



**TOWNSHIP OF WILMOT  
COUNCIL MEETING AGENDA  
MONDAY, NOVEMBER 2, 2015**

**REGULAR COUNCIL MEETING  
COUNCIL CHAMBERS  
7:00 P.M.**

- 1. MOTION TO CONVENE INTO CLOSED SESSION**
- 2. MOTION TO RECONVENE IN OPEN SESSION**
- 3. MOMENT OF SILENCE**
- 4. ADDITIONS TO THE AGENDA**
- 5. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT**
- 6. MINUTES OF PREVIOUS MEETINGS**
  - 6.1 Council Meeting Minutes October 5, 2015**

**Recommendation**

**THAT the minutes of the following meetings be adopted as presented:**

**Council Meeting October 5, 2015.**

**7. PUBLIC MEETINGS**

- 7.1 REPORT NO. DS 2015-37  
Zone Change Application 16/15  
Ann and Douglas Clarke  
Part of Lots 18 and 19, Plan 532  
Being Parts 3 and 6, Plan 58R-10195  
1099 Perth Street**

**Recommendation**

**That Zone Change Application 16/15 made by Ann and Douglas Clarke, affecting Part of Lots 18 and 19, Plan 532, being Parts 3 and 6, Plan 58R-10195, to pass a temporary use by-law to permit a second dwelling for a period of eighteen months be approved, subject to the following:**

- 1. That the implementing by-law specifically limit occupancy to only one dwelling at any time.**

**8. PRESENTATIONS/DELEGATIONS**

- 8.1 Tim Van Hinte, MCIP, RPP, Principal Planner (Environmental), Region of Waterloo  
Todd Fell, Consultant, Dougan & Associates  
Laurel Creek ESL Study**

**9. REPORTS**

- 9.1 CAO – no reports**

**9.2 CLERKS**

- 9.2.1 REPORT NO. CL2015-29  
Proposal to Establish  
A Joint Municipal Ombudsperson**

**Recommendation**

**THAT the Township of Wilmot accept the approach to establish a joint municipal ombudsperson for the following municipalities; Cities of Cambridge, Guelph, Waterloo and the Townships of North Dumfries, Wellesley, Wilmot, Woolwich and the Region of Waterloo, and further,**

**THAT staff be authorized to proceed with a joint procurement process.**

- 9.2.2 REPORT NO. CL2015-30  
Ministry of Municipal Affairs and Housing  
2015 Legislative Review  
Municipal Act and Municipal Conflict of Interest Act**

**Recommendation**

**THAT Report No. CL2015-30, relative to the 2015 Provincial Legislative Review of the MA and MCIA, prepared by the Director of Clerk's Services, be received for information.**

- 9.2.3 REPORT NO. CL2015-31  
By-law Enforcement  
Quarterly Activity Report  
July 1st, 2015 to September 30th, 2015**

**Recommendation**

**THAT the Enforcement Activity Report for July 1st, 2015 to September 30th, 2015 be received for information purposes.**

**9.2.4 REPORT NO. CL2015-32  
Lottery Licence Request  
Optimist Club of New Hamburg  
Moparfest Car Raffle**

**Recommendation**

**THAT the application from the Optimist Club of New Hamburg be authorized for a raffle lottery licence for an automobile to be awarded at the annual Moparfest event on August 21, 2016 in addition to two early bird prizes with a total value of \$45,240.00;**

**AND FURTHER THAT the authorization to grant this raffle licence be conditional that the lottery be conducted in accordance with the Ministry of Consumer and Commercial Relations, the Lottery Licensing Policy Manual Guidelines on lotteries and raffles and Township of Wilmot Lottery Licensing Policies.**

**9.3 FINANCE – no reports**

**9.4 PUBLIC WORKS – no reports**

**9.5 DEVELOPMENT SERVICES**

**9.5.1 REPORT NO. DS 2015-38  
Release of Agreement from Portion of Lands  
Part 12, Plan 58R-18450  
Will-O Homes (C.S.) Inc.  
192-208 Brewery Street, Baden**

**Recommendation**

**That the Township release Agreement WR813004 between the Township of Wilmot and Will-O Homes (C.S.) Inc. from the title of a portion of the lands to which the agreement applies described as Part 12, Plan 58R-18450 (PIN 221920177) subject to the following conditions:**

- 1. That the applicant be responsible for all costs related to the preparation and registration of the release by the Township; or,**
- 2. That the applicant prepare and register the release of the agreement at no cost to the Township of Wilmot.**

**9.6 FACILITIES AND RECREATION SERVICES – no reports**

**9.7 FIRE**

**9.7.1 REPORT NO. FD 2015-10  
Quarterly Activity Report**

**Recommendation**

**THAT the Fire Department Activity Report for the third quarter of 2015 be received for information purposes.**

- 9.7.2 REPORT NO. FD 2015-11  
Proposed Schedule Amendment  
Township of Wilmot By-law No. 85-5  
By-law to Designate Private Roadways as Fire Routes and  
To Prohibit Parking Thereon**

**Recommendation**

**THAT Schedule B of By-law No. 85-5 Being a By-law to Designate Private Roadways as Fire Routes and to Prohibit Parking Thereon within the Township of Wilmot, be amended as per Report No. FD 2015-11.**

- 9.8 CASTLE KILBRIDE – no reports**

**10. CORRESPONDENCE**

- 10.1 Buckingham Palace – Thank You Letter from the Chief Clerk for The Queen**
- 10.2 The Royal Canadian Legion – Thank You Letter and Certificate of Appreciation  
(Original Certificate and copy of The Royal Canadian Legion Ontario Command's  
Military Service Recognition Book – Volume II is available in the Clerk's Library)**

**Recommendation**

**THAT Correspondence Items 10.1 and 10.2 be received for information.**

**11. BY-LAWS**

- 11.1 By-law No. 2015-60 – Fire Route By-law Amendment to Include Wilmot Recreation Complex**
- 11.2 By-law No. 2015-61 – Zone Change Application 16/15, Ann and Douglas Clarke, Part of Lots 18 and 19, Plan 532, Being Parts 3 and 6, Plan 58R-10195, 1099 Perth Street**

**Recommendation**

**THAT By-law Nos. 2015-60 and 2015-61 be read a first, second and third time and finally passed in Open Council.**

**12. NOTICE OF MOTIONS**

**13. QUESTIONS/NEW BUSINESS/ANNOUNCEMENTS**

**14. BUSINESS ARISING FROM CLOSED SESSION**

**15. CONFIRMATORY BY-LAW**

**15.1 By-law No. 2015-62**

**Recommendation**

**THAT By-law No. 2015-62 to Confirm the Proceedings of Council at its Meeting held on November 2, 2015 be introduced, read a first, second, and third time and finally passed in Open Council.**

**16. ADJOURNMENT**

**Recommendation**

**THAT we do now adjourn to meet again at the call of the Mayor.**



**TOWNSHIP OF WILMOT  
COUNCIL MEETING MINUTES  
MONDAY, OCTOBER 5, 2015**

**REGULAR COUNCIL MEETING  
COUNCIL CHAMBERS  
7:00 P.M.**

**Members Present: Mayor L. Armstrong, Councillors A. Junker, P. Roe, B. Fisher, J. Gerber,  
M. Murray**

**Staff Present: Chief Administration Officer G. Whittington, Director of Clerk's Services  
B. McLeod, Deputy Clerk D. Mittelholtz, Director of Facilities and Recreation  
Services S. Nancekivell, Director of Development Services H. O'Krafka, Fire Chief  
M. Raine, Director of Finance R. Tse, Curator/Director of Castle Kilbride T. Loch,  
Planner/EDO A. Martin**

- 1. MOTION TO CONVENE INTO CLOSED SESSION**
- 2. MOTION TO RECONVENE IN OPEN SESSION**
- 3. MOMENT OF SILENCE**
- 4. ADDITIONS TO THE AGENDA**
- 5. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST  
ACT**

None disclosed.

**6. MINUTES OF PREVIOUS MEETINGS**

**6.1 Council Meeting Minutes September 28, 2015**

**Resolution No. 2015-210**

**Moved by: A. Junker**

**Seconded by: M. Murray**

**THAT the minutes of the following meetings be adopted as presented:**

**Council Meeting September 28, 2015.**

**CARRIED.**

## 7. PUBLIC MEETINGS

- 7.1 REPORT NO. DS 2015-36  
Zone Change Application 15/15  
Jerry Hofmeister  
Lot 9, Plan 628  
1191 Queen Street and 12 Main Street, New Dundee**

### **Resolution No. 2015-211**

**Moved by: A. Junker**

**Seconded by: P. Roe**

**THAT Zone Change Application 15/15 made by Jerry Hofmeister, affecting Lot 9, Plan 628, be approved to change the zoning of the subject property from Zone 5 (Commercial) to Zone 2a (Residential) limiting the residential use to two single detached dwellings.**

**CARRIED.**

Mayor Armstrong declared the public meeting open and stated that Council would hear all interested parties who wished to speak. He indicated that if the decision of Council is appealed to the Ontario Municipal Board, the Board has the power to dismiss an appeal if individuals do not speak at the public meeting or make written submissions before the by-law is passed.

Mayor Armstrong stated that persons attending as delegations at this meeting are required to leave their names and addresses which will become part of the public record and advised that this information may be posted on the Township's official website along with email addresses if provided.

The Planner/EDO highlighted the report.

Mayor L. Armstrong asked if there were questions of a technical nature from Council. There were none.

Mayor L. Armstrong asked if the applicant wished to address Council. The applicant had no additional comments.

Mayor L. Armstrong asked if anyone wished to address Council, and in the absence of any members of the public, declared the public meeting to be closed.

## 8. PRESENTATIONS/DELEGATIONS

- 8.1 Website Refresh Group  
Photo Draw Results**

The Planner/EDO spoke on behalf of the group and highlighted the photo draw that began on July 31, 2015 allowing people to submit photos for communication purposes by the Township, specifically to aid in the website refresh. He reported that eighty-four images were received ultimately and many are of quality that can be used on the website.

Mayor L. Armstrong drew the following names as winners; Bernard Goward, Helen Lammers-Helps, Rolf Boehler, and Robert Hanson.

## 9. REPORTS

- 9.1 CAO – no reports**

**9.2 CLERKS**

- 9.2.1 REPORT NO. CL2015-28  
Petition from Lyle Cressman  
for Municipal Drainage Works  
North Part of Lot 23 and 24, Concession 3, Block A  
Township of Wilmot**

**Resolution No. 2015-212**

**Moved by: M. Murray**

**Seconded by: B. Fisher**

**THAT the Township of Wilmot accept the Petition for Municipal Drainage Works received from Lyle Cressman for North Part of Lot 23 and 24, Concession 3, Block A, Township of Wilmot and**

**THAT the Clerk be authorized to proceed accordingly under The Drainage Act.**

**CARRIED.**

**9.3 FINANCE**

- 9.3.1 REPORT NO. FIN 2015-29  
Statement of Operations as of September 30, 2015 (un-audited)**

**Resolution No. 2015-213**

**Moved by: P. Roe**

**Seconded by: B. Fisher**

**THAT the Statement of Operations as of September 30, 2015, as prepared by the Manager of Accounting, be received for information purposes.**

**CARRIED.**

The Manager of Accounting highlighted the report.

- 9.3.2 REPORT NO. FIN 2015-30  
Capital Program Review as of September 30, 2015 (un-audited)**

**Resolution No. 2015-214**

**Moved by: M. Murray**

**Seconded by: A. Junker**

**THAT the Capital Program Review as of September 30, 2015, as prepared by the Manager of Accounting, be received for information purposes.**

**CARRIED.**

The Manager of Accounting highlighted the report.

Councillor M. Murray commended the Director of Development Services for keeping the purchase price of the new department vehicle well below the budgeted amount.

Mayor L. Armstrong agreed and added that all Township staff are mindful of spending and their duty to be fiscally responsible.



**9.4 PUBLIC WORKS**

**9.4.1 REPORT NO. PW-2015-17  
Public Works Activity Report  
July - September**

**Resolution No. 2015-215**

**Moved by: P. Roe**

**Seconded by: A. Junker**

**THAT the Public Works Department Activity Reports for the months of July, August and September 2015 be received for information.**

**CARRIED.**

**9.5 DEVELOPMENT SERVICES**

**9.5.1 REPORT NO. DS 2015-35  
Quarterly Building Statistics Summary**

**Resolution No. 2015-216**

**Moved by: M. Murray**

**Seconded by: J. Gerber**

**THAT the 3<sup>rd</sup> Quarter 2015 Building Statistics Summary be received for information.**

**CARRIED.**

The Director of Development Services highlighted the report and a septic inspection incentive program that is expected from the Region.

**9.6 FACILITIES AND RECREATION SERVICES**

**9.6.1 REPORT NO. PRD 2015-08  
Facility & Recreation Services Quarterly Activity Reports**

**Resolution No. 2015-217**

**Moved by: M. Murray**

**Seconded by: A. Junker**

**THAT the Facilities & Recreation Services Activity Reports for the third quarter of 2015 be received for information.**

**CARRIED.**

In response to Councillor A. Junker's request for Splash Pad attendance numbers, the Director of Facilities and Recreation Services concurred that it is difficult to obtain accurate counts due to the nature of the facility but that he will inquire with staff for a daily estimate.

Mayor L. Armstrong noted that regardless of the actual numbers it was obviously well used and was a successful first year.

**9.7 FIRE – no reports**

**9.8 CASTLE KILBRIDE****9.8.1 REPORT NO. CK2015-06  
Quarterly Activity Report – July, August & September 2015****Resolution No. 2015-218****Moved by: P. Roe****Seconded by: A. Junker****THAT the Castle Kilbride Activity Report for the months of July, August and September be accepted for information purposes.****CARRIED.**

The Curator/Director of Castle Kilbride highlighted the report.

Councillor P. Roe stated that he is impressed with the attendance at the Castle Summer Concert Series and at the Castle attendance overall which has been very high this year so far which speaks highly of the efforts of staff and the Castle Kilbride Advisory Committee.

**10. CORRESPONDENCE****10.1 Ministry of Municipal Affairs and Housing – Financial Information Return Award****Resolution No. 2015-219****Moved by: B. Fisher****Seconded by: A. Junker****THAT Correspondence Item 10.1 be received for information.****CARRIED.**

The Director of Finance clarified for Councillor P. Roe that the Financial Information Return (FIR) Award from last year was received as a certificate but that she has not received anything yet for this year.

Councillor J. Gerber noted that to be in the top fifteen for filing the FIR promptly and accurately out of the 444 municipalities in Ontario is a good achievement and requested that Council's appreciation be passed along to staff.

**11. BY-LAWS****11.1 By-law No. 2015-58 – Zone Change Application 15/15, Jerry Hofmeister, Lot 9, Plan 628, 1191 Queen Street and 12 Main Street, New Dundee****Resolution No. 2015-220****Moved by: M. Murray****Seconded by: J. Gerber****THAT By-law No. 2015-58 be read a first, second and third time and finally passed in Open Council.****CARRIED.**

**12. NOTICE OF MOTIONS**

**13. QUESTIONS/NEW BUSINESS/ANNOUNCEMENTS**

- 13.1 Mayor L. Armstrong assured Councillor P. Roe that the settlement signs for Punkydoodles Corner and the Pavement Ends sign on Wilmot Line will be reported to the Roads Foreman for replacement.
- 13.2 Mayor L. Armstrong concurred with Councillor J. Gerber that during the 2016 Budget process that staff could review a potential grant program for green initiatives in the community, targeted specifically at environmental education initiatives.

**14. BUSINESS ARISING FROM CLOSED SESSION**

**15. CONFIRMATORY BY-LAW**

15.1 By-law No. 2015-59

**Resolution No. 2015-221**

Moved by: B. Fisher

Seconded by: A. Junker

**THAT By-law No. 2015-59 to Confirm the Proceedings of Council at its Meeting held on October 5, 2015 be introduced, read a first, second, and third time and finally passed in Open Council.**

**CARRIED.**

**16. ADJOURNMENT (7:34 P.M.)**

**Resolution No. 2015-222**

Moved by: P. Roe

Seconded by: A. Junker

**THAT we do now adjourn to meet again at the call of the Mayor.**

**CARRIED.**

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**Mayor**

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**Clerk**



# **Township of Wilmot REPORT**

**REPORT NO.** DS 2015-37

**TO:** Council

**PREPARED BY:** Andrew Martin, Planner/EDO

**DATE:** November 2, 2015

**SUBJECT:** Zone Change Application 16/15  
Ann and Douglas Clarke  
Part of Lots 18 and 19, Plan 532  
Being Parts 3 and 6, Plan 58R-10195  
1099 Perth Street

## **Recommendation:**

That Zone Change Application 16/15 made by Ann and Douglas Clarke, affecting Part of Lots 18 and 19, Plan 532, being Parts 3 and 6, Plan 58R-10195, to pass a temporary use by-law to permit a second dwelling for a period of eighteen months be approved, subject to the following:

1. That the implementing by-law specifically limit occupancy to only one dwelling at any time.

## **Background:**

Notice of the Public Meeting was given to property owners within 120 metres of the subject lands on October 8, 2015. The following is a summary of comments received prior to the Public Meeting.

*Public:* none

*Agencies:*

*GRCA:* no objection

*Region of Waterloo:* no objections

## **Discussion:**

The subject lands are comprised of approximately 1.5ha, are designated Agricultural Resource Area in the Township Official Plan, and are zoned Zone 1 (Agricultural) within the Township Zoning By-law.

The subject property is currently developed with a single detached dwelling and a farm building. The applicant proposes to construct a new single detached dwelling, but retain the existing home during construction. Upon occupancy of the new home, the applicant will demolish the existing home.

Section 39 of the Planning Act allows the Council of a municipality to pass a by-law to authorize a temporary use of land, building or structure for a period of not more than three years.

This application proposes to allow, as a temporary use, a second dwelling on a property for a period of not more than eighteen months from the date of issuance of a building permit for the new dwelling. The temporary use by-law would include a clause prohibiting the occupancy of more than one dwelling at the same time.

**Strategic Plan Conformity:**

Holding public meetings to gain input on planning matters promotes an engaged community.

**Financial Considerations:**

The application fees, established by the Township of Wilmot Fees and Charges By-law, were collected at the time of application.

**Conclusion:**

Section 39 of the Planning Act allows the Council of a Municipality to pass a by-law to authorize a temporary use of land, building or structure. The implementing by-law clearly establishes a time frame for removal of the existing dwelling and limits occupancy to only one dwelling at any time.



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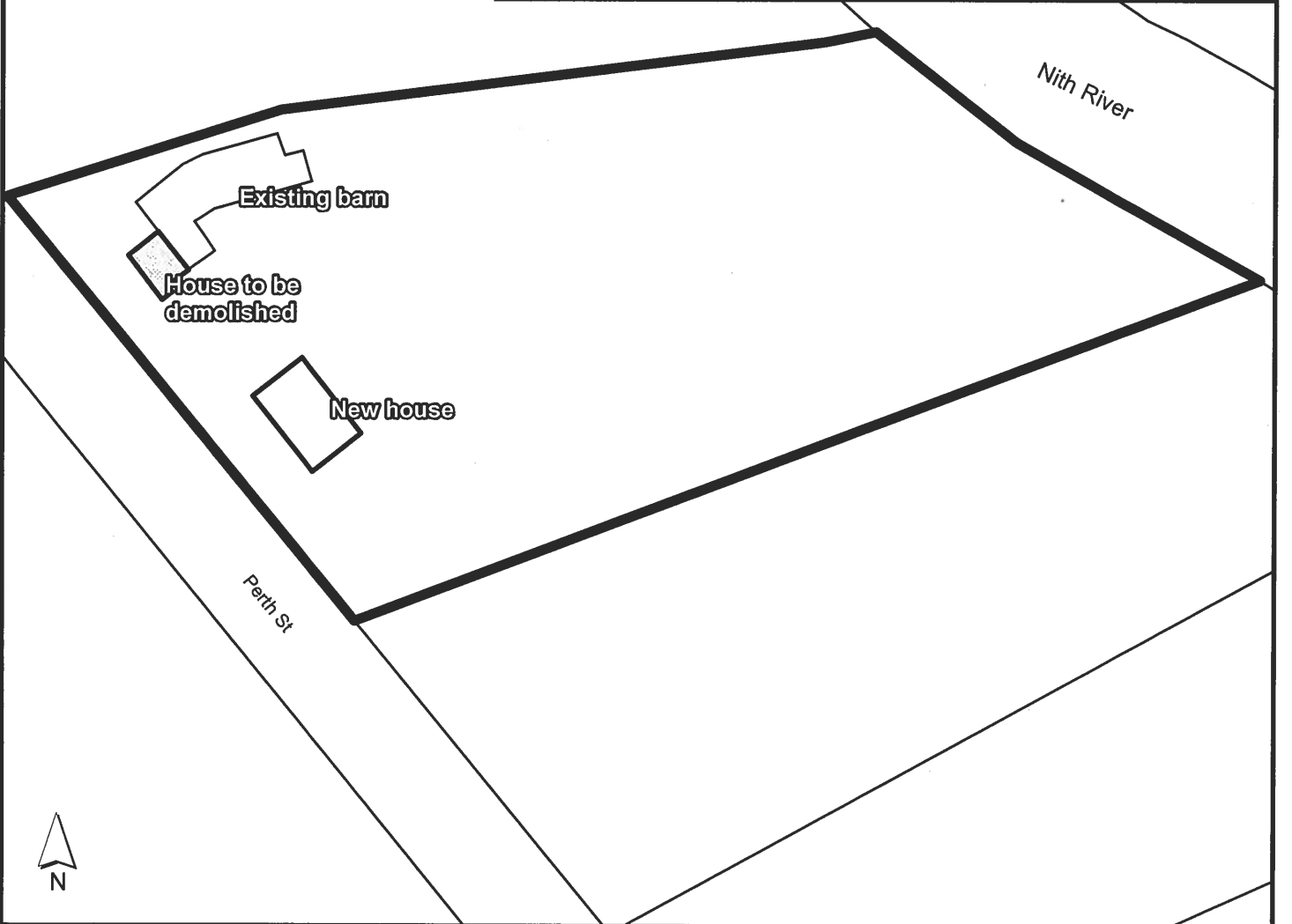
Andrew Martin, MCIP RPP  
Planner/EDO



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Reviewed by CAO

ZCA-16/15  
Ann and Douglas Clarke  
1099 Perth Street



# LAUREL CREEK HEADWATERS ENVIRONMENTALLY SENSITIVE LANDSCAPE CASE STUDY

PRESENTATION TO TOWNSHIP OF WILMOT  
NOVEMBER 2, 2015



## PRESENTATION OVERVIEW

- Study Background and Objectives
- Laurel Creek Headwaters ESL Context and Significance
- Key Findings
  - Natural Heritage
  - Water Resources
  - Transportation
  - Wildlife Movement
- Preliminary Recommendations
- Next Steps



## STUDY BACKGROUND & OBJECTIVES

**Background:** Regional Council endorsed the study in May 2013

**Objective:** To balance transportation and environmental considerations in ESLs, using the Laurel Creek Headwaters ESL as a case study

**Study Components:**

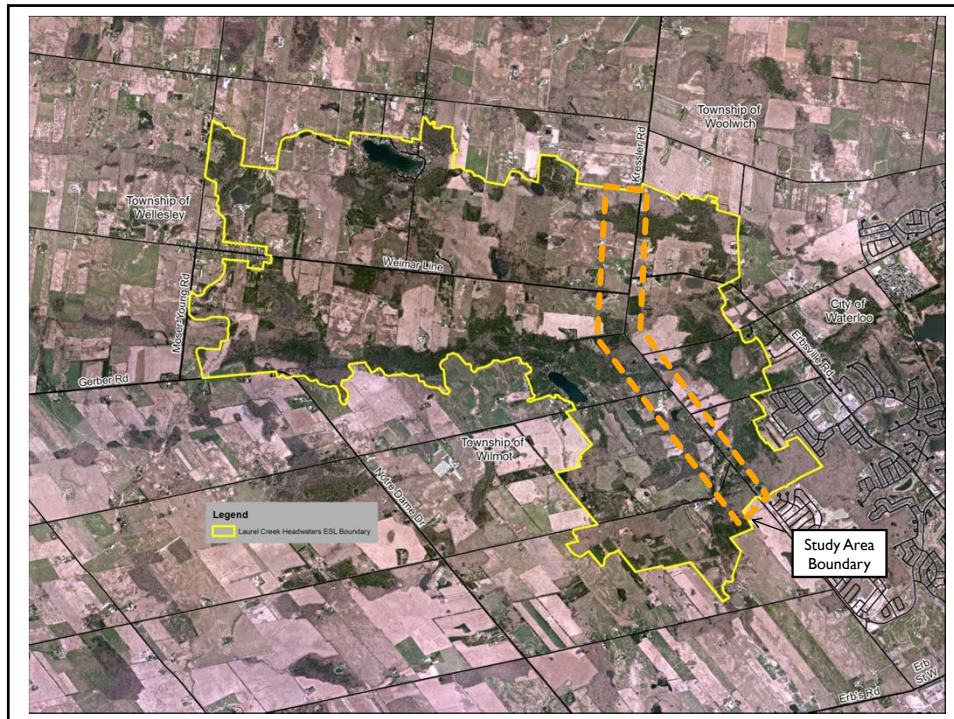
- **Natural Heritage** - What natural heritage features exist and how are they potentially impacted by roads?
- **Water Resources** - What are the potential effects of runoff and sedimentation from roads on the natural features?
- **Transportation Analysis** - What are the existing conditions along Wilmot Line and Kressler Road in terms of vehicle, bicycle, and pedestrian traffic as well as safety, parking, and signage?
- **Wildlife Movement** - Where are wildlife species travelling and how is this potentially impacted by roads?

## LOCATION, CONTEXT & SIGNIFICANCE

- Environmentally Sensitive Landscapes (ESLs) are unique areas designated in the Regional Official Plan that have high concentrations of significant natural features
- The Region has four ESLs totaling about 15,000 hectares (37,000 acres)
- Laurel Creek Headwaters ESL contains 2,043 hectares (5,048 acres) of land
- Significant features include waterways, lakes, wetlands and woodlands



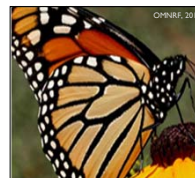




## NATURAL HERITAGE

### KEY FINDINGS

- Natural areas make up about 48% of land use within the ESL
- Total of 56 wildlife species have been recorded in the ESL of which 22 are Provincially and/or Nationally significant
- The ESL contains many significant features including:
  - Sunfish Lake – Laurel Creek Provincially Significant Wetland (PSW) Complex
  - Seven Environmentally Sensitive Policy Areas (ESPA)
  - 21 forests that are considered Significant Woodlands in the Regional Official Plan
  - One Regionally-owned forest (Townline Regional Forest)
  - Two regionally significant Areas of Natural and Scientific Interest (ANSI)



## WATER RESOURCES & AQUATIC HABITAT

### KEY FINDINGS

- Laurel, Beaver and Monastery Creeks have good water quality and aquatic habitat conditions
- Chloride (salt) concentrations are low
- Road runoff is not leading to elevated chloride concentrations under current conditions
- Dissolved oxygen and temperature conditions in these tributaries are suitable for coldwater species
- Groundwater quality is generally good and chloride (salt) levels are low

## TRANSPORTATION ANALYSIS

### KEY FINDINGS

- The road is acceptable to permit the passage of two travel lanes of traffic for the current traffic volumes
- Grades on some parts of Wilmot Line are at the upper limit of what is acceptable for roads in Canada
- Collisions are infrequent
- Vehicles are speeding excessively in certain locations



## TRANSPORTATION ANALYSIS

### KEY FINDINGS

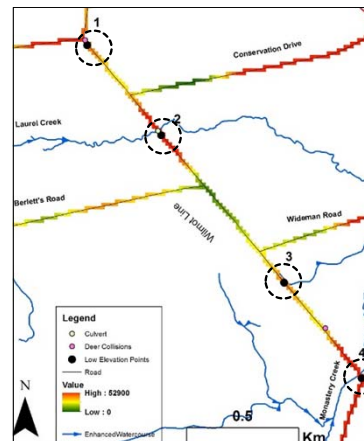
- Current traffic volumes are less than 1,000 Average Annual Daily Traffic (AADT) along the unpaved section
- In some places on Wilmot Line current traffic volumes are high enough that hard surface treatment (tar/chip or pavement) may become less expensive to maintain
- Trucks account for about 2-4% of the total traffic volume
- The public has identified space between vehicles and cyclists/pedestrians as an issue that requires attention



## WILDLIFE MOVEMENT

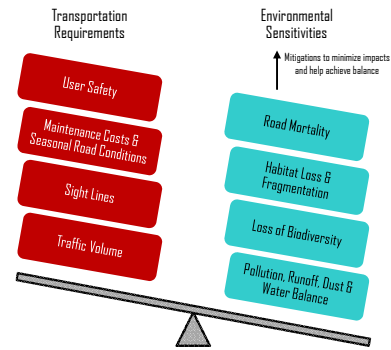
### KEY FINDINGS

- Four potential road mortality hotspots were prioritized on Wilmot Line using computer modelling:
  1. North of Cedar Grove Road
  2. Laurel Creek Crossing
  3. Southeast of Wideman Road
  4. Monastery Creek
- Based on current traffic volumes (average 60 vehicles per hour) turtles and frogs have about a 30% chance of mortality if they cross the road
- More study is required to identify species



## PRELIMINARY RECOMMENDATIONS OVERVIEW

- 32 potential mitigation measures to help better balance environmental protection and transportation were studied
- This study is not an Environmental Assessment (EA) or Environmental Impact Statement, it is a case study
- If upgrades to Wilmot Line (beyond regular maintenance) are proposed in the future, a formal Environmental Impact Statement in accordance with the Regional Official Plan must be completed as part of the EA process



\*The diagram above is for illustration only to show the effect of mitigation efforts conceptually

## PRELIMINARY RECOMMENDATIONS ROAD SURFACE – ADVANTAGES AND DISADVANTAGES

### ADVANTAGES

Hard surfacing of gravel roads can help in mitigating impacts by reducing:

- Dust generated from vehicles
- Sedimentation in watercourses
- Frequency of ditch cleanouts
- Operational/maintenance costs related to all of the above

### DISADVANTAGES

Hard surfacing of gravel roads without other mitigation can create impacts to residents and the environment such as increased:

- Traffic speeds (and potentially volumes)
- Conflicts between users
- Wildlife mortality
- Erosion as a result of increased speed and volume of stormwater runoff
- Contamination of watercourses as a result of road salting

## PRELIMINARY RECOMMENDATIONS

### POTENTIAL MEASURES – WITHOUT ROAD UPGRADES IN THE CASE STUDY AREA

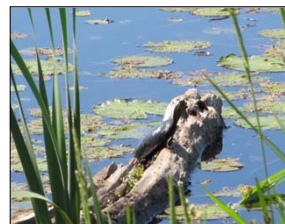
- **Wildlife Warning Signage** – At potential wildlife crossing locations along the length of the Case Study Area
- **Temporary Road Closure** – During spring breeding migrations at crossing #3 (potential Blanding's and Snapping Turtle habitat), if warranted following completion of detailed breeding and road crossing surveys
- **Modified Road Maintenance Practices** –
  - More frequent inspections
  - Conducting maintenance practices outside of breeding seasons
  - Ditch vegetation management at crossing locations #2 (Laurel Creek), #3 (Wideman Rd. at Wilmot Line), and #4 (Monastery Creek)



## PRELIMINARY RECOMMENDATIONS

### POTENTIAL MEASURES – WITHOUT ROAD UPGRADES IN THE CASE STUDY AREA

- **Stormwater Management** - Improved measures to control runoff and reduce sedimentation such as ditch block controls, rock check dams and/or sediment traps
- **Further Traffic Monitoring** - To better understand travel patterns and volumes in the area
- **Further Wildlife Monitoring** - Including conducting:
  - Road mortality surveys
  - Habitat assessments
  - Breeding call surveys to determine wildlife population abundance



## PRELIMINARY RECOMMENDATIONS

POTENTIAL MEASURES – IF ROAD UPGRADES ARE CONSIDERED IN THE CASE STUDY AREA

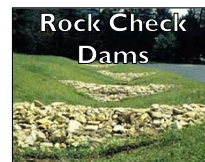
- **Modify Surrounding Road Network** – Investigate changes to the surrounding road network including improving alternative routes or considering road closures
- **Wildlife Crossing Structures** – Install new wildlife crossing structures (that in some cases can be integrated with drainage structures) and fencing at:
  - Site #2 – Laurel Creek crossing at Wilmot Line
  - Site #3 – Southeast of Wideman Road and Wilmot Line intersection
  - Site #4 – Monastery Creek crossing at Wilmot Line



## PRELIMINARY RECOMMENDATIONS

POTENTIAL MEASURES – IF ROAD UPGRADES ARE CONSIDERED IN THE CASE STUDY AREA

- **Cyclists and Pedestrians** – Develop measures to separate vehicular traffic from cyclists and pedestrians
- **Traffic Calming Measures** – Investigating measures such as reducing or narrowing the travelled portion of the road at certain locations
- **Stormwater Management** – Develop a stormwater management strategy including techniques such as:
  - Modified ditch management and/or treatments
  - Alternative ditch designs such as bioswales (landscaped/vegetated ditch features)
  - Sediment traps or ponds next to watercourses



## NEXT STEPS

- Draft final report is available at **[www.regionofwaterloo.ca/esl](http://www.regionofwaterloo.ca/esl)**
- Review and consider public input and comments from the open house (Fall 2015)
- Present findings to Area Municipal Councils and consider comments before completing the study's final report (Fall 2015)
- Complete the study's final report (Late 2015)
- Present final report to Regional Council (Late 2015 or Early 2016)



**Thank you!**



## ***Township of Wilmot*** **REPORT**

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**REPORT NO.** CL2015-29

**TO:** Council

**PREPARED BY:** Barbara McLeod, Director of Clerk's Services

**DATE:** November 2, 2015

**SUBJECT:** Proposal to Establish  
A Joint Municipal Ombudsperson

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### **Recommendation:**

That the Township of Wilmot accept the approach to establish a joint municipal ombudsperson for the following municipalities; Cities of Cambridge, Guelph, Waterloo and the Townships of North Dumfries, Wellesley, Wilmot, Woolwich and the Region of Waterloo, and further,

That staff be authorized to proceed with a joint procurement process.

### **Background:**

This report provides information on the *Public Sector and MPP Accountability and Transparency Act, 2014* (Bill 8) and how these amendments will affect the Township of Wilmot. Bill 8 expanded the Ontario Ombudsman's investigative authority into the municipal decision-making and administration if a Municipal Ombudsperson and other Integrity Officers have not been appointed. The provisions of Bill 8 have been proclaimed and will be in force for January 1, 2016.

The CAOs and Clerks within the Region of Waterloo, together with the Clerk from the City of Guelph have been meeting to explore the possibility of appointing a municipal ombudsperson to cover all municipalities. The purpose of this report is to recommend an approach for the appointment of a municipal Ombudsperson and allow for the issuing of a Request for Proposal (RFP) for the position.

Bill 8 was passed in December 2014, with the intended purpose of increasing the accountability and transparency of government and its elected representatives. The Bill has been proclaimed and will be in force effective January 1, 2016. There are 11 Schedules included in Bill 8, which amend various acts that govern the legislature and the public sector. Two schedules are directly applicable to municipalities as these schedules amend the Municipal Freedom of Information and Protection of Privacy Act (MFIPPA), and the Ombudsman Act.



The Changes and Impacts of Bill 8 – Role of the Ombudsman

Bill 8 directly impacts the municipality's ability to control its own complaint processes. Highlights of the changes are outlined below.

- a) The Ontario Ombudsman powers have been expanded. The Ombudsman Act has been amended to expand the Ontario Ombudsman's jurisdiction to include municipalities, municipal boards and their agencies. By regulation, boards of health, library boards, management committee of a long term care home and police services boards will be excluded from an Ombudsman's oversight.
- b) The Ontario Ombudsman will be the default Municipal Ombudsman if no action is taken by a municipality.
- c) The Municipal Act provides municipal councils with the authority to appoint a Municipal Ombudsman. Section 223.13 of the Municipal Act gives municipalities the authority, to appoint an ombudsman who reports to council and whose function is to investigate in an independent manner, any decision or recommendations made or act done or omitted in the course of the administration of the municipality, its local boards and such municipally controlled corporations as specified by the municipality. The position has far reaching investigative and review powers including a review of a staff code of ethics and how it is applied or processes related to any current program. Toronto is the only municipality in Ontario that has appointed an Ombudsman.
- d) The Ontario Ombudsman may investigate even if there is a Municipal Ombudsman under the following circumstances:
  - The Municipal Ombudsman refused to investigate,
  - The Municipal Ombudsman has conducted and concluded an investigation,
  - The time for bringing a matter before the Municipal Ombudsman has expired, and
  - A broader based "systemic" issue currently under review by the Ombudsman.
- e) The Ontario Ombudsman will continue to have broad Investigative powers and may also have final oversight of the administration of a public sector body including the decisions of Municipal Auditor Generals and Integrity Commissioners.
- f) Established appeal and tribunal processes are not directly affected by the amendments to the Ombudsman Act. The Ontario Ombudsman is not empowered to investigate decisions, recommendations, acts or omissions, where there is a right of appeal or objective or right to apply for a hearing or review by a tribunal or court until this right has been exercised.
- g) Questions of Jurisdiction between the Ontario Ombudsman and the Municipal Ombudsman are to be resolved by application to Divisional Court.

- h) The existing closed meeting investigation regime will be maintained. The Ontario Ombudsman will continue to be the default Closed Meeting Investigator where a municipality has not appointed a Closed Meeting Investigator. As Council is aware, the Township of Wilmot has appointed LAS as our Meeting Investigator.

### **Options available to Council**

As a result of the changes noted above, there are three options currently available. These options are described below.

**a) Option 1 - Default to the Provincial Ombudsman and not appoint a Municipal Ombudsperson**

The Township of Wilmot could use the default Provincial Ombudsman which would have no financial impact at this time, given that there is currently no cost for the use of the Provincial Ombudsman's services. The Township would have no input into the qualifications or hiring of the Ombudsman and would be subject to an already established investigative process. Furthermore, the Provincial Ombudsman could lack experience in dealing with issues at a municipal level and have limited understanding on the municipalities' approach towards dispute resolution.

**b) Option 2 - Appoint a Municipal Ombudsperson for the Township of Wilmot**

The Township of Wilmot could hire its own Municipal Ombudsperson either through a staff hire or an external contract appointment. This would enable the Township to determine the qualifications and expertise believed to be important for this position. It would also allow for the Township to provide input into a complaint and investigation process that would be in compliance with provincial legislation and meet the Township of Wilmot requirements. The financial implications are not yet known, but would be determined through the competitive and transparent procurement process or a job competition. Staff believe this would be the most expensive process.

**c) Option 3 - Jointly Appoint an Ombudsperson and Share the Services with Other Municipalities.**

The Township of Wilmot could jointly appoint an Ombudsperson with other area municipalities. This may help defer costs and would allow the Township to provide input into the process and qualifications desired. The Township has been working collectively with the area municipalities to explore this option. The financial impacts are not known at this time but would be determined through the competitive and transparent procurement process. The current funding model being proposed is a shared retainer, plus individual costs based on complaints submitted. This is currently the recommended option.

**Recommended Option - Appoint a Municipal Ombudsperson for All Interested Municipalities in the Region and the City of Guelph.**

The CAOs and the Clerks of the municipalities have been meeting to discuss the appointment of a Municipal Ombudsperson. This would be a shared resource. Currently the Townships of North Dumfries, Wilmot, Wellesley, Woolwich, the Cities of Cambridge and Waterloo, along with the Region are willing to continue these discussions. The City of Guelph has also indicated that it would be willing to participate in this initiative. Kitchener has made a decision to default to the Ontario Ombudsman for a one year period.

The appointment of a joint Ombudsperson would result in a consistent service across the Region. Synergies and efficiencies may be gained by working together. A smaller working group of the municipal staff from the Region of Waterloo, Cambridge and Guelph has been established to:

- Prepare a terms of reference including; jurisdiction; complaint and investigation process, rights and obligations of the Ombudsperson, confidentiality, conflict of interest, accountability, records and retention, appointment process and costing model
- Development of a joint Request for Proposal for an Ombudsperson including scope of work/contract, qualifications, experience, and contract terms;
- Development of reports to be utilized by the partner municipalities
- Prepare an appointment by-law
- Prepare municipal partnership agreements

Several municipalities are considering appointing a joint person. Halton Region and the Region of York have also issued Requests for Information (RFI).

5. Other Accountability Officers

The Clerks did consider including other accountability officers such as Integrity Commissioners and Meeting Investigators into any proposal. This concept however, has been abandoned at this time. The Clerks will continue to consider a separate RFP for a joint Integrity Commissioner. Waterloo and Kitchener have announced that their Integrity Commissioner intends to retire. In the City of Guelph, the contract is due to expire. Both the Region and Cambridge are currently developing code of conduct for their Councillors and may require an Integrity Commissioner. As Council is aware, Wilmot established a Code of Conduct for Council in 2007 and has had an Integrity Commissioner in place since that time.

6. Review of the Complaints Process

In conjunction with the establishment of an Ombudsperson, municipalities are reviewing their complaints process. Often this process is handled in different ways, given the circumstances and the type of complaint. Many municipalities within the Region don't have a formalized complaint process. If municipalities don't want to be surprised as complaints make their way through to an Ombudsperson's Office (either provincial or municipal) they need to consider how they deal with complaints now and whether this will meet the needs in the future. The Management Team of

Wilmot endorsed a corporate complaints process which is included in its Corporate Policy Manual. The process includes website information for the public.

**Strategic Plan Conformity:**

The joint hiring of a local ombudsman would conform to the Strategic Plan goal of strengthening customer service.

**Financial Considerations:**

The financial implications are not known at this time. It is anticipated that the sharing of retainer fees will lower the costs to the participating municipalities; however, the true costs will be determined through the procurement process. The funding source will also need to be determined through the budget process.

**Conclusion:**

It is recommended that Council accept the approach to establish a joint municipal ombudsperson for the municipalities of Cambridge, Guelph, Waterloo, North Dumfries, Wellesley, Wilmot, Woolwich and the Region of Waterloo and that staff be authorized to proceed with a joint procurement process.

  
\_\_\_\_\_  
Barbara McLeod, Director of Clerk's Services

  
\_\_\_\_\_  
Reviewed by CAO



## *Township of Wilmot* **REPORT**

**REPORT NO.** CL2015-30

**TO:** Council

**PREPARED BY:** Barbara McLeod, Director of Clerk's Services

**DATE:** November 2, 2015

**SUBJECT:** Ministry of Municipal Affairs and Housing  
2015 Legislative Review  
Municipal Act and Municipal Conflict of Interest Act

### **Recommendation:**

**THAT Report No. CL2015-30, relative to the 2015 Provincial Legislative Review of the MA and MCIA, prepared by the Director of Clerk's Services, be received for information.**

### **Background:**

The Ministry of Municipal Affairs and Housing is undertaking a review of the Municipal Act, the Municipal Conflict of Interest Act and the Municipal Elections Act. As Council is aware, comments prepared by the Director have previously been forwarded to the province for consideration with respect to the MEA.

### **Discussion:**

Area Clerks have met and discussed proposed changes to all of the legislation under review. Wilmot and the majority of Area Municipalities have submitted their response to the Province in advance of the October 31, 2015 deadline. The responses mirrored several comments from AMO's submission as well as from the CAO Forum held in July of this year. Similarly, Area Treasurers have submitted a joint response with regard to financial aspects of the legislation.

Appendices A & B outline the submitted response to the Province and are attached to this report for Council's information.

### **Strategic Plan Conformity:**

The response to the Provincial Review may result in improvements to the legislation, overall strengthening customer service to the municipality and also ensuring that municipal matters at the local level are communicated.

**Financial Considerations:**

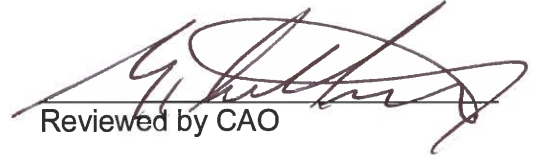
N/A

**Conclusion:**

It is recommended that Council receive Report No CL2015-30 for information purposes.



Barbara McLeod, Director of Clerk's Services

  
Reviewed by CAO

## Appendix A

### ***Township of Wilmot Submission to the Province of Ontario Regarding the 2015 Review of the Municipal Act***

#### **Themes of Review**

##### ***Accountability and Transparency***

###### 1) Codes of Conduct

- Legislation should provide a “template” code or principles to be used by municipalities
- Code of Conduct should focus solely on Council’s behavior (e.g. workplace assets, “gifts”, staff/council member interaction, etc.)
- Many codes are out of date. Legislation should provide a requirement to review Code and update, if necessary (e.g. every four years after an election)
- An accountability framework should give clear authority and set out safeguards to prevent and to address frivolous and vexatious complaints
- Legislation should provide a range of penalties based on type of violation in code

###### 2) Integrity Commissioner

- an appointed municipal integrity commissioner should be able to deal with *Municipal Conflict of Interest Act* and Code of Conduct complaints and enforce and impose penalties, if needed
- provincial integrity commissioner should act as a default investigator only for those municipalities that do not appoint their own
- a set term for appointments or a minimum term should be provided in the legislation

##### ***Practices and Procedures***

###### 3) Meetings (Open & Closed)

- Broad definition used by Ontario Ombudsman means that any gathering of members of Council or a Committee would constitute a meeting. (i.e. staff meeting with two Councillors could be captured by the Ombudsman’s definition)
- Definition of meeting in Act is confusing to Councils and the staff that advise them as well as the public
- Common law definition of meeting should be included in Act to provide clarity and consistency for all participants
- Support definition of meeting used by British Columbia Ombudsman:  
***“A gathering is less likely a meeting if:***
  - *there is no quorum of board, council or committee members present*
  - *the gathering takes place in a location not under the control of the council or board members e.g., Santa Claus Parade*
  - *it is not a regularly scheduled event*
  - *it does not follow formal procedures*
  - *no voting occurs and/or*

- *those in attendance are gathered strictly to receive information or to receive or provide training*

**A gathering is more likely a meeting if:**

- *a quorum of council, board or committee members are present*
- *it takes place at the council or board's normal meeting place or in an area completely under the control of the council or board*
- *it is a regularly scheduled event*
- *formal procedures are followed*
- *the attendees hold a vote and/or*
- *the attendees are discussing matters that would normally form the basis of the council's business and dealing with the matters in a way that moves them toward the possible application of the council's authority."*
- Clarification on electronic communications/emails needed (e.g. emails between members before and during meetings); "meetings" occurring without a quorum (eg. 2 or 3 councillors meet in a coffee shop)
- Clarification of closed meeting exemptions with examples so that interpretation of legislation is clear

4) Definition of Roles

- define roles and responsibilities (CAO vs CEO)
- Head of Council as "CEO" is confusing. What is purpose of title of CEO?
  - title of Mayor already elevates position (in name)
  - may believe he/she have elevated responsibilities beyond the scope of the Act
  - can put staff in difficult position of having to explain role
  - the current legislation for filling council vacancies is to be made either via by-election or appointment – the latter process is too vague and open to criticism by the public. Act should clearly state that each term, council is to establish a process to fill vacancies.

5) Notices

- Need more flexibility in how notice is provided to the public (modernization) ability to harness technology is key in public engagement

***Municipal Reorganization***

6) Electoral Representation

- The Act makes no reference to criteria to determine the suitability of electoral representation for a given municipality:
  - on what basis should a municipality adopt a general vote or a ward system
  - how often should existing electoral arrangements be evaluated
  - what principles should be considered in establishing and evaluating electoral district boundaries
  - what criteria should be applied to determine the size of a council



## Appendix B

### ***Township of Wilmot Submission to the Province of Ontario 2015 Review of the Municipal Conflict of Interest Act***

#### 1) General Comments

- The definition of a conflict of interest is overly narrow involving certain types of pecuniary matters.
- Onus is placed on citizens to bear costs of engaging legal counsel to take up allegations in a judicial setting.
- Clear guidelines are needed. Existing municipal accountability framework is confusing and needs to be structured in a way that allows elected officials to understand their obligations and to conduct themselves accordingly.
- *Municipal Conflict of Interest Act (MCIA)* should be updated to incorporate modern language and overarching principles of ethics and integrity
- Mandatory accountability and transparency training for all elected officials as part of Council orientation within 90 days of being sworn into office. Declaration would be signed by Councillor upon completion of training, certifying he/she understands the elected official role and responsibility.
- An accountability framework should give clear authority and set out safeguards to prevent and to address frivolous and vexatious complaints
- Modify and amplify role of appointed municipal integrity commissioners to investigate complaints related to conflict of interest matters under the *MCIA* with the authority to impose and enforce penalties similar to Code of Conduct matters.
- where a municipal integrity commissioner has the ability to remove someone from office for an offence under the *MCIA*, there should be a process for judicial review.
- The *MCIA* should be amended to provide for a broader range of penalties. Removal from office should be reserved for the most egregious conduct.



## ***Township of Wilmot*** **REPORT**

**REPORT NO.** CL 2015-31

**TO:** Council

**PREPARED BY:** Derek Wallace, Senior Municipal Law Enforcement Officer

**DATE:** November 2, 2015

**SUBJECT:** By-law Enforcement  
Quarterly Activity Report  
July 1<sup>st</sup>, 2015 to September 30<sup>th</sup>, 2015

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**RECOMMENDATION:**

That the Enforcement Activity Report for July 1<sup>st</sup>, 2015 to September 30<sup>th</sup>, 2015 be received for information purposes.

**BACKGROUND:**

Type of Call	July/ Sept. 2014	July / Sept. 2015
- Property Standards	7	7
- Traffic	17	21
- Animal Control Complaints	25	32
- Noise	14	13
- Fire Complaints	6	3
- Grass and Weeds	10	7
- Graffiti	2	1
- Livestock Evaluation	0	1
- Signs	5	4
- General Inquiries	56	98
- Pools	2	0
- Fences	0	1
- Dumping	7	5
- Zoning	6	2
- Discharge of Firearms	1	0

**Breakdown of Activities:**

Property Standards and Clean Yard:

- 7 properties were investigated by the Township
- 2 are still working towards compliance
- 5 are in compliance under the bylaw

Parking:

- 5 warnings were issued
- 45 parking tickets were issued

Animal Control:

- 3 dogs were impounded
- 0 tickets issued for dogs running at large
- 1 tickets for failing to procure a dog licence

Noise Complaints:

- 13 complaints investigated
- all complaints have been investigated and appropriate warnings have been issued
- no tickets issued

Fire Complaints:

- 3 complaints regarding open burning
- 0 charges issued for illegal open burns no permit

Grass and Weeds:

- 7 complaints investigated
- 7 properties cut by Township due to non-compliance under Clean Yard By-law

Signs:

- 4 complaints received
- all sign complaints were investigated and were removed by voluntary compliance by the property owners or By-Law officer
- ongoing monitoring of illegal signage is occurring and removal carried out on a regular basis by By-law
- 34 signs removed by By-law Officers

Dumping

- 5 illegal dumping calls investigated (road allowances) and cleaned up by Township and Region

Zoning

- 2 complaints investigated, compliance was met

  
\_\_\_\_\_  
Derek Wallace  
Senior Municipal By-Law Enforcement Officer

  
\_\_\_\_\_  
Barbara McLeod  
Director of Clerk's Services

  
\_\_\_\_\_  
Reviewed by CAO



## ***Township of Wilmot*** **REPORT**

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**REPORT NO.** CL2015-32  
**TO:** Council  
**PREPARED BY:** Dawn Mittelholtz, Deputy Clerk  
**DATE:** November 2, 2015  
**SUBJECT:** Lottery Licence Request  
Optimist Club of New Hamburg  
Moparfest Car Raffle

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### **Recommendation:**

**THAT** the application from the Optimist Club of New Hamburg be authorized for a raffle lottery licence for an automobile to be awarded at the annual Moparfest event on August 21, 2016 in addition to two early bird prizes with a total value of \$45,240.00;

**AND FURTHER THAT** the authorization to grant this raffle licence be conditional that the lottery be conducted in accordance with the Ministry of Consumer and Commercial Relations, the Lottery Licensing Policy Manual Guidelines on lotteries and raffles and Township of Wilmot Lottery Licensing Policies.

### **Background:**

A traditional and highly anticipated part of Moparfest is the Optimist Club of New Hamburg Car Raffle. In previous years there have been both new and antique vehicles and this has been a very successful fundraiser for the organization. In accordance with the Township of Wilmot Lottery Licensing Policies, for raffles with prize values from \$10,001.00 up to \$49,999.99, the organization must apply and receive Council approval for the lottery. The AGCO requires the organization to provide a bill of sale or letter from the dealer stating the full selling price of the vehicle which will be provided to the Lottery Licensing Officer with payment for the licence.

### **Discussion:**

The Optimist Club of New Hamburg has submitted an application to conduct a raffle lottery for prizes totalling \$45,240.00. The Optimist Club is asking for approval of the licence request and are anticipating to begin sales at the Port Dover Friday the 13<sup>th</sup> festivities, which is always a high sales event for the club.

There are two early bird draws of \$500.00 each taking place on June 6 and July 4, 2016. The grand prize is a 2016 Dodge Challenger in Billet Metallic with red striping and red interior. The car draw will take place at Moparfest on August 21, 2016.

**Strategic Plan Conformity:**

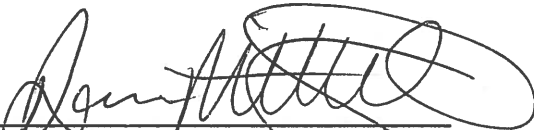
Through the granting of this approval the Township is supporting community events and celebrations, namely, Moparfest. Customer Service is strengthened by working with the Club to assist in their fundraising efforts. The Township is also integrating the volunteers and community groups (New Hamburg Optimist Club) and contributing to a bustling, year-round tourism as the Club attends events all over Ontario to sell the tickets and they will have the opportunity to become aware of Moparfest in New Hamburg.

**Financial Considerations:**

The Lottery Licensing Officer will collect the lottery licence fee upon issuing the licence in accordance with the Township's Fees and Charges By-law.

**Conclusion:**

That the request of the Optimist Club of New Hamburg to conduct a lottery be approved subject to compliance with the Ontario Lottery Licensing Policy and the Township of Wilmot Lottery Licensing Policies.

  
Dawn Mittelholtz, Deputy Clerk

  
Barbara McLeod, Director of Clerk's Services

  
Reviewed by CAO



## **Township of Wilmot REPORT**

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**REPORT NO.** DS 2015-38  
**TO:** Council  
**PREPARED BY:** Andrew Martin, Planner/EDO  
**DATE:** November 2, 2015  
**SUBJECT:** Release of Agreement from portion of lands  
Part 12, Plan 58R-18450  
Will-O Homes (C.S.) Inc.  
192-208 Brewery Street, Baden

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### **Recommendation:**

That the Township release Agreement WR813004 between the Township of Wilmot and Will-O Homes (C.S.) Inc. from the title of a portion of the lands to which the agreement applies described as Part 12, Plan 58R-18450 (PIN 221920177) subject to the following conditions:

1. That the applicant be responsible for all costs related to the preparation and registration of the release by the Township; or,
2. That the applicant prepare and register the release of the agreement at no cost to the Township of Wilmot.

### **Background:**

Agreement WR813004 was entered into between the Township of Wilmot and Will-O Homes (C.S.) Inc. in 2014 as a condition of site plan control for the 29 unit town home development now constructed at 192-208 Brewery Street. Through survey work completed in preparation for the application for condominium approval, a neighbouring property owner filed an adverse possession claim over lands that they had been maintaining, but under ownership of Will-O Homes (Part 12 on Plan 58R-1845, attached).

### **Discussion:**

In order to complete the land transfer to satisfy the claim, Will-O Homes has requested release of the development agreement as it applies to the lands impacted by the claim.

**Strategic Plan Conformity:**

The use of development agreements to ensure logical and orderly development helps protect our natural environment and enjoyment of quality of life.

**Financial Considerations:**

Costs related to the release of the agreement will be borne by the applicant.

**Conclusion:**

Staff recommend the release of the agreement from the subject lands as they are not part of the development that the agreement regulates.

  
\_\_\_\_\_  
Andrew Martin, MCIP RPP  
Planner/EDO

  
\_\_\_\_\_  
Reviewed by CAO



**PLAN OF SURVEY**  
**OF PART OF LOT 15, CONCESSION SOUTH OF SNYDER'S ROAD**  
**TOWNSHIP OF WILMOT**  
**REGIONAL MUNICIPALITY OF WATERLOO**  
**GEOGRAPHIC TOWNSHIP OF WILMOT**  
**SCALE 1:1250**  
**METRIC DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES**  
**AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048**  
**GUENTHER RUEB SURVEYING LIMITED**

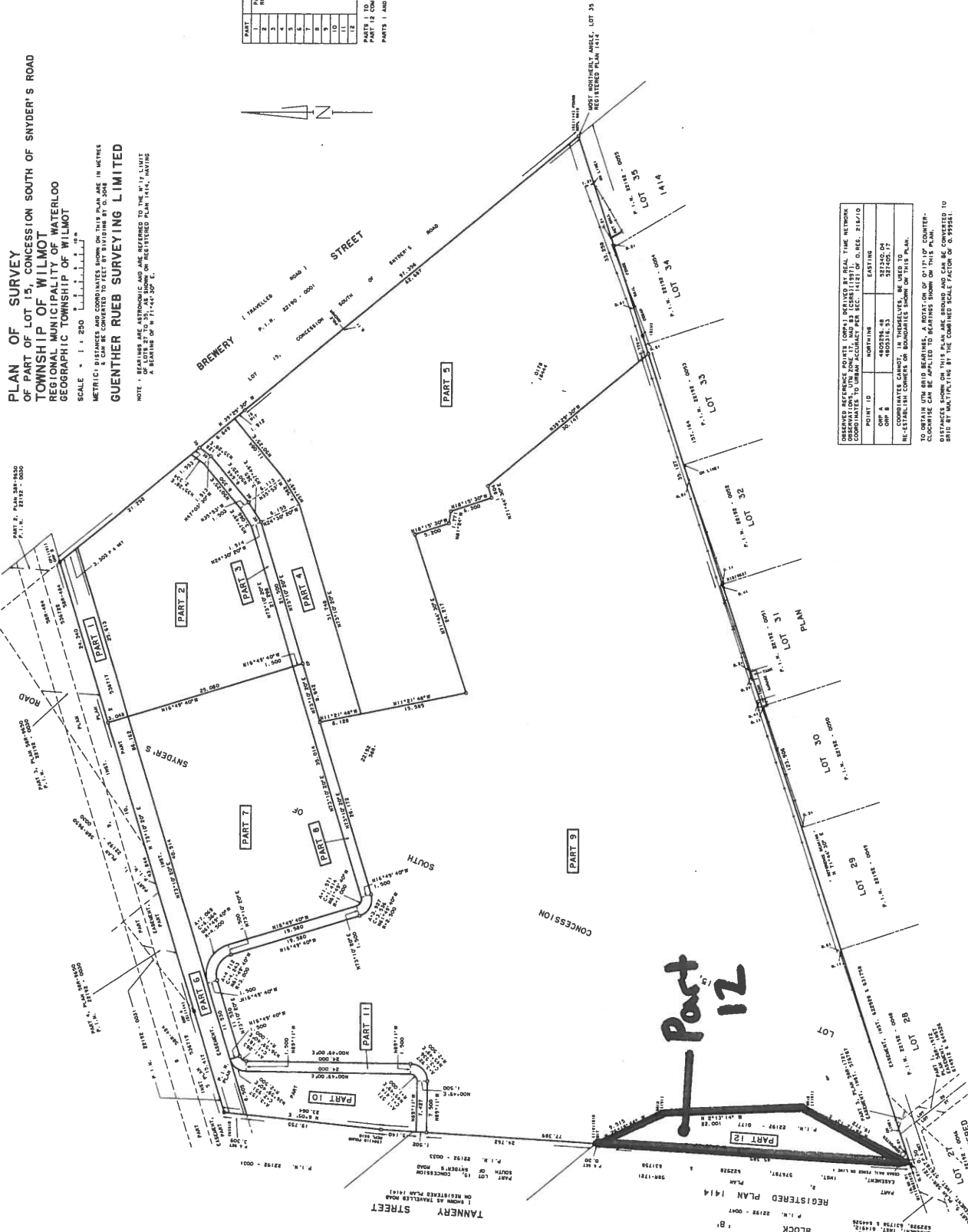
NOTE: THE STATIONING AND AREAS REFERRED TO IN THIS PLAN ARE SHOWN ON THE PLAN OF LOT 15, CONCESSION SOUTH OF SNYDER'S ROAD, REGISTERED PLAN 1414, DATED AS AT 11:44:30P.E.

PLAN 58R-1849  
 RECEIVED AND DEPOSITED  
 Dec 19/14  
 Jan Cameron  
 AGRICULTURAL ENGINEER  
 THE LAND TITLES DIVISION  
 OF WATERLOO (NO. 98)  
 I REQUIRE THIS PLAN TO BE  
 REGISTERED UNDER THE LAND TITLES  
 ACT, CHAPTER S.16, R.S.O. 1990,  
 DECEMBER 17, 2014  
 Eric R. Rueb  
 SURVEYOR

**SCHEDULE OF PARTS**

PART	DESCRIPTION	P. I. N.
1	PART OF LOT 15, CONCESSION SOUTH OF SNYDER'S ROAD, GEOGRAPHIC TOWNSHIP OF WILMOT	22172-0-0118
2		
3		
4		
5		
6		
7		
8		
9		
10		
11		
12		22172-0-0117

PARTS 1 TO 11, BOTH INCLUSIVE, COMPRISES ALL OF P. I. N. 22172-0-0118.  
 PART 12 COMPRISES ALL OF P. I. N. 22172-0-0117.  
 PARTS 1 AND 8 ARE SUBJECT TO EASEMENT 1487. 138717.



- LEGEND**
- CC : CONCRETE CURB
  - CP : CONCRETE PILE
  - EM : EASEMENT
  - SH : SHOWN
  - 19 : 19
  - 18 : 18
  - 17 : 17
  - 16 : 16
  - 15 : 15
  - 14 : 14
  - 13 : 13
  - 12 : 12
  - 11 : 11
  - 10 : 10
  - 9 : 9
  - 8 : 8
  - 7 : 7
  - 6 : 6
  - 5 : 5
  - 4 : 4
  - 3 : 3
  - 2 : 2
  - 1 : 1

**OBSERVED REFERENCE POINTS (ORP) RECEIVED BY REAL TIME NETWORK**  
 COORDINATE TO UTM ACCURACY AS LISTED IN D.B.E.G. 216/10

POINT ID	NORTHING	EASTING
ORP A	4605294.48	327240.04
ORP B	4605216.53	327405.17

RE-ESTABLISH CORNER OR POINTS SHOWN ON THIS PLAN.  
 DISTANCES SHOWN ON THIS PLAN ARE SHOWN AND CAN BE CONVERTED TO  
 FEET BY DIVIDING BY 0.3048.

**SURVEYOR'S CERTIFICATE**  
 I CERTIFY THAT THIS PLAN WAS PREPARED AND IN  
 ACCORDANCE WITH THE SURVEY ACT AND  
 THE REGULATIONS MADE UNDER THEREOF.  
 THE SURVEY WAS COMPLETED ON THE 10TH DAY  
 OF DECEMBER, 2014.  
 Eric R. Rueb  
 ONTARIO LAND SURVEYOR

**GUENTHER RUEB SURVEYING LIMITED**  
 KITCHENER, ONTARIO



# Township of Wilmot REPORT

**REPORT NO.** FD 2015-10  
**TO:** Council  
**PREPARED BY:** Michael Raine, Fire Chief  
**DATE:** November 2, 2015  
**SUBJECT:** Quarterly Activity Report

**Recommendation:**

That the Fire Department Activity Report for the third quarter of 2015 be received for information purposes.

**Background:**

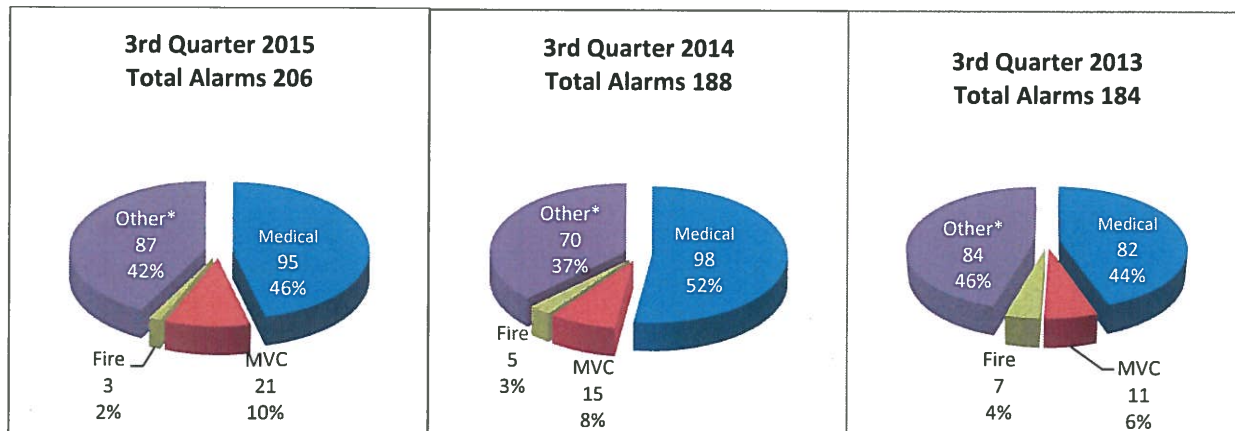
Not applicable.

**Discussion:**

The attached information shows the fire alarm activities for the three stations, as well as the activities from the Fire Prevention Officer and the Public Education/Training Officer.

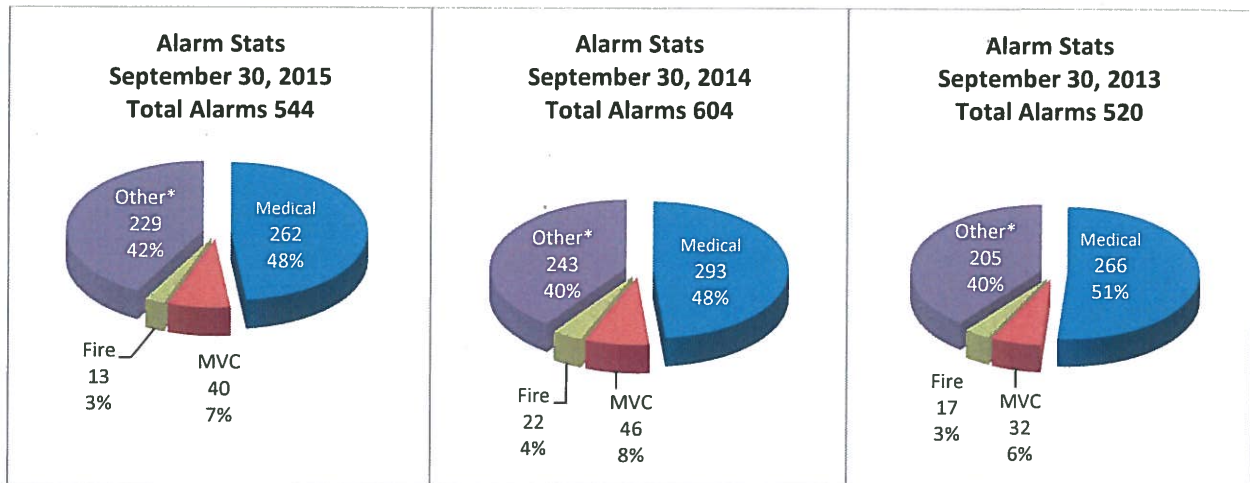
In total during the third quarter, the Fire Department responded to a total of 206 alarms. For the same period in 2014, the number was 188 and 184 in 2013 respectively.

### Third Quarter Alarm Stats Comparison



Comparing the year-to-date alarm stats, from January 1<sup>st</sup> to September 30<sup>th</sup>, the Fire Department responded to a total of 544 alarms. For the same period in 2014, the department responded to 604 alarms and in 2013, they responded to 520 alarms.

**Year-to-Date Alarm Stats Comparison  
(September 30, 2015)**



\*Includes Alarms Ringing, Burn Complaints, CO Investigations, and smoke or odour investigations and any other miscellaneous calls.

**Strategic Plan Conformity:**

Communicating municipal matters.

**Financial Considerations:**

Not applicable.

**Conclusion:**

That the report be received for information.

Michael Raine  
Fire Chief

Reviewed by CAO



# Township of Wilmot Fire Department

Fire Chief: Michael Raine

## 3rd Quarter Alarm Stats Comparison – Baden Station

Response Type	# of Incidents		
	2015	2014	2013
1 Fire	1	5	3
3 No Loss Outdoor Fire	1	4	2
21 Overheat (no fire, e.g. engines, mechanical devices)	1	1	0
22 Pot on Stove (no fire)	1	0	0
23 Open air burning/unauthorized controlled burning (no uncontrolled fire)	1	1	2
25 Lightning (no fire)	0	1	1
29 Other pre fire conditions (no fire)	1	0	0
31 Alarm System Equipment - Malfunction	3	6	4
32 Alarm System Equipment - Accidental activation (exc. code 35)	2	1	1
33 Human - Malicious intent, prank	0	0	2
34 Human - Perceived Emergency	0	0	3
35 Human - Accidental (alarm accidentally activated by person)	1	1	3
37 CO false alarm - perceived	2	0	0
38 CO false alarm - equipment malfunction (no CO present)	0	5	1
39 Other False Fire Call	0	2	0
41 Gas Leak - Natural Gas	1	0	0
47 Spill - Miscellaneous	0	1	0
50 Power Lines Down, Arcing	0	0	3
53 CO incident, CO present (exc false alarms)	0	1	0
57 Public Hazard no action required	0	2	0
59 Other Public Hazard	0	1	1
61 Vehicle Extrication	0	0	1
62 Vehicle Collision	9	7	5
701 Oxygen administered	11	7	2
703 Defibrillator used	0	1	1
71 Asphyxia, Respiratory Condition	0	0	2
73 Seizure	1	0	2
76 Chest pains or suspected heart attack	1	1	5
84 Medical Aid Not Required on Arrival	1	2	0
86 Alcohol or drug related	1	0	1
88 Accident or illness related - cuts, fractures, person fainted, etc	3	4	2
89 Other Medical/Resuscitator Call	8	1	1
898 Medical/resuscitator call no action required	0	0	1
912 Assisting Other FD: Fire Protection Agreement	1	0	0
913 Assisting Other FD: Other	4	0	4
92 Assistance to Police	2	0	0
93 Assistance to Other Agencies (exc 921 and 922)	3	4	2
94 Other Public Service	1	0	3
96 Call cancelled on route	5	5	5
98 Assistance not required by other agency	10	6	7
99 Other Response	1	0	0
<b>Total Number of Responses</b>	<b>77</b>	<b>70</b>	<b>70</b>



## Township of Wilmot Fire Department

Fire Chief: Michael Raine

### 3rd Quarter Alarm Stats Comparison – New Dundee Station

Response Type	# of Incidents		
	2015	2014	2013
1 Fire	0	0	1
23 Open air burning/unauthorized controlled burning (no uncontrolled fire)	0	1	3
29 Other pre fire conditions (no fire)	1	0	0
31 Alarm System Equipment - Malfunction	0	0	2
32 Alarm System Equipment - Accidental activation (exc. code 35)	0	0	2
36 Authorized controlled burning - complaint	2	0	0
41 Gas Leak - Natural Gas	1	0	0
46 Spill - Toxic Chemical	1	0	0
50 Power Lines Down, Arcing	1	0	0
61 Vehicle Extrication	1	0	2
62 Vehicle Collision	2	5	1
701 Oxygen administered	4	5	2
702 CPR administered	1	0	0
71 Asphyxia, Respiratory Condition	2	1	0
73 Seizure	0	1	1
75 Traumatic Shock	1	0	0
76 Chest pains or suspected heart	0	1	0
88 Accident or illness related - cuts, fractures, person fainted, etc.	0	1	1
89 Other Medical/Resuscitator Call	3	0	0
898 Medical/resuscitator call no action required	1	3	0
910 Assisting Other FD: Mutual Aid	0	0	2
913 Assisting Other FD: Other	1	3	1
94 Other Public Service	2	0	0
96 Call cancelled on route	2	2	0
97 Incident not found	0	1	0
98 Assistance not required by other agency	3	2	2
<b>Total Number of Responses</b>	<b>29</b>	<b>26</b>	<b>20</b>



## Township of Wilmot Fire Department

Fire Chief: Michael Raine

### 3rd Quarter Alarm Stats Comparison – New Hamburg Station

Response Type	# of Incidents		
	2015	2014	2013
1 Fire	2	0	3
3 No Loss Outdoor Fire	1	0	0
22 Pot on Stove (no fire)	0	1	0
23 Open air burning/unauthorized controlled burning (no uncontrolled fire)	0	2	3
24 Other Cooking/toasting/smoke/steam (no fire)	0	1	0
31 Alarm System Equipment - Malfunction	4	1	2
32 Alarm System Equipment - Accidental activation (exc. code 35)	2	2	3
33 Human - Malicious intent, prank	1	0	0
34 Human - Perceived Emergency	0	0	1
37 CO false alarm - perceived emergency (no CO present)	1	0	0
38 CO false alarm - equipment malfunction (no CO present)	1	0	2
41 Gas Leak - Natural Gas	1	0	1
45 Spill - Gasoline or Fuel	0	1	0
50 Power Lines Down, Arcing	0	0	2
53 CO incident, CO present (exc false alarms)	1	1	0
59 Other Public Hazard	1	2	0
62 Vehicle Collision	9	3	2
701 Oxygen administered	22	32	18
702 CPR administered	0	1	0
703 Defibrillator used	0	1	0
71 Asphyxia, Respiratory Condition	4	3	2
73 Seizure	2	1	3
76 Chest pains or suspected heart attack	6	3	8
84 Medical Aid Not Required on Arrival	2	0	1
85 Vital signs absent, DOA	2	1	1
88 Accident or illness related - cuts, fractures, person fainted, etc.	3	4	7
89 Other Medical/Resuscitator Call	13	19	17
898 Medical/resuscitator call no action	3	5	4
913 Assisting Other FD: Other	2	1	4
92 Assistance to Police	1	0	0
921 Illegal grow operation (no fire)	0	0	1
94 Other Public Service	5	0	1
96 Call cancelled on route	8	6	8
98 Assistance not required by other agency	3	0	0
99 Other Response	0	1	0
<b>Total Number of Responses</b>	<b>100</b>	<b>92</b>	<b>94</b>



# Township of Wilmot Fire Department

Fire Chief: Michael Raine

## 3rd Quarter 2015 – Alarm Stats Comparison – All Stations

Response Type	# of Incidents		
	2015	2014	2013
1 Fire	3	5	7
3 No Loss Outdoor Fire	1	4	2
21 Overheat (no fire, e.g. engines, mechanical devices)	2	1	0
22 Pot on Stove	1	1	0
23 Open air burning/unauthorized controlled burning (no uncontrolled fire)	1	4	8
24 Other Cooking/toasting/smoke/steam (no fire)	0	1	0
25 Lightning (no fire)	0	1	1
29 Other pre fire conditions (no fire)	2	0	0
31 Alarm System Equipment - Malfunction	7	7	8
32 Alarm System Equipment - Accidental activation (exc. code 35)	4	3	6
33 Human - Malicious intent, prank	1	0	2
34 Human - Perceived Emergency	0	0	4
35 Human - Accidental (alarm accidentally activated by person)	1	1	3
36 Authorized controlled burning - complaint	2	0	0
37 CO false alarm - perceived emergency (no CO present)	3	0	0
38 CO false alarm - equipment malfunction (no CO present)	1	5	3
39 Other False Fire Call	0	2	0
41 Gas Leak - Natural Gas	3	0	1
45 Spill - Gasoline or Fuel	0	1	0
46 Spill- Toxic Chemical	1	0	0
47 Spill - Miscellaneous	0	1	0
50 Power Lines Down, Arcing	1	0	5
53 CO incident, CO present (exc false alarms)	1	2	0
57 Public Hazard no action required	0	2	0
59 Other Public Hazard	1	3	1
61 Vehicle Extrication	1	0	3
62 Vehicle Collision	20	15	8
701 Oxygen administered	37	44	22
702 CPR administered	1	1	0
703 Defibrillator used	0	2	1
71 Asphyxia, Respiratory Condition	6	4	4
73 Seizure	3	2	6
75 Traumatic Shock	1	0	0
76 Chest pains or suspected heart attack	7	5	13
84 Medical Aid Not Required on Arrival	3	2	1
85 Vital signs absent, DOA	2	1	1
86 Alcohol or drug related	1	0	1
88 Accident or illness related - cuts, fractures, person fainted, etc.	6	9	10
89 Other Medical/Resuscitator Call	24	20	18
898 Medical/resuscitator call no action required	4	8	5
910 Assisting Other FD: Mutual Aid	0	0	2
912 Assisting Other FD: Fire Protection Agreement	1	0	0
913 Assisting Other FD: Other	7	4	9
92 Assistance to Police	3	0	0
921 Illegal grow operation (no fire)	0	0	1
93 Assistance to Other Agencies (exc 921 and 922)	3	4	2
94 Other Public Service	8	0	4
96 Call cancelled on route	15	13	13
97 Incident not found	0	1	0
98 Assistance not required by other agency	16	8	9
99 Other Response	1	1	0
<b>Total Number of Responses</b>	<b>206</b>	<b>188</b>	<b>184</b>



**TOWNSHIP OF WILMOT FIRE DEPARTMENT**  
**TRAINING/ PUBLIC EDUCATION/ CEMC**  
**PROGRESS REPORT**

QUARTERLY REPORT  
JULY, AUGUST, SEPTEMBER (2015)

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Fire Department Training & Public Education Division:

**TRAINING:**

- Ongoing training of our Fire Suppression Personnel is proceeding well covering a number of elements required in our comprehensive training plan.
- Recruit Live Fire Training (September 2015) 19 Personnel from 3 Stations attended the 2 day training at WRESTRC. This two day training weekend serves as the final element for our recruit firefighters.
- Recruit Probationary Firefighter Training: 8 new recruit firefighters were hired January 5, 2015 and successfully completed September 27, 2015. I am happy to report a successful completion of their recruitment program. The recruits within their responding stations were restricted to the Wilmot Fire Department Policy & Directive but since the completion of Live Fire training they have no restrictions and are able to respond to all calls.

**PUBLIC EDUCATION:**

- Fire Prevention Officer McMillan and I completed a follow up meeting with Nithview Homes @ 220 Hamilton Rd in New Hamburg. A revised fire safety plan for the occupancy is under final review. A fire drill will be conducted in the fall of this year.
- 5 Public Education events were conducted by Fire Department Personnel at our fire station. We were able to provide Fire Safety to approximately 300 adults and children during the course of these visits.



## COMMUNITY EMERGENCY MANAGEMENT COORDINATOR: (C.E.M.C):

- A review of the Wilmot Township Emergency Response Plan was conducted by the CEMC and all directors/ Managers. The desired outcome of these meeting was to address the individual department needs in how the responsibilities are currently deployed. Final draft of the revised ERP will be completed and reviewed by the CAO & CEMC's prior to bringing it to council.
- Waterloo Region C.E.M.C's met on October 1, 2015 with the Grand River Conservation Authority.
- Waterloo Regional Police, GRCA & Wilmot C.E.M.C will meet to review the New Hamburg Flood Plan and the individual responsibilities.

### Emergency Preparedness:

- Training & Exercise for the Emergency Control Group to be scheduled for November 2015
- The Township of Wilmot HIRA will be reviewed at the annual training with the Emergency Control Group (ECG) this November or December.

### Report Prepared By:



Gary Mosburger  
Training Officer/Public Educator/CEMC  
Wilmot Township Fire Department



## **TOWNSHIP OF WILMOT FIRE DEPARTMENT** **FIRE PREVENTION REPORT**

QUARTERLY REPORT  
AUGUST 25 - SEPTEMBER (2015)

Wilmot Fire Department Fire Prevention Division has been working diligently with regards to fire safety awareness, working with business owners and tenants in gaining compliance with the Ontario Fire Code and Fire Protection and Prevention Act.

The fire prevention division has been working on:

- Fire Safety Planning review and implementation
- Fire Prevention Week 2015
- Classifying vulnerable occupancies
- Open air burn permits

### **INSPECTIONS / PREVENTION ACTIVITIES:**

- Classification of vulnerable occupancies in the township to meet Fire Code requirements
- Fire Safety Plans for seven occupancies have been submitted for review and approval
- Two site visits were conducted:
  - Training Officer Gary Mosburger and I completed a site visit at 156 Waterloo St, New Hamburg to assist the owner on gaining compliance with the Ontario Fire Code/FPPA.
  - Site tour was conducted at Pestell, 141 Hamilton Rd involving myself along with New Hamburg station personnel and representatives of the facility. A tour through the building and pre-plan survey were completed to gain a better understanding of the occupancy.
- Five burn permits were requested. Four were approved and one was not approved because it did not meet the requirements stated in the by-law.
- One station tour was conducted by myself at the New Hamburg station
- On August 26, 2015, Fire Department personnel were requested to attend Ontario Drive & Gear for the Argo Expo event. Personnel were on standby in case of emergency.

### **FIRE PREVENTION WEEK 2015:**

- In preparation for Fire Prevention Week (Oct 4-10) schools in the township were visited to inform them of the Open House on October 5<sup>th</sup> in New Dundee. An ad was placed in the September 30<sup>th</sup> edition New Hamburg Independent.

### **TRAINING:**

- September 29 & 30 - Fire Scene Assessment - Toronto Arson Task Force

Report Prepared By:

Andrew McMillan  
Fire Prevention Officer  
Wilmot Township Fire Department



## **Township of Wilmot REPORT**

**REPORT NO.** FD 2015-11

**TO:** Council

**PREPARED BY:** Michael Raine, Fire Chief  
Scott Nancekivell, Director of Facilities & Recreation Services

**DATE:** November 2, 2015

**SUBJECT:** Proposed Schedule Amendment  
Township of Wilmot By-law No. 85-5  
By-law to Designate Private Roadways as Fire Routes and  
To Prohibit Parking Thereon

### **Recommendation:**

**THAT Schedule B of By-law No. 85-5 Being a By-law to Designate Private Roadways as Fire Routes and to Prohibit Parking Thereon within the Township of Wilmot, be amended as per Report No. FD 2015- 11.**

### **Background:**

The Township of Wilmot existing Master Fire Route Designation By-law No. 85-5 requires review and a comprehensive consolidation of all amending by-laws and an update to ensure that all properties within the Township that require fire route designations have been included within it.

Fire Department staff have added this project to their workprogram and are currently undertaking this process. In the interim, an immediate necessity has been identified to designate the Fire Route at the Wilmot Recreation Complex within Schedule B of the existing By-law.

### **Discussion:**

The Consolidated By-law will be brought forward to Council in the near future for consideration upon completion. Schedule B of the existing By-law has been amended to add the Wilmot Recreation Complex fire route designation. The required signage is in place at the municipal facility.

### **Strategic Plan Conformity:**

The proposed amendment and future consolidation of the existing By-law ensures the ongoing action identified within the Strategic Plan of ensuring people's safety.

The proposed amendment and future consolidation of the existing By-law ensures the ongoing action identified within the Strategic Plan of ensuring people's safety.

**Financial Considerations:**

Enforcement of the Fire Route Designation By-law includes the pre-established associated fines which have been approved by the Attorney General's Office.

**Conclusion:**

It is recommended that Council approve the amendment of Schedule B to the Master Fire Route Designation By-law.

  
\_\_\_\_\_  
Michael Raine, Fire Chief

  
\_\_\_\_\_  
Reviewed by CAO

  
\_\_\_\_\_  
Scott Nancekivell, Director of Facilities & Recreation Services

**THE CORPORATION OF THE TOWNSHIP OF WILMOT**

**BY-LAW NO. 2015-60**

**BY-LAW TO AMEND BY-LAW NO. 85-5,  
AS AMENDED, BEING A BY-LAW TO DESIGNATE  
PRIVATE ROADWAYS AS FIRE ROUTES AND TO  
PROHIBIT PARKING THEREON**

**WHEREAS** the Corporation of the Township of Wilmot deems it desirable to designate certain specific private roadways as fire routes;

**AND WHEREAS** the Corporation of the Township of Wilmot deems it expedient to further amend By-law No. 85-5, as amended, being a By-law to designate private roadways as fire routes and to prohibit parking thereon.

**NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WILMOT ENACTS AS FOLLOWS:**

1. That Schedule "B" of By-law No. 85-5 be amended by the addition of the following:
  - a) Wilmot Recreation Complex  
1291 Nafziger Road, Baden  
Concession North of Bleams Road  
Pt Lot 18, RP 58R 13872 Pt 1  
  
Fire Route as detailed in Schedule "A" attached to and forming part of this by-law.
2. This by-law shall come into force and effect on passing.

**READ** a first and second time this 2<sup>nd</sup> day of November, 2015.

**READ** a third time and finally passed in Open Council this 2<sup>nd</sup> day of November, 2015.

\_\_\_\_\_  
**Mayor**

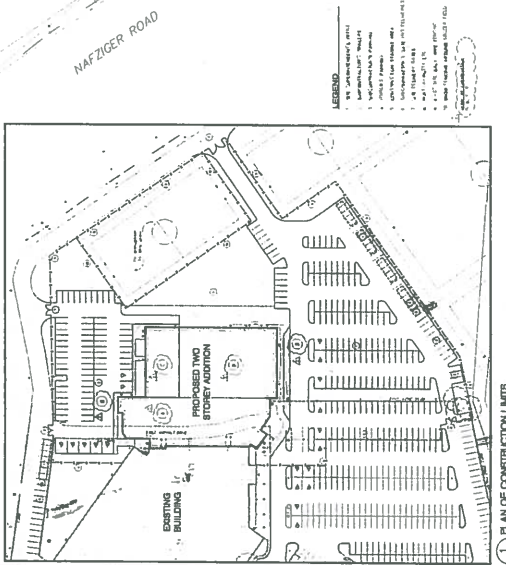
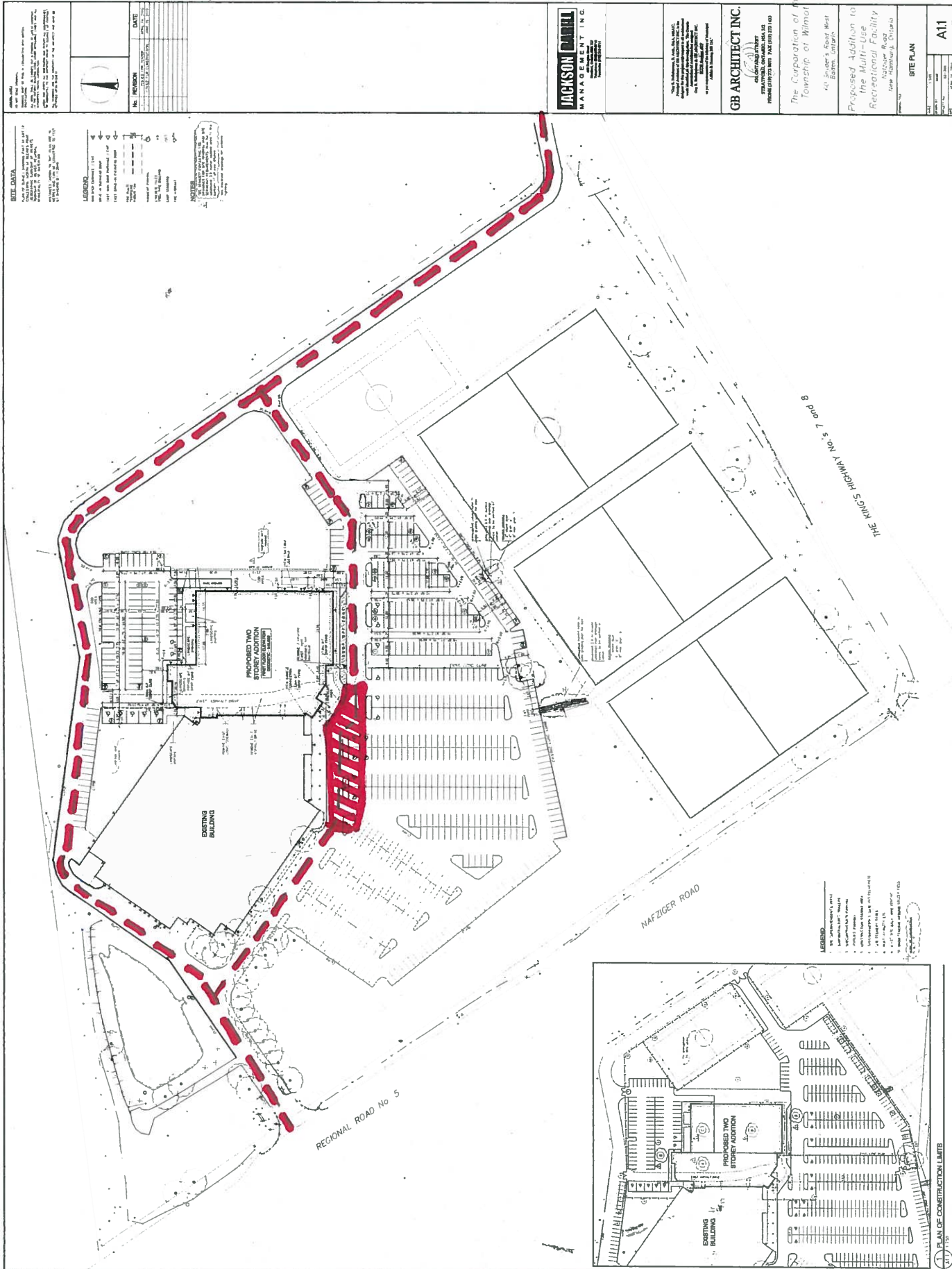
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**Clerk**

**SITE DATA**  
 1. Name of Project: [Blank]  
 2. Location: [Blank]  
 3. Date: [Blank]  
 4. Scale: [Blank]

No.	Description	Date

**LEGEND**  
 1. Fire Route  
 2. Fire Route No Parking  
 3. Fire Route No Stopping  
 4. Fire Route No Stopping No Parking  
 5. Fire Route No Stopping No Parking No Turning  
 6. Fire Route No Stopping No Parking No Turning No Right Turn

**NOTES**  
 1. Fire routes are shown in red.  
 2. Fire routes are to be maintained at all times.  
 3. Fire routes are to be clearly marked.  
 4. Fire routes are to be clearly visible.  
 5. Fire routes are to be clearly identifiable.



 FIRE ROUTE  
 FIRE ROUTE NO STOPPING  
 FIRE ROUTE NO STOPPING  
 FIRE ROUTE NO STOPPING

**JACKSON PARILL**  
 MANAGEMENT INC.

**GB ARCHITECT INC.**

The Corporation of the  
 Township of Wilmot

Proposed Addition to  
 the Multi-Use  
 Recreational Facility

**SITE PLAN**

**A11**

**BUCKINGHAM PALACE**

7th October, 2015.

Dear Ms McLeod,

The Queen has asked me to thank you for your kind letter sent on behalf of the People of the Corporation of the Township of Wilmot in Baden, Ontario, on the occasion of Her Majesty becoming the longest-reigning Monarch of Canada on 9th September.

The Queen has asked me to send her best wishes to you and all concerned.

Yours sincerely,

Christopher Sandamas

Christopher Sandamas  
Chief Clerk to The Queen

Ms. Barbara McLeod.



THE ROYAL  
CANADIAN  
LEGION



ONTARIO  
COMMAND

**Military Service Recognition Book**

Dear Valued Supporter,

Please find enclosed a copy of **The Royal Canadian Legion Ontario Command's Military Service Recognition Book – Volume II**, recognizing Veterans in Ontario who have served our Country so valiantly. We have also included a Certificate of Appreciation to acknowledge your organization's generous support for our Veterans.

You will find the advertisement that you purchased during our **2014/15 Telephone Appeal** printed inside, along with another copy of your invoice if you haven't yet taken the opportunity to forward your payment.

Your ongoing support for this important project of **The Royal Canadian Legion Ontario Command** is sincerely appreciated. Proceeds raised are used to fund Legion programs.

We look forward to speaking with you again in 2015/16 regarding this important Legion initiative.

Please don't hesitate to contact us any time at 1-855-584-1374, if you would like additional copies of our publication or we can be of any other assistance.

Once again, *thank you!*

**Respectfully,**

**Brian D. Weaver**  
**Provincial President**  
**The Royal Canadian Legion**  
**Ontario Command**

# ★ Certificate of Appreciation ★

**Legion** 

**Presented to**

**Legion** 

*Township Of Wilmot*

For supporting the **Military Service Recognition Book** of **The Royal Canadian Legion Ontario Command**. Your recognition and support for Veterans in Ontario is sincerely appreciated. Thank you for your participation.



**Brian D. Weaver**  
Provincial President

**2015**

**THE ROYAL CANADIAN LEGION ONTARIO COMMAND**

***"LEST WE FORGET"***



## TOWNSHIP OF WILMOT

### BY-LAW NO. 2015-61

BY-LAW TO FURTHER AMEND BY-LAW NO. 83-38 OF THE TOWNSHIP OF WILMOT BEING A ZONING BY-LAW FOR THE SAID TOWNSHIP OF WILMOT.

WHEREAS The Corporation of the Township of Wilmot deems it desirable to further amend By-law No. 83-38, being a Zoning By-law for the said Township of Wilmot.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WILMOT ENACTS AS FOLLOWS:

1. That the lands described on Schedule "A" and illustrated on Schedule "B" attached to and forming part of this by-law, may be used for the following use in addition to the uses permitted in Section 7.4 of By-law No 83-38, as amended:
  - a) a second "Residential Building – One Unit"
2. Notwithstanding Section 1 of this By-law, the following regulations shall apply to the lands described on Schedule "A" and illustrated on Schedule "B" attached to and forming part of this By-law:
  - a) only one "Residential Building – One Unit" may be occupied at any time
3. Except as amended by the preceding regulations, the lands described on Schedule "A" attached to and forming part of this by-law and shown on Schedule "B" attached to and forming part of this by-law, shall be subject to all other applicable regulations as set down in By-law No. 83-38, as amended.
4. This by-law shall come into effect on the final passing thereof by the Council of The Corporation of the Township of Wilmot subject to compliance with the provisions of The Planning Act, R.S.O., 1990 and amendments thereto and shall remain in force and effect only for a period of eighteen months from the date of issuance of a building permit for a second "Residential Building – One Unit".

READ a first and second time on the 2<sup>nd</sup> day of **November, 2015**.

READ a third time and finally passed in Open Council on the 2<sup>nd</sup> day of **November, 2015**.

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MAYOR

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CLERK

## SCHEDULE "A"

**ALL AND SINGULAR** that certain parcel or tract of land and premises situate, lying and being in the Township of Wilmot, in the Regional Municipality of Waterloo and Province of Ontario being composed of Part of Lots 18 and 19, Plan 532, being Parts 3 and 6, Plan 58R-10195, in the said Township of Wilmot.

This is Schedule "A" to By-law No. 2015-61.

PASSED this 2<sup>nd</sup> day of November, 2015.


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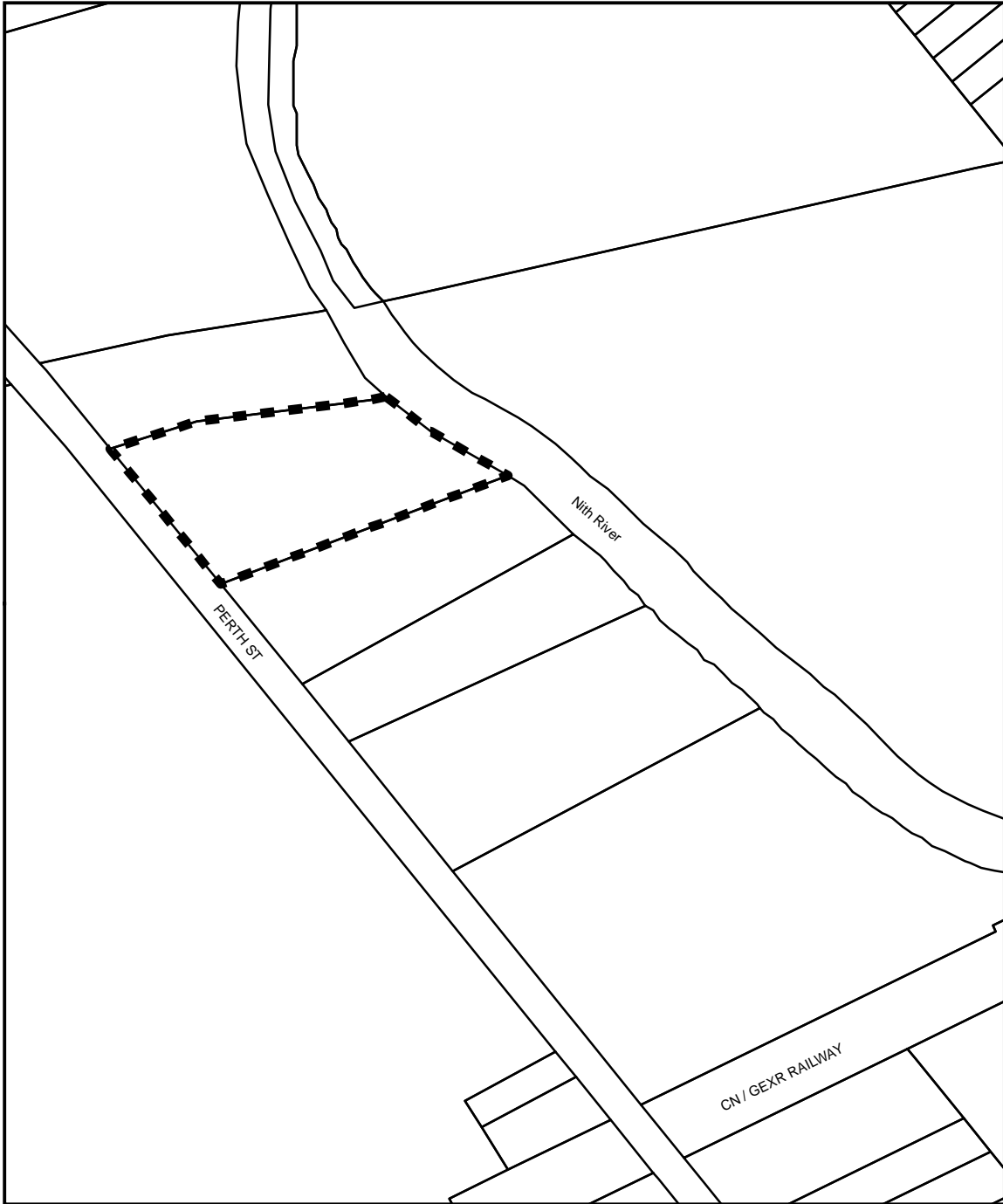
MAYOR

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CLERK

SCHEDULE "B"  
PART OF LOTS 18 AND 19, PLAN 532  
PARTS 3 AND 6, PLAN 58R-10195  
TOWNSHIP OF WILMOT

SUBJECT LANDS OUTLINED THUS: 



THIS IS SCHEDULE "B" TO BY-LAW NO. 2015-61  
PASSED THIS 2ND DAY OF NOVEMBER, 2015.

\_\_\_\_\_  
MAYOR

\_\_\_\_\_  
CLERK

