacement of capital assets;

**AND WHEREAS** section 391(4) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, states that a fee or charge may be imposed whether or not it is mandatory for the municipality or local board imposing the fee or charge to provide or do the service or activity, pay the costs or allow the use of its property;

**AND WHEREAS** section 391(5) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, states that, in the event of a conflict between a fee or charge by-law and the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, or any other act or regulation made under any other act, the by-law prevails;

**AND WHEREAS** section 69(1) of the *Planning Act*, R.S.O. 1990, c. P.13, as amended, states that the council of a municipality, by by-law, and a planning board, by resolution, may establish a tariff of fees for the processing of applications made in respect of planning matters, which tariff shall be designed to meet only the anticipated cost to the municipality or to a committee of adjustment or land division committee constituted by the council of the municipality in respect of the processing of each type of application provided for in the tariff;

**AND WHEREAS** section 69(2) of the *Planning Act*, R.S.O. 1990, c. P.13, as amended, states that, despite a tariff of fees established under subsection (1), the council of a municipality, a planning board, a committee of adjustment or a land division committee in processing an application may reduce the amount of or waive the requirement for the payment of a fee in respect of the application where the council, planning board or committee is satisfied that it would be unreasonable to require payment in accordance with the tariff;

**AND WHEREAS** section 69(3) of the *Planning Act*, R.S.O. 1990, c. P.13, as amended, states that any person who is required to pay a fee under subsection (1) for the processing of an application in respect of a planning matter may pay the amount of the fee under protest and thereafter appeal to the Ontario Municipal Board against the levying of the fee or the amount of the fee by giving written notice of appeal to the Ontario Municipal Board within thirty days of payment of the fee;

**NOW THEREFORE**, the Council of The Corporation of the Township of Wilmot enacts as follows:

**Definitions**

- “Council” means the Municipal Council of the Corporation of the Township of Wilmot.
- “Municipal Act” mean the *Municipal Act, 2001*, S.O. 2001, chapter 25, as amended.
- “Person” means an individual, unincorporated association, sole proprietorship, partnership, corporation, or municipality.
- “Property” means land, buildings, equipment and structures.
- “Township” means the Corporation of the Township of Wilmot.

### **Citation**

- This by-law shall be known as the “Fees and Charges By-Law” or “Fee Schedule” of the Township.
- Should any by-law refer to the Township’s “Fees and Charges By-Law” or “Fee Schedule(s)”, it shall be interpreted to mean this by-law.

### **Fees and Charges**

- The Township hereby imposes the fees and charges outlined in the attached Schedules to this by-law pursuant to the provisions of the *Municipal Act*.
  - The fees and charges imposed on a person by the Township, as outlined in the Schedules to this by-law, constitute a debt of the person to the Township.
  - The Treasurer of the Township may add fees and charges imposed by the Township, as outlined in the Schedules to this by-law, to a property’s tax roll and collect them in the same manner as municipal taxes:
    - In the case of fees and charges for the supply of a public utility, the property to which the public utility was supplied; and,
    - In all other cases, any property for which all of the owners are responsible for paying the fees and charges.
- All fees and charges in this by-law representing use of property, staffing and programming are subject to a cost of living adjustment on an annual basis consistent with Township policies.

### **Severability**

- If a Court of competent jurisdiction should declare any section or part of a section of this by-law to be invalid, such section or part of a section shall not be construed as having persuaded or influenced Council to pass the remainder of this by-law and it is hereby declared that the remainder of this by-law shall be valid and shall remain in full force and effect.

### **Repeal & Amendment**

- By-Law 2021-60 is hereby repealed.
- Should this by-law conflict with any other by-law or resolution of Council, or any staff report approved by Council, in relation to fees and charges imposed under the *Municipal Act*, *Planning Act*, or any other act, this by-law shall take precedence, unless specifically stated to the contrary.

### **Coming to Force**

- This by-law shall come into force and effect on January 1, 2023.

**READ** a first and second time in Open Council this 12<sup>th</sup> day of December, 2022.

**READ** a third time and finally passed in Open Council this 12<sup>th</sup> day of December, 2022.

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Mayor

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Clerk

**Schedule A of Fees and Charges**  
Administration Fees and Charges

	<b>Rate</b>	<b>Criteria</b>	<b>Effective Date</b>
<b>Legislative Services</b>			
Municipal Drainage Certificate	\$ 125.00	per property	01/01/2023
Book - More Than a Century - plus HST	\$ 9.52	per book	01/01/2023
Book - Photographic Memories - plus HST	\$ 19.05	per book	01/01/2023
Lottery Licence	3.00%	of prize value	01/01/2023
<i>Solemnization Services</i>			
Marriage Licence	\$ 130.00	per licence	01/01/2023
Civil Service (During Business Hours) - plus HST	\$ 250.00	per service	01/01/2023
Civil Service (After Hours) - plus HST	\$ 375.00	per service	01/01/2023
Civil Service on Castle Kilbride Grounds (During and After Hours) - plus HST	\$ 500.00	per service	01/01/2023
Marriage Witnesses - plus HST	\$ 25.00	per witness	01/01/2023
Council Chambers Rental (After Hours) - plus HST	\$ 110.00	max 2 hrs	01/01/2023
<i>Photocopies</i>			
First 3 Pages - plus HST	\$ 2.00	first 3 pages	01/01/2023
Additional Pages - plus HST	\$ 0.25	per page	01/01/2023
Commissioning/Certification of Documents	\$ 20.00	up to 3 docs.	01/01/2023
Travel Letters	\$ 30.00	per letter	01/01/2023
Encroachment Application Fee	\$ 125.00	per application	01/01/2023
Death Registrations	\$ 25.00	per death	01/01/2023
<b>Archives</b>			
<i>Research Requests</i>			
First 15 Minutes	No Cost		01/01/2023
Time Required over 15 Minutes - plus HST	\$ 25.00	per hour	01/01/2023
Microfilm Print Out - plus HST	\$ 0.50	per copy	01/01/2023

**Schedule A of Fees and Charges**  
**Administration Fees and Charges**

	<b>Rate</b>	<b>Criteria</b>	<b>Effective Date</b>
<b>Financial Administration</b>			
Water and Wastewater Penalty Charge	2.50%	upon default	01/01/2023
Tax Arrears Penalty/Interest Charge	1.25%	per month	01/01/2023
All other interest and penalty	1.25%	per month	01/01/2023
<i>Tax Certificates</i>			
Issued by Mail	\$ 60.00	per certificate	01/01/2023
Issued by Fax/Email & Mail ( <i>rush</i> )	\$ 75.00	per certificate	01/01/2023
Duplicate Copy of Tax or Water Bill	\$ 5.00	per bill	01/01/2023
Statement of Tax or Water Account ( <i>per calendar year of account activity</i> )	\$ 5.00	each	01/01/2023
Overdue Notices (Property Tax)	\$ 5.00	per issuance	01/01/2023
Owner Information Change Administration Fee (Property Tax)	\$ 40.00	per ownership change	01/01/2023
Returned Items Charge	\$ 40.00	per item	01/01/2023
Account Balance Transfer Fee	\$ 40.00	per transfer	01/01/2023
Cheque Re-Issuance Fee	\$ 20.00	per cheque	01/01/2023
Refund Administration Fee ( <i>applied to refund requests</i> )	20% of refund to a max of \$40.00	of refund	01/01/2023
Tender/Proposal/Quotation Documents Fee	Up to \$200.00	per package	01/01/2023
Third Party Collections Charge	25.00%	of balance owing	01/01/2023
Tax Sale Administration Fee	\$ 150.00	per month	01/01/2023
Cost Recovery Administration Fee	10.00%	per invoice	01/01/2023

**Schedule B of Fees and Charges By-Law**  
Protection Services Fees and Charges

	<b>Rate</b>	<b>Criteria</b>	<b>Effective Date</b>
<b>Dog Licences (Dog Tags)</b>			
Up to and including March 31	\$ 25.00	per dog	01/01/2023
After March 31	\$ 35.00	per dog	01/01/2023
Within 10 days of moving to Wilmot/acquiring a dog	\$ 25.00	per dog	01/01/2023
After 10 days of moving to Wilmot/acquiring a dog	\$ 35.00	per dog	01/01/2023
Designated Dog Licence	\$ 50.00	per dog	01/01/2023
Designated Dog Licence after March 31	\$ 70.00	per dog	01/01/2023
Replacement tag	\$ 5.00	per tag	01/01/2023
<b>Kennels</b>			
New Kennel Application	\$ 500.00	per application	01/01/2023
Annual Licence			
4 to 5 dog per kennel	\$ 125.00	up to 5 dogs	01/01/2023
6 or more dog per kennel (Up to and including March 31)	\$ 25.00	per dog	01/01/2023
After March 31	\$ 35.00	per dog	01/01/2023
Conditional Licence	\$ 100.00	per licence	01/01/2023
Application to expand beyond 50 dog maximum cap	\$ 300.00	per application	01/01/2023
Application to change existing licence <i>(to increase # of dogs under licence or change physical location of kennel)</i>	\$ 300.00	per application	01/01/2023
<b>Other</b>			
Application for Exemption to Exotic Pet By-Law	\$ 300.00	per application	01/01/2023
Backyard Hen Licence	\$ 100.00	per licence	01/01/2023
Trapping Cages			
Rental Fee	\$ 10.00	per cage	01/01/2023
Refundable Deposit	\$ 50.00	per cage	01/01/2023
Dangerous/Restricted Dog Warning Sign	\$ 25.00	per sign	01/01/2023
<b>Property Standards</b>			
Grass Cutting - plus HST	\$ 150.00	per hour	01/01/2023
Snow Removal - plus HST	\$ 150.00	per hour	01/01/2023
Property Standards Administration Fee - plus HST	20.00%	of By-Law Order	01/01/2023

**Schedule B of Fees and Charges By-Law**  
Protection Services Fees and Charges

	<b>Rate</b>	<b>Criteria</b>	<b>Effective Date</b>
<b>Fire Services</b>			
<b>Emergency Call Outs:</b>			
Fire Suppression, Technical Rescues, Motor Vehicle Incidents, HAZMAT, all other emergency incidents <i>(per apparatus)</i>	Current MTO Published Rate	per hour	01/01/2023
Labour (per firefighter)	\$ 40.00	per hour	01/01/2023
False Alarms <i>(after two false alarms in a calendar year - per apparatus)</i>	Current MTO Published Rate plus firefighter costs	per hour	01/01/2023
<b>Motor Vehicle Accidents and Motor Vehicle Collisions:</b>			
Apparatus Rate <i>(hourly)</i>	Current MTO Published Rate plus firefighter costs	per vehicle	01/01/2023
<b>Calls to Open Fires with and without Permits</b>			
Apparatus Rate	Current MTO Published Rate plus firefighter costs	per hour	01/01/2023
<b>Burn Permits</b>			
Open Burn Permit	\$ 45.00	per month	01/01/2023
Recreational Fire Permits	\$ 20.00	per year	01/01/2023
<b>Inspections</b>			
Inspection <i>(includes report)</i>	\$ 150.00	per copy	01/01/2023
Copy of Inspection Report	\$ 100.00	per copy	01/01/2023
Inspections Requiring Outside Agencies	\$150.00 plus actual costs	per hour	01/01/2023
Requested Home Fire Inspections <i>(including but not limited to Social Services, Home Daycares, Assisted Living, Ontario Works)</i>	\$ 150.00	per report	01/01/2023
Mobile Food Service Equipment (MFSE) <i>(such as Food Trucks and Food Carts)</i>	\$ 150.00	per report	01/01/2023
Licensed Day Care Inspections	\$ 150.00	per report	01/01/2023
Licensed Group Home Inspections	\$ 150.00	per report	01/01/2023
Licensing LLBO Premises -Indoor and Outdoor Locations	\$ 150.00	per report	01/01/2023
Propane Facility RSMP – Level 1	\$ 150.00	per report	01/01/2023
Propane Facility RSMP – Level 2	\$ 225.00	per report	01/01/2023
Commercial Cooking Systems (NFFA 96 Annual)	\$ 150.00	per report	01/01/2023
Re-Inspection Fee <i>(3rd visit for non-compliance)</i>	\$ 100.00	each	01/01/2023
<b>Other</b>			
Fire Report – Written Confirmation, Outstanding Orders/File Search/Incident Report	\$ 150.00	per report	01/01/2023
Extraordinary Expenses	Actual Cost		01/01/2023
Key Box - <i>plus HST</i>	\$ 175.00	each	01/01/2023
Smoke Alarm or CO Alarm - <i>plus HST</i>	\$ 30.97	each	01/01/2023

**Schedule C to Fees and Charges By-Law**  
**Infrastructure Services Fees and Charges**

	<b>Rate</b>	<b>Criteria</b>	<b>Effective Date</b>
<b>Engineering Services</b>			
<b>Development</b>			
Additional Meetings (Development Applications, Municipal Consent or Right of Way)	\$ 290.00	per hour	01/01/2023
Site Plan Application - Servicing/Grading/Entrance Drawing Review	\$ 2,750.00	per submission	01/01/2023
Site Plan Amendment - Servicing/Grading/Entrance Drawing Review	\$ 2,200.00	per submission	01/01/2023
Site Plan Application/Amendment - SWM Design Review	\$ 2,160.00	per submission	01/01/2023
Site Plan Application/Amendment - SWM Brief Review	\$ 1,030.00	per submission	01/01/2023
Review and Acceptance of Environmental Site Assessment Report	\$ 2,000.00	per submission	01/01/2023
Fourth and Subsequent Site Plan Reviews	\$ 490.00	per submission	01/01/2023
Third and Subsequent Engineering inspections for Site Plans	\$ 390.00	each	01/01/2023
Subdivision/Condominium Application - Draft Plan	\$540 per block/unit to a max of \$10,785	per submission	01/01/2023
Servicing Connection Fee (per connection for storm, sanitary or water)	\$ 1,410.00	per service connection	01/01/2023
Development Connection Fee (per connection for storm, sanitary or water)	\$ 2,620.00	per service connection	01/01/2023
Letter of Credit - Process	\$ 220.00	per request	01/01/2023
Subdivision/Condominium Review Administration Fee	\$ 40.00	per lot / per submission	01/01/2023
Subdivision/Condominium Drawing and Construction Review Fee	5.5% of construction cost	per application	01/01/2023
Third and Subsequent Engineering Inspections for Subdivisions	\$ 1,650.00	each	01/01/2023
Third and Subsequent Submission of As Recorded Drawings for Subdivisions	\$ 3,770.00	per submission	01/01/2023
Third Party or Peer Review	Actual Costs plus deposit	per review	01/01/2023
Dedication of an Easement not part of a Plan of Subdivision Application	\$1,650.00 plus actual costs	per submission	01/01/2023
Extension of an Easement not part of a Plan of Subdivision Application	\$990.00 plus actual costs	per submission	01/01/2023
Individual New or Altered Services Review - Existing or New Lot	\$ 600.00	per request	01/01/2023
Individual New or Altered Lot Grading and Drainage Review - Existing or New Lot	\$ 480.00	per request	01/01/2023
Combined New or Altered Lot Grading and Drainage Review & Services - Existing or New Lot	\$ 1,080.00	per request	01/01/2023
Third and Subsequent Submission of Lot Grading and Drainage Review	\$ 135.00	per submission	01/01/2023
Third and Subsequent Combined New or Altered Lot Grading and Drainage Review & Services - Existing or New Lot / each unit	\$ 250.00	per submission	01/01/2023
Third and Subsequent submission on Individual New or Altered Services Review - Existing or New Lot	\$ 135.00	per submission	01/01/2023
Review of general submissions (patios, super mailbox locations, miscellaneous items)	\$ 380.00	per submission / property / location	01/01/2023
Telecom Tower Application and network site selection review	\$ 2,690.00	each location	01/01/2023
Culvert inspection	\$380 plus 3rd party fees	per location	01/01/2023
Consents/Severance Application	\$540 plus 3rd party fees	per application	01/01/2023

**Schedule C to Fees and Charges By-Law**  
**Infrastructure Services Fees and Charges**

	<b>Rate</b>	<b>Criteria</b>	<b>Effective Date</b>
Zoning Application	\$325 plus 3rd party fees	per application	01/01/2023
Minor Variance	\$ 140.00	per application	01/01/2023
Review of Site Plan / Subdivision applications with PW&E components outside of Wilmot Municipal boundary	\$1,620 to \$10,785 plus 3rd party fees	per application	01/01/2023
Sanitary Sewer Capacity Model Review	\$ 2,460.00	per request	01/01/2023
Submission fee for Consolidated Linear Environmental Compliance Approval Storm Sewers, includes adding, modifying replacing or extending	\$ 3,000.00	per submission	01/01/2023
Submission fee for Consolidated Linear Environmental Compliance Approval Storm Appurtenances LID, OGS, Flow Controls, Exfiltration Piping, includes adding, modifying replacing or extending	\$ 4,000.00	per submission	01/01/2023
Submission fee for Consolidated Linear Environmental Compliance Approval Stormwater Management Facility, includes adding, modifying replacing or extending	\$ 8,500.00	per submission	01/01/2023
Submission fee for Consolidated Linear Environmental Compliance Approval Sanitary Sewer, includes adding, modifying replacing or extending	\$ 3,000.00	per submission	01/01/2023
Submission fee for Consolidated Linear Environmental Compliance Approval Pumping Station or Forcemain, includes adding, modifying replacing or extending	\$ 8,500.00	per submission	01/01/2023
Consolidated Linear Infrastructure - ECA Expedited Review (available based on staff capacity)	Base Fee plus 50%	per submission	01/01/2023
Water main Form 1 Authorization	\$ 1,570.00	each	01/01/2023
Deposit for Legal Fees to Review and Register Documents	\$ 5,000.00	per submission	01/01/2023
Grading/Erosion security deposit	\$ 4,500.00	each	01/01/2023
Underground Servicing and As Recorded Drawing security/review deposit – Infill Lots	\$ 5,000.00	per deposit	01/01/2023
Water Service/Curb Stop Damage Deposit	\$ 1,600.00	each property	01/01/2023
Miscellaneous existing Infrastructure Damage Deposits / fee	\$2,000 to \$10,000	each property	01/01/2023
<b>Right of Way Permits</b>			
Entrance Application/Alteration - Residential/Farm	\$ 220.00	per submission	01/01/2023
Right of Way Permit - Occupancy/Encroachment	\$ 270.00	each	01/01/2023
Right of Way Permit - Surface Work	\$ 270.00	each	01/01/2023
Right of Way Permit - Underground Servicing Work	\$ 390.00	each	01/01/2023
Right of Way Permit - Demolition and Pool Permits	\$ 270.00	each	01/01/2023
Right of Way Activity Without a Permit	Two Times Applicable Fee	per instance	01/01/2023



**Schedule C to Fees and Charges By-Law**  
**Infrastructure Services Fees and Charges**

	<b>Rate</b>	<b>Criteria</b>	<b>Effective Date</b>
<b>Other</b>			
Request for Service Report Information	\$ 270.00	per report	01/01/2023
Request for Drawings - plus HST	\$ 26.20	per sheet request	01/01/2023
Locating / Researching / Gathering Documents	\$ 26.37	per half hour	01/01/2023
Municipal Drainage & Engineering Works Administration Fee	15.00%	of direct costs	01/01/2023
Tile Drain Inspection	Actual Costs	per inspection	01/01/2023
Encroachment Agreements	\$2,750.00 plus actual costs	per submission	01/01/2023
Extension of Encroachment Agreement	\$990.00 plus actual costs	per submission	01/01/2023
Release of an Agreement	\$680.00 plus actual costs	per submission	01/01/2023
Minor Traffic and Parking Bylaw Updates (10 signs or less)	\$680.00 plus actual costs	per application	01/01/2023
Major Traffic and Parking Bylaw Updates (greater than 10 signs)	\$1,835.00 plus actual costs	per application	01/01/2023
Municipal Consent Application Fee (250m length)	\$ 440.00	each	01/01/2023
Third and subsequent submission on Municipal Consent Applications	\$ 370.00	each	01/01/2023
Pavement Degradation Fee (0-15yrs age)	\$ 81.53	per m <sup>2</sup>	01/01/2023
Pavement Degradation Fee (>15yrs or more)	\$ 48.71	per m <sup>2</sup>	01/01/2023
Inspection Fee	\$ 200.00	each	01/01/2023
Traffic Control Plan - Review	\$ 170.00	per submission	01/01/2023
Traffic Control Plan - Design	\$ 280.00	per submission	01/01/2023
Other agreements/Misc. Service, Misc. agreements (e.g. Municipal Access, cost sharing, asset ownership transfer)	\$1,650.00 plus actual costs	per submission	01/01/2023
Municipal Access Agreement Annual Fee	\$ 4,670.00	per agreement	01/01/2023

**Schedule C to Fees and Charges By-Law**  
**Infrastructure Services Fees and Charges**

	<b>Rate</b>	<b>Criteria</b>	<b>Effective Date</b>
<b>Transportation Services</b>			
<b>Gravel</b>			
Pit Run - plus HST	\$ 6.50	per tonne	01/01/2023
5/8" Gravel - plus HST	\$ 8.67	per tonne	01/01/2023
<b>Materials</b> - plus HST	Actual Costs		
<b>Labour</b>			
Regular Working Hours - plus HST (Mon - Fri 7am - 3pm, excluding holidays)	\$ 52.20	per hour	01/01/2023
After Working Hours ( <i>Monday - Saturday</i> ) - plus HST	\$ 78.30	per hour	01/01/2023
After Working Hours ( <i>Sunday, Holidays</i> ) - plus HST	\$ 104.39	per hour	01/01/2023
Traffic Control Setup/Takedown - plus HST	\$ 400.00	each	01/01/2023
Mobilization Fee - plus HST	\$ 570.00	per occurrence	01/01/2023
Accident Road Closure/Cleanup	Labour, Materials and Equipment	per occurrence	01/01/2023
Concrete Sidewalk/Curb & Gutter ( <i>Non-Priority under MMS</i> )	Labour, Materials and Equipment	per occurrence	01/01/2023
Roadway Signage Installation (as a result of new service request installed by Township new development/service group)	\$ 560.00	per sign	01/01/2023
Winter Maintenance on Unassumed Local Roads (excludes snow loading and bike lane maintenance)	\$ 2,977.97	per centerline km of road per year	01/01/2023
Winter Maintenance on Unassumed Collector Roads (excludes snow loading and bike lane maintenance)	\$ 3,424.66	per centerline km of road per year	01/01/2023
Reduced Winter Maintenance on Unassumed Local Roads (excludes snow loading and bike lane maintenance and must have 50% occupancy in development phase)	\$ 1,488.98	per centerline km of road per year	01/01/2023
Reduced Winter Maintenance on Collector Roads (excludes snow loading and bike lane maintenance and must have 50% occupancy in development phase)	\$ 1,712.33	per centerline km of road per year	01/01/2023
Lane closure	\$ 80.88	per lane, per day	01/01/2023
Sidewalk closure	\$ 53.92	per day	01/01/2023
<b>Vehicle/Equipment Rates (Minimum 1 hour)</b>			
Pickup - plus HST	\$ 60.44	per hour	01/01/2023
Single Axle - plus HST	\$ 104.39	per hour	01/01/2023
Tandem Axle - plus HST	\$ 115.38	per hour	01/01/2023
Graders - plus HST	\$ 137.36	per hour	01/01/2023
Small Tractor ( <i>Loader</i> ) - plus HST	\$ 71.43	per hour	01/01/2023
Tractor ( <i>Loader</i> ) - plus HST	\$ 93.40	per hour	01/01/2023
Steel Drum Roller - plus HST	\$ 49.45	per hour	01/01/2023
Backhoe - plus HST	\$ 125.00	per hour	01/01/2023
Skid Steer - plus HST	\$ 69.00	per hour	01/01/2023
<b>Vehicle/Equipment Attachment Rates (Minimum 1 hour)</b>			
Snow Plow ( <i>Single Axle Truck</i> ) - plus HST	\$ 159.34	per hour	01/01/2023
Snow Plow ( <i>Tandem Axle Truck</i> ) - plus HST	\$ 170.33	per hour	01/01/2023
Rental of Chipper - plus HST	\$ 65.93	per hour	01/01/2023
Steam Jenny - plus HST	\$ 27.47	per hour	01/01/2023
Power Broom - plus HST	\$ 27.47	per hour	01/01/2023
Mower - plus HST	\$ 27.47	per hour	01/01/2023
<b>Administration on Public Works Services</b> - plus HST	15.00%	of service cost	01/01/2023
<b>Water/Wastewater Services</b>	See Water/Wastewater Fees & Charges By-Law		
<b>NOTE:</b> Transportation Services fees are applicable to Township related billable services and are not intended for private or commercial activities, sales or services			

**Schedule D to Fees and Charges By-Law**  
**Wilmot Recreation Complex Fees and Charges**

	2022 Rate	Effective Date	2023 Rate	Criteria	Effective Date
<b>Arena</b>					
<b>Ice Rentals</b>					
Prime Time (5pm - 11pm Mon to Fri, all day Sat & Sun) - plus HST	\$ 226.95	09/01/2022	\$ 237.84	per hour	09/01/2023
Minor Sports Prime Time - plus HST (35% Discount)	\$ 147.52	09/01/2022	\$ 154.60	per hour	09/01/2023
Non-Prime Time (6am - 5pm Mon to Fri) - plus HST	\$ 136.17	09/01/2022	\$ 142.70	per hour	09/01/2023
School Board Non-Prime Time - plus HST (40% Discount)	\$ 81.70	09/01/2022	\$ 85.62	per hour	09/01/2023
Slice of Ice (Unorganized/Non-Instructional) - plus HST	\$ 5.56	09/01/2022	N/A	per person	09/01/2023
<b>Public Skating</b>					
Youth - plus HST	\$ 3.54	09/01/2022	\$ 3.54	per person	09/01/2023
Adult & Senior - plus HST	\$ 3.98	09/01/2022	\$ 3.98	per person	09/01/2023
Family (2 adults + 2 youth or 1 adult + 3 youth) - plus HST	\$ 11.50	09/01/2022	\$ 11.50	per family	09/01/2023
Youth Pass (10 Tickets) - plus HST	\$ 30.75	09/01/2022	\$ 30.75	per pass	09/01/2023
Adult & Senior Pass (10 Tickets) - plus HST	\$ 35.82	09/01/2022	\$ 35.82	per pass	09/01/2023
Shinny Hockey - plus HST	\$ 6.86	09/01/2022	\$ 6.86	per person	09/01/2023
Shinny Hockey Pass (10 Tickets) - plus HST	\$ 62.88	09/01/2022	\$ 61.74	per pass	09/01/2023
Skate Sharpening - plus HST	\$ 4.42	09/01/2022	\$ 4.87	per pair	09/01/2023
<b>Arena Floor Rental (WRC and New Hamburg Arena)</b>					
Rental Rate - plus HST	\$ 68.57	09/01/2022	\$ 71.86	per hour	09/01/2023
Community Groups Rate - plus HST (20% Discount)	\$ 54.86	09/01/2022	\$ 57.49	per hour	09/01/2023
Saturday Full Day - plus HST	\$ 680.62	09/01/2022	N/A	per day	09/01/2023
<b>Aquatics Centre</b>					
<b>Pool Rentals</b>					
Lap Pool Rental - plus HST	\$ 176.44	09/01/2022	\$ 184.90	per hour	09/01/2023
Non-Prime Time (8am - 4pm Mon to Fri, Sept - June) - plus HST	\$ 114.68	09/01/2022	\$ 120.19	per hour	09/01/2023
Per Lane - plus HST	\$ 22.05	09/01/2022	\$ 23.11	per hour	09/01/2023
Leisure Pool Rental - plus HST	\$ 107.16	09/01/2022	\$ 112.31	per hour	09/01/2023
Non-Prime Time (8am - 4pm Mon to Fri, Sept - June) - plus HST	\$ 69.66	09/01/2022	\$ 73.00	per hour	09/01/2023
Lap Pool/Leisure Pool Combined - plus HST (10% Discount)	\$ 255.24	09/01/2022	\$ 267.49	per hour	09/01/2023
Non-Prime Time (8am - 4pm Mon to Fri, Sept - June) - plus HST	\$ 165.90	09/01/2022	\$ 173.87	per hour	09/01/2023
Minor Sports/Community Groups/School Rentals (35% Discount)					
Lap Pool Rental - plus HST	\$ 114.68	09/01/2022	\$ 120.19	per hour	09/01/2023
Per Lane - plus HST	\$ 14.34	09/01/2022	\$ 15.02	per hour	09/01/2023
Leisure Pool Rental - plus HST	\$ 69.66	09/01/2022	\$ 73.00	per hour	09/01/2023
Lap Pool/Leisure Pool Combined - plus HST (10% Discount)	\$ 165.90	09/01/2022	\$ 173.87	per hour	09/01/2023
Extra Lifeguard (required for more than 50 patrons) - plus HST	\$ 30.54	09/01/2022	\$ 32.01	per hour	09/01/2023
<b>Admissions</b>					
Youth - plus HST	\$ 3.54	09/01/2022	\$ 3.54	per person	09/01/2023
Adult - plus HST	\$ 5.31	09/01/2022	\$ 5.31	per person	09/01/2023
Senior (age 55 and above) - plus HST	\$ 4.65	09/01/2022	\$ 4.65	per person	09/01/2023
Family (2 adults + 2 youth or 1 adult + 3 youth) - plus HST	\$ 14.16	09/01/2022	\$ 14.16	per family	09/01/2023
Additional Child - plus HST	\$ 1.33	2012 or Prior	\$ 1.33	per child	09/01/2023
AM Family Swim - plus HST	\$ 1.99	2012 or Prior	\$ 1.99	per person	09/01/2023
<b>Swim Passes/Tickets/Memberships</b>					
Youth Pass (10 Tickets) - plus HST	\$ 31.86	09/01/2022	\$ 31.86	per pass	09/01/2023
Youth Pass (50 Tickets) - plus HST	\$ 123.90	09/01/2022	\$ 123.90	per pass	09/01/2023
Youth Pass (100 Tickets) - plus HST	\$ 212.40	09/01/2022	\$ 212.40	per pass	09/01/2023
Adult Pass/Aquafit Pass (10 Tickets) - plus HST	\$ 47.79	09/01/2022	\$ 47.79	per pass	09/01/2023
Adult Pass/Aquafit Pass (50 Tickets) - plus HST	\$ 185.85	09/01/2022	\$ 185.85	per pass	09/01/2023
Adult Pass/Aquafit Pass (100 Tickets) - plus HST	\$ 318.60	09/01/2022	\$ 318.60	per pass	09/01/2023
Senior Pass/Aquafit Pass (10 Tickets) - plus HST	\$ 41.85	09/01/2022	\$ 41.85	per pass	09/01/2023
Senior Pass/Aquafit Pass (50 Tickets) - plus HST	\$ 162.75	09/01/2022	\$ 162.75	per pass	09/01/2023
Senior Pass/Aquafit Pass (100 Tickets) - plus HST	\$ 279.00	09/01/2022	\$ 279.00	per pass	09/01/2023
Aquafit Ticket - plus HST	\$ 7.08	09/01/2022	\$ 7.08	per ticket	09/01/2023

**Schedule D to Fees and Charges By-Law**  
**Wilmot Recreation Complex Fees and Charges**

	<b>2022 Rate</b>	<b>Effective Date</b>	<b>2023 Rate</b>	<b>Criteria</b>	<b>Effective Date</b>
<b>Additional WRC Fees</b> <i>(if applicable)</i>					
Sponsored Events (swims, skates etc.)	N/A	N/A	General Admission Rates	per person	01/01/2023
Rink Board Advertising	N/A	N/A	\$ 600.00	per ad	01/01/2023
Contract Cancellation Fee	\$ 35.00	09/01/2022	\$ 40.00	per item	01/01/2023

**Schedule E to Fees and Charges By-Law**  
Community Centre Fees and Charges

	2022 Rate	Effective Date	2023 Rate	Criteria	Effective Date
<b>Small Halls</b>					
<b>Haysville Community Centre (Capacity: 125)</b>					
<b>Mannheim Community Centre (Capacity: 125)</b>					
Private Rentals - Hourly (3 hours or less, Sun - Thurs) - plus HST	\$ 28.87	09/01/2022	\$ 30.26	per hour	09/01/2023
Private Rentals - Daily (more than 3 hours, Sun - Thurs) - plus HST	\$ 108.06	09/01/2022	\$ 113.25	per day	09/01/2023
Non-Profit - Hourly (Sun - Thurs) - plus HST	\$ 14.44	09/01/2022	Per Affiliation Policy	per hour	04/01/2023
Non-Profit - Daily (Sun - Thurs) - plus HST	\$ 54.03	09/01/2022	Per Affiliation Policy	per day	04/01/2023
Community Groups (Sun - Thurs)	Per Affiliation Policy	09/01/2022	Per Affiliation Policy		04/01/2023
All Users (Fri or Sat) - plus HST	\$ 170.09	09/01/2022	\$ 178.25	per day	09/01/2023
SOCAN with dancing (Small Halls)	as legislated	09/01/2022	N/A		01/01/2023
SOCAN without dancing (Small Halls)	as legislated	09/01/2022	N/A		01/01/2023
<b>Large Halls (WRC-CC, NDCC, NHCC, SACC)</b>					
Private Rentals - Hourly (3 hours or less, Sun - Thurs) - plus HST	\$ 50.47	09/01/2022	\$ 52.89	per hour	09/01/2023
Private Rentals - Daily (more than 3 hours, Sun - Thurs) - plus HST	\$ 215.71	09/01/2022	\$ 226.06	per day	09/01/2023
Non-Profit - Hourly (Sun - Thurs) - plus HST	\$ 25.23	09/01/2022	Per Affiliation Policy	per hour	04/01/2023
Non-Profit - Daily (Sun - Thurs) - plus HST	\$ 107.85	09/01/2022	Per Affiliation Policy	per day	04/01/2023
Community Groups (Sun - Thurs)	No Cost	09/01/2022	Per Affiliation Policy		04/01/2023
<b>New Dundee Community Centre (Capacity: 220)</b>					
All Users (Fri or Sat) - plus HST	\$ 369.87	09/01/2022	\$ 387.62	per day	09/01/2023
Minor Sports Tournament (in conjunction with field rental) - plus HST	\$ 223.04	09/01/2022	\$ 233.74	per day	09/01/2023
<b>New Hamburg Community Centre (Capacity: 304)</b>					
All Users (Fri or Sat) - plus HST	\$ 406.24	09/01/2022	\$ 425.74	per day	09/01/2023
<b>St. Agatha Community Centre (Capacity: 410)</b>					
All Users (Fri or Sat) - plus HST	\$ 482.23	09/01/2022	\$ 505.38	per day	09/01/2023
<b>WRC Community Centre (Capacity: 180)</b>					
All Users (Fri or Sat) - plus HST	\$ 333.24	09/01/2022	\$ 349.24	per day	09/01/2023
Half Hall Rentals - plus HST (50% of full rate)	\$ 166.62	09/01/2022	\$ 174.62	per day	09/01/2023
Lobby & BlueLine Club - plus HST	\$ 127.99	09/01/2022	\$ 134.13	per event	09/01/2023
Lobby & Kitchen (in conjunction with tournament) - plus HST	\$ 172.55	09/01/2022	\$ 180.83	per event	09/01/2023
<b>Other Large Hall Fees (if applicable)</b>					
Booking Deposit	\$ 200.00	09/01/2022	\$ 200.00	per rental	09/01/2023
SOCAN with dancing (Large Halls)	as legislated	09/01/2019	N/A		01/01/2023
SOCAN without dancing (Large Halls)	as legislated	09/01/2019	N/A		01/01/2023
SOCAN with dancing (St. Agatha CC)	as legislated	09/01/2019	N/A		01/01/2023
SOCAN without dancing (St. Agatha CC)	as legislated	09/01/2019	N/A		01/01/2023
Setup or Decorating - plus HST	\$ 262.32	09/01/2022	\$ 274.91	per rental	09/01/2023
Setup or Decorating - (WRC Half-Hall) plus HST	\$ 131.16	09/01/2022	\$ 137.46	per rental	09/01/2023
New Years Eve Surcharge - plus HST	\$ 144.32	09/01/2022	\$ 151.25	per rental	09/01/2023
Clean Up Fee - plus HST	\$ 144.32	09/01/2022	\$ 151.25	per rental	09/01/2023
Municipal Representative - plus HST	\$ 23.89	09/01/2022	\$ 25.04	per hour	09/01/2023
Security Guards - plus HST	N/A	N/A	Actual Cost	per rental	01/01/2023
Regular Working Hours - plus HST (Mon - Fri 7am - 3pm, excluding holidays)	N/A	N/A	\$ 52.20	per hour	04/01/2023
After Working Hours (Monday - Saturday) - plus HST	\$ 25.66	09/01/2022	\$ 78.30	per hour	04/01/2023
After Working Hours (Sunday, Holidays) - plus HST	N/A	N/A	\$ 104.39	per hour	04/01/2023
<b>Additional Community Centre Fees (if applicable)</b>					
Entandem Music Licencing Fee	as legislated	09/01/2022	as legislated	per rental	01/01/2023
Refundable Damage Deposit	up to \$1,000	01/01/2022	up to \$1,000	per rental	01/01/2023
Contract Cancellation Fee	\$ 35.00	09/01/2022	\$ 40.00	per item	01/01/2023

**Schedule F to Fees and Charges By-Law**  
**Meeting Room Fees and Charges**

	2022 Rate	Effective Date	2023 Rate	Criteria	Effective Date
<b>Small Meeting Rooms</b>					
<i>New Hamburg Arena Meeting Room (Capacity: 12)</i>					
<i>Jutzi Room, New Dundee Community Centre (Capacity: 15)</i>					
<i>Swartzentruber Room, Administration Complex (Capacity: 15)</i>					
<i>Councilor's Gallery, Administration Complex (Capacity: 20)</i>					
<i>Seniors Room, St. Agatha Community Centre (Capacity: 25)</i>					
<i>WRC Activities Room (Capacity: 15)</i>					
<i>Wilmot Meeting Room (Capacity: 15)</i>					
<i>Haysville Meeting Room (Capacity: 15)</i>					
Private Rentals - Hourly (3 hours or less) - plus HST	\$ 14.02	09/01/2022	\$ 14.69	per hour	09/01/2023
Private Rentals - Daily (more than 3 hours) - plus HST	\$ 49.53	09/01/2022	\$ 51.91	per day	09/01/2023
Community Groups - Meetings Only	Per Affiliation Policy	09/01/2022	Per Affiliation Policy		04/01/2023
<b>Large Meeting Rooms</b>					
<i>Ernie Ritz Room, 121 Huron Street (Capacity: 50)</i>					
<i>Wilmot Community Room, Administration Complex (Capacity: 50)</i>					
<i>WRC Program Room (Capacity: 50)</i>					
<i>Wayne Roth Room (Capacity: 50)</i>					
<i>Multi-Purpose Room, New Hamburg Arena (Capacity: 25)</i>					
Private Rentals - Hourly (3 hours or less) - plus HST	\$ 28.87	09/01/2022	\$ 30.25	per hour	09/01/2023
Private Rentals - Daily (more than 3 hours) - plus HST	\$ 108.06	09/01/2022	\$ 113.25	per day	09/01/2023
Community Groups - Meetings Only	Per Affiliation Policy	09/01/2022	Per Affiliation Policy		04/01/2023
<b>WRC Dryland Training Room</b>					
Room Rental - plus HST	\$ 28.87	09/01/2022	\$ 30.25	per hour	09/01/2023
Equipment Use - plus HST	\$ 1.99	09/01/2022	\$ 1.99	per user	09/01/2023
<b>Additional Meeting Room Fees (if applicable)</b>					
Contract Cancellation Fee	\$ 35.00	09/01/2022	\$ 40.00	per item	01/01/2023

**Schedule G to Fees and Charges By-Law**  
Parks Fees and Charges

	2022 Rate	Effective Date	2023 Rate	Criteria	Effective Date
<b>Baseball Diamond Rentals</b>					
<b>"A1" Fields (New Dundee)</b>					
Diamond Rental - plus HST	\$ 27.30	09/01/2022	\$ 29.52	per hour	09/01/2023
Local Minor Sports Rental - plus HST (35% Discount)	\$ 17.74	09/01/2022	\$ 19.18	per hour	09/01/2023
Lighting Charge (all groups) - plus HST	\$ 12.25	09/01/2022	\$ 12.84	per hour	09/01/2023
Minor Sports Tournaments (plus lighting fee if applicable) - plus HST	\$ 152.87	09/01/2022	\$ 160.20	diamond/day	09/01/2023
<b>"A" Fields (Baden/New Hamburg/Petersburg/St. Agatha)</b>					
Diamond Rental - plus HST	\$ 25.25	09/01/2022	\$ 27.53	per hour	09/01/2023
Local Minor Sports Rental - plus HST (35% Discount)	\$ 16.41	09/01/2022	\$ 17.89	per hour	09/01/2023
Lighting Charge (all groups) - plus HST	\$ 11.14	09/01/2022	\$ 11.67	per hour	09/01/2023
Minor Sports Tournaments (plus lighting fee if applicable) - plus HST	\$ 152.87	09/01/2022	\$ 160.20	diamond/day	09/01/2023
<b>"B" Fields (Mannheim)</b>					
Diamond Rental - plus HST	\$ 18.10	09/01/2022	\$ 18.97	per hour	09/01/2023
Local Minor Sports Rental - plus HST (35% Discount)	\$ 11.76	09/01/2022	\$ 12.33	per hour	09/01/2023
Minor Sports Tournaments (plus lighting fee if applicable) - plus HST	\$ 152.87	09/01/2022	\$ 160.20	diamond/day	09/01/2023
<b>"C" Fields (Scrub Diamonds)</b>					
Diamond Rental - plus HST	\$ 10.70	09/01/2022	\$ 11.21	per hour	09/01/2023
Local Minor Sports Rental - plus HST (35% Discount)	\$ 6.95	09/01/2022	\$ 7.29	per hour	09/01/2023
<b>Soccer Field Rentals</b>					
Mini Fields - plus HST	\$ 20.92	09/01/2022	\$ 21.93	per hour	09/01/2023
Mini Fields - Local Minor Sports - plus HST (35% Discount + Line Painting)	\$ 13.60	09/01/2022	\$ 14.25	per hour	09/01/2023
Intermediate Fields - plus HST	\$ 27.71	09/01/2022	\$ 29.04	per hour	09/01/2023
Intermediate Fields - Local Minor Sports - plus HST (35% Discount + Line Painting)	\$ 18.01	09/01/2022	\$ 18.88	per hour	09/01/2023
Full Fields - plus HST	\$ 53.29	09/01/2022	\$ 55.85	per hour	09/01/2023
Full Fields - Local Minor Sports - plus HST (35% Discount + Line Painting)	\$ 34.64	09/01/2022	\$ 36.30	per hour	09/01/2023
Minor Sports Tournaments - plus HST	\$ 152.87	09/01/2022	\$ 160.20	field/day	09/01/2023
<b>Artificial Turf Field</b>					
Field Rental - plus HST	\$ 90.00	09/01/2022	\$ 90.00	per hour	09/01/2023
Local Minor Sports or School Board Rental - plus HST (35% Discount)	\$ 57.80	09/01/2022	\$ 57.80	per hour	09/01/2023
Lighting Charge (all groups) - plus HST	\$ 20.00	09/01/2022	\$ 20.96	per hour	09/01/2023
<b>Tennis Courts</b>					
Organized Events / Instructional Use - plus HST	\$ 10.62	01/01/2022	\$ 11.13	per hour	09/01/2023

**Schedule G to Fees and Charges By-Law**  
Parks Fees and Charges

	2022 Rate	Effective Date	2023 Rate	Criteria	Effective Date
<b>Community Parks</b>					
<b>Parks Amenities</b>					
Gazebo/Bandshell - plus HST	\$ 72.21	09/01/2022	\$ 75.68	per day	09/01/2023
Small Shelter (Scott Park/Haysville/St. Agatha) - plus HST	\$ 72.21	09/01/2022	\$ 75.68	per day	09/01/2023
Large Shelter (Norm Hill/Petersburg/New Dundee/Baden/Mannheim) - plus HST	\$ 99.10	09/01/2022	\$ 103.86	per day	09/01/2023
Large Shelter & Diamond - plus HST	\$ 134.34	09/01/2022	\$ 140.79	per day	09/01/2023
Small Shelter & Diamond - plus HST	\$ 106.04	09/01/2022	\$ 111.13	per day	09/01/2023
<b>Special Events (All Parks)</b>					
Park Rental - plus HST	\$ 432.65	09/01/2022	\$ 500.00	per day	09/01/2023
Park Access Permit Administration Fee	N/A	N/A	\$ 100.00	per permit	04/01/2023
Filming on Township Grounds - plus HST	N/A	N/A	\$1,000.00 - \$3,000.00	per day	04/01/2023
Parking Lot Rental (excluding overnight) - plus HST	N/A	N/A	\$ 0.30	per space, per day	04/01/2023
Park/Trail Use for Organized Activities - plus HST	N/A	N/A	\$ 30.25	per hour	04/01/2023
Park/Trail Use for Organized Activities - plus HST	N/A	N/A	\$ 300.88	per day	04/01/2023
Refundable Damage Deposit	\$ 1,000.00	09/01/2022	\$ 1,000.00		04/01/2023
<b>New Hamburg Grandstand</b>					
Grandstand Lower Level Rooms/Servery Areas (per room) - plus HST	\$ 31.82	09/01/2022	\$ 33.35	per day	09/01/2023
Grandstand Municipal Concession Booth - plus HST	\$ 43.51	09/01/2022	\$ 45.59	per day	09/01/2023
<b>Wedding Ceremonies/Receptions</b> - plus HST	\$ 216.35	09/01/2022	\$ 300.88	per day	09/01/2023
<b>Additional Parks Fees (if applicable)</b>					
Electric Vehicle Charging Station Usage - plus HST	N/A	09/01/2022	\$ 1.00	per hour	01/01/2023
Ball Diamond Advertising - plus HST	N/A	09/01/2022	\$ 100.00	per ad	01/01/2023
Contract Cancellation Fee	\$ 35.00	09/01/2022	\$ 40.00	per item	01/01/2023



**Schedule H of Fees and Charges By-Law**  
**Community Programs Fees and Charges**

	2022 Rate	Effective Date	2023 Rate	Criteria	Effective Date
<b>Aquatics</b>					
<b>Learn-to-Swim Lessons</b>					
Parent & Tot (Levels 1-3) (30 mins)	\$ 8.39	09/01/2022	\$ 8.79	per lesson	09/01/2023
Preschool (Levels 1-5) (30 mins)	\$ 8.64	09/01/2022	\$ 9.05	per lesson	09/01/2023
Youth (Levels 1-2) (30 mins)	N/A	N/A	\$ 9.05	per lesson	01/01/2023
Youth (Levels 1-8) (45 mins)	\$ 8.79	09/01/2022	\$ 9.21	per lesson	09/01/2023
Youth (Patrol Levels) (1 hour)	\$ 8.93	09/01/2022	\$ 9.36	per lesson	09/01/2023
Adult/Teen - plus HST	\$ 8.79	09/01/2022	\$ 9.21	per lesson	09/01/2023
Bronze Star	\$ 9.52	09/01/2022	\$ 9.97	per lesson	09/01/2023
Junior Lifeguard Class or Camp	N/A	N/A	\$ 5.05	per lesson	01/01/2023
<b>Private Lessons</b>					
Ages 14 and Under	\$ 30.01	09/01/2022	\$ 31.45	per half hour	09/01/2023
Ages 15 and Older - plus HST	\$ 30.01	09/01/2022	\$ 31.45	per half hour	09/01/2023
<b>Semi-private Lessons</b>					
Ages 14 and Under	\$ 22.50	09/01/2022	\$ 23.58	per half hour	09/01/2023
Ages 15 and Older - plus HST	\$ 22.50	09/01/2022	\$ 23.58	per half hour	09/01/2023
Drop-In	\$ 7.77	09/01/2022	\$ 8.15	per lesson	09/01/2023
<b>Leadership Lessons</b>					
Bronze Medallion & EFA - plus HST	\$ 4.82	09/01/2022	\$ 5.05	per hour	09/01/2023
Bronze Cross - plus HST	\$ 4.82	09/01/2022	\$ 5.05	per hour	09/01/2023
Standard First and, CPR C - plus HST	\$ 6.24	09/01/2022	\$ 6.54	per hour	09/01/2023
Standard First Recertification - plus HST	\$ 7.00	09/01/2022	\$ 7.34	per hour	09/01/2023
LSS Swim Instructor - plus HST	\$ 5.85	09/01/2022	\$ 6.13	per hour	09/01/2023
LSS Lifesaving Instructor - plus HST	\$ 5.85	09/01/2022	\$ 6.13	per hour	09/01/2023
Examiners - plus HST	\$ 33.86	09/01/2022	\$ 35.49	per hour	09/01/2023
Pre-National Lifeguard - plus HST	N/A	N/A	\$ 5.05	per hour	01/01/2023
NLS - plus HST	\$ 4.21	09/01/2022	\$ 4.42	per hour	09/01/2023
NLS Recert - plus HST	\$ 10.30	09/01/2022	\$ 10.80	per hour	09/01/2023
<b>Recreation Programs</b>					
Youth Recreation Program - plus HST	N/A	N/A	\$ 3.09	per visit	01/01/2023
Adult Recreation Program - plus HST	N/A	N/A	\$ 4.67	per visit	01/01/2023
Senior Recreation Program - plus HST	N/A	N/A	\$ 3.93	per visit	01/01/2023
Youth Recreation Program (10 visit pass) - plus HST	\$ 30.97	01/01/2022	\$ 27.81	per pass	09/01/2023
Adult Recreation Program (10 visit pass) - plus HST	\$ 42.04	01/01/2022	\$ 42.04	per pass	09/01/2023
Senior Recreation Program (10 visit pass) - plus HST	\$ 35.40	01/01/2022	\$ 35.40	per pass	09/01/2023
Youth Speciality Programs - plus HST	N/A	N/A	\$1.00 - \$5.00	per visit	01/01/2023
Senior Speciality Programs - plus HST	N/A	N/A	\$1.00 - \$7.00	per visit	01/01/2023
<b>Arena Programs</b>					
Daytime Skate - plus HST	\$ 0.88	09/01/2022	\$ 0.88	per visit	09/01/2023
Parent and Tot Daytime Skate (adult only) - plus HST	\$ 0.88	09/01/2022	\$ 0.88	per visit	09/01/2023
Shuffleboard (WRC Only) - plus HST	\$ 0.88	09/01/2022	\$ 0.88	per visit	09/01/2023
<b>Day Camps</b>					
Youth Day Camp	\$44.25 to \$54.50	09/01/2022	\$44.25 to \$54.50	per day	09/01/2023
Youth Day Camp (with Extended Care)	\$55.50 to \$66.00	09/01/2022	\$55.50 to \$66.00	per day	09/01/2023
Non Resident Surcharge	25.00%	09/01/2022	25.00%	of program cost	09/01/2023
<b>NOTE:</b> Individual recreation and fitness program fees are variable and are determined based on instructor costs, course hours and material/equipment costs.					

**Schedule I to Fees and Charges By-Law**  
**Castle Kilbride Fees and Charges**

	<b>Rate</b>	<b>Criteria</b>	<b>Effective Date</b>
<b>Admissions</b>			
<b>Regular Admissions</b>			
Adults - plus HST	\$ 7.99	per visitor	01/01/2023
Seniors (65 and older) /Students (must provide ID) - plus HST	\$ 7.10	per visitor	01/01/2023
Children (between 5 and 12) - plus HST	\$ 4.42	per visitor	01/01/2023
Preschool (4 and younger)	No Cost	per visitor	01/01/2023
Family (2 adults, 3 children) - plus HST	\$ 22.00	per family	01/01/2023
<b>Group Admissions</b> (must be pre-booked with a minimum of 10 admissions)			
Bus/Group Tours (Daytime) - plus HST	\$ 6.20	per visitor	01/01/2023
Bus/Group Tours (After Hours) - plus HST	\$ 12.40	per visitor	01/01/2023
Bus Driver/Limited Escorts of Tours	No Cost	per visitor	01/01/2023
Curriculum School Tours	\$ 5.00	per visitor	01/01/2023
<b>Workshops</b>	\$ 4.42 - \$ 50.00	per visitor	01/01/2023
<b>Education Outreach</b>	\$4.42 - \$80.00	each	01/01/2023
<b>Memberships</b>			
Single - plus HST	DELETE	each	01/01/2023
Family - plus HST	DELETE	each	01/01/2023
<b>Rentals</b>			
Rental of Interior of Castle - plus HST	\$ 450.00	per day	01/01/2023
Rental of Outside Grounds for Photographs - plus HST	\$ 70.80	per event	01/01/2023
Rental of Outside Grounds for Wedding Service - plus HST	\$ 300.88	per event	01/01/2023
<b>Other</b>			
Filming on Castle Grounds - Plus HST	\$1,000.00 - \$3,000.00	per day	01/01/2023
Digital Image Request - Plus HST	\$ 10.00	per image	01/01/2023

**Schedule J of Fees and Charges By-Law**  
**Development Services Fees and Charges**

	<b>Rate</b>	<b>Criteria</b>	<b>Effective Date</b>
<b>Official Plan</b>			
Official Plan Amendment	\$10,500 plus circulation and public meeting fees	per amendment	01/01/2023
<b>Zoning By-Law</b>			
Zoning By-Law Amendment Application	\$5,000.00 plus circulation and public meeting fees	per amendment	01/01/2023
Temporary Use By-Law Application	\$ 2,700.00	per application	01/01/2023
Temporary Use By-Law Application ( <i>Garden Suite</i> )	\$ 1,620.00	per application	01/01/2023
Amendment to Extend Temporary Use	\$ 2,700.00	per amendment	01/01/2023
Amendment to Remove Holding Zone	\$ 2,700.00	per amendment	01/01/2023
Amendment to Zone to Z14 or add use to Z14	\$ 37,745.00	per amendment	01/01/2023
<b>Committee of Adjustment</b>			
Minor Variance Application	\$ 805.00	per application	01/01/2023
Minor Variance Application ( <i>multiple items</i> )	\$ 1,080.00	per application	01/01/2023
Consent Application			
Right of Way & Easement	\$ 1,080.00	per application	01/01/2023
New Lot & Addition	\$ 2,160.00	per application	01/01/2023
<b>Subdivision and Condominium</b>			
Draft Plan of Subdivision or Condominium Application	\$2,160 per unit to a max of \$50,000 plus circulation and public meeting fees	per application	01/01/2023
Subdivision / Condominium Registration Fee	2.0% of value of Municipal Services to be Provided less application fee credit	per application	01/01/2023
Changes to Conditions of Draft Plan	\$1,620 plus circulation and public meeting fees	per application	01/01/2023
By-Law to deem a plan or part of a plan to not be a registered plan	\$ 1,080.00	per application	01/01/2023
Part Lot Control Exemption			
Part Lot Control Exemption By-Law	\$ 2,160.00	per By-Law	01/01/2023
Additional Lots Under Original By-Law	\$ 540.00	per lot	01/01/2023
Lifting One Foot Reserve	\$ 1,620.00	per application	01/01/2023

**Schedule J of Fees and Charges By-Law**  
**Development Services Fees and Charges**

	<b>Rate</b>	<b>Criteria</b>	<b>Effective Date</b>
<b>Site Plan Approval</b>			
Site Plan Application	\$ 5,390.00	per application	01/01/2023
Revision of Site Plan	\$ 2,700.00	per revision	01/01/2023
<b>Agreements</b>			
Change to Conditions of an Agreement	\$ 1,080.00	per agreement	01/01/2023
Release of Agreement	\$ 1,080.00	per agreement	01/01/2023
<b>Letter of Compliance</b>			
2 week response	\$ 160.00	per letter	01/01/2023
24 hour response	\$ 215.00	per letter	01/01/2023
<b>Licencing</b>			
Home/Farm Occupancy Certificate	\$ 80.00	per certificate	01/01/2023
Refreshment Vehicle Permit <i>(annual)</i>	\$ 390.00	per permit	01/01/2023
Refreshment Vehicle Permit <i>(daily)</i>	\$ 65.00	per permit	01/01/2023
Refreshment Cart Permit <i>(annual)</i>	\$ 390.00	per permit	01/01/2023
Refreshment Cart Permit <i>(daily)</i>	\$ 65.00	per permit	01/01/2023
Specific Location Daily Sales <i>(five day)</i>	\$ 265.00	per application	01/01/2023
Specific Location Daily Sales <i>(annual maximum)</i>	\$ 805.00	per application	01/01/2023
Hawkers and Pedlars <i>(Wilmot Resident)</i>	\$ 25.00	per application	01/01/2023
Hawkers and Pedlars <i>(Non-Wilmot Resident)</i>	\$ 375.00	per application	01/01/2023
<b>Sign By-Law</b>			
Variance to Sign By-Law	\$ 540.00	per application	01/01/2023
Billboard Sign Permit	\$ 265.00	per sign face	01/01/2023
Portable Sign Permit <i>(for three months to a max of six)</i>	\$ 110.00	per portable sign	01/01/2023
<b>Heritage</b>			
Permit Review - designated properties on Heritage Register or in Conservation District <i>(Part IV and V of the Heritage Act)</i>	\$ 215.00	per application	01/01/2023
Demolition review - non designated properties on Heritage Register <i>(Part IV of the Heritage Act)</i>	\$ 155.00	per application	01/01/2023

**Schedule J of Fees and Charges By-Law**  
**Development Services Fees and Charges**

	<b>Rate</b>	<b>Criteria</b>	<b>Effective Date</b>
<b>Other Fees</b>			
Ontario Land Tribunal Fee	\$ 1,030.00	per appeal package	01/01/2023
Minister's Zoning Order Processing Fee	\$10,000.00 plus circulation and public meeting fees	per request	01/01/2023
Incurred Costs <i>(third party peer review and legal)</i>	actual costs	per application / agreement	01/01/2023
Pre-Submission Consultation	\$ 500.00	per application	01/01/2023
<b>Public Meeting</b>			
Notice of public meeting circulation	\$ 200.00	per notice	01/01/2023
Public meeting	\$ 500.00	per application	01/01/2023
Printing Costs - plus HST	\$25.00 plus materials	per hour	01/01/2023
<b>Municipal Address Sign Fees</b>			
Sign - plus HST	\$ 21.30	each	01/01/2023
Post - plus HST	\$ 30.41	each	01/01/2023
Hooks - plus HST	\$ 2.16	set of 2	01/01/2023
Installation - plus HST	\$ 10.78	each	01/01/2023
<b>Building Fees and Charges</b>	See Building Fees & Charges By-Law		

**Schedule K of Fees and Charges By-Law**  
**Riverside Cemetery Fees and Charges**

	<b>Proposed 2023 Rate</b>	<b>Criteria</b>	<b>Effective Date</b>
<b>Cemetery Lots</b>			
Adult Lot <i>(inc. Care &amp; Maintenance - 40%) - plus HST</i>	\$ 1,925.39	per plot	01/01/2023
<b>Children &amp; Infant Lot</b>			
In Children's Section <i>(inc. Care &amp; Maintenance - 40%) - plus HST</i>	\$ 923.75	per plot	01/01/2023
In Adult Section <i>(inc. Care &amp; Maintenance - 40%) - plus HST</i>	\$ 1,925.39	per plot	01/01/2023
Cremation Lot <i>(inc. Care &amp; Maintenance - 40%) - plus HST</i>	\$ 957.88	per plot	01/01/2023
Columbarium Niche <i>(inc. Care &amp; Maintenance - 15%) - plus HST</i>	\$ 3,211.94	per niche	01/01/2023
<b>Interment Fees</b>			
Adult/Child <i>(over 3' length) - plus HST</i>	\$ 1,054.33	per burial	01/01/2023
Child/Infant <i>(under 3' length) - plus HST</i>	\$ 519.40	per burial	01/01/2023
Winter Interment <i>(Adult) - plus HST</i>	\$ 1,581.21	per burial	01/01/2023
Winter Interment <i>(Child/infant) - plus HST</i>	\$ 718.41	per burial	01/01/2023
Cremation <i>(Ground Interment) - plus HST</i>	\$ 421.49	per burial	01/01/2023
Cremation <i>(Columbarium Interment) - plus HST</i>	\$ 384.31	per burial	01/01/2023
Cremation <i>(Winter Interment) - plus HST</i>	\$ 689.43	per burial	01/01/2023
Cremation <i>(Second Interment in same lot) - plus HST</i>	\$ 200.00	per burial	01/01/2023
Provincial Licensing Fee	as legislated	per burial	01/01/2023
<b>Monuments &amp; Markers</b>			
<b>Foundation Installations</b>			
Up to 32" - plus HST	\$ 610.92	per foundation	01/01/2023
Up to 44" - plus HST	\$ 707.85	per foundation	01/01/2023
Up to 56" - plus HST	\$ 853.24	per foundation	01/01/2023
Up to 68" - plus HST	\$ 998.63	per foundation	01/01/2023
Up to 80" - plus HST	\$ 1,085.77	per foundation	01/01/2023
Up to 90" - plus HST	\$ 1,206.93	per foundation	01/01/2023
Up to 108" - plus HST	\$ 1,425.02	per foundation	01/01/2023
Up to 120" - plus HST	\$ 1,570.41	per foundation	01/01/2023
Care & Maintenance <i>(Up to 52" Foundations) - plus HST</i>	as legislated	per foundation	01/01/2023
Care & Maintenance <i>(Over 52" Foundations) - plus HST</i>	as legislated	per foundation	01/01/2023
<b>Marker Installations</b>			
Up to 175 sq in - plus HST	\$ 138.55	per marker	01/01/2023
Up to 288 sq in - plus HST	\$ 186.76	per marker	01/01/2023
Over 288 sq in - plus HST	\$ 241.75	per marker	01/01/2023
Care & Maintenance <i>(175 sq in and over Markers) - plus HST</i>	as legislated	per marker	01/01/2023

**Schedule K of Fees and Charges By-Law**  
**Riverside Cemetery Fees and Charges**

	<b>Proposed 2023 Rate</b>	<b>Criteria</b>	<b>Effective Date</b>
<b>Disinterments</b>			
Adult/Child ( <i>over 3' length</i> ) - plus HST	\$ 2,041.52	per interment	01/01/2023
Child/Infant ( <i>under 3' length</i> ) - plus HST	\$ 1,211.86	per interment	01/01/2023
Cremated Remains - plus HST	\$ 576.64	per interment	01/01/2023
Columbarium - plus HST	\$ 576.64	per interment	01/01/2023
<b>Other Fees</b> ( <i>if applicable</i> )			
Superintendent Fee ( <i>Mon-Fri after 3pm</i> ) - plus HST	\$ 91.68	per 1/2 hour	01/01/2023
Superintendent Fee ( <i>Saturday</i> ) - plus HST	\$ 458.39	per internment	01/01/2023
Superintendent Fee ( <i>Sunday</i> ) - plus HST	\$ 687.59	per internment	01/01/2023
Transfer of Interment Rights - plus HST	\$ 105.00	each	01/01/2023
Replacement Interment Rights Certificate - plus HST	\$ 70.00	each	01/01/2023
Record Update Administration Fee	\$ 40.00	per occurrence	01/01/2023
Researching records	\$ 40.00	per request	01/01/2023