

	<b>Administrative Directive</b>
	Section: <b>CORPORATE HEALTH AND SAFETY STATEMENT</b>
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Revision Date: June 2020	Issue Date: May 2019
Approved by: Senior Management Team	Review Date: June 2021

**PURPOSE**

This statement is established to provide guidance for the overall Corporate Health and Safety Program and the continued promotion of a healthy and safe work environment.

**SCOPE**

The Township of Wilmot is committed to providing a physically and psychologically healthy and safe work environment for all Township employees, volunteers, contractors and visitors, free of discrimination, violence or harassment.

The Township recognizes the physical and mental wellbeing and psychological safety of its employees to be an important part of a productive, effective and healthy workplace.

Our objective is to prevent injuries, and damage to property and equipment, by developing a keen sense of safety awareness in each and every individual.

Managers and supervisors are responsible to ensure that work procedures, equipment, processes and the work environment are safe and that workers work in compliance with established safe work practices and procedures by receiving adequate training in their specific work tasks.

Workers are responsible for their own health and safety and the health and safety of others in compliance with established procedures, operating philosophy and all applicable health & safety legislation.

This statement and related safety legislation, applies to all contractors and sub-contractors and their workers while performing work or supplying services at our workplace.

The Township of Wilmot recognizes that the Safety Committees plays a key role in making the workplace safer and will provide all support necessary to assist the safety committees in carrying out their duties and responsibilities under the Act.

Everyone at the workplace shares the responsibility for health and safety and the well-being of all our employees. Safety and loss prevention is an integral part of the daily operations of our workplace.

**Endorsed by the Senior Management Team:**

Grant Whittington  
Chief Administrative Officer

Rod Leeson  
Fire Chief

Dawn Mittelholtz  
Director of Information and Legislative Services / Clerk

Sandy Jackson  
Director of Parks, Facilities and Recreation Services

Patrick Kelly CPA, CMA  
Director of Corporate Services / Treasurer

Tracy Loch  
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