

**THE CORPORATION OF THE TOWNSHIP OF WILMOT  
BY-LAW NO 2024-06**

**BEING A CONSOLIDATED BY-LAW TO PROVIDE FOR  
FEES AND CHARGES FOR THE TOWNSHIP OF WILMOT**

**WHEREAS** section 391(1) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, authorizes a municipality to impose fees or charges on persons for services or activities provided or done by or on behalf of it, for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board and for use of its property including property under its control;

**AND WHEREAS** section 391(2) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, states that a fee or charge imposed for capital costs related to services or activities may be imposed on persons not receiving an immediate benefit from the services or activities but who will receive a benefit at some later point in time;

**AND WHEREAS** section 391(3) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, states that the costs included in a fee or charge may include costs incurred by the municipality or local board related to administration, enforcement and the establishment, acquisition and replacement of capital assets;

**AND WHEREAS** section 391(4) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, states that a fee or charge may be imposed whether or not it is mandatory for the municipality or local board imposing the fee or charge to provide or do the service or activity, pay the costs or allow the use of its property;

**AND WHEREAS** section 391(5) of the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, states that, in the event of a conflict between a fee or charge by-law and the *Municipal Act, 2001*, S.O. 2001, c. 25, as amended, or any other act or regulation made under any other act, the by-law prevails;

**AND WHEREAS** section 69(1) of the *Planning Act*, R.S.O. 1990, c. P.13, as amended, states that the council of a municipality, by by-law, and a planning board, by resolution, may establish a tariff of fees for the processing of applications made in respect of planning matters, which tariff shall be designed to meet only the anticipated cost to the municipality or to a committee of adjustment or land division committee constituted by the council of the municipality in respect of the processing of each type of application provided for in the tariff;

**AND WHEREAS** section 69(2) of the *Planning Act*, R.S.O. 1990, c. P.13, as amended, states that, despite a tariff of fees established under subsection (1), the council of a municipality, a planning board, a committee of adjustment or a land division committee in processing an application may reduce the amount of or waive the requirement for the payment of a fee in respect of the application where the council, planning board or committee is satisfied that it would be unreasonable to require payment in accordance with the tariff;

**AND WHEREAS** section 69(3) of the *Planning Act*, R.S.O. 1990, c. P.13, as amended, states that any person who is required to pay a fee under subsection (1) for the processing of an application in respect of a planning matter may pay the amount of the fee under protest and thereafter appeal to the Ontario Municipal Board against the levying of the fee or the amount of the fee by giving written notice of appeal to the Ontario Municipal Board within thirty days of payment of the fee;

**NOW THEREFORE**, the Council of The Corporation of the Township of Wilmot enacts as follows:

**Definitions**

- "Council" means the Municipal Council of the Corporation of the Township of Wilmot.
- "Municipal Act" mean the *Municipal Act, 2001*, S.O. 2001, chapter 25, as amended.
- "Person" means an individual, unincorporated association, sole proprietorship, partnership, corporation, or municipality.
- "Property" means land, buildings, equipment and structures.
- "Township" means the Corporation of the Township of Wilmot.

### **Citation**

- This by-law shall be known as the “Fees and Charges By-Law” or “Fee Schedule” of the Township.
- Should any by-law refer to the Township’s “Fees and Charges By-Law” or “Fee Schedule(s)”, it shall be interpreted to mean this by-law.

### **Fees and Charges**

- The Township hereby imposes the fees and charges outlined in the attached Schedules to this by-law pursuant to the provisions of the *Municipal Act*.
  - The fees and charges imposed on a person by the Township, as outlined in the Schedules to this by-law, constitute a debt of the person to the Township.
  - The Treasurer of the Township may add fees and charges imposed by the Township, as outlined in the Schedules to this by-law, to a property’s tax roll and collect them in the same manner as municipal taxes:
    - In the case of fees and charges for the supply of a public utility, the property to which the public utility was supplied; and,
    - In all other cases, any property for which all of the owners are responsible for paying the fees and charges.
- All fees and charges in this by-law representing use of property, staffing and programming are subject to a cost of living adjustment on an annual basis consistent with Township policies.

### **Severability**

- If a Court of competent jurisdiction should declare any section or part of a section of this by-law to be invalid, such section or part of a section shall not be construed as having persuaded or influenced Council to pass the remainder of this by-law and it is hereby declared that the remainder of this by-law shall be valid and shall remain in full force and effect.

### **Repeal, Amendment & Coming into Force**

- The fees set out in the previous Fees and Charges By-Law 2022-54 remain in effect until superceded by the fees set out herein in accordance with the effective dates listed for each. Once all fees have been superceded by this By-law’s fees, the previous By-Law 2022-54 is hereby repealed.
- Should this by-law conflict with any other by-law or resolution of Council, or any staff report approved by Council, in relation to fees and charges imposed under the *Municipal Act*, *Planning Act*, or any other act, this by-law shall take precedence, unless specifically stated to the contrary.
- This by-law shall come into force and effect on February 1, 2024, with individual fees set out with their respective effective dates indicated.

**READ** a first and second time in Open Council this 29<sup>th</sup> day of January 2024.

**READ** a third time and finally passed in Open Council this 29<sup>th</sup> day of January 2024.

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Mayor

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Clerk

## Schedule A of Fees and Charges By-Law

### Corporate Services

	2024	Criteria	Effective Date (YYYY/MM/DD)
<b>Legislative Services</b>			
Municipal Drainage Certificate	\$ 129.00	per property	2024-02-01
Lottery Licence	3.00%	of prize value	2024-02-01
<b>Solemnization Services</b>			
Marriage Licence	\$ 145.00	per licence	2024-02-01
Civil Service ( <i>During Business Hours</i> ) - plus HST	\$ 260.00	per service	2024-02-01
Civil Service ( <i>After Hours</i> ) - plus HST	\$ 400.00	per service	2024-02-01
Civil Service on Castle Kilbride Grounds ( <i>During and After Hours</i> ) - plus HST	\$ 515.50	per service	2024-02-01
Marriage Witnesses - plus HST	\$ 26.00	per witness	2024-02-01
Council Chambers Rental ( <i>After Hours</i> ) - plus HST	\$ 115.00	max 2 hrs	2024-02-01
<b>Photocopies</b>			
First 3 Pages - plus HST	\$ 2.10	first 3 pages	2024-02-01
Additional Pages - plus HST	\$ 0.30	per page	2024-02-01
Commissioning/Certification of Documents	\$ 20.00	up to 3 docs.	2024-02-01
Travel Letters	\$ 31.00	per letter	2024-02-01
Encroachment Application Fee	\$ 130.00	per application	2024-02-01

## Schedule A of Fees and Charges By-Law

### Corporate Services

	2024	Criteria	Effective Date (YYYY/MM/DD)
Death Registrations	\$ 26.00	per death	2024-02-01
Freedom of Information Request	\$ 5.00	per request	2024-02-01
Freedom of Information Response Fee	\$ 7.50	per 15 minutes	2024-02-01
Freedom of Information USB/CDROM Fee	\$ 10.00	per USB or CDROM	2024-02-01
<i>Research Requests</i>			2024-02-01
First 15 Minutes	No Cost		2024-02-01
Time Required over 15 Minutes - plus HST	\$ 35.00	per hour	2024-02-01
Microfilm Print Out - plus HST	\$ 0.50	per copy	2024-02-01
<b>Tax and Water Account Administration</b>			
Water and Wastewater Penalty Charge	2.50%	upon default	2024-02-01
Tax Arrears Penalty/Interest Charge	1.25%	per month	2024-02-01
Tax Certificates: issued by FAX or email only	\$ 80.00	per certificate	2024-02-01
Duplicate Copy of Tax or Water Bill	\$ 10.00	per bill	2024-02-01
Statement of Tax or Water Account ( <i>per calendar year of account</i> )	\$ 10.00	each year of each acct	2024-02-01
Overdue Notices (Property Tax)	\$ 7.00	per issuance	2024-02-01
Owner/Tenant Information Change Administration Fee	\$ 42.00	per change per account	2024-02-01

## Schedule A of Fees and Charges By-Law

### Corporate Services

	2024	Criteria	Effective Date (YYYY/MM/DD)
Returned Items Charge (NSF)	\$ 42.00	per item	2024-02-01
Account Balance Transfer Fee	\$ 42.00	per transfer	2024-02-01
Client Overpayment Refund fee	20% of refund to a max of \$40.00	of refund	2024-02-01
Fees for apportionments/severances	lot (new or apportioned)	per new lot	2024-02-01
<i>Tax Sale Administration</i>			
Last warning letter(s) re pending referral to tax sales process	\$ 42.00	per property per letter	2024-02-01
Tax Sale Administration Fee	\$150 per month, plus third party fees	per month	2024-02-01
Tax Sale Extension Agreement with Council - request	\$ 500.00	per property, paid at time of staff accepted request	2024-02-01
Tender/Proposal/Quotation Documents Fee for tax sale bids	Third Party fees may apply	per package	2024-02-01
<b>Financial Administration</b>			
All otherAccounts owing: interest and penalty	1.25%	per month	2024-02-01
Township Payment Cheque Re-Issuance Fee (lost)	\$ 42.00	per cheque	2024-02-01
Third Party Collections Charge	\$150/month plus third party fees	of balance owing	2024-02-01

## Schedule A of Fees and Charges By-Law

### Corporate Services

	2024	Criteria	Effective Date (YYYY/MM/DD)
Cost Recovery Administration Fee - any third party costs	15.00%	per invoice	2024-02-01

## Schedule B of Fees and Charges By-Law

### Protection Services Fees and Charges

	2024	Criteria	Effective Date (YYYY/MM/DD)
<b>Fire Services</b>			
<b>Emergency Call Outs:</b>			
Fire Suppression, Technical Rescues, Motor Vehicle Incidents, HAZMAT, all other emergency incidents ( <i>per apparatus</i> )	Current MTO Published Rate	per hour	2024-02-01
Labour (per firefighter)	\$ 45.00	per hour	2024-02-01
False Alarms ( <i>after two false alarms in a calendar year - per app</i> )	Published Rate plus firefighter costs	per hour	2024-02-01
<b>Motor Vehicle Accidents and Motor Vehicle Collisions:</b>			
Apparatus Rate ( <i>hourly</i> )	Current MTO Published Rate plus firefighter	per vehicle	2024-02-01
<b>Calls to Open Fires with and without Permits</b>			
Apparatus Rate	Current MTO Published Rate plus firefighter	per hour	2024-02-01
<b>Burn Permits</b>			
Open Burn Permit	\$ 45.00	per month	2024-02-01
Recreational Fire Permits	\$ 20.00	per year	2024-02-01
<b>Inspections</b>			
Inspection ( <i>includes report</i> )	\$ 150.00	per copy	2024-02-01

## Schedule B of Fees and Charges By-Law

### Protection Services Fees and Charges

	2024	Criteria	Effective Date (YYYY/MM/DD)
Copy of Inspection Report	\$ 100.00	per copy	2024-02-01
Inspections Requiring Outside Agencies	\$150.00 plus actual costs	per hour	2024-02-01
Requested Home Fire Inspections ( <i>including but not limited to Social Services, Home Daycares, Assisted Living, Ontario Works</i> )	\$ 150.00	per report	2024-02-01
Mobile Food Service Equipment (MFSE) ( <i>such as Food Trucks and Food Carts</i> )	\$ 150.00	per report	2024-02-01
Licensed Day Care Inspections	\$ 150.00	per report	2024-02-01
Licensed Group Home Inspections	\$ 150.00	per report	2024-02-01
Licensing LLBO Premises -Indoor and Outdoor Locations	\$ 150.00	per report	2024-02-01
Propane Facility RSMP – Level 1	\$ 150.00	per report	2024-02-01
Propane Facility RSMP – Level 2	\$ 225.00	per report	2024-02-01
Commercial Cooking Systems (NFPA 96 Annual)	\$ 150.00	per report	2024-02-01
Re-Inspection Fee ( <i>3rd visit for non-compliance</i> )	\$ 100.00	each	2024-02-01
<b>Other</b>			2024-02-01
Fire Report – Written Confirmation, Outstanding Orders/File Search/Incident Report	\$ 150.00	per report	2024-02-01
Extraordinary Expenses	Actual Cost		2024-02-01



## Schedule B of Fees and Charges By-Law

### Protection Services Fees and Charges

	2024	Criteria	Effective Date (YYYY/MM/DD)
Key Box - <i>plus HST</i>	\$ 175.00	each	2024-02-01
Smoke Alarm or CO Alarm - <i>plus HST</i>	\$ 50.00	each	2024-02-01
<b>By-Law Enforcement</b>			
<b>Dog Licences</b> ( <i>Dog Tags</i> )			
Up to and including March 31	\$ 25.00	per dog	2024-02-01
After March 31	\$ 35.00	per dog	2024-02-01
Within 10 days of moving to Wilmot/acquiring a dog	\$ 25.00	per dog	2024-02-01
After 10 days of moving to Wilmot/acquiring a dog	\$ 35.00	per dog	2024-02-01
Designated Dog Licence	\$ 50.00	per dog	2024-02-01
Designated Dog Licence after March 31	\$ 70.00	per dog	2024-02-01
Replacement tag	\$ 5.00	per tag	2024-02-01
<b>Kennels</b>			
New Kennel Application	\$ 500.00	per application	2024-02-01
Annual Licence			
4 to 5 dog per kennel	\$ 125.00	up to 5 dogs	2024-02-01
6 or more dog per kennel (Up to and including March 31)	\$ 25.00	per dog	2024-02-01

## Schedule B of Fees and Charges By-Law

### Protection Services Fees and Charges

	2024	Criteria	Effective Date (YYYY/MM/DD)
After March 31	\$ 35.00	per dog	2024-02-01
Conditional Licence	\$ 100.00	per licence	2024-02-01
Application to expand beyond 50 dog maximum cap	\$ 300.00	per application	2024-02-01
Application to change existing licence <i>(to increase # of dogs under licence or change physical location of kennel)</i>	\$ 300.00	per application	2024-02-01
<b>Other</b>			
Application for Exemption to Exotic Pet By-Law	\$ 300.00	per application	2024-02-01
Backyard Hen Licence	\$ 100.00	per licence	2024-02-01
Trapping Cages			
Rental Fee	\$ 10.00	per cage	2024-02-01
Refundable Deposit	\$ 50.00	per cage	2024-02-01
Dangerous/Restricted Dog Warning Sign	\$ 25.00	per sign	2024-02-01
<b>Property Standards</b>			
Grass Cutting - plus HST	\$ 150.00	per hour	2024-02-01
Snow Removal - plus HST	\$ 150.00	per hour	2024-02-01
Property Standards Administration Fee - plus HST	20.00%	of By-Law Order	2024-02-01

## Schedule C to Fees and Charges By-Law

### Infrastructure Services Fees and Charges

	2024	Criteria	Effective Date (YYYY/MM/DD)
<b>Engineering Services</b>			
<b>Development Engineering - General</b>			
Servicing Connection Fee ( <i>per connection for storm, sanitary or water</i> )	\$ 2,620.00	per service connection	2024-02-01
Third Party or Peer Review	Actual Costs plus deposit	per review	2024-02-01
Review of general submissions (patios, super mailbox locations, miscellaneous items)	\$ 392.00	per submission/ property/location	2024-02-01
Telecom Tower Application and network site selection review	\$ 2,775.00	each location	2024-02-01
<b>Site Plan Applications</b>			
Site Plan Application - Servicing/Grading/Entrance Drawing Review - Residential	\$2,750 Base Fee + 2.0% of	per submission	
Site Plan Application - Servicing/Grading/Entrance Drawing Review - Commercial/Institutional	\$3,000 Base Fee + 1.5% of	per submission	
Site Plan Application - Servicing/Grading/Entrance Drawing Review - Industrial	\$4,500 Base Fee + 1.5% of	per submission	
Site Plan Amendment - Servicing/Grading/Entrance Drawing Review	\$ 3,000.00	per submission	2024-02-01
Site Plan Application/Amendment - SWM Design Review (Report)	\$ 2,246.00	per submission	2024-02-01
Site Plan Application/Amendment - SWM Brief Review (Letter)	\$ 1,075.00	per submission	2024-02-01
Third and Subsequent Site Plan Reviews	\$ 950.00	per submission	2024-02-01
Third and Subsequent Engineering inspections for Site Plans	\$ 500.00	each	2024-02-01

## Schedule C to Fees and Charges By-Law

### Infrastructure Services Fees and Charges

2024	Criteria	Effective Date (YYYY/MM/DD)
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#### Subdivision Applications

Subdivision/Condominium Application - Draft Plan	\$540 per block/unit to a max of \$10,785	per submission	2024-02-01
Subdivision/Condominium Review Administration Fee	\$ 42.00	per lot/per submission	2024-02-01
Subdivision/Condominium Drawing and Construction Review Fee	6.5% of construction cost as defined in ISS, Includes development charges eligible items, excludes HST, eng percentage, and contingency percentage	per application	2024-02-01
Letter of Credit - Process	\$ 500.00	per request	2024-02-01
Third and Subsequent Engineering Inspections for Subdivisions	\$ 1,705.00	each	2024-02-01
Third and Subsequent Submission of As Recorded Drawings for Subdivisions	\$ 3,900.00	per submission	2024-02-01

#### Infill/Lot Grading/Servicing

Individual New or Altered Lot Grading and Drainage Review OR Services - Existing or New Lot	\$ 620.00	per request per lot	2024-02-01
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## Schedule C to Fees and Charges By-Law

### Infrastructure Services Fees and Charges

	2024	Criteria	Effective Date (YYYY/MM/DD)
Combined New or Altered Lot Grading and Drainage Review AND Services - Existing or New Lot	\$ 1,125.00	per request per lot	2024-02-01
Third and Subsequent Lot Grading and Drainage or Services Review - Existing or New Lot	\$ 150.00		
and Drainage Review & Services - Existing or New Lot / each unit	\$ 275.00	per submission	2024-02-01

#### OP Related Applications

Consents/Severance Application	\$560 plus 3rd party fees	per application	2024-02-01
Zoning Application	\$335 plus 3rd party fees	per application	2024-02-01
Minor Variance	\$ 200.00	per application	2024-02-01
Review of Site Plan / Subdivision applications with PW&E components outside of Wilmot Municipal boundary	\$10,120 plus 3rd party fees	per application	2024-02-01
<b>CLI-ECA Programs</b>			
Sanitary Sewer Capacity Model Review	\$ 2,560.00	per request	2024-02-01
Compliance Approval Storm Sewers, includes adding, modifying replacing or extending	\$ 3,120.00	per submission	2024-02-01
Compliance Approval Storm Appurtenances LID, OGS, Flow Controls, Exfiltration Piping, includes adding, modifying	\$ 4,160.00	per submission	2024-02-01
Compliance Approval Stormwater Management Facility, includes adding, modifying replacing or extending	\$ 8,840.00	per submission	2024-02-01
Compliance Approval Sanitary Sewer, includes adding, modifying replacing or extending	\$ 3,120.00	per submission	2024-02-01

## Schedule C to Fees and Charges By-Law

### Infrastructure Services Fees and Charges

	2024	Criteria	Effective Date (YYYY/MM/DD)
Compliance Approval Pumping Station or Forcemain, includes adding, modifying replacing or extending	\$ 8,840.00	per submission	2024-02-01
Consolidated Linear Infrastructure - ECA Expedited Review (available based on staff capacity)	Base Fee plus 50%	per submission	2024-02-01
Water main Form 1 Authorization	\$ 1,630.00	each	2024-02-01

#### General Deposits

Deposit for Legal Fees to Review and Register Documents	\$ 5,000.00	per submission	2024-02-01
Grading/Erosion security deposit	\$ 5,000.00	each	2024-02-01
Underground Servicing and As Recorded Drawing security/review deposit	\$5,000 - \$30,000	per deposit	2024-02-01
Water Service/Curb Stop Damage Deposit	\$ 1,650.00	each property	2024-02-01
Miscellaneous existing Infrastructure Damage Deposits / fee	\$2,000 to \$10,000	each property	2024-02-01

#### Corridor Management Activities

#### Right of Way Permits

Entrance Application/Alteration - Residential/Farm	\$ 360.00	per submission	2024-02-01
Right of Way Permit - Occupancy/Encroachment	\$ 425.00	each	2024-02-01
Right of Way Permit - Surface and/or Underground Servicing Work	\$ 425.00	each	2024-02-01
Right of Way Permit - Demolition and Pool Permits	\$ 425.00	each	2024-02-01
Right of Way Activity Without a Permit	Two Times Applicable Fee	per instance	

## Schedule C to Fees and Charges By-Law

### Infrastructure Services Fees and Charges

	2024	Criteria	Effective Date (YYYY/MM/DD)
Municipal Consent Application Fee (250m length)	\$ 460.00	each	2024-02-01
Third and subsequent submission on Municipal Consent Applications	\$ 385.00	each	2024-02-01
Pavement Degradation Fee (0-15yrs age)	\$ 87.00	per m <sup>2</sup>	2024-02-01
Pavement Degradation Fee (>15yrs or more)	\$ 66.00	per m <sup>2</sup>	2024-02-01
Inspection Fee	\$ 250.00	each	2024-02-01
Traffic Control Plan - Review	\$ 200.00	per submission	2024-02-01
Traffic Control Plan - Design	\$ 320.00	per submission	2024-02-01
Other agreements/Misc. Service, Misc. agreements (e.g. Municipal Access, cost sharing, asset ownership transfer)	\$1,701.00 plus actual costs	per submission	2024-02-01
Municipal Access Agreement Annual Fee	\$ 4,820.00	per agreement	2024-02-01
Minor Traffic and Parking Bylaw Updates (10 signs or less)	\$700.00 plus actual costs	per application	2024-02-01
Major Traffic and Parking Bylaw Updates (greater than 10 signs)	\$1,900.00 plus actual costs	per application	2024-02-01
<b>Other</b>			
Request for Service Report Information	\$ 280.00	per report	2024-02-01
Request for Drawings - plus HST	\$ 27.00	per sheet request	2024-02-01
Locating / Researching / Gathering Documents	\$ 28.00	per half hour	2024-02-01
Municipal Drainage & Engineering Works Administration Fee	15.00%	of direct costs	2024-02-01

## Schedule C to Fees and Charges By-Law

### Infrastructure Services Fees and Charges

	2024	Criteria	Effective Date (YYYY/MM/DD)
Tile Drain Inspection	Actual Costs	per inspection	2024-02-01
Encroachment Agreements	\$2,850.00 plus actual costs	per submission	2024-02-01
Extension of Encroachment Agreement	\$1,025.00 plus actual costs	per submission	2024-02-01
Release of an Agreement	\$700.00 plus actual costs	per submission	2024-02-01

<b>Transportation Services</b>			
<b>Materials</b>			
Pit Run - plus HST	\$ 9.59	per tonne	2024-02-01
3/4" Gravel - plus HST	\$ 21.00	per tonne	2024-02-01
<b>Labour</b>			
Regular Working Hours - plus HST (Mon - Fri 7am - 3pm, excluding holidays)	\$ 55.00	per hour	2024-02-01
After Working Hours ( <i>Monday - Saturday</i> ) - plus HST	\$ 81.00	per hour	2024-02-01
After Working Hours ( <i>Sunday, Holidays</i> ) - plus HST	\$ 110.00	per hour	2024-02-01
<b>Vehicle Equipment Call-Out Rates -Per full or part hour, min. one hour</b>			
Pickup - plus HST	\$ 65.00	per hour	2024-02-01



**Schedule C to Fees and Charges By-Law**  
**Infrastructure Services Fees and Charges**

	2024	Criteria	Effective Date (YYYY/MM/DD)
Single Axle - plus HST	\$ 110.00	per hour	2024-02-01
Tandem Axle - plus HST	\$ 120.00	per hour	2024-02-01
Graders - plus HST	\$ 155.00	per hour	2024-02-01
Small Tractor ( <i>Loader</i> ) - plus HST	\$ 75.00	per hour	2024-02-01
Tractor ( <i>Loader</i> ) - plus HST	\$ 145.00	per hour	2024-02-01
Steel Drum Roller - plus HST	\$ 50.00	per hour	2024-02-01
Backhoe - plus HST	\$ 130.00	per hour	2024-02-01
Skid Steer - plus HST	\$ 75.00	per hour	2024-02-01
<b>Vehicle/Equipment Attachment Rates</b> ( <i>Minimum 1 hour</i> )			
Snow Plow ( <i>Single Axle Truck</i> ) - plus HST	\$ 165.00	per hour	2024-02-01
Snow Plow ( <i>Tandem Axle Truck</i> ) - plus HST	\$ 175.00	per hour	2024-02-01
Rental of Chipper - plus HST	\$ 70.00	per hour	2024-02-01
Steam Jenny - plus HST	\$ 75.00	per hour	2024-02-01
Power Broom - plus HST	\$ 30.00	per hour	2024-02-01
Mower - plus HST	\$ 30.00	per hour	2024-02-01
<b>Program Activities</b>			
Traffic Control Setup/Takedown - plus HST	\$ 425.00	each	2024-02-01

## Schedule C to Fees and Charges By-Law

### Infrastructure Services Fees and Charges

	2024	Criteria	Effective Date (YYYY/MM/DD)
Mobilization Fee - plus HST	\$ 590.00	per occurrence	2024-02-01
Accident Road Closure/Cleanup	Materials and Equipment	per occurrence	2024-02-01
Concrete Sidewalk/Curb & Gutter ( <i>Non-Priority under MMS</i> )	Materials and Equipment	per occurrence	2024-02-01
Roadway Signage Installation (as a result of new service request installed by Township new development/service group)	\$ 580.00	per sign	2024-02-01
Winter Maintenance on Unassumed Local Roads (excludes snow loading and bike lane maintenance)	\$ 3,070.00	per centerline km of road per year	2024-02-01
Winter Maintenance on Unassumed Collector Roads (excludes snow loading and bike lane maintenance)	\$ 3,530.00	per centerline km of road per year	2024-02-01
Reduced Winter Maintenance on Unassumed Local Roads (excludes snow loading and bike lane maintenance and must have 50% occupancy in development phase)	\$ 1,535.00	per centerline km of road per year	2024-02-01
Reduced Winter Maintenance on Collector Roads (excludes snow loading and bike lane maintenance and must have 50% occupancy in development phase)	\$ 1,765.00	per centerline km of road per year	2024-02-01
Lane closure	\$ 85.00	per lane, per day	2024-02-01
Sidewalk closure	\$ 56.00	per day	2024-02-01
Administration on Public Works Services - plus HST	15.00%	of service cost	2024-02-01
<b>Water/Wastewater Services</b>	<b>See Water/Wastewater Fees &amp; Charges By-Law</b>		

**Schedule C to Fees and Charges By-Law**  
**Infrastructure Services Fees and Charges**

2024	Criteria	Effective Date (YYYY/MM/DD)
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**NOTE:** Transportation Services fees are applicable to Township related billable services. The Town does not rent equipment, staff or supplies for private or commercial activities, sales or services.

**Schedule D to Fees and Charges By-Law**  
**Wilmot Recreation Complex Fees and Charges**

	2024	Criteria	Effective Date (YYYY/MM/DD)
<b>Arena</b>			
<b>Ice Rentals</b>			
Prime Time (5pm - 11pm Mon to Fri, all day Sat & Sun) - plus HST	\$ 245.21	per hour	2024-09-01
Minor Sports Prime Time - plus HST (35% Discount)	\$ 159.39	per hour	2024-09-01
Non-Prime Time (6am - 5pm Mon to Fri) - plus HST	\$ 147.13	per hour	2024-09-01
School Board Non-Prime Time - plus HST (40% Discount)	\$ 88.28	per hour	2024-09-01
<b>Public Skating</b>			
Youth - plus HST	\$ 3.76	per person	2024-09-01
Adult & Senior - plus HST	\$ 4.20	per person	2024-09-01
Family (2 adults + 2 youth or 1 adult + 3 youth) - plus HST	\$ 11.95	per family	2024-09-01
Youth Pass (10 Tickets) - plus HST	\$ 33.84	per pass	2024-09-01
Adult & Senior Pass (10 Tickets) - plus HST	\$ 37.80	per pass	2024-09-01
Shinny Hockey - plus HST	\$ 8.13	per person	2024-02-01
Youth Shinny Hockey - plus HST	\$ 7.07	per person	2024-02-01
<del>Shinny Hockey Pass (10 Tickets) - plus HST</del>		<del>per pass</del>	<del>2024-09-01</del>
<b>Skate Sharpening</b> - plus HST	\$ 4.87	per pair	2024-09-01
<b>Arena Floor Rental (WRC and New Hamburg Arena)</b>			
Rental Rate - plus HST	\$ 74.09	per hour	2024-09-01
Community Groups Rate - plus HST (20% Discount)	\$ 59.27	per hour	2024-09-01
Pick up Ball Hockey - plus HST	\$ 4.50	per person	2024-02-01
<b>Aquatics Centre</b>			

**Schedule D to Fees and Charges By-Law**  
**Wilmot Recreation Complex Fees and Charges**

	2024	Criteria	Effective Date (YYYY/MM/DD)
<b>Pool Rentals</b>			
Lap Pool Rental - plus HST	\$ 190.84	per hour	2024-09-01
Non-Prime Time (8am - 4pm Mon to Fri, Sept - June) - plus HST	\$ 123.91	per hour	2024-09-01
Per Lane - plus HST	\$ 23.83	per hour	2024-09-01
Leisure Pool Rental - plus HST	\$ 115.79	per hour	2024-09-01
Non-Prime Time (8am - 4pm Mon to Fri, Sept - June) - plus HST	\$ 75.26	per hour	2024-09-01
Lap Pool/Leisure Pool Combined - plus HST (10% Discount)	\$ 275.78	per hour	2024-09-01
Non-Prime Time (8am - 4pm Mon to Fri, Sept - June) - plus HST	\$ 179.26	per hour	2024-09-01
Minor Sports/Community Groups/School Rentals (35% Discount)			
Lap Pool Rental - plus HST	\$ 123.91	per hour	2024-09-01
Per Lane - plus HST	\$ 15.49	per hour	2024-09-01
Leisure Pool Rental - plus HST	\$ 75.26	per hour	2024-09-01
Lap Pool/Leisure Pool Combined - plus HST (10% Discount)	\$ 179.26	per hour	2024-09-01
Extra Lifeguard (required for more than 50 patrons) - plus HST	\$ 33.00	per hour	2024-09-01
<b>Admissions</b>			
Youth - plus HST	\$ 3.54	per person	2024-09-01
Adult - plus HST	\$ 5.53	per person	2024-09-01
Senior (age 55 and above) - plus HST	\$ 4.87	per person	2024-09-01
Family (2 adults + 2 youth or 1 adult + 3 youth) - plus HST	\$ 14.60	per family	2024-09-01
Additional Child - plus HST	\$ 1.77	per child	2024-09-01
AM Family Swim - plus HST	\$ 2.21	per person	2024-09-01
Infant - under 1	Free		

**Schedule D to Fees and Charges By-Law**  
**Wilmot Recreation Complex Fees and Charges**

	2024	Criteria	Effective Date (YYYY/MM/DD)
<b>Swim Passes/Tickets/Memberships</b>			
Youth Pass <i>(10 Tickets)</i> - plus HST	\$ 31.86	per pass	2024-09-01
Youth Pass <i>(50 Tickets)</i> - plus HST	\$ 123.90	per pass	2024-09-01
Youth Pass <i>(100 Tickets)</i> - plus HST	\$ 212.40	per pass	2024-09-01
Adult Pass/Aquafit Pass <i>(10 Tickets)</i> - plus HST	\$ 49.77	per pass	2024-09-01
Adult Pass/Aquafit Pass <i>(50 Tickets)</i> - plus HST	\$ 193.55	per pass	2024-09-01
Adult Pass/Aquafit Pass <i>(100 Tickets)</i> - plus HST	\$ 331.80	per pass	2024-09-01
Senior Pass/Aquafit Pass <i>(10 Tickets)</i> - plus HST	\$ 43.83	per pass	2024-09-01
Senior Pass/Aquafit Pass <i>(50 Tickets)</i> - plus HST	\$ 170.45	per pass	2024-09-01
Senior Pass/Aquafit Pass <i>(100 Tickets)</i> - plus HST	\$ 292.20	per pass	2024-09-01
<b>Additional WRC Fees <i>(if applicable)</i></b>			
Sponsored Events (swims, skates etc.)	Cost Recovery	per person	2024-02-01
Rink Board Advertising	\$ 650.00	per ad	2024-02-01
Contract Cancellation Fee	\$ 40.00	per item	2024-02-01

**Schedule E to Fees and Charges By-Law**  
**Community Centre Fees and Charges**

	2024	Criteria	Effective Date (YYYY/MM/DD)
<b>Small Halls</b>			
<b>Haysville Community Centre</b> <i>(Capacity: 125)</i>			
<b>Mannheim Community Centre</b> <i>(Capacity: 125)</i>			
Private Rentals - Hourly <i>(3 hours or less, Sun - Thurs)</i> - plus HST	\$ 31.20	per hour	01/09/2024
Private Rentals - Daily <i>(more than 3 hours, Sun - Thurs)</i> - plus HST	\$ 116.76	per day	2024-09-01
Non-Profit - Hourly <i>(Sun - Thurs)</i> - plus HST	Per Affiliation Policy	per hour	2024-04-01
Non-Profit - Daily <i>(Sun - Thurs)</i> - plus HST	Per Affiliation Policy	per day	2024-04-01
Community Groups <i>(Sun - Thurs)</i>	Per Affiliation Policy		2024-04-01
All Users <i>(Fri or Sat)</i> - plus HST	\$ 183.78	per day	2024-09-01
Haysville Pre-school	\$ 32.19	per half day	2024-09-01
<b>Large Halls (WRC-CC, NDCC, NHCC, SACC)</b>			
Private Rentals - Hourly <i>(3 hours or less, Sun - Thurs)</i> - plus HST	\$ 54.53	per hour	2024-09-01
Private Rentals - Daily <i>(more than 3 hours, Sun - Thurs)</i> - plus HST	\$ 233.07	per day	2024-09-01
Non-Profit - Hourly <i>(Sun - Thurs)</i> - plus HST	Per Affiliation Policy	per hour	2024-04-01
Non-Profit - Daily <i>(Sun - Thurs)</i> - plus HST	Per Affiliation Policy	per day	2024-04-01
Community Groups <i>(Sun - Thurs)</i>	Per Affiliation Policy		2024-04-01
<b>New Dundee Community Centre</b> <i>(Capacity: 220)</i>			
All Users <i>(Fri or Sat)</i> - plus HST	\$ 399.54	per day	2024-09-01
Minor Sports Tournament <i>(in conjunction with field rental)</i> - plus HST	\$ 240.99	per day	2024-09-01
<b>New Hamburg Community Centre</b> <i>(Capacity: 304)</i>			

**Schedule E to Fees and Charges By-Law**  
**Community Centre Fees and Charges**

	2024	Criteria	Effective Date (YYYY/MM/DD)
All Users <i>(Fri or Sat)</i> - plus HST	\$ 438.94	per day	2024-09-01
<b>St. Agatha Community Centre</b> <i>(Capacity: 410)</i>			
All Users <i>(Fri or Sat)</i> - plus HST	\$ 521.04	per day	2024-09-01
<b>WRC Community Centre</b> <i>(Capacity: 180)</i>			
All Users <i>(Fri or Sat)</i> - plus HST	\$ 360.07	per day	2024-09-01
Half Hall Rentals - plus HST (50% of full rate)	\$ 180.03	per day	2024-09-01
Lobby & Blueline Club - plus HST	\$ 138.29	per event	2024-09-01
Lobby & Kitchen <i>(in conjunction with tournament)</i> - plus HST	\$ 186.44	per event	2024-09-01
<b>Other Large Hall Fees</b> <i>(if applicable)</i>			
Booking Deposit	\$ 200.00	per rental	2024-09-01
Setup or Decorating - plus HST	\$ 283.43	per rental	2024-09-01
Setup or Decorating - (WRC Half-Hall) plus HST	\$ 141.72	per rental	2024-09-01
New Years Eve Surcharge - plus HST	\$ 155.93	per rental	2024-09-01
Clean Up Fee - plus HST	\$ 155.93	per rental	2024-09-01
Security Guards - plus HST	Actual Cost	per rental	2024-02-01
Regular Working Hours - plus HST (Mon - Fri 7am - 3pm, excluding holidays)	\$ 53.20	per hour	04/01/2024
After Working Hours <i>(Monday - Saturday)</i> - plus HST	\$ 73.80	per hour	04/01/2024
After Working Hours <i>(Sunday, Holidays)</i> - plus HST	\$ 143.04	per hour	04/01/2024
<b>Additional Community Centre Fees</b> <i>(if applicable)</i>			
Entandem Music Licencing Fee	as legislated	per rental	2024-02-01
Refundable Damage Deposit	up to \$1,000.00	per rental	2024-02-01



**Schedule E to Fees and Charges By-Law**  
**Community Centre Fees and Charges**

	<b>2024</b>	<b>Criteria</b>	<b>Effective Date (YYYY/MM/DD)</b>
Contract Cancellation Fee	\$ 40.00	per item	2024-02-01

**Schedule F to Fees and Charges By-Law**  
**Meeting Room Fees and Charges**

	2024	Criteria	Effective Date
<b>Small Meeting Rooms</b>			
<b><i>New Hamburg Arena Meeting Room</i></b> (Capacity: 12)			
<b><i>Jutzi Room, New Dundee Community Centre</i></b> (Capacity: 15)			
<b><i>Swartzentruber Room, Administration Complex</i></b> (Capacity: 15)			
<b><i>Councilor's Gallery, Administration Complex</i></b> (Capacity: 20)			
<b><i>Seniors Room, St. Agatha Community Centre</i></b> (Capacity: 25)			
<b><i>WRC Activities Room</i></b> (Capacity: 15)			
<b><i>Wilmot Meeting Room</i></b> (Capacity: 15)			
<b><i>Haysville Meeting Room</i></b> (Capacity: 15)			
Private Rentals - Hourly (3 hours or less) - plus HST	\$ 15.15	per hour	2024-09-01
Private Rentals - Daily (more than 3 hours) - plus HST	\$ 53.52	per day	2024-09-01
Community Groups - Meetings Only	Per Affiliation Policy		2024-04-01
<b>Large Meeting Rooms</b>			
<b><i>Ernie Ritz Room, 121 Huron Street</i></b> (Capacity: 50)			
<b><i>Wilmot Community Room, Administration Complex</i></b> (Capacity: 50)			
<b><i>WRC Program Room</i></b> (Capacity: 50)			
<b><i>Wayne Roth Room</i></b> (Capacity: 50)			
<b><i>Multi-Purpose Room, New Hamburg Arena</i></b> (Capacity: 25)			
Private Rentals - Hourly (3 hours or less) - plus HST	\$ 31.19	per hour	2024-09-01
Private Rentals - Daily (more than 3 hours) - plus HST	\$ 116.76	per day	2024-09-01
Community Groups - Meetings Only	Per Affiliation Policy		2024-04-01
<b>WRC Dryland Training Room</b>			
Room Rental - plus HST	\$ 31.19	per hour	2024-09-01
Equipment Use - plus HST	\$ 1.99	per user	2024-09-01

**Schedule F to Fees and Charges By-Law**  
**Meeting Room Fees and Charges**

	2024	Criteria	Effective Date
<b>Additional Meeting Room Fees</b> <i>(if applicable)</i>			
Contract Cancellation Fee	\$ 40.00	per item	2024-02-01

**Schedule G to Fees and Charges By-Law**  
Parks Fees and Charges

	2024	Criteria	Effective Date
<b>Baseball Diamond Rentals</b>			
<b>"A1" Fields (New Dundee)</b>			
Diamond Rental - plus HST	\$ 30.43	per hour	2024-09-01
Local Minor Sports and School Board Rental - plus HST (35% Discount)	\$ 19.78	per hour	2024-09-01
Lighting Charge <i>(all groups)</i> - plus HST	\$ 13.24	per hour	2024-09-01
Minor Sports Tournaments <i>(plus lighting fee if applicable)</i> - plus HST	\$ 165.17	diamond/day	2024-09-01
<b>"A" Fields (Baden/New Hamburg/Petersburg/St. Agatha)</b>			
Diamond Rental - plus HST	\$ 28.38	per hour	2024-09-01
Local Minor Sports Rental - plus HST (35% Discount)	\$ 18.45	per hour	2024-09-01
Lighting Charge <i>(all groups)</i> - plus HST	\$ 12.04	per hour	2024-09-01
Minor Sports and School Board Tournaments <i>(plus lighting fee if applicable)</i> - plus HST	\$ 165.17	diamond/day	2024-09-01
<b>"B" Fields (Mannheim)</b>			
Diamond Rental - plus HST	\$ 19.55	per hour	2024-09-01
Local Minor Sports and School Board Rental - plus HST (35% Discount)	\$ 12.71	per hour	2024-09-01
Minor Sports and School Board Tournaments <i>(plus lighting fee if applicable)</i> - plus HST	\$ 165.17	diamond/day	2024-09-01
<b>"C" Fields (Scrub Diamonds)</b>			
Diamond Rental - plus HST	\$ 11.56	per hour	2024-09-01
Local Minor Sports and School Board Rental - plus HST (35% Discount)	\$ 7.51	per hour	2024-09-01
<b>Soccer Field Rentals</b>			
Mini Fields - plus HST	\$ 22.60	per hour	2024-09-01

**Schedule G to Fees and Charges By-Law**  
Parks Fees and Charges

	2024	Criteria	Effective Date
Mini Fields - <i>Local Minor Sports</i> - plus HST (35% Discount + Line Painting)	\$ 14.69	per hour	2024-09-01
Intermediate Fields - plus HST	\$ 29.94	per hour	2024-09-01
Intermediate Fields - <i>Local Minor Sports</i> - plus HST (35% Discount + Line Painting)	\$ 19.46	per hour	2024-09-01
Full Fields - plus HST	\$ 57.58	per hour	2024-09-01
Full Fields - <i>Local Minor Sports</i> - plus HST (35% Discount + Line Painting)	\$ 37.43	per hour	2024-09-01
Minor Sports and School Board Tournaments - plus HST	\$ 165.17	field/day	2024-09-01
<b>Artificial Turf Field</b>			
Field Rental - plus HST	\$ 92.79	per hour	2024-09-01
Local Minor Sports or School Board Rental - plus HST (35% Discount)	\$ 59.59	per hour	2024-09-01
Lighting Charge ( <i>all groups</i> ) - plus HST	\$ 21.61	per hour	2024-09-01
<b>Tennis Courts</b>			
Organized Events / Instructional Use - plus HST	\$ 11.47	per hour	2024-09-01
<b>Community Parks</b>			
<b>Parks Amenities</b>			
Gazebo/Bandshell - plus HST	\$ 78.02	per day	2024-09-01
Small Shelter (Scott Park/Haysville/St. Agatha) - plus HST	\$ 78.02	per day	2024-09-01
Large Shelter (Norm Hill/Petersburg/New Dundee/Baden/Mannheim) - plus HST	\$ 107.08	per day	2024-09-01
<b>Special Events (All Parks)</b>			
Park Rental - plus HST	\$ 500.00	per day	2024-09-01
Park Access Permit Administration Fee	\$ 100.00	per permit	04/01/2024

**Schedule G to Fees and Charges By-Law**  
Parks Fees and Charges

	2024	Criteria	Effective Date
Filming on Township Grounds - plus HST	\$1,000.00 - \$3,000.00	per day	04/01/2024
Parking Lot Rental (excluding overnight) - plus HST	\$ 0.50	per space, per day	04/01/2024
Park/Trail Use for Organized Activities - plus HST	\$ 31.19	per hour	04/01/2024
Park/Trail Use for Organized Activities - plus HST	\$ 300.88	per day	04/01/2024
Refundable Damage Deposit	\$ 1,000.00		04/01/2024
<b>New Hamburg Grandstand</b>			
Grandstand Lower Level Rooms/Servery Areas ( <i>per room</i> ) - plus HST	\$ 34.38	per day	2024-09-01
Grandstand Municipal Concession Booth - plus HST	\$ 47.01	per day	2024-09-01
<b>Wedding Ceremonies/Receptions</b> - plus HST	\$ 300.88	per day	2024-09-01
<b>Additional Parks Fees</b> ( <i>if applicable</i> )			
Electric Vehicle Charging Station Usage - plus HST	\$ 1.00	per hour	2024-02-01
Ball Diamond Advertising - plus HST	\$ 100.00	per ad	2024-02-01
Contract Cancellation Fee	\$ 40.00	per item	2024-02-01

**Schedule H of Fees and Charges By-Law**  
Community Programs Fees and Charges

	2024	Criteria	Effective Date
<b>Aquatics</b>			
<b>Learn-to-Swim Lessons</b>			
Parent & Tot (Levels 1-3) (30 mins)	\$ 9.67	per lesson	2024-09-01
Preschool (Levels 1-5) (30 mins)	\$ 9.96	per lesson	2024-09-01
Youth (Levels 1-2) (30 mins)	\$ 9.96	per lesson	2024-02-01
Youth (Levels 1-8) (45 mins)	\$ 10.13	per lesson	2024-09-01
Youth (Patrol Levels) (1 hour)	\$ 10.29	per lesson	2024-09-01
Adult/Teen - plus HST	\$ 10.13	per lesson	2024-09-01
Bronze Star	\$ 10.97	per lesson	2024-09-01
Junior Lifeguard Class or Camp	\$ 5.56	per lesson	2024-02-01
<b>Private Lessons</b>			
Ages 14 and Under	\$ 34.59	per half hour	2024-09-01
Ages 15 and Older - plus HST	\$ 34.59	per half hour	2024-09-01
<b>Semi-private Lessons</b>			
Ages 14 and Under	\$ 25.94	per half hour	2024-09-01
Ages 15 and Older - plus HST	\$ 25.94	per half hour	2024-09-01
Drop-In	\$ 8.96	per lesson	2024-09-01
<b>Leadership Lessons</b>			
Bronze Medallion & EFA - plus HST	\$ 5.21	per hour	2024-09-01
Bronze Cross - plus HST	\$ 5.21	per hour	2024-09-01
Standard First and, CPR C - plus HST	\$ 7.57	per hour	2024-09-01
Standard First Recertification - plus HST	\$ 7.57	per hour	2024-09-01

**Schedule H of Fees and Charges By-Law**  
Community Programs Fees and Charges

	2024	Criteria	Effective Date
LSS Swim Instructor - plus HST	\$ 6.33	per hour	2024-09-01
LSS Lifesaving Instructor - plus HST	\$ 6.33	per hour	2024-09-01
Examiners - plus HST	\$ 7.95	per hour	2024-09-01
Pre-National Lifeguard - plus HST	\$ 5.56	per hour	2024-02-01
NLS - plus HST	\$ 4.55	per hour	2024-09-01
NLS Recert - plus HST	\$ 11.13	per hour	2024-09-01
<b>Recreation Programs</b>			
Youth Recreation Program - plus HST	\$ 3.19	per visit	2024-02-01
Adult Recreation Program - plus HST	\$ 4.82	per visit	2024-02-01
Senior Recreation Program - plus HST	\$ 4.06	per visit	2024-02-01
Youth Recreation Program (10 visit pass) - plus HST	\$ 28.71	per pass	2024-09-01
Adult Recreation Program (10 visit pass) - plus HST	\$ 43.38	per pass	2024-09-01
Senior Recreation Program (10 visit pass) - plus HST	\$ 36.54	per pass	2024-09-01
Youth Speciality Programs - plus HST	\$1.00 - \$25.00	per visit	2024-02-01
Senior Speciality Programs - plus HST	\$1.00 - \$25.00	per visit	2024-02-01
<b>Arena Programs</b>			
Daytime Skate - plus HST	\$ 1.33	per visit	2024-09-01
Parent and Tot Daytime Skate (adult only) - plus HST	\$ 1.33	per visit	2024-09-01
Shuffleboard (WRC Only) - plus HST	\$ 1.33	per visit	2024-09-01
<b>Day Camps</b>			
Youth Day Camp	\$48.00 - \$58.50	per day	2024-02-01
Youth Day Camp (with Extended Care)	\$59.50 - \$70.00	per day	2024-02-01



**Schedule H of Fees and Charges By-Law**  
**Community Programs Fees and Charges**

	2024	Criteria	Effective Date
Non Resident Surcharge	25.00%	of program cost	

**NOTE:** Individual recreation and fitness program fees are variable and are determined based on instructor costs, course hours and material/equipment costs.

**Schedule I to Fees and Charges By-Law**  
**Castle Kilbride Fees and Charges**

	2024	Criteria	Effective Date
<b>Admissions</b>			
<b>Regular Admissions</b>			
Adults - plus HST	\$ 8.41	per visitor	2024-02-01
Seniors (65 and older) /Students (must provide ID) - plus HST	\$ 7.30	per visitor	2024-02-01
Children (between 5 and 12) - plus HST	\$ 4.65	per visitor	2024-02-01
Preschool (4 and younger)	No Cost	per visitor	2024-02-01
Family (2 adults, 3 children) - plus HST	\$ 23.01	per family	2024-02-01
<b>Group Admissions</b> (must be pre-booked with a minimum of 10 admissions)			
<b>7.1</b> Bus/Group Tours (Daytime) - plus HST	\$ 7.08	per visitor	2024-02-01
Bus/Group Tours (After Hours) - plus HST	\$ 13.28	per visitor	2024-02-01
Bus Driver/Limited Escorts of Tours	No Cost	per visitor	2024-02-01
Curriculum School Tours	\$ 5.00	per visitor	2024-02-01
<b>Workshops</b>	\$4.42 - \$50.00	per visitor	2024-02-01
<b>Education Outreach</b>	\$4.42 - \$80.00	each	2024-02-01
<b>Rentals</b>			
Rental of Interior of Castle - plus HST	\$ 450.00	per day	2024-02-01
Rental of Outside Grounds for Photographs - plus HST	\$ 70.80	per event	2024-02-01
Rental of Outside Grounds for Wedding Service - plus HST	\$ 300.88	per event	2024-02-01
<b>Other</b>			
Book - More Than a Century - plus HST	\$ 10.00	per book	2024-02-01

**Schedule I to Fees and Charges By-Law**  
**Castle Kilbride Fees and Charges**

		<b>2024</b>	<b>Criteria</b>	<b>Effective Date</b>
	Book - Photographic Memories - plus HST	\$ 20.00	per book	2024-02-01
	Filming on Castle Grounds - Plus HST	\$1,000.00 - \$3,000.00	per day	2024-02-01
	Digital Image Request - Plus HST	\$ 10.00	per image	2024-02-01

**Schedule J of Fees and Charges By-Law**  
**Development Services Fees and Charges**

	<b>2024</b>	<b>Criteria</b>	<b>Effective Date</b>
<b>Official Plan</b>			
Official Plan Amendment	\$10,825 plus circulation and public meeting fees	per amendment	2024-02-01
<b>Zoning By-Law</b>			
Zoning By-Law Amendment Application	\$5,155.00 plus circulation and public meeting fees	per amendment	2024-02-01
Temporary Use By-Law Application	\$ 2,785.00	per application	2024-02-01
Temporary Use By-Law Application ( <i>Garden Suite</i> )	\$ 1,670.00	per application	2024-02-01
Amendment to Extend Temporary Use	\$ 2,785.00	per amendment	2024-02-01
Amendment to Remove Holding Zone	\$ 2,785.00	per amendment	2024-02-01
Amendment to Zone to Z14 or add use to Z14	\$ 38,915.00	per amendment	2024-02-01
<b>Committee of Adjustment</b>			
Minor Variance Application	\$ 830.00	per application	2024-02-01
Minor Variance Application ( <i>multiple items</i> )	\$ 1,115.00	per application	2024-02-01
Consent Application			
Right of Way & Easement	\$ 1,115.00	per application	2024-02-01
New Lot & Addition	\$ 2,225.00	per application	2024-02-01
<b>Subdivision and Condominium</b>			

**Schedule J of Fees and Charges By-Law**  
**Development Services Fees and Charges**

	<b>2024</b>	<b>Criteria</b>	<b>Effective Date</b>
Draft Plan of Subdivision or Condominium Application	\$2,225 per unit to a max of \$50,000 plus circulation and public meeting fees	per application	2024-02-01
Subdivision / Condominium Registration Fee	2.0% of value of Municipal Services to be Provided less application fee credit	per application: 1% payable prior to registration of the Subdivision/Condominium Agreement; 1% payable prior to the registration of the Subdivision/Condominium	2024-02-01
Changes to Conditions of Draft Plan	\$1,670 plus circulation and public meeting fees	per application	2024-02-01
By-Law to deem a plan or part of a plan to not be a registered plan	\$ 1,115.00	per application	2024-02-01
Part Lot Control Exemption			
Part Lot Control Exemption By-Law	\$ 2,225.00	per By-Law	2024-02-01
Additional Lots Under Original By-Law	\$ 560.00	per lot	2024-02-01
Lifting One Foot Reserve	\$ 1,670.00	per application	2024-02-01
<b>Site Plan Approval</b>			
Site Plan Application	\$ 5,555.00	per application	2024-02-01
Revision of Site Plan	\$ 2,785.00	per revision	2024-02-01
<b>Agreements</b>			

**Schedule J of Fees and Charges By-Law**  
Development Services Fees and Charges

	2024	Criteria	Effective Date
Change to Conditions of an Agreement	\$ 1,115.00	per agreement	2024-02-01
Release of Agreement	\$ 1,115.00	per agreement	2024-02-01
<b>Letter of Compliance</b>			
24 hour response	\$ 220.00	per letter	2024-02-01
<b>Licencing</b>			
Home/Farm Occupancy Certificate	\$ 85.00	per certificate	2024-02-01
Refreshment Vehicle Permit <i>(annual)</i>	\$ 400.00	per permit	2024-02-01
Refreshment Vehicle Permit <i>(daily)</i>	\$ 70.00	per permit	2024-02-01
Refreshment Cart Permit <i>(annual)</i>	\$ 400.00	per permit	2024-02-01
Refreshment Cart Permit <i>(daily)</i>	\$ 70.00	per permit	2024-02-01
Specific Location Daily Sales <i>(five day)</i>	\$ 275.00	per application	2024-02-01
Specific Location Daily Sales <i>(annual maximum)</i>	\$ 830.00	per application	2024-02-01
Hawkers and Pedlars <i>(Wilmot Resident)</i>	\$ 25.00	per application	2024-02-01
Hawkers and Pedlars <i>(Non-Wilmot Resident)</i>	\$ 385.00	per application	2024-02-01
<b>Sign By-Law</b>			
Variance to Sign By-Law	\$ 560.00	per application	2024-02-01
Billboard Sign Permit	\$ 275.00	per sign face	2024-02-01
Portable Sign Permit <i>(for three months to a max of six)</i>	\$ 115.00	per portable sign	2024-02-01
<b>Heritage</b>			

**Schedule J of Fees and Charges By-Law**  
**Development Services Fees and Charges**

	2024	Criteria	Effective Date
Permit Review - designated properties on Heritage Register or in Conservation District <i>(Part IV and V of the Heritage Act)</i>	\$ 220.00	per application	2024-02-01
Demolition review - non designated properties on Heritage Register <i>(Part IV of the Heritage Act)</i>	\$ 160.00	per application	2024-02-01
<b>Other Fees</b>			
Ontario Land Tribunal Fee	\$ 1,060.00	per appeal package	2024-02-01
Minister's Zoning Order Processing Fee	\$10,310 plus circulation and public meeting fees	per request	2024-02-01
Incurred Costs <i>(third party peer review and legal)</i>	actual costs	per application / agreement	2024-02-01
Pre-Submission Consultation	\$ 515.00	per application	2024-02-01
<b>Public Meeting</b>			
Notice of public meeting circulation	\$ 205.00	per notice	2024-02-01
Public meeting	\$ 515.00	per application	2024-02-01
Printing Costs - plus HST	\$30.00 plus materials	per hour	2024-02-01
<b>Municipal Address Sign Fees</b>			
Sign - plus HST	\$ 22.00	each	2024-02-01
Post - plus HST	\$ 31.50	each	2024-02-01
Hooks - plus HST	\$ 2.25	set of 2	2024-02-01
Installation - plus HST	\$ 11.10	each	2024-02-01
<b>Building Fees and Charges</b>	See Building Fees & Charges By-Law		

**Schedule K of Fees and Charges By-Law**  
**Riverside Cemetery Fees and Charges**

	2024	Criteria	Effective Date
<b>Cemetery Lots</b>			
Adult Lot <i>(inc. Care &amp; Maintenance - 40%) - plus HST</i>	\$ 1,985.08	per plot	2024-02-01
Children & Infant Lot			
In Children's Section <i>(inc. Care &amp; Maintenance - 40%) - plus HST</i>	\$ 952.38	per plot	2024-02-01
In Adult Section <i>(inc. Care &amp; Maintenance - 40%) - plus HST</i>	\$ 1,985.08	per plot	2024-02-01
Cremation Lot <i>(inc. Care &amp; Maintenance - 40%) - plus HST</i>	\$ 987.57	per plot	2024-02-01
Columbarium Niche <i>(inc. Care &amp; Maintenance - 15%) - plus HST</i>	\$ 3,311.51	per niche	2024-02-01
Columbarium Niche - Bottom Row <i>(inc. Care &amp; Maintenance - 15%) - plus HST</i>	\$ 2,980.36	per niche	2024-02-01
<b>Interment Fees</b>			
Adult/Child <i>(over 3' length) - plus HST</i>	\$ 1,087.01	per burial	2024-02-01
Child/Infant <i>(under 3' length) - plus HST</i>	\$ 535.50	per burial	2024-02-01
Winter Interment <i>(Adult) - plus HST</i>	\$ 1,630.23	per burial	2024-02-01
Winter Interment <i>(Child/infant) - plus HST</i>	\$ 740.68	per burial	2024-02-01
Cremation <i>(Ground Interment) - plus HST</i>	\$ 434.56	per burial	2024-02-01
Cremation <i>(Columbarium Interment) - plus HST</i>	\$ 396.22	per burial	2024-02-01
Cremation <i>(Winter Interment) - plus HST</i>	\$ 710.80	per burial	2024-02-01
Cremation <i>(Second Interment in same lot) - plus HST</i>	\$ 206.20	per burial	2024-02-01
Provincial Licensing Fee	as legislated	per burial	2024-02-01
<b>Monuments &amp; Markers</b>			
<b>Foundation Installations</b>			
Up to 32" - plus HST	\$ 629.86	per foundation	2024-02-01



**Schedule K of Fees and Charges By-Law**  
**Riverside Cemetery Fees and Charges**

	2024	Criteria	Effective Date
Up to 44" - plus HST	\$ 729.79	per foundation	2024-02-01
Up to 56" - plus HST	\$ 879.69	per foundation	2024-02-01
Up to 68" - plus HST	\$ 1,029.59	per foundation	2024-02-01
Up to 80" - plus HST	\$ 1,119.43	per foundation	2024-02-01
Up to 90" - plus HST	\$ 1,244.34	per foundation	2024-02-01
Up to 108" - plus HST	\$ 1,469.19	per foundation	2024-02-01
Up to 120" - plus HST	\$ 1,619.09	per foundation	2024-02-01
Care & Maintenance ( <i>Up to 52" Foundations</i> ) - plus HST	as legislated	per foundation	2024-02-01
Care & Maintenance ( <i>Over 52" Foundations</i> ) - plus HST	as legislated	per foundation	2024-02-01
<b>Marker Installations</b>			
Up to 175 sq in - plus HST	\$ 142.85	per marker	2024-02-01
Up to 288 sq in - plus HST	\$ 192.54	per marker	2024-02-01
Over 288 sq in - plus HST	\$ 249.24	per marker	2024-02-01
Care & Maintenance ( <i>175 sq in and over Markers</i> ) - plus HST	as legislated	per marker	2024-02-01
<b>Disinterments</b>			
Adult/Child ( <i>over 3' length</i> ) - plus HST	\$ 2,104.81	per interment	2024-02-01
Child/Infant ( <i>under 3' length</i> ) - plus HST	\$ 1,249.43	per interment	2024-02-01
Cremated Remains - plus HST	\$ 594.52	per interment	2024-02-01
Columbarium - plus HST	\$ 594.52	per interment	2024-02-01
<b>Other Fees (<i>if applicable</i>)</b>			
Superintendent Fee ( <i>Mon-Fri after 3pm</i> ) - plus HST	\$ 94.52	per 1/2 hour	2024-02-01
Superintendent Fee ( <i>Saturday</i> ) - plus HST	\$ 472.60	per interment	2024-02-01

**Schedule K of Fees and Charges By-Law**  
**Riverside Cemetery Fees and Charges**

	<b>2024</b>	<b>Criteria</b>	<b>Effective Date</b>
Superintendent Fee ( <i>Sunday</i> ) - plus HST	\$ 708.90	per interment	2024-02-01
Transfer of Interment Rights - plus HST	\$ 150.00	each	2024-02-01
Replacement Interment Rights Certificate - plus HST	\$ 75.00	each	2024-02-01
Record Update Administration Fee	\$ 40.00	per occurrence	2024-02-01
Researching records	\$ 40.00	per request	2024-02-01