



**TOWNSHIP OF WILMOT
COUNCIL AGENDA
MONDAY, JUNE 9, 2014**

**TELEVISED
REGULAR COUNCIL MEETING
COUNCIL CHAMBERS
7:00 P.M.**

- 1. MOTION TO CONVENE INTO CLOSED SESSION (IF NECESSARY)**
- 2. MOTION TO RECONVENE IN OPEN SESSION**
- 3. MOMENT OF SILENCE**
- 4. ADDITIONS TO THE AGENDA**
- 5. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT**
- 6. MINUTES OF PREVIOUS MEETINGS**
 - 6.1 Council Meeting Minutes May 26, 2014**

Recommendation

THAT the minutes of the following meetings be adopted as presented:

Regular Council Meeting May 26, 2014.

- 7. PUBLIC MEETINGS**
- 8. PRESENTATIONS/DELEGATIONS**

- 8.1 Teresa Brown and Kenton Frey, Baden Corn Festival Committee Co-Chairs
2014 Baden Corn Festival Update**
 - 8.1.2 REPORT NO. CL2014-20
Noise By-law Exemption Request
Baden Corn Festival**

Recommendation

THAT an exemption to the Noise By-law as requested by the Baden Corn Festival Committee for the purpose of the Second Annual Baden Corn Festival occurring on Saturday, August 9, 2014 from 8:00 am to 12:00 midnight, at various locations in the Settlement Area of Baden, be granted.

- 8.2 David, Marskell, CEO
THE MUSEUM Update
- 8.3 Theresa Dietrich and Kathy Skowron, WALDA Committee Chairs
WALDA Q'ing for Life Update
- 8.4 Craig Miller, Committee Member
New Hamburg Full Throttle Update
- 8.5 Don Wagner, Moparfest Committee Member
Moparfest Update
- 8.6 Val Johnson and Aggie Berry, St. Agatha Strawberry Fest Committee
Strawberry Festival Update
- 8.7 Warren Bechtold, Optimist Club of Petersburg President
Petersburg Optimists Father's Day Breakfast and Car Show Update
- 8.8 Carolyn Coakley, Castle Kilbride Advisory Committee Member
Castle Kilbride Summer Update

9. REPORTS

- 9.1 CAO – no reports
- 9.2 CLERKS – no additional reports
- 9.3 FINANCE
 - 9.3.1 REPORT NO. FIN 2014-20
Ice Storm Assistance Program

Recommendation

THAT the Township of Wilmot submits an Expression of Interest in the amount of \$33,306.24 under the Ice Storm Assistance Program for damages that occurred during the December 2013 ice storm; and further

THAT Council delegate authority to the Director of Finance/Treasurer to submit claims on behalf of the Township of Wilmot.

- 9.4 PUBLIC WORKS – no reports
- 9.5 DEVELOPMENT SERVICES – no reports

9.6 FACILITIES AND RECREATION SERVICES

**9.6.1 REPORT NO. PRD 2014-07
Tender 2014-20 Parking Lot Paving Works**

Recommendation

THAT Tender 2014-20 to Supply and Place Asphalt Pavement in Parking Lots be awarded to Brantco Construction for the bid price of \$72,710.06 net of the HST rebate.

9.7 FIRE – no reports

9.8 CASTLE KILBRIDE – no reports

10. CORRESPONDENCE

- 10.1 Grand River Conservation Authority – General Membership/Strategic Planning Meeting Minutes, May 8, 2014**
- 10.2 Muscular Dystrophy Canada – Thank You Letter**

Recommendation

THAT Correspondence Items 10.1 to 10.2 be received for information.

11. BY-LAWS

12. NOTICE OF MOTIONS

13. QUESTIONS/NEW BUSINESS/ANNOUNCEMENTS

14. BUSINESS ARISING FROM CLOSED SESSION

15. CONFIRMATORY BY-LAW

15.1 By-law No. 2014-28

Recommendation

THAT By-law No. 2014-28 to Confirm the Proceedings of Council at its Meeting held on June 9, 2014 be introduced, read a first, second, and third time and finally passed in Open Council.

16. ADJOURNMENT

Recommendation

THAT we do now adjourn to meet again at the call of the Mayor.



**TOWNSHIP OF WILMOT
COUNCIL MINUTES
MONDAY, MAY 26, 2014**

**REGULAR COUNCIL MEETING
COUNCIL CHAMBERS
7:00 P.M.**

Members Present: Mayor L. Armstrong, Councillors A. Junker, P. Roe, B. Fisher, J. Gerber, M. Murray

Staff Present: Chief Administrative Officer G. Whittington, Director of Clerk's Services B. McLeod, Deputy Clerk D. Mittelholtz, Director of Facilities and Recreation Services S. Nancekivell, Director of Development Services H. O'Krafka, Fire Chief M. Raine, Director of Finance R. Tse, Engineering Technician A. Duncan

1. MOTION TO CONVENE INTO CLOSED SESSION (IF NECESSARY)

2. MOTION TO RECONVENE IN OPEN SESSION

3. MOMENT OF SILENCE

4. ADDITIONS TO THE AGENDA

4.1 REPORTS – CLERKS – Item 9.2.3 Report No. CL 2014-19 - Exotic Pet By-law Temporary Exemption Request, Baden Village Pharmacy Grand Opening

Resolution No. 2014-112

Moved by: A. Junker

Seconded by: M. Murray

THAT REPORTS – CLERKS – Item 9.2.3 Report No. CL 2014-19 – Exotic Pet By-law Temporary Exemption Request, Baden Village Pharmacy Grand Opening be added to the Agenda.

CARRIED.

5. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT

Councillor B. Fisher declared a conflict of interest with respect to Item 6.1 of the Agenda (Minutes of May 12, 2014) specifically with the Sign By-law Variance for Season Grande / PW Concrete.

6. MINUTES OF PREVIOUS MEETINGS**6.1 Council Meeting Minutes May 12, 2014****Resolution No. 2014-113****Moved by: A. Junker****Seconded by: P. Roe****THAT the minutes of the following meetings be adopted as presented:****Regular Council Meeting May 12, 2014.****CARRIED.**

Councillor B. Fisher declared a conflict of interest regarding the reference to the Sign By-law variance for Seasons Grande / PW Concrete in the Minutes from May 12, 2014 as he is an adjacent property owner and did not take part in the discussion or subsequent voting thereof.

7. PUBLIC MEETINGS**8. PRESENTATIONS/DELEGATIONS****9. REPORTS****9.1 CAO – no reports****9.2 CLERKS****9.2.1 REPORT NO. CL 2014-17
Petition from Wiebe Nauta
for Municipal Drainage Works
Lot 15, Concession North of Bleam's Road
1748 Wilmot Centre Road, Baden
Township of Wilmot****Resolution No. 2014-114****Moved by: B. Fisher****Seconded by: A. Junker**

THAT the Township of Wilmot accept the Petition for Municipal Drainage Works received from Wiebe Nauta for 1748 Wilmot Centre Road, Baden, Lot 15, Concession North of Bleam's Road, and authorize the Clerk to proceed accordingly under The Drainage Act.

CARRIED.**9.2.2 REPORT NO. CL 2014-18
Noise By-law Exemption Request
Baden Firefighters Association
8th Annual Hosemonkey Co-Ed Slo-Pitch Tournament
And Summer Dance**

Resolution No. 2014-115**Moved by: M. Murray****Seconded by: P. Roe**

THAT an exemption to the Noise By-law as requested by the Baden Firefighters Association for the purpose of the 8th Annual Hosemonkey Co-Ed Slo-Pitch Tournament and Summer Dance occurring on Friday, June 27, 2014 at 6:00 p.m. to 11:00 p.m. and Saturday, June 28 at 8:00 am to 1:00 am be granted;

AND FURTHER THAT a Park By-law exemption for an extension of park hours on June 28, 2014 until 1:00 am at Sir Adam Beck Park in Baden be granted.

CARRIED.

**9.2.3 REPORT NO. CL 2014-19
Exotic Pet By-law Temporary Exemption Request
Baden Village Pharmacy Grand Opening**

Resolution No. 2014-116**Moved by: M. Murray****Seconded by: B. Fisher**

THAT a temporary exemption to the Exotic Pet By-law be granted for Saturday, June 7, 2014 at the Baden Village Pharmacy located at Unit 6A, 18 Snyder's Road West, Baden;

AND FURTHER THAT Council's power to grant temporary exemptions to the Exotic Pet By-law for transitory exotic animal exhibitions be delegated to staff.

CARRIED.

9.3 FINANCE – no reports

9.4 PUBLIC WORKS

**9.4.1 REPORT NO. PW-2014-11
2014 Sidewalk Program**

Resolution No. 2014-117**Moved by: J. Gerber****Seconded by: P. Roe**

THAT the tender received from Vista Contracting Ltd., to complete the 2014 Sidewalk Program, in the amount of \$51,854.61, net of HST rebate, be accepted.

CARRIED.

At the request of Councillor P. Roe, the Engineering Technician confirmed the amount of the tender received from Vista Contracting Ltd. as contained within the recommendation to be correct.

9.5 DEVELOPMENT SERVICES – no reports

9.6 FACILITIES AND RECREATION SERVICES**9.6.1 REPORT NO. PRD 2014-06
RFP 2014-16, Wilmot Splash Pad Project – Award of Contract****Resolution No. 2014-118****Moved by: A. Junker****Seconded by: P. Roe**

THAT the RFP for the Wilmot Splash Pad Project be awarded to Openspace Solutions Inc., subject to final design and cost calculations being presented to Council for approval in June.

CARRIED.**9.7 FIRE – no reports****9.8 CASTLE KILBRIDE – no reports****10. CORRESPONDENCE**

- 10.1 Heritage Wilmot Advisory Committee – Meeting Minutes for March 20 and April 17, 2014**
- 10.2 Castle Kilbride Advisory Committee – Meeting Minutes for March 4 and April 1, 2014**
- 10.3 Grand River Conservation Authority – GRCA Current, May 2014**

Resolution No. 2014-119**Moved by: M. Murray****Seconded by: J. Gerber**

THAT Correspondence Items 10.1 to 10.3 be received for information.

CARRIED.**11. BY-LAWS**

- 11.1 By-law No. 2014-26 - Being A By-Law To Authorize The Mayor And Clerk To Enter Into A Municipal Funding Agreement Between The Corporation Of The Township Of Wilmot And The Association Of Municipalities Of Ontario For The Transfer Of Federal Gas Tax Revenues**

Resolution No. 2014-120**Moved by: B. Fisher****Seconded by: M. Murray**

THAT By-law No. 2014-26 be read a first, second and third time and finally passed in Open Council.

CARRIED.

12. NOTICE OF MOTIONS**13. QUESTIONS/NEW BUSINESS/ANNOUNCEMENTS**

- 13.1 Councillor A. Junker advised Council that the Victoria Day weekend celebrations in new Dundee were very successful with a high number of attendees. He noted that the Fireworks Committee ran a breakfast as part of the festivities for the first time this year which was also well attended.
- 13.2 Councillor J. Gerber announced two events occurring shortly. The Mennonite Relief Sale which will take place on May 30 and 31 and the New Hamburg Firefighters Breakfast on June 8.
- 13.3 Mayor L. Armstrong notified Council that the Youth Action Council held a movie night on May 25 which was a very well attended event.

14. BUSINESS ARISING FROM CLOSED SESSION**15. CONFIRMATORY BY-LAW****15.1 By-law No. 2014-27****Resolution No. 2014-121****Moved by: P. Roe****Seconded by: A. Junker**

THAT By-law No. 2014-27 to Confirm the Proceedings of Council at its Meeting held on May 26, 2014 be introduced, read a first, second, and third time and finally passed in Open Council.

CARRIED.**16. ADJOURNMENT****Resolution No. 2014-122****Moved by: B. Fisher****Seconded by: M. Murray**

THAT we do now adjourn to meet again at the call of the Mayor.

CARRIED.

Mayor

Clerk



VENDORS!!!

- Over 60 vendors in open air market
- Local Food & Crafts
- "I just wanted to say thank you for having us!! Looking forward to next year"
- "The event was a real success for us!"
- "Congratulations on a amazing event."





ACTIVITIES & DISPLAYS!!!

- Dunk Tank
- Taoist Tai Chi demonstration
- Kids Obstacle Course
- Settlers of Catan
- Antique Tractors & Equipment
- Castle Killbride
- RC Boats
- Mill Tours



ENTERTAINMENT!!!

- Innovative Dance
- Cowboy Up
- Eric Traplin
- Mike Fisher and Brad Canning
- Tropical Steel Band





AND MORE ENTERTAINMENT!!!

- Vanyah
- Kelvis and the Burning Love Band
- Laura Rose
- Fiddlestix



FOOD!!!

- "My family spent part of the day at the festival and they had a blast. So I wanted to congratulate you on job very well done!"
- "I just wanted to send a note to tell you how much fun I had at the festival."
- "Congratulations to you and your crew for a first rate festival!"





THE LAYOUT!!!



THE NUMBERS!!!

- Budgeted Expenses - \$ 29,000.00
- Actual Expenses - \$22,000.00
- Amount Raised Through Sponsorships - \$16,000.00
- Total Revenues - \$26,500.00
- Funds Raised for Community Projects - \$4500.00





THANK YOU!!!

- Corn Fest II – August 9, 2014





Township of Wilmot **REPORT**

REPORT NO. CL2014-20
TO: Council
PREPARED BY: Dawn Mittelholtz, Deputy Clerk
DATE: June 9, 2014
SUBJECT: Noise By-law Exemption Request
Baden Corn Festival

Recommendation:

THAT an exemption to the Noise By-law as requested by the Baden Corn Festival Committee for the purpose of the Second Annual Baden Corn Festival occurring on Saturday, August 9, 2014 from 8:00 am to 12:00 midnight, at various locations in the Settlement Area of Baden, be granted.

Background:

2013 was the first year for the Baden Corn Festival. It was a tremendous success for all involved and it is anticipated to be an annual event for years to come. The Township of Wilmot assisted the Committee with a variety of resources in holding the event and provided a Noise By-law Exemption for the duration of the one day event.

Discussion:

The Committee contacted staff in April regarding their request for a Noise By-law Exemption. Staff reviewed the process with the Committee which included the circulation of a notification regarding Council's consideration of the request. As of the writing of this report no comments had been received from the public regarding the exemption.

Strategic Plan Conformity:

Through the granting of this approval the Township is supporting community events and celebrations and integrating volunteers and community groups. The event also brings visitors to the community which promotes our downtowns and commercial areas.

Financial Considerations:

There is no fee for Noise By-law Exemption.

Conclusion:

Staff recommends the approval of the Noise By-law Exemption.


Dawn Mittelholtz, Deputy Clerk
Barbara McLeod, Director of Clerk's Services
Reviewed by CAO



Baden Corn Festival
24 Brewery Street
Baden, Ontario
N3A 2S7

519-465-5886
info@badencornfest.ca

May 12, 2014

To the Township of Wilmot Council:

On **Saturday August 9, 2014**, the Baden Corn Festival will take place at several locations throughout Baden:

- Beck Street
- Charles Street
- driveway running between Beck and Charles
- green space west of Castle Kilbride
- front lawn of Castle Kilbride
- green space north of Baden Pond (west of Foundry Street)

At these locations, daytime activities will begin at 8:00 am on Saturday August 9 and end at 5:00 pm.

Daytime activities will include amplified music, public announcements, radio-controlled toy boats, gas-powered generators, and small farm machinery running demonstrations.

In addition, evening activities will take place on Beck Street, by the Wilmot Seniors Woodworking Centre, and on the driveway running between Beck and Charles, beginning at 5:00 pm on Saturday August 9, and will continue until 12:00 midnight. These evening activities will include a corn roast and an outdoor dance with live bands (amplified music) and public announcements.

The Baden Corn Festival is seeking an exemption to the Wilmot Township Noise By-Law from 8:00 am Saturday August 9 until 12:00 midnight. We ask that this application be considered at the June 9, 2014 Council Meeting.

Our committee has also drafted a letter to be sent to residents of Beck and Charles Streets, as well as residents of other streets within 150 metres of our Main Stage on Beck Street, notifying them of our application for an exemption from the noise by-law. I will also forward a copy of this letter to Council.

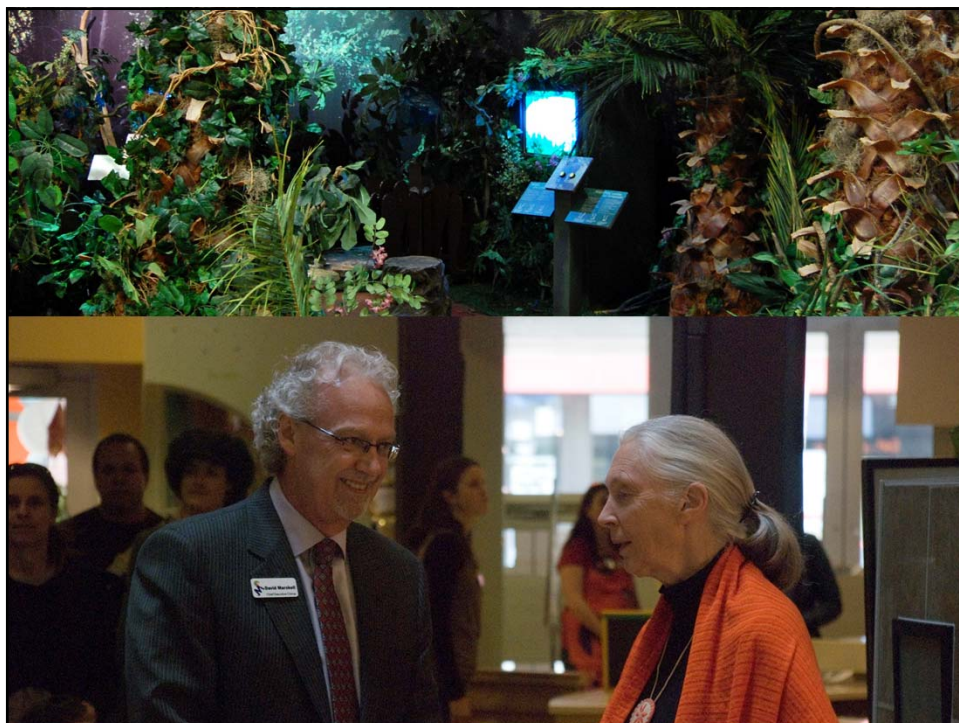
Should you have any questions, please feel free to contact Committee Co-Chair Kenton Frey at 519-465-5886 or kfrey110@gmail.com.

The Baden Corn Festival Committee thanks you, and we hope to see you at the Baden Corn Festival.

Regards,

Kenton Frey
Baden Corn Festival Committee Co-Chair













March Break



High School Confidential & Pop the Gator Reunion



A Russian Accent



Sex Dialogues



Engaging High School Students 1st Annual MERGE



The Brush Off

- Junior Brush Off 2013:
- Eve Ameen, Waterloo Collegiate
- Veronica Swiech, Waterloo Collegiate
-
- Brush Off 2012:
- Jared Praught
- Laura Renwick
-
- Brush Off 2013:
- Amy Ferrari
- Catherine Soza
- Dan Zybala
-
- Brush Off 2014:
- Todd Badensee
- Amy Ferrari
- Laura Renwick



400+ Grade 4 Students for Medieval Week



An Evening with Roberto Alomar



Working to hard be Waterloo's Museum

Participate, Collaborate and Sponsor

- Button Factory Sketching Class
- Canada Day event at Columbia Lake
- Movies in the Park in Waterloo
- Winterloo
- Princess Cinemas
- Waterloo Town Square – Avatar, Surface Tension
- Summer Lights Festival June 21st
- CIGI Speakers
- Displays at Conestoga Mall
- Gay-Straight Alliance Conference at the Waterloo Inn
- Host Waterloo Children at Summer Camps

Working with Waterloo Organizations

State of the Art Supplies, Queen of Hearts CostumesR
 Roylco
 University of Waterloo
 Wilfrid Laurier University

Unwrapping Egypt from Egypt



Unwrapping Egypt

May 15 2014 – January 4, 2015



Thank you Wilmot Township

- We are woefully underfunded compared to other museums in this region and across Canada.
- We are on our feet swinging and are determined to awe, inspire and enlighten this community!

Q'ING FOR LIFE
COMPETITION BBQ &
CANADIAN NATIONAL BACON CHAMPIONSHIP

Saturday June 14th, 2014
NEW HAMBURG FAIRGROUNDS
— Noon-9pm —

-LIVE MUSIC-EVENTS ALL DAY-
BBQ DINNERS WITH ALL THE FIXINS'
IN SUPPORT OF BEADONOR.CA
FOR MORE INFO GO TO: WALDA.CA

Sobeys Better food for all.





How it all started...

- A few guys who ride together decided we should try and put New Hamburg on the map for motorcycles
- Charity for the event was chosen
- Plans were underway to raise money for a Splash Pad
- We also decided this would be an annual event and each year give the proceeds back to a local charity
- Next year we will pick another "Wilmot Township" - Charity

First Annual Event

NHFT-June 8, 2013

- Poker Run
- \$500 cash prize for first place (Best Hand)
- \$100 gift card to Milestones Grill and limo transportation (Worst Hand)
- A Show and Shine Competition
- Commemorative t-shirt
- A BBQ Lunch Ticket (Q'ing for Life)
- Prizes for most participants



2013-Sponsors

- In order to make this event possible we require local support:
- Baden Coffee Company Inc
- The Old Country Restaurant
- Blue Sky Marine
- Expressway Ford
- The Waterloo Arms
- McDonalds
- Out of town support came from:
- KW Honda
- Two Wheel Motorsport
- Zdeno Cycle
- Apex Cycle
- Kitchener Harley Davidson



The Poker Run



- Riders could register on-line in advance or at a pre-registration night hosted at The Waterloo Arms
- Legion - start
- At 10:30 we were stands up
- We left New Hamburg in Parade format
- Each rider rode to pre-defined stop points
 - Apex Cycle
 - Zdeno Cycle
 - Two Wheel Motorsport
 - Xclusive Elements
 - Wellesley Chop house
 - The Waterloo Arms
- At each point riders drew a card to make their poker hand
- Once all stops were done cards were handed in and ranked by a professional poker player
- After a very successful first event New Hamburg Full Throttle donated \$2,200 to the Wilmot Splash Pad Fund

NHFT-2014 Promises to be even BIGGER!!!

- We have Dan Johnson a trials bike rider coming to put on a demonstration
- Rob Esposito will be providing audio support
- Many vendors / displays
- Hoping for the event to grow to over 200 riders





PRESS RELEASE

What: The 13th Annual St. Agatha StrawberryFest
When: Saturday, June 21st, 2014 10AM – 6PM
Where: St. Agatha Community Centre (Erb Rd. West)

WHAT'S HAPPENING

The 13th Annual StrawberryFest, is being held on Saturday June 21st, 2014 at the St. Agatha Community Centre commencing at 10am.

With emphasis on locally grown strawberries, the event offers a wide variety of treats for all ages, including pies, milkshakes, jam, and an abundance of fresh strawberries for sale.

Several fun activities during the day include live bands, kids games and rides, face-painting, animals, local artisans, all day food booths, and a chicken dinner. For adults, there is a strawberry dessert contest, silent auction, as well as a beverage area to relax and socialize, while enjoying the music. The BBQ chicken dinner will be available starting at 4:30.

We are always looking for some hard-working, friendly, volunteers to join our crew. Many community service hours for high school students are available. Please do not hesitate to contact us for more information on volunteering or to share your comments on our past events.

Through this festival, we strive to promote local, healthy eating, St. Agatha's surrounding businesses, and both family and community spirit. This is a non-profit community project. Proceeds raised will fund approved local projects, local charities, and community improvements.

ONLINE

Check us out on Facebook at www.facebook.com/stagathastrawberryfest.com, follow us on twitter at www.twitter.com/aggieberry (especially the day of the event for up to the minute details! Hashtag: [#2014StrawberryFest](https://twitter.com/hashtag/2014StrawberryFest)), and get more information on our website: www.stagathastrawberryfest.com.

CONTACT

strawberryfeststagatha@gmail.com

Box 14, St. Agatha, Ontario N0B 2L0





Castle Kilbride

Advisory Committee
Update
June 9, 2014

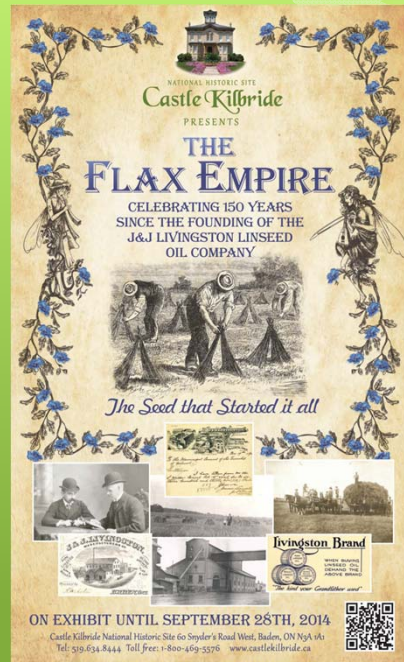


Maids Tea & Tour
June 16 - 26

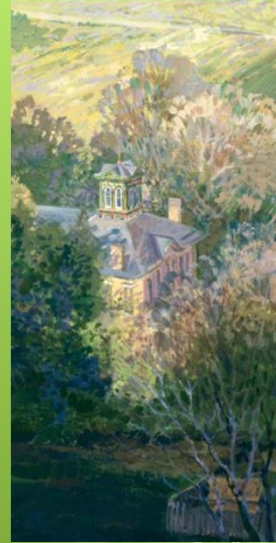
Princess Tea & Tour



The Flax Empire Exhibit



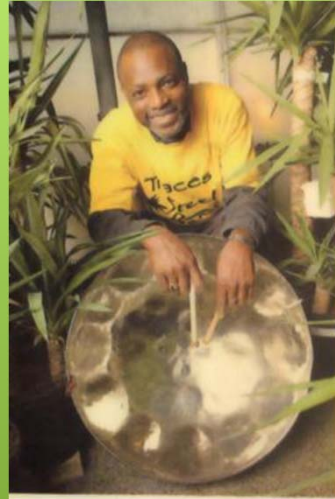
Capturing the Castle Exhibit



Summer Concert Series



Traces Steel Drum Band July 3




Roberta Hunt from Red Hot Ramble July 10






Hitch a Ride (a Tribute to Boston)

July 17 




Lance Russwurm & Friends

July 24 



Rescue Junction

July 31 



Me & Mine with Mike & Diana Erb

August 7 




Barefoot Boogie
Band
August 14 



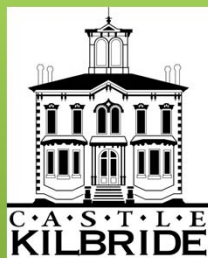
Cazu Latin Band
August 21 



The Shananigans

August 28 

**See you at the
Castle this
summer!**



www.castlekilbride.ca



Township of Wilmot **REPORT**

REPORT NO. FIN 2014-20

TO: Council

PREPARED BY: Rosita Tse, Director of Finance
Scott Nancekivell, Director of Facilities and Recreation Services

DATE: June 9, 2014

SUBJECT: Ice Storm Assistance Program

Recommendation:

That the Township of Wilmot submits an Expression of Interest in the amount of \$33,306.24 under the Ice Storm Assistance Program for damages that occurred during the December 2013 ice storm; and further

That Council delegate authority to the Director of Finance/Treasurer to submit claims on behalf of the Township of Wilmot.

Background:

Subsequent to the announcement from Linda Jeffrey, Ontario Municipal Affairs and Housing Minister on February 26, 2014 regarding the Ice Storm Assistance Program, the guideline for the Expression of Interest was released on May 29, 2014. In order to be eligible for the claim, staff are to provide a report to Council detailing ice storm impacts, as well as other documentation such as total costs incurred for the cleanup, photographs, weather reports and media coverage confirming the ice damage. The deadline for submission to the Ministry is June 16, 2014.

Discussion:

In the immediate aftermath of the ice storm on December 22, 2013, municipal staff from both Recreation and Public Works began the arduous task of cleaning up the debris. Fallen trees that were hazardous to the public were removed without delay, while several roads were closed to secure public safety.

Unfortunately, due to the substantial snowfall amounts, staff were unable to immediately remove some fallen trees in various parks. As a result, staff secured these areas from public access and awaited the spring thaw to remove any remaining fallen trees and limbs.

The total cost of the damage including internal labour, equipment and external contractors is summarized below:

Labour and Equipment	\$12,127.44
Tree Removal Services	<u>21,178.80</u>
Total	<u>\$33,306.24</u>

Through the efforts and dedication of several staff, the safety and security of the residents and businesses throughout the Township was maintained. All parks and roadways affected by the ice storm have since returned to their normal operations.

Strategic Plan Conformity:

This report is aligned with the Strategic Plan goal of enjoying our quality of life by ensuring people's safety and protection.

Financial Considerations:

Any funding received from the Ministry would offset the cleanup costs incurred by the Township and mitigate the impact on the general levy.

Conclusion:

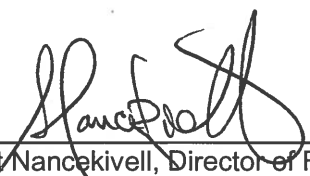
Upon Council's approval, staff will submit an Expression of Interest, including all required documentation, to the Ministry of Municipal Affairs and Housing for the Ice Storm Assistance Program.



Rosita Tse, Director of Finance



Reviewed by CAO



Scott Nancekivell, Director of Facilities
and Recreation Services



Township of Wilmot **REPORT**

REPORT NO. **PRD 2014-07**

TO: **Council**

PREPARED BY: **Scott Nancekivell**

DATE: **June 9, 2014**

SUBJECT: **Tender 2014-20 Parking Lot Paving Works**

Recommendation:

That Tender 2014-20 to Supply and Place Asphalt Pavement in Parking Lots be awarded to Brantco Construction for the bid price of \$72,710.06 net of the HST rebate.

Background:

In 2010, the public parking lot behind 121 Huron Street, New Hamburg was excavated to remove and replace the base aggregate and crumbling asphalt surface. A new layer of base asphalt was installed with the intention of installing the surface asphalt the following year. As a result of improvements planned, and completed for additional firefighter parking and improvements to the New Hamburg Firehall entrance driveway in 2013, the surface asphalt project for the public parking lot was delayed in the capital plan until 2014, so that surface asphalt for the public lot, firefighter parking and the driveway could all be installed at the same time under one contract.

In the fall of 2012, the parking lot at the New Dundee Community Centre was expanded to include a properly engineered and constructed 2,930 square meter gravel addition, with the intention of allowing the new gravel addition to completely settle for one year before applying an asphalt surface to match the existing parking lot surface at the facility.

The two projects were combined under one parking lot paving tender to achieve optimal pricing through economies of scale.

Discussion:

On June 4, 2014 a total of six (6) tenders were received for the required works:

<u>Bidder</u>	<u>Bid Price (includes net HST)</u>
Steed & Evans (St.Jacobs)	\$ 94,555.75
Brantco Construction (Cambridge)	\$ 72,710.06

5 Star Paving Inc. (Cambridge)	\$ 87,452.54
Capital Paving Inc. (Guelph)	\$104,403.22
K-W Cornerstone Paving Ltd. (Kitchener)	\$ 85,468.22
Armstrong Paving & Materials (St.Mary's)	\$ 82,571.24

The low bidder has undertaken similar works for the Township in the past, with excellent results.

Both projects include parking lot layout and line painting. The existing parking stall lines at the New Dundee Community Centre will also be re-painted under this contract.

Strategic Plan Conformity:

Strategy: Maintaining our infrastructure.

Strategy: Investing in our downtowns and commercial areas.

Financial Considerations:

The total combined funding approved within the 2014 capital budget for both paving projects is \$110,000.00.

Conclusion:

Staff recommend that the low bidder, Brantco Construction, be awarded the contract to complete the necessary parking lot paving works in New Hamburg and New Dundee.



Director of Facilities & Recreation Services



Reviewed by CAO



Grand River Conservation Authority

General Membership/Strategic Planning Meeting

Thursday, May 8, 2014

The following are the minutes of the Strategic Planning Meeting held at 9:30 a.m. on Thursday, May 8, 2014 at the Administration Center, Cambridge, Ontario.

Members Present:

J. Mitchell, Chair, L. Armstrong, B. Banbury, B. Bell, L. Boyko, J. Brennan, T. Cowan, R. Deutschmann, J. Haalboom, J. Jamieson, R. Kelterborn, M. Laidlaw, B. Lee, G. Lorentz, F. Morison, V. Prendergast, J. Ross-Zuj, P. Salter, S. Schmitt, W. Stauch, G. Wicke

Members Regrets:

B. Coleman, J. d'Ailly, R. Hillier, C. Millar, T. Nevills, S. Schmitt

Staff:

J. Farwell, K. Murch, D. Bennett, D. Boyd, N. Davy, K. Armstrong, T. Ryan, G. Sousa, S. Lawson, D. Schultz, B. Parrott, S. Wilbur

Also Present:

Ray Martin, Cambridge Times

1. Call to Order:

J. Mitchell, Chair, called the meeting to order at 9:35 a.m.

2. Roll Call and Certification of Quorum – 13 members constitute a quorum (1/2 of members appointed by participating municipalities)

The Secretary-Treasurer called the roll and certified a quorum with 19 members present. A total of 20 members attended the meeting.

3. Chair's Remarks:

J. Mitchell indicated that this meeting was being held for the purpose of updating the members on progress made with respect to the five objectives set out in Grand River Conservation Authority's (G.R.C.A.) Strategic Plan.

J. Mitchell welcomed members, staff and visitors and made the following comments:

On April 26, 2014 J. Mitchell participated in a tree planting event for the Guelph Lake Rotary Earth Day. A ceremonial first oak tree for Phase 2 of the Rotary forest at Guelph Lake Nature Centre was planted by she, Liz Sandals, MPP for Guelph; Chris White, Mayor of Guelph/Eramosa Township; Mike Schreiner of the Green Party of Ontario; Doug Brock, Chair of the Grand River Conservation Foundation (G.R.C.F.); Dave Latreille, Chair of the Environment Committee; and Paul Taylor, Vice-President of the Rotary Club of Guelph.

On April 26, 2014 S. Schmitt participated in the Paris Lion's Park tree planting event. Approximately 100 volunteers turned out to help grade nine students plant 500 trees. The project was a component of the grade nine advanced placements' curriculum emphasizing environmental science and ecology.

On April 27, 2014 G.R.C.A. staff together with Ministry of Natural Resources (M.N.R.) staff and City of Brantford staff held a community tree planting event at the New Forest in the City in Brantford. The members will recall that GRCA entered into a lease with the City of Brantford for this 51 acre parcel. The property will be transformed over a five year period by the Brant Tree Coalition in partnership with the City of Brantford, local industries and G.R.C.A. Approximately 20,000 trees have been planted to date. V. Prendergast participated in this event.

On May 3, 2014 Trees Ontario hosted the sixth annual community tree planting event at Snyder's Flats. Trees Ontario and its planting partners planted more than 1,000 trees at nine locations across the province. T. Cowan participated in this event.

On May 3, 2014 J. Brennan participated in the Erin Community tree planting event at the Erin stormwater pond. This event was hosted by the Rotary Club, the Erin Trails Group, Transition Erin and Credit Valley Conservation Authority.

On May 5, 2014 10,000 Trees presented J. Mitchell with the Tree Hugger's Award.

The G.R.C.A. annual tree sale will be held at the Forestry Barn at the Administration Centre in Cambridge on May 9, 2014 from 8:00 a.m. until noon.

Upcoming events include: Waterloo Earth Day at Laurel Creek on May 10, 2014; Shaping the Legacy of the Grand River at Cambridge City Hall on May 10, 2014; Kitefest at Dumfries Conservation Area on June 1, 2014; 2 Rivers Festival in Guelph on June 7, 2014; Grand Opportunities Fly Fishing Forum at Belwood Lake

Conservation Area on June 7, 2014; and the Party in the Park at Guelph Lake Conservation Area on June 22, 2014. Further information regarding upcoming events can be found on the GRCA website.

The Brantford/Brant Children's Water Festival will be held May 13 to 15, 2014.

The Waterloo-Wellington Children's Groundwater Festival will be held May 26 to May 30, 2014.

Each of the members was given a schedule of staff presentations to Grand River watershed municipalities relating to endorsement of the Grand River Watershed Water Management Plan.

4. Review of Agenda:

There were no additions to, or deletions from, the agenda.

Moved by: J. Brennan

Seconded by: J. Jamieson

(Carried)

THAT the agenda for the General Membership/Strategic Planning Meeting of May 8, 2014 be approved as circulated.

5. Declarations of Pecuniary Interest

There were no declarations of pecuniary interest made in relation to the matters to be dealt with.

6. Minutes of the Previous Meetings – General Membership Meeting – April 25, 2014

There were no questions or comments with respect to the minutes of the General Membership Meeting of April 25, 2014.

Moved by: B. Banbury

Seconded by: V. Prendergast

(Carried)

THAT the minutes of the General Membership Meeting of April 25, 2014 be approved as circulated.

T. Cowan asked when the members would receive updated information with respect to the legal matters related to Mr. Geil and his Roseville property. J. Farwell answered that staff will provide an update at the end of the summer.

7. Business Arising from Previous Minutes

J. Farwell referred to discussions relating to the disposal of trees that have been cut or have fallen to the ground. He said that G.R.CA.'s practice is to leave such trees as well as brush in woodlots in order to return nutrients to the soil. If a tree falls on a trail it is removed if possible to a wooded area.

L. Boyko reminded the members of an email communication from GreenBug Energy which was provided as correspondence at the last meeting. He produced a newspaper article entitled "Dam building unlikely for 2014". He said that Long Point Region Conservation Authority and Norfolk County partnered with GreenBug Energy on a micro-energy generating project at the Quance Dam in Delhi. L. Boyko quoted from the article: "While the amount of electricity that would be produced at the Quance Dam is small, the project would have another important role: it would act as a demonstration site for GreenBug, a fledgling company located in Delhi". He further quoted: "There is only one other project like this in North America and it is located at the Fletcher Horse Farm near Waterford". L. Boyko said that he agrees with J. Farwell's recommendation that G.R.C.A. advise GreenBug Energy that it is not interested in its proposal at this time.

8. Hearing of Delegations

None

9. Presentations

None

10. Correspondence

Copies for Members:

None

Not Copies:

None

11. 1st and 2nd Reading of By-laws

None

12. Presentation of Reports:

GM-05-14-47 – Road Surface Maintenance Tender

There were no questions or comments with respect to this report.

Resolution 62-14

Moved by: V. Prendergast

Seconded by: G. Wicke

(Carried)

THAT Grand River Conservation Authority award the tender for 2014 road surface maintenance to Cornell Construction Limited of Brantford, Ontario in the amount of \$194,437.97 including HST.

GM-05-14-48 Strategic Plan Update

At the invitation of the Chair J. Farwell introduced managers as follows: D. Schultz, Manager of Communications; S. Wilbur, Executive Director, Grand River Conservation Foundation; T. Ryan, Manager of Environmental Education and Restoration; G. Sousa, Manager of Information Systems and Technology; K. Armstrong, Manager of Human Resources; S. Lawson, Property Manager; S. Radoja (absent), Manager of Corporate Services; J. Griffin (absent), Manager of Conservation Area Operations; N. Davy, Director of Resource Management; D. Bennett, Director of Operations; and D. Boyd, Director of Engineering.

J. Farwell indicated that:

- The members approved a new strategic plan on March 23, 2012
- That plan set out five objectives:
 1. To protect the life and minimize property damage from flooding and erosion
 2. To improve watershed health
 3. To connect people with the environment through outdoor experiences
 4. To maintain an organization with a focus on teamwork, development, engagement and positive change
 5. To deliver value and innovation to our watershed stakeholders
- Under each objective a number of strategic priorities are identified and the purpose of this meeting is to update the members with respect to the status of actions to address the priorities.
- Strategic Objective 1 is achieved by operating a network of dams, dykes and systems to manage and monitor river flows by managing a flood warning and communication system and by regulating development in areas prone to flooding and erosion hazards.

- The strategic priorities with respect to Objective 1 relate to activities that improve the safety and security of GRCA's water control infrastructure and improve the tools used for making decisions related to hazard management
- Strategic Objective 2 includes activities to improve surface and ground water quality and quantity; to enhance the natural resilience of the watershed by restoring terrestrial and aquatic ecosystems; and to ensure natural systems are protected through the municipal planning process.
- The strategic priorities with respect to Objective 2 are to complete the Water Management Plan (WMP) – the draft WMP is complete and will be presented to the members for endorsement in June, 2014; develop a Watershed Natural Heritage Strategy (WNHS) – this project will commence in 2014 following completion of the WMP; and consolidate and update the components of a Watershed Plan – this project will commence in 2014 following completion of the WMP.
- Strategic Objective 3 includes operating the active parks; managing passive natural areas; and providing environmental education opportunities at nature centres.
- The strategic priorities with respect to Objective 3 are to update Master Plans for active parks – Guelph Lake Master Plan is near completion and integrates the new nature centre within the park; implementation of Business Plans for sustainable operation of active parks – Business Plans have been completed and are being implemented; complete a passive lands management strategy – property inventory work is underway; conduct a strategic review of the environmental education program and facilities – this work is underway; review the park reservation system – staff are preparing a Request for Proposals (RFP) for a reservation system; and developing an Emerald Ash Borer (EAB) strategy to manage hazard tree risks on GRCA property and assess watershed forest health – a strategy has been prepared.
- Strategic Objective 4 includes recruiting and retaining a professional workforce; mentoring and developing staff; fostering cooperation and teamwork; and providing appropriate facilities and technology to enable excellence in performance.
- The strategic priorities with respect to Objective 4 are to create a mentoring and leadership training program – a mentoring program has been launched with several mentoring pairs; identify and address gaps in documentation processes – this work is underway; updated Human Resources Policies- policies were updated and approved by the members in August, 2012; continue to leverage emerging technology and provide appropriate training and support – this activity is ongoing; and comply

with the Accessibility for Ontarians With Disabilities Act (AODA) – a multi-year Accessibility Plan outlining GRCA’s strategy to prevent and remove barriers and meet requirements under this legislation has been prepared – work to meet requirements under the legislation for providing access to information has been completed.

- Strategic Objective 5 includes building influential partnerships and relationships; managing a financially sustainable and transparent business; and continuously seeking appropriate new business and revenue opportunities.
- The strategic priorities with respect to Objective 5 are to enhance GRCA’s relationship with member municipalities through municipal councils and senior staff – development of the WMP has provided a good forum; to build a better understanding of GRCA projects, programs and issues among provincial and federal decision makers – members and staff met with several provincial ministers at the 2013 Association of Municipalities of Ontario (AMO) conference; develop a surplus asset disposition plan – work has been initiated to prepare business cases to evaluate the costs/benefits of retaining rental properties; and support municipalities to develop stronger links between communities, the river system and GRCA parks – work to develop a plan for GRCA trails will be initiated in 2014/2015.

J. Farwell reviewed five issues identified by management staff, as follows:

Issue 1 – Succession Planning

- GRCA has 142 staff
- 16 staff left in 2013 and similar number are eligible to retire in 2014
- Managers are responsible for technical duties
- Managers are concerned with knowledge/experience loss

In order to address these matters staff have:

- Developed a mentoring program
- Undertaken an employee engagement survey
- Are teaching decision processes to newer employees
- Are organizing key documents and records

J. Farwell posed this question to the members: “Are there further actions you can suggest to assist management in dealing with the high rate of staff retirements?”

M. Laidlaw asked if G.R.C.A. has a professional development budget. J. Farwell responded in the affirmative indicating that staff attend a large number of

conferences, seminars and workshops and often do presentations at these sessions.

B. Banbury said money and people are the main components of any organization. He said that members come and go but it is important to have a good process to encourage staff to stay. He said that municipalities are facing the same issue and all organizations need people who can work together. He felt succession planning is a serious challenge.

B. Bell said that he is pleased that a mentoring program has been developed so that information and knowledge continues following retirement of senior staff.

L. Boyko agreed that succession planning is a challenge for all municipalities and other conservation authorities.

*L. Armstrong joined the meeting at 10:00 a.m.

L. Boyko said he would be interested to know what the employee engagement survey reveals. He said senior people remain at G.R.C.A. for a long time and move up the ranks which indicates a healthy organization.

J. Brennan said assisting people in becoming more competent and qualified results in better people but it also provides latitude for them to go to other places of employment however this should not impede the mentoring program. He also said that G.R.C.A. needs a healthy mix of promoting from within and hiring from outside the organization.

T. Cowan agreed with J. Brennan and said it is important when looking at retirements to see it as a possible opportunity to look at the position and determine whether there are efficiencies that could be realized by splitting duties. He also agreed that the mentoring program is important.

J. Mitchell asked if the members will be made aware of the results of the employment engagement survey. J. Farwell said that a report will be forthcoming. He said that the survey indicates that G.R.C.A. has an engaged workforce but internal communication with staff requires work. He confirmed that small meetings are being held with staff to discuss the survey results. J. Mitchell asked if G.R.C.A. has sufficient staff.

R. Deutschmann said that no organization questions whether it has enough staff because no one ever does. He said the Region of Waterloo has a large turnover of staff and it looks at service delivery i.e. can you deliver service with the staff that you have. He wondered about internal communication and said there must be consistency in policies and procedures.

J. Haalboom said that she liked the idea of a mentoring program and appreciates when D. Boyd has S. Shifflett present the Current Watershed Report. She expressed concern about loss of corporate memory saying that some staff have 30 to 35 years of experience and an awareness of the reasons for decisions that were made a long time ago. She gave an example of permitting and a Doon

South subdivision along a creek. She said people are noticing more flooding and more wetlands. She asked who she can call to find out why decisions were made. She said G.R.C.A. probably has key records and documents. She gave another example of a subdivision where a landslide occurred.

J. Jamieson said that the members' comments were enlightening and while experience is the best teacher G.R.C.A. needs to get staff with new ideas and talent when hiring. She said that through the recruiting process staff can tell whether a candidate is a group player.

R. Kelterborn said that in Wellesley Township until three or four years ago they could move people along the system. He said he does not like that government requires staff to be trained. He said until five or six years ago his Township did not have a management team and they now have weekly meetings and are able to help each other by being involved in the solution to issues.

M. Laidlaw asked whether the 16 staff who left in 2013 were all retirees. J. Farwell said the majority did retire however as source protection funding wound down some staff left for other opportunities. M. Laidlaw said it is important to have a good retention rate, good professional development and competitive salaries. She also said new people are important because the 20 to 35 year old group have higher educations and technical skills.

B. Lee asked if J. Farwell expects staff leaving G.R.C.A. to continue at the same rate. J. Farwell answered that this will continue in 2014 and there will probably be a high rate of departures for another two years. B. Lee asked how many staff are engaged in source protection planning. J. Farwell answered that approximately five staff are involved and the province has only committed to funding until March 31, 2015. B. Lee asked what G.R.C.A.'s staff component was 25 years ago. J. Farwell said he did not know the answer but the staff component was not as large then as it is now. B. Lee said that when he was first involved with G.R.C.A. he knew all staff but he does not now. He said G.R.C.A. used to do offsite activities with staff and the members could learn what staff do. He also said that G.R.C.A. has a good reputation for staff enthusiasm and loyalty.

G. Lorentz said that in the 1980's it was difficult to get information from retirees but that is not the case anymore because of technology. He asked if Human Resources staff have met with their counterparts at municipalities to see how they are handling this issue. J. Farwell answered that Human Resources coordinates and managers undertake staff developments. Staff are debriefed when they leave.

V. Prendergast said there is no need to burden staff with suggestions. He felt there had been an improvement in focus and attention within the organization and Human Resources. He said the mentoring program is critical and encouraged that the program be available to all employees. He also said an individual plan should be in place before someone is hired.

J. Ross-Zuj advised the members that the Township of Centre Wellington has recently undertaken a four year process of re-organization due to a high rate of retirement. She said that you have to ask yourself if you are trying to fill a role because needs are different now and perhaps the position should be redefined to what it looks like today.

P. Salter said that she has been involved with G.R.C.A. for a long time and she goes to staff who can help her and they are always helpful. She felt the mentoring program was a good idea. She said it is always good for long term staff to be inspired by motivational speakers such as Chris Hadfield.

W. Stauch complimented staff for thinking to the future. He said he used G.R.C.A. staff when he was a teacher and his contact was mostly with Communications staff. He commended current Communications staff for creating new ways of getting G.R.C.A.'s message out and he thinks G.R.C.A. is positioned well compared to other conservation authorities. He said that staff get many requests to speak to outside organizations and that bodes well for G.R.C.A.

G. Wicke said that he had heard a lot of good ideas. He said when hiring staff need to look at every possibility to fill a position. He then said that while hiring from within you know what you are getting but that person might not have innovative ideas. He said he believes in advertising and usually someone moves up but you still have to look outside.

L. Armstrong said mentoring and communication are important to find out if an employee is engaged.

J. Mitchell said that the Region of Waterloo is looking at diversity such as the immigrant network and more women in senior management when hiring. She also said that she had a good opportunity to meet staff at the Resource Management potluck where staff talk about what they are doing. She felt that the staff Christmas party and barbeques are a good show of appreciation.

Issue 2 – Managing the GRCA Asset Base

Water Control Infrastructure

- Large and small dams, dykes
- Flood monitoring system
- Assets are aging, maintenance costs will increase
- High value projects like Conestogo dam spillway

In order to address these matters:

- Water and Erosion Control Infrastructure (W.E.C.I.) program is back up to \$5 million per year
- Asset management plan to be prepared

- Conestogo Dam spill capacity – working with MNR to develop a solution

Revenue Generating Parks

- 11 active parks
- Fees in line with provincial parks
- Revenue growth dependent on increased users or new activities
- Must balance revenue with protection of natural areas
- Revenue dependent on weather
- Ice storm damage

In order to address these matters:

- Business plans prepared
- Master plans underway
- Need a coordinated marketing plan for parks and nature centres

Rental Properties

- 743 cottage lot leases
- 45 residential leases
- 61 agricultural leases (2600 acres)
- Net revenue is \$1.6 million

In order to address these matter:

- Comprehensive review to determine if there are surplus agricultural or residential lands that can be sold

Non-revenue Generating Properties

- Passive lands
- Environmentally sensitive and natural hazard lands
- High usage near urban centres
- Increasing costs to manage lands
- Compete with revenue generating parks for attendees

In order to address these matters:

- Land acquisition policy being reviewed
- New acquisitions should have long term plan for funding maintenance

J. Farwell posed this question to the members: “Are there ideas you would like staff to consider when developing strategies and plans to deal with the water control infrastructure and property holdings?”

L. Boyko quoted from the report: “Deterioration and aging of the infrastructure is a particular concern for some of the small dams. These dams are important to the local communities but have little benefit to G.R.C.A.’s water management function.” He said staff have talked about removing small dams in the past and asked if management is leaning in that direction. J. Farwell answered that when a structure fails an Environmental Assessment (E.A.) is undertaken and GRCA engages the local communities. He said that G.R.C.A. does not have an active program to remove these structures. L. Boyko said removal of a dam changes the whole character of the area. He then referred to funding for maintenance of newly acquired lands and asked if staff is saying that G.R.C.A. should not take every property that is offered. J. Farwell concurred.

W. Stauch referred to revenue producing parks and increased costs to maintain them. He said there are more ethnic arrivals going to parks because they do not have parks where they come from. He said staff should do a visitors’ survey to see what the demographics are.

G. Wicke repeated what he said at budget time, i.e. that G.R.C.A. has made a mistake in not keeping its surpluses higher. He said when infrastructure ages the costs go up and funding is difficult to obtain from the province.

G. Wicke left the meeting at 10:30 a.m.

B. Bell referred to methods of generating revenue from passive areas. He said staff should develop a methodology to get revenue such as swipe stations across trails and asking people to make a donation for a specific capital item. He also said that G.R.C.A. needs to transition from acquisition and maintenance.

P. Salter said that camping parks need more challenging entertainment. She asked why the zip lining at Elora Gorge is not being operated by G.R.C.A. She suggested that the parks should have winter camping and rock climbing.

B. Lee said he would not encourage staff to think outside the box because they have already been doing that. He reminded the members that staff developed Snyder’s Flats and that it was a financially and environmentally successful project. He also reminded the members that staff recommended tubing at Elora Gorge and this activity is a substantial source of revenue.

V. Prendergast referred to communication and said the members need clarification of what the mandate for conservation authorities is and what the perceived mandate is by the government and the public. He said the members have to decide what can or cannot be afforded and this has to go to what the mandate really is. He said G.R.C.A. has grown in non-mandated areas to raise revenue to support mandated areas.

T. Cowan referred to a presentation he witnessed at a Rural Ontario Municipal Association (R.O.M.A.) conference on solar panels. He said staff should review properties to determine whether there might be opportunities to generate revenue in this area. He said staff should look outside the box because things have changed, for example, ski hills do not only operate in winter. He referred to Boler Mountain in London. He said that facility offers zip lining and G.R.C.A. has to look outside of camping for revenue. He said that G.R.C.A. needs to look at outdoor adventures. He said that there might be opportunities for municipal staff to assist GRCA staff at Woolwich Dam.

J. Brennan said parks are not what G.R.C.A. is mainly about but they are an important part of the asset base. He referred to another conservation authority that is closing a park during the week, because it cannot afford to maintain it. He said parks are a major conduit to young patrons and revenue from the parks allows G.R.C.A. the freedom from going “hat in hand” to municipalities and the province.

J. Haalboom said G.R.C.A. has a number of properties with stone houses and other properties that could be sold to generate revenue. She said people from Toronto come to this area looking for vacation properties and staff should do an inventory of these properties. She referred to decommissioned dams and said that the Chilligo restoration project took a long time. She asked if GRCA has a program to show what an area could look like without a dam and so people could see that it not so bad.

J. Ross-Zuj said that homework has to be done to see what kind of money is available to prioritize strategies.

G. Lorentz said that GRCA has to look at core values and see why GRCA exists. He referred to a video of the 1929 Galt flood and said people need to be reminded that G.R.C.A. tamed a raging beast and turned it into a meandering river. He said that he cannot understand why G.R.C.A. leases cottage lots. He felt that a lot of cottagers would jump at the chance to buy their leased lot which would generate revenue and reduce expenses.

L. Armstrong said he agreed with a lot of what was being said including the idea of creating more activities to attract people because they become a lobby group that can talk to provincial representatives.

M. Laidlaw agreed that G.R.C.A. should offer exciting activities and acknowledged that there would be upfront costs for infrastructure. She said zip lining at Elora Gorge and across the river would attract more teens to the parks.

R. Kelterborn said it was a good idea to have attractions in parks and G.R.C.A. should have carousels because they are enjoyed by both older and younger patrons. M. Laidlaw said that there is a carousel at Riverside Park in Guelph.

J. Jamieson referred to residential rental properties and said long term tenants are likely not paying a lot of rent and staff should look at selling those properties.

B. Banbury referred to non-revenue and revenue producing properties. He then referred to the Chesney Wilderness Area where the trail needs improvement. He has organized a group that is ready to do this and said that volunteers are a good resource. He said that G.R.C.A. should not improve passive lands that are close to revenue producing properties but improving passive lands that are a distance from those areas might entice people to visit revenue producing properties.

J. Haalboom said that she recently read an article in The Economist with respect to tourism that said visitors from China are looking for places to visit that have clean water and clean air.

J. Mitchell referred to urban parks and asked how G.R.C.A. should deal with them. She felt G.R.C.A. should work with the municipalities. She said that she has been asked if cricket fields can be developed at Laurel Creek and she was told that Damascus once had a park. She cautioned members with respect to producing revenue from passive lands because she recalled having to pay to look at a scenic view in Great Britain. She asked whether G.R.C.A. wants to get to the point where people have to put coins in a meter to access a trail. She said that G.R.C.A. could generate revenue from tour operators on the Grand River.

At this point in the meeting J. Mitchell indicated that the meeting would be adjourned at noon as she had another commitment. She indicated that J. Farwell would proceed with Issue 3 and the remaining issues would be dealt with at similar meeting the following month.

Issue 3 – Long Term Financial Stability

- Base operating funding from the province is \$871,125 (2.9%)
- Municipal levy continues to be a large part of funding (34.5%)
- Legislated responsibilities under the Clean Water act
- Provincial funding from WECl and ice storm programs

In order to address these matters:

- Continue to work closely with senior staff from municipalities
- Work to keep provincial and federal governments informed
- Orientation for new members in 2015

J. Farwell posed this question to the members: “Are there actions the members can recommend to assist with securing long term funding?”

J. Brennan said that the relationship with senior staff at municipalities is important and the problem is with elected officials. He said municipalities have

orientation following elections and GRCA should have something included in those sessions so councils know about water management.

B. Bell referred to municipal funding and said that under the current method of determining the general levy G.R.C.A. is not being accommodated by increases in population. He said G.R.C.A. needs to work with municipalities to determine a new formula.

M. Laidlaw referred to the bullet point: "Work to keep provincial and federal governments informed". She said G.R.C.A. has to do more than "inform" because cuts to conservation authorities have been drastic and without long range thought. She said G.R.C.A. must do more lobbying and that all of the members should go to Queen's Park.

P. Salter said stewardship councils have been cancelled and she felt this was a reaction to how the province was funding conservation authorities. She asked if conservation authorities can get that money.

B. Lee expressed disappointment with funding for source protection planning. He asked if there is a change in government following the next election would some additional funding be provided. J. Farwell said the province has committed to funding the program until March 31, 2015 and Conservation Ontario is continuing to put pressure on the province. He said substantial costs will go to the municipalities who will supply the water. B. Lee said Conservation Ontario should have a collective voice. J. Mitchell said that it does and its members have been talking to the province many times.

T. Cowan said lobbying "is still a well to be tapped" and G.R.C.A. should host a reception to make all provincial parties aware of what G.R.C.A. does. He said a package should be put together and sent to all candidates before the election and a lobby day should be held immediately following the election. J. Mitchell said that the Advocacy Committee decided to concentrate on elected candidates. T. Cowan said it is important to "hit them up" before the election.

V. Prendergast said G.R.C.A. should be developing a well thought out approach to lobbying because G.R.C.A. held only one event during the present term of provincial government. He said funding only occurs when an unrelenting campaign is undertaken. He said that supporters need to be included other than Conservation Ontario and G.R.C.A. He then said there has to be strategic direction for other lobby groups.

J. Brennan said in order to be successful on a provincial level members should work with R.O.M.A. and the (Association of Municipalities Ontario (AMO) as they have to find a way to get this issue higher on the province's priority list.

L. Boyko said that it appears municipalities do not share the same passion for conservation authorities. He said municipalities talk about housing and social services, etc. and they can only ask for so much. He guessed that fighting for

conservation authorities would be a low priority for municipalities because they have their own issues.

M. Laidlaw asked what G.R.C.A.'s mandates are and what programs are funded. J. Farwell said that funding from the province is distributed to a number of programs and staff will provide a summary for the May 23, 2014 General Meeting. M. Laidlaw asked whether G.R.C.A. receives any federal funding. J. Farwell responded that federal funding is limited and short term.

B. Banbury commented that the province thinks conservation authorities are a luxury when it comes to funding.

B. Lee said he wants information as to what G.R.C.A.'s mandate is because he understands it to be to regulate and enforce pursuant to the Conservation Authorities Act. He asked if that Act has been amended. J. Farwell said that the Act has not had substantive changes. He confirmed that GRCA's mandate is to conserve, restore and develop natural resources other than gas, oil, coal and minerals and the control of water in order to prevent floods and pollution. He said that G.R.C.A.'s mandate is partially shaped to meet the needs of municipalities. He also said that a large part of G.R.C.A.'s mandate is driven by the members and staff will provide information with respect to what G.R.C.A. is legally required to do and what it costs.

J. Mitchell asked if staff could provide the members with questions to ask the provincial candidates. She indicated that the Advocacy Committee should meet again. She suggested one possibility is that they could meet following the Special Recognition Committee which follows the General Membership Meeting on May 23, 2014.

13. Committee of the Whole:

None

14. General Business:

None

15. 3rd Reading of By-laws

16. Other Business:

P. Salter advised the members that she attended the Labrynth and Memory Arboretum Dedication on World Laybrinth Day (May 3) in Alma. The Labrynth path is created to meditate, focus and calm the mind. The Labrynth walk is for

healing, self-knowledge, peace and finding your purpose in life. The GRCF donated \$1,000 to the Alma Community Recreation Association through a Community Conservation Grant for the project in 2013.

17. Closed Meeting (motion required pursuant to Section 36 of By-law Number 1-2014)

18. Next Meetings:

General Membership Meeting

Friday, May 23, 2014 – 9:30 a.m.

Auditorium/Boardroom, Administration Centre, Cambridge

To be followed by Special Recognition Committee – Conference Room

General Membership Meeting

Friday, June 27, 2014 – 9:30 a.m.

Auditorium/Boardroom, Administration Centre, Cambridge

19. Adjourn

The meeting adjourned at 11:55 a.m.

20. Grand River Source Protection Committee Meeting (if required)

Chair

Secretary-Treasurer



May 13, 2014

Wilmot Township (Baden Station 1) Fire Department
C/O Warren D. Dammeier, Muscular Dystrophy Canada Chairperson
307 Schneller Dr
Baden, ON N3A 2K8

Dear Warren,

Muscular Dystrophy Canada is honoured to be the charity of choice for Canadian Fire Fighters. Fire Fighters first pledged their support in 1954, and 60 years later this longstanding partnership and tradition continues. You are still our best ambassadors and champions. Last year Canadian Fire Fighters raised \$3.2 million in support of those affected by neuromuscular disorders. Again, our Ontario Fire Fighters continue to be leaders across the country. From April 1st, 2013 – March 31st, 2014, with the support of 273 Ontario Fire Departments / Associations, Ontario Fire Fighters together raised \$1,243,000. Congratulations!

Thank you to the Wilmot Township (Baden Station 1) Fire Department for your dedication and commitment. Your generous gift of \$1,838.73 during this past year is helping to change the lives of those affected. Because of your support, we are able to continue to build our community, expand the reach of our support services, and provide a brighter future to those who refuse to let their neuromuscular disorder diminish their hope for a positive, active and fulfilling future.

Fire Fighters are an important member of the Ontario Fire Fighter Fundraising Team. Fire Fighter fundraising continues to be our largest and most significant source of revenue and we are extremely proud to be affiliated with you. To date Canadian Fire Fighters have raised over \$78 million in support of those affected. Muscular Dystrophy Canada and Fire Fighters have been funding research and searching for a cure for neuromuscular disorders for 60 years. With your help, we continue to get closer.

Again, on behalf of Muscular Dystrophy Canada and the thousands of Canadians affected, thank you! Should you have any questions or if I can be of any assistance, please do not hesitate to contact me at 519.850.8700 / 1.877.850.8720 or e-mail kerri.stocks@muscle.ca.

Neuromuscular disorders connect us. But they don't define us. Together, we can be stronger!

Warmest Regards,

Kerri Stocks
Revenue Development Coordinator, Fire Fighters

CC: Mayor Les Armstrong, Township of Wilmot

London Community Office:

383 Richmond St. Suite 915, London, ON N6A 3C4
T 519.850.8700 1.877.850.8720 F 519.850.8701 W muscle.ca



May 13, 2014

Wilmot Township (New Dundee Station 2) Fire Department
C/O Kyle Thomson, Muscular Dystrophy Canada Chairperson
110 Bock St
PO BOX 241
New Dundee, ON N0B 2E0

Dear Kyle,

Muscular Dystrophy Canada is honoured to be the charity of choice for Canadian Fire Fighters. Fire Fighters first pledged their support in 1954, and 60 years later this longstanding partnership and tradition continues. You are still our best ambassadors and champions. Last year Canadian Fire Fighters raised \$3.2 million in support of those affected by neuromuscular disorders. Again, our Ontario Fire Fighters continue to be leaders across the country. From April 1st, 2013 – March 31st, 2014, with the support of 273 Ontario Fire Departments / Associations, Ontario Fire Fighters together raised \$1,243,000. Congratulations!

Thank you to the Wilmot Township (New Dundee Station 2) Fire Department for your dedication and commitment. Your generous gift of \$1,219.74 during this past year is helping to change the lives of those affected. Because of your support, we are able to continue to build our community, expand the reach of our support services, and provide a brighter future to those who refuse to let their neuromuscular disorder diminish their hope for a positive, active and fulfilling future.

Fire Fighters are an important member of the Ontario Fire Fighter Fundraising Team. Fire Fighter fundraising continues to be our largest and most significant source of revenue and we are extremely proud to be affiliated with you. To date Canadian Fire Fighters have raised over \$78 million in support of those affected. Muscular Dystrophy Canada and Fire Fighters have been funding research and searching for a cure for neuromuscular disorders for 60 years. With your help, we continue to get closer.

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Warmest Regards,

Kerri Stocks
Revenue Development Coordinator, Fire Fighters

CC: Mayor Les Armstrong, Township of Wilmot

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