



**TOWNSHIP OF WILMOT  
COUNCIL MEETING AGENDA  
MONDAY, NOVEMBER 23, 2015**

**REGULAR COUNCIL MEETING  
COUNCIL CHAMBERS  
7:00 P.M.**

- 1. MOTION TO CONVENE INTO CLOSED SESSION**
- 2. MOTION TO RECONVENE IN OPEN SESSION**
- 3. MOMENT OF SILENCE**
- 4. ADDITIONS TO THE AGENDA**
- 5. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT**
- 6. MINUTES OF PREVIOUS MEETINGS**
  - 6.1 Council Meeting Minutes November 2, 2015**

**Recommendation**

**THAT the minutes of the following meetings be adopted as presented:**

**Council Meeting November 2, 2015.**

**7. PUBLIC MEETINGS**

- 7.1 REPORT NO. DS 2015-39  
Zone Change Application 17/15  
Christopher McIntyre  
Lot 18, Plan 1645  
88 Elizabeth Street, Baden**

**Recommendation**

**THAT Council approve Zone Change Application 17/15 made by Christopher McIntyre, affecting Lot 18, Plan 1645, to allow a second dwelling unit within the existing dwelling, subject to the following:**

- 1. that a minimum of four off-street parking spaces be provided (two of which may be located in front of the building line), and**
- 2. that the driveway shall not exceed a width of 6.7m.**

**8. PRESENTATIONS/DELEGATIONS**

**8.1 Sanjay Govindaraj, Public Health Planner, Region of Waterloo  
Waterloo Region Healthy Kids Community Challenge**

**8.11 REPORT NO. PRD 2015-10  
Funding for the Waterloo Region Healthy Kids Community Challenge**

**Recommendation**

**THAT Report PRD 2015-10 be received for information.**

**9. REPORTS**

**9.1 CAO – no reports**

**9.2 CLERKS**

**9.2.1 REPORT NO. CL 2015-22  
Imperial in New Hamburg Limited  
Encroachment Agreement  
Mill Street, New Hamburg**

**Recommendation**

**THAT the Township of Wilmot enter into an encroachment agreement with The Imperial in New Hamburg Limited for 60 Huron Street, New Hamburg with respect to the side of the building on Mill Street, New Hamburg, Township of Wilmot, subject to the owner / applicant bearing all costs associated with the preparation of such agreement, and further, that the Mayor and Clerk be authorized to execute all associated documentation.**

**9.2.2 REPORT NO. CL 2015-34  
Appointment of Engineer  
Petition for Municipal Drainage Works  
From Lyle Cressman  
For North Part of Lot 23 and 24, Concession 3, Block A  
Township of Wilmot, Regional Municipality of Waterloo**

**Recommendation**

**THAT Dietrich Engineering of 155 Frobisher Drive, Waterloo be appointed as the Engineer relative to the Petition for Drainage Works from Lyle Cressman for lands on the North Part of Lots 23 and 24, Concession 3, Block A, Township of Wilmot, Regional Municipality of Waterloo and be authorized to prepare a report under Section 8 (1) of the Drainage Act, R.S.O. 1990, Chapter D. 17.**

**9.3 FINANCE**

**9.3.1 REPORT NO. FIN 2015-31  
Revised Wilmot Township Water & Wastewater Financial Plan**

**Recommendation**

THAT Report FIN 2015-31 regarding the Revised Wilmot Township Water & Wastewater Financial Plan, prepared by the Supervisor of Revenue, be approved.

**9.4 PUBLIC WORKS**

- 9.4.1 REPORT NO. PW 2015 – 18  
Traffic & Parking By-law Amendments  
Bock Street and Alderside Drive, New Dundee**

**Recommendation**

THAT the following amendments be made to the Traffic and Parking By-law:

1. That the existing Schedule “1”, Part V – Section 3 – No Parking to said By-law No. 2006-44 be amended by adding reference to:
  - Alderside Drive, New Dundee, on the east side, from Main Street to 60 metres north, at any time
2. That the existing Schedule “13”, Part XI – Intersection Yield Signs to said By-law No. 2006-44 be amended by adding reference to:
  - Bock Street, intersecting at Alderview Drive, facing traffic travelling westbound

**9.5 DEVELOPMENT SERVICES – no other reports****9.6 FACILITIES AND RECREATION SERVICES**

- 9.6.1 REPORT NO. PRD-2015-09  
RFP 2015-32 Consulting Services to Prepare a Parks, Facilities  
& Recreation Service Master Plan**

**Recommendation**

THAT Monteith Brown Planning Consultants be awarded the RFP for Consulting Services to Prepare a Parks, Facilities & Recreation Services Master Plan, as per their proposal dated October 20, 2015 for the upset fee of \$50,369.93, net of the HST rebate.

**9.7 FIRE – no reports****9.8 CASTLE KILBRIDE – no reports****10. CORRESPONDENCE**

**11. BY-LAWS**

- 11.1 By-law No. 2015-63, By-law to Amend Traffic & Parking By-law 2006-44, Bock Street and Alderside Drive, New Dundee
- 11.2 By-law No. 2015-64 –Zone Change Application 17/15, Christopher McIntyre Lot 18, Plan 1645 - 88 Elizabeth Street, Baden

**Recommendation**

THAT By-law Nos. 2015-63 and 2015-64 be read a first, second and third time and finally passed in Open Council.

**12. NOTICE OF MOTIONS – Councillor A. Junker**

- 12.1 THAT reference to the '*heavy truck prohibition on Hallman Road, from Bridge Street to Oxford-Waterloo Road at any time*' contained within Resolution No. 2014 – 197, be rescinded to permit the heavy truck traffic on said road, and further;

THAT staff monitor the road to determine if heavy truck traffic is having a detrimental effect on the condition of the road.

- 12.2 THAT the speed limit on Huron Road be lowered from 80 km / hour to 60 km / hour starting at Puddicombe Road to the east boundary of the Settlement Area of Haysville and further;

THAT the speed limit on Huron Road be lowered from 80 km / hour to 60 km / hour starting at Haysville Road to the west boundary of the Settlement Area of Haysville and further;

THAT the existing speed limit of 50 km / hour be retained within the Settlement Area of Haysville.

**13. QUESTIONS/NEW BUSINESS/ANNOUNCEMENTS****14. BUSINESS ARISING FROM CLOSED SESSION****15. CONFIRMATORY BY-LAW**

- 15.1 By-law No. 2015-65

**Recommendation**

THAT By-law No. 2015-65 to Confirm the Proceedings of Council at its Meeting held on November 23, 2015 be introduced, read a first, second, and third time and finally passed in Open Council.

**16. ADJOURNMENT****Recommendation**

THAT we do now adjourn to meet again at the call of the Mayor.



**TOWNSHIP OF WILMOT  
COUNCIL MEETING MINUTES  
MONDAY, NOVEMBER 2, 2015**

**REGULAR COUNCIL MEETING  
COUNCIL CHAMBERS  
7:00 P.M.**

**Members Present: Mayor L. Armstrong, Councillors A. Junker, P. Roe, B. Fisher, J. Gerber,  
M. Murray**

**Staff Present: Chief Administration Officer G. Whittington, Director of Clerk's Services  
B. McLeod, Deputy Clerk D. Mittelholtz, Director of Public Works G. Charbonneau,  
Director of Facilities and Recreation Services S. Nancekivell, Director of  
Development Services H. O'Krafka, Fire Chief M. Raine, Senior Municipal Law  
Enforcement Officer, D. Wallace, Manager of Accounting P. Kelly**

**1. MOTION TO CONVENE INTO CLOSED SESSION**

**2. MOTION TO RECONVENE IN OPEN SESSION**

**3. MOMENT OF SILENCE**

**4. ADDITIONS TO THE AGENDA**

- 4.1 ITEM 9.2.5 – REPORT NO. CL2015-33  
Petition from Hartmut Weiss for 1210918 Ontario Inc.  
Municipal Drainage Works  
North Part of Lots 7 & 8  
Concession South of Bleams Road  
2316 Queen Street  
Township of Wilmot**

**Resolution No. 2015-223**

**Moved by: M. Murray**

**Seconded by: A. Junker**

**THAT Item 9.2.3 Report No. CL 2015-33 - Petition from Hartmut Weiss for 1210918 Ontario Inc.,  
Municipal Drainage Works, North Part of Lots 7 & 8, Concession South of Bleams Road, 2316  
Queen Street Township of Wilmot be added to the Agenda.**

**CARRIED.**

**5. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST  
ACT**

**None disclosed.**

## 6. MINUTES OF PREVIOUS MEETINGS

### 6.1 Council Meeting Minutes October 5, 2015

#### Resolution No. 2015-224

Moved by: M. Murray

Seconded by: A. Junker

THAT the minutes of the following meetings be adopted as presented:

Council Meeting October 5, 2015.

**CARRIED.**

## 7. PUBLIC MEETINGS

- 7.1 REPORT NO. DS 2015-37  
Zone Change Application 16/15  
Ann and Douglas Clarke  
Part of Lots 18 and 19, Plan 532  
Being Parts 3 and 6, Plan 58R-10195  
1099 Perth Street

#### Resolution No. 2015-225

Moved by: M. Murray

Seconded by: A. Junker

That Zone Change Application 16/15 made by Ann and Douglas Clarke, affecting Part of Lots 18 and 19, Plan 532, being Parts 3 and 6, Plan 58R-10195, to pass a temporary use by-law to permit a second dwelling for a period of eighteen months be approved, subject to the following:

1. That the implementing by-law specifically limit occupancy to only one dwelling at any time.

**CARRIED.**

Mayor Armstrong declared the public meeting open and stated that Council would hear all interested parties who wished to speak. He indicated that if the decision of Council is appealed to the Ontario Municipal Board, the Board has the power to dismiss an appeal if individuals do not speak at the public meeting or make written submissions before the by-law is passed.

Mayor Armstrong stated that persons attending as delegations at this meeting are required to leave their names and addresses which will become part of the public record and advised that this information may be posted on the Township's official website along with email addresses if provided.

The Director of Development Services highlighted the report.

Mayor L. Armstrong asked if there were questions of a technical nature from Council. There were none.

Mayor L. Armstrong asked if the applicant wished to address Council. The applicant had no comments.

Mayor L. Armstrong asked if anyone wished to address Council, and in the absence of any members of the public, declared the public meeting to be closed.

## 8. PRESENTATIONS/DELEGATIONS

### 8.1 Tim Van Hinte, MCIP, RPP, Principal Planner (Environmental), Region of Waterloo Todd Fell, Consultant, Dougan & Associates Laurel Creek ESL Study

Mr. Van Hinte presented an overview of the Laurel Creek ESL Study, outlining the background and objective, - to balance transportation and environmental considerations in Environmentally Sensitive Landscapes. He advised that the Laurel Creek ESL is being used as a case study to achieve this balance.

Mr. Fell highlighted the components of the Study, and key findings were described: the natural heritage features that exist within the Laurel Creek ESL and the impact on them by the conditions along the Wilmot Line and Kressler Road, the potential effects of runoff and sedimentation, transportation analysis of traffic volumes and cycling/pedestrian space and the effects on the wildlife movement in the ESL. Four potential road mortality hotspots were identified along the Wilmot Line, based on computer modelling.

An overview of the preliminary recommendations was given, noting potential mitigation measures to help balance the objective of the study such as wildlife warning signs, modified road maintenance practices and wildlife crossing structures.

The study identified that traffic volume is high enough in some places on the Wilmot Line that hard surface treatment may become less expensive to maintain than the existing gravel surface. However, it was noted that if future upgrades to the Wilmot Line beyond regular maintenance are proposed, then a formal environmental impact statement in accordance with the ROPP would be completed.

Councillor P. Roe was of the opinion that the study does not reflect the opinions of the majority of people in the area who want to see the road paved and he expressed that the case study weighed heavily towards environmental concerns than safety concerns of the road. He stated that he has lived in the area for 45 years and not once has he observed a Blanding turtle and that temporary road closures to allow for breeding seasons would be unwarranted. He questioned the credibility of the computer modelling basis to predict mortality rates of wildlife. In addition he noted that all the roads are paved through the ESL and that paving the road would eliminate the need and environmental impact for dust control and calcium spraying. He summarized by emphasizing the insufficient guidelines for the preparation of an environmental statement and felt that the document was a wasted study.

Councillor A. Junker echoed Councillor P. Roe's statement relative to calcium spraying.

Mayor L. Armstrong commented that any future study that is required to pave the road should be paid for by the Region and concurred with Councillor P. Roe that safety on the Wilmot Line is a very important factor that warrants high consideration to pave the road.

The final report will be presented at Regional Council later in 2015 or early 2016.

## 9. REPORTS

### 9.1 CAO – no reports

### 9.2 CLERKS

#### 9.2.1 REPORT NO. CL2015-29 Proposal to Establish A Joint Municipal Ombudsperson

**Resolution No. 2015-226****Moved by: P. Roe****Seconded by: A. Junker**

**THAT the Township of Wilmot accept the approach to establish a joint municipal ombudsperson for the following municipalities; Cities of Cambridge, Guelph, Waterloo and the Townships of North Dumfries, Wellesley, Wilmot, Woolwich and the Region of Waterloo, and further,**

**THAT staff be authorized to proceed with a joint procurement process.**

**CARRIED.**

The Director of Clerk's Services highlighted the report.

In response to Councillor B. Fisher, the Director clarified that the Township has an Integrity Commissioner in place and that the costs associated with the local Ombudsperson are unknown at this time.

Councillor J. Gerber noted the advantages of having a local ombudsperson who would be more familiar with local circumstances than a provincially appointed person.

In response to Councillor P. Roe, the Director advised that the method of payment for a local ombudsperson is not determined at this time, but that it may well be a pro-rated system based on population.

Councillor A. Junker noted that the recommendation contained within the report made the most sense and that he also preferred to establish this position locally.

The Director confirmed that the City of Kitchener does have an option to join in at a later date if they elect to do so.

**9.2.2 REPORT NO. CL2015-30  
Ministry of Municipal Affairs and Housing  
2015 Legislative Review  
Municipal Act and Municipal Conflict of Interest Act**

**Resolution No. 2015-227****Moved by: M. Murray****Seconded by: J. Gerber**

**THAT Report No. CL2015-30, relative to the 2015 Provincial Legislative Review of the MA and MCIA, prepared by the Director of Clerk's Services, be received for information.**

**CARRIED.**

The Director of Clerk's Services highlighted the report.

Mayor L. Armstrong noted that there were quite a few comments in the report for Council's review.

Councillor A. Junker commented that he looks forward to a positive end result from the provincial review to replace the vague nature of the Municipal Conflict of Interest Act with new clarification of potential conflicts.

Mayor L. Armstrong added that there needs to be an easier process for a member to determine if he/she has a conflict. He noted that the Region does have a policy in place relative to reimbursement for individual council members (subject to certain terms) relating to a conflict of interest.



**9.2.3 REPORT NO. CL2015-31  
By-law Enforcement  
Quarterly Activity Report  
July 1st, 2015 to September 30th, 2015**

**Resolution No. 2015-228**

**Moved by: P. Roe**

**Seconded by: B. Fisher**

**THAT the Enforcement Activity Report for July 1st, 2015 to September 30th, 2015 be received for information purposes.**

**CARRIED.**

The Senior MLEO highlighted the report.

In response to Councillor A. Junker, the Senior MLEO advised that the illegal dumping appears to be wide-spread throughout the Region.

In response to Councillor P. Roe, the Senior MLEO advised that graffiti has not been an issue in Wilmot. He believes it is due to public education on how to report it and that quick cleanups do make a difference.

**9.2.4 REPORT NO. CL2015-32  
Lottery Licence Request  
Optimist Club of New Hamburg  
Moparfest Car Raffle**

**Resolution No. 2015-229**

**Moved by: M. Murray**

**Seconded by: J. Gerber**

**THAT the application from the Optimist Club of New Hamburg be authorized for a raffle lottery licence for an automobile to be awarded at the annual Moparfest event on August 21, 2016 in addition to two early bird prizes with a total value of \$45,240.00;**

**AND FURTHER THAT the authorization to grant this raffle licence be conditional that the lottery be conducted in accordance with the Ministry of Consumer and Commercial Relations, the Lottery Licensing Policy Manual Guidelines on lotteries and raffles and Township of Wilmot Lottery Licensing Policies.**

**CARRIED.**

The Deputy Clerk highlighted the report.

**9.2.5 REPORT NO. CL2015-33  
Petition from Hartmut Weiss for 1210918 Ontario Inc.  
Municipal Drainage Works  
North Part of Lots 7 & 8  
Concession South of Bleams Road  
2316 Queen Street  
Township of Wilmot**

**Resolution No. 2015-230**

Moved by: P. Roe

Seconded by: A. Junker

THAT the Township of Wilmot accept the Petition for Municipal Drainage Works received from Hartmut Weiss / 1210918 Ontario Inc. for the north Part of Lots 7 & 8, Concession South of Bleams Road, and further;

THAT the Clerk be authorized to proceed accordingly under The Drainage Act.

**CARRIED.****9.3 FINANCE – no reports****9.4 PUBLIC WORKS – no reports****9.5 DEVELOPMENT SERVICES**

**9.5.1 REPORT NO. DS 2015-38  
Release of Agreement from Portion of Lands  
Part 12, Plan 58R-18450  
Will-O Homes (C.S.) Inc.  
192-208 Brewery Street, Baden**

**Resolution No. 2015-231**

Moved by: B. Fisher

Seconded by: M. Murray

That the Township release Agreement WR813004 between the Township of Wilmot and Will-O Homes (C.S.) Inc. from the title of a portion of the lands to which the agreement applies described as Part 12, Plan 58R-18450 (PIN 221920177) subject to the following conditions:

1. That the applicant be responsible for all costs related to the preparation and registration of the release by the Township; or,
2. That the applicant prepare and register the release of the agreement at no cost to the Township of Wilmot.

**CARRIED.**

The Director of Development Services highlighted the report.

In response to Councillor B. Fisher, the Director advised that this proposal actually benefits the abutting property owner and not the developer.

**9.6 FACILITIES AND RECREATION SERVICES – no reports****9.7 FIRE**

**9.7.1 REPORT NO. FD 2015-10  
Quarterly Activity Report**

**Resolution No. 2015-232**

**Moved by: M. Murray**

**Seconded by: B. Fisher**

**THAT the Fire Department Activity Report for the third quarter of 2015 be received for information purposes.**

**CARRIED.**

**9.7.2 REPORT NO. FD 2015-11  
Proposed Schedule Amendment  
Township of Wilmot By-law No. 85-5  
By-law to Designate Private Roadways as Fire Routes and  
To Prohibit Parking Thereon**

**Resolution No. 2015-233**

**Moved by: B. Fisher**

**Seconded by: A. Junker**

**THAT Schedule B of By-law No. 85-5 Being a By-law to Designate Private Roadways as Fire Routes and to Prohibit Parking Thereon within the Township of Wilmot, be amended as per Report No. FD 2015-11.**

**CARRIED.**

The Fire Chief highlighted the report.

Councillor A. Junker advised that he had received concern relative to the fire route violations occurring at the WRC and expressed satisfaction that initiatives to address the situation would be commenced.

**9.8 CASTLE KILBRIDE – no reports**

**10. CORRESPONDENCE**

- 10.1 Buckingham Palace – Thank You Letter from the Chief Clerk for The Queen**
- 10.2 The Royal Canadian Legion – Thank You Letter and Certificate of Appreciation (Original Certificate and copy of The Royal Canadian Legion Ontario Command's Military Service Recognition Book – Volume II is available in the Clerk's Library)**

**Resolution No. 2015-234**

**Moved by: J. Gerber**

**Seconded by: B. Fisher**

**THAT Correspondence Items 10.1 and 10.2 be received for information.**

**CARRIED.**

Mayor L. Armstrong praised the Royal Canadian Legion's Military Service Recognition Book and

advised that it was available for viewing in the office.

## 11. BY-LAWS

- 11.1 By-law No. 2015-60 – Fire Route By-law Amendment to Include Wilmot Recreation Complex
- 11.2 By-law No. 2015-61 – Zone Change Application 16/15, Ann and Douglas Clarke, Part of Lots 18 and 19, Plan 532, Being Parts 3 and 6, Plan 58R-10195, 1099 Perth Street

### Resolution No. 2015-235

Moved by: M. Murray

Seconded by: A. Junker

THAT By-law Nos. 2015-60 and 2015-61 be read a first, second and third time and finally passed in Open Council.

CARRIED.

## 12. NOTICE OF MOTIONS

## 13. QUESTIONS/NEW BUSINESS/ANNOUNCEMENTS

Councillor J. Gerber commended the Township with respect to the Mental Health breakfast organized by Interfaith Counselling Centre last week, noting that there was good representation from local organizations and from staff.

Mayor L. Armstrong concurred, stating that this was the first annual event and that there were 250 people in attendance. In future, a bigger venue may be required to accommodate the interest in the community.

Councillor A. Junker noted the Remembrance Day activities to occur in New Dundee park this coming Saturday, which will begin at the school at 10:45 am followed by a walk to the park for the 11:00 am service.

Mayor L. Armstrong added that there will be a service on Wednesday next week in New Hamburg. He also noted that on November 6<sup>th</sup>, there will be activities with respect to *Random Acts of Kindness* in Wilmot Township.

Councillor P. Roe sent his regrets with respect to the Remembrance Day services this year and the November 23<sup>rd</sup> Council meeting, as he will be out of the country.

## 14. BUSINESS ARISING FROM CLOSED SESSION

## 15. CONFIRMATORY BY-LAW

- 15.1 By-law No. 2015-62

### Resolution No. 2015-236

Moved by: B. Fisher

Seconded by: M. Murray

**THAT By-law No. 2015-62 to Confirm the Proceedings of Council at its Meeting held on November 2, 2015 be introduced, read a first, second, and third time and finally passed in Open Council.**

**CARRIED.**

**16. ADJOURNMENT**

**Resolution No. 2015-237**

**Moved by: M. Murray**

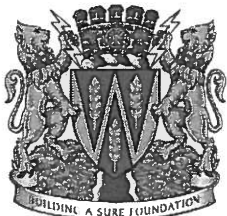
**Seconded by: B. Fisher**

**THAT we do now adjourn to meet again at the call of the Mayor.**

**CARRIED.**

\_\_\_\_\_  
**Mayor**

\_\_\_\_\_  
**Clerk**



## Township of Wilmot REPORT

**REPORT NO.** DS 2015-39

**TO:** Council

**PREPARED BY:** Andrew Martin, Planner/EDO

**DATE:** November 23, 2015

**SUBJECT:** Zone Change Application 17/15  
Christopher McIntyre  
Lot 18, Plan 1645  
88 Elizabeth Street, Baden

### Recommendation:

That Council approve Zone Change Application 17/15 made by Christopher McIntyre, affecting Lot 18, Plan 1645, to allow a second dwelling unit within the existing dwelling, subject to the following:

1. that a minimum of four off-street parking spaces be provided (two of which may be located in front of the building line), and
2. that the driveway shall not exceed a width of 6.7m.

### Background:

Notice of the Public Meeting was given to property owners within 120 metres of the subject lands on October 28, 2015. The following is a summary of comments received.

#### Public:

*James Cole*, 79 Elizabeth Street: concerned with increased traffic, turnover of residents, possible decrease in property values, and precedent.

#### Agencies:

*GRCA*: no comments or concerns

*Region of Waterloo*: no objections, but requiring payment of review fee

### Discussion:

The subject lands are designated Urban Residential in the Township Official Plan, and are zoned Zone 2b (Residential) within the Township Zoning By-law.

The property is currently developed with a single family dwelling. This application proposes to permit a second dwelling unit within the existing home to allow the applicant to convert the basement into an apartment.

Objections were received from a neighbouring property owner in the area citing concerns with the rental units in a single family neighbourhood, increased traffic, impact on property values, and precedent for further applications of this nature.

Development impact on property values is not typically considered in land use planning. That said, staff are unaware of any examples in Wilmot to demonstrate that apartment units or other multiple dwellings, have resulted in reduced property values of abutting single detached homes. In general, the value of homes within Wilmot Township seem to consistently appreciate.

The proposed zone change application represents a compatible land use. Policy 2.1.6.1 of the Township Official Plan states that the purpose of the Urban Residential designation is to provide for a range of residential and accessory uses in order to accommodate current and future residential demands. The policy further includes that a mix of housing types and densities will be encouraged in the Urban Residential designation. Policy 2.1.6.2 continues on to state that the Township Zoning By-law will regulate the type and density of residential development.

The intent of these policies within the OP is not to tie specific densities to certain areas, but rather allow the ability, through amendments to the Zoning By-law, to consider a mix of housing forms and densities in all residential areas. In this regard, the consideration of a form of residential housing of higher density than abutting uses is contemplated and encouraged by the OP. Both present and historic planning practices within the Township have involved the integration of multiple dwellings (apartments, town homes, plexes, and semi-detached dwellings) within existing and newly developed neighbourhoods.

The Township's past practice of integrated housing forms and intensification is further supported by recent Provincial policies and legislation. The Growth Plan for the Greater Golden Horseshoe sets out that population will be accommodated by directing a significant portion of new growth to the built-up areas of the community through intensification. The plan further specifies that by the year 2015 and for each year thereafter, a minimum of 40% of all residential development occurring annually will be through infilling and intensification.

The Strong Communities through Affordable Housing Act requires municipalities to establish official plan policies and zoning by-law provisions allowing additional dwelling units in detached, semi-detached and row houses, as well as ancillary structures. The Act outlines that these units should be permitted in both existing residential communities and in newly developed areas. In considering additional dwelling units the Act recognizes that there may be inherent constraints in the introduction of additional dwelling units; the constraints contemplated are related to flood-prone areas and inadequate servicing.

Staff would suggest that one of the primary considerations for determining the appropriateness of a second dwelling unit is the ability for a property to provide adequate parking. The Zoning By-law requires one parking space per dwelling unit behind the building line (greater than 7.6m from the front property line); in this case two spaces would be required. The existing home has a double width driveway and a two car garage, so four spaces can be provided. The existing driveway and garage can more than achieve the required off-street parking requirements. To ensure that driveway is not widened (so as to remain consistent with abutting properties) and the garage remains available to provide parking, staff propose that the implementing by-law require a

minimum of four off-street parking spaces (two in the garage, and two in the driveway). As well the by-law would establish a maximum driveway width of 6.7m to ensure it is not widened beyond a standard double width driveway.

**Strategic Plan Conformity:**

The approval of infilling residential uses maximizes the use of existing infrastructure and reduces the demand for additional greenfield lands to accommodate all residential development which are both strategies in achieving the Township's goal to protect the natural environment.

**Financial Considerations:**

The application fees, established by the Township of Wilmot Fees and Charges By-law, were collected at the time of application.

**Conclusion:**

The Township Official Plan promotes a mix of housing types and densities within the Urban Residential Designation. The integration of apartments, townhomes and other multiples within existing and established neighbourhoods represents compatible land uses as discussed within the report. The subject property is sized such that adequate off-street parking can be provided within a configuration consistent with existing abutting driveway widths.



\_\_\_\_\_  
Andrew Martin, MCIP RPP  
Planner/EDO



\_\_\_\_\_  
Reviewed by CAO



ZCA-17/15  
88 Elizabeth St, Baden

Subject Property

88

Stewalk to Snyder's Rd E

Elizabeth St

94



November 16, 2015

To: The Corporation of the Township of Wilmot

Re: Zone Change Application 17/15

Christopher McIntyre

Lot 18, plan 1645

88 Elizabeth Street, Baden

To Whom it may concern,

I am writing in response to the single family dwelling to multi-dwelling proposed zoning change on the above noted property. I would like to go on record as opposed to this zoning change on Elizabeth Street.

My family currently resides at 79 Elizabeth Street and we have been home owners and residents there since 1999. A consideration upon purchase was zoning for dwelling capacity and we were specifically in the market for an area where the development was zoned for single dwelling homes only.

If this zoning change is passed we are concerned that a precedence will set and that others may follow suit. This is concerning for a variety of reasons including, but not limited to, the following: increased traffic, high turnover of neighbourhood residents (ie renters), and possible property value decrease.

Thank you for putting us on record as opposed to this zoning change and for taking our above stance into consideration.

Kind regards,



James R. Cole and Family

Residents of 79 Elizabeth Street Baden, On

## Waterloo Region Healthy Kids Community Challenge

Together we can make a difference !



### The time to act is now

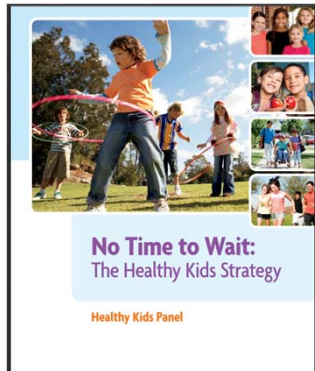


Almost 30% of our children and youth are overweight or obese in Ontario

- Childhood obesity can lead to health problems now and into the future
- Over-consumption of high-calorie food is a primary factor leading to an increase in unhealthy weights
- Only **7%** of children and youth engage in 60 minutes of physical activity at least 6 days per week
- Some evidence indicates that just over **half** of students who live within walking distance of school, actually walk or cycle to school

Source: Active Healthy Kids Canada Report Card, 2012

## No Time to Wait



The Ontario Ministry of Health and Long-Term Care released "No Time to Wait: The Healthy Kids Strategy" in 2013.

The report recommends a wide range of actions such as:

- Providing more kids with healthy snacks and meals in school.
- Introducing legislation to clearly list calories on restaurant menus.
- Supporting new mothers to breastfeed.
- Launching community-driven programs across Ontario to create "healthy communities" for kids.

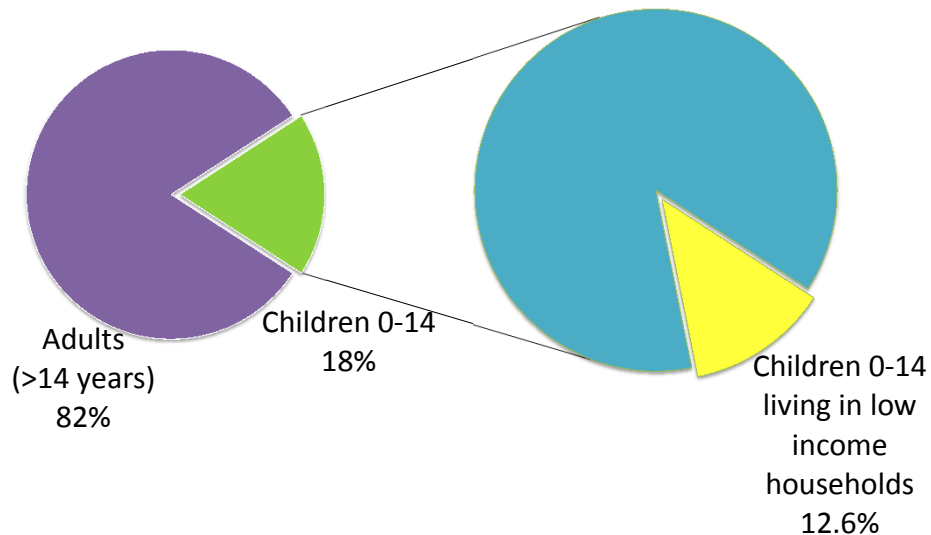
## Healthy Kids Community Challenge



- March, 2014 - Region of Waterloo submitted a proposal on behalf of three cities and four townships in Waterloo Region.
- July 14, 2015 – Ministry of Health and Long Term Care allocated \$1,125,000.00 to Waterloo Region over the next three years.
- \$ 375,000.00 to be spent in Year 1 (April 1<sup>st</sup> 2015 to March 31<sup>st</sup> 2016)
- The Challenge will feature rotating themes
- First theme is "Run Jump Play Everyday" to encourage physical activity through activity/play, active transportation, sports and structured programming.



## Demographic Information – Waterloo Region



## What will HKCC achieve in Waterloo Region?



- Reduce childhood obesity and overweight among children 0-12 years
- Improve healthy behaviours among children related to eating and physical activity
- Increase community collaboration and coordination on childhood obesity prevention and reduction, including the public, private and not-for-profit sectors
- Advance research and evidence on community-based approaches and interventions that support healthy weights for children in Ontario



## Progress to date

### Completed

- Local Program Manager hired
- Steering Committee in place with representation from the seven area municipalities and both Catholic and Public School boards.

### In Progress

- Compiling a Community Needs Assessment and collecting baseline data.
- Implementing a work plan that includes
  - Community engagement plan
  - Communications strategy
  - Priority setting process
  - Data collection and reporting



## We have a lot to accomplish



From November 2015 to March 31<sup>st</sup> 2016, Public Health staff will work with the steering committee to:

- Engage the community to identify priority actions (November)
- Submit an Action plan/budget to Ministry (December 9<sup>th</sup>)
- Disburse funds once action plan approved
- Formally launch the Healthy Kids Community Challenge ( Early January)
- Report on progress (March 31<sup>st</sup>)

## Steering committee membership

Organization	Representative
Region of Waterloo Public Health	Katherine Pigott: Manager Healthy Eating and Active Communities
City of Cambridge	Nicole Cichello: Recreation Coordinator
City of Kitchener	Denise Keelan: Manager of Aquatics and Athletics
City of Waterloo	Nancy Hall-Jupp: Supervisor
Township of Wilmot	Vicky Luttenberger: Manager of Recreation and Community Services
Township of Woolwich	Karen Makela: Director of Recreation
Township of North Dumfries	Frank Prospero: Director of Recreation
Township of Wellesley	Brad Voisin: Director of Recreation / Wendy Smith
Waterloo Catholic District School Board	Kathy Doherty-Masters: Healthy, Active Living Consultant
Waterloo Region District School Board	Peter Rubenschuh: Superintendent, Student Achievement and Well-being

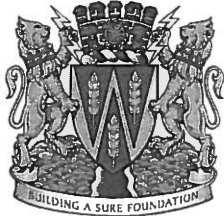


Thank you

## QUESTIONS?

Contact Sanjay Govindaraj – Local Project Manager for the Healthy Kids Community Challenge at [sgovindaraj@regionofwaterloo.ca](mailto:sgovindaraj@regionofwaterloo.ca) or 519 575 4400 ext 5305





# **Township of Wilmot REPORT**

**REPORT NO.** PRD-2015-10

**TO:** Council

**PREPARED BY:** Vicky Luttenberger, Manager of Recreation & Community Services

**DATE:** November 23, 2015

**SUBJECT:** Funding for the Waterloo Region Healthy Kids Community Challenge

### **Recommendation:**

**That Report PRD-2015-10 be received for information.**

### **Background:**

In March, 2013, the Ministry of Health and Long Term Care (the Ministry) released the report from the Healthy Kids Panel on childhood obesity titled, "No Time to Wait, the Healthy Kids Strategy." This report outlined a plan to reduce childhood obesity by twenty percent over the next five years. One section of the report described a program used in Europe, called Epode (Ensemble Prevenons l'Obesite des Enfants—Together Let's Prevent Childhood Obesity). Epode is a community development model that was developed in France in 1992 and is now in place in 15 countries around the world. The strength of Epode comes from partnerships: connecting government agencies, school boards, community groups and other non-government agencies to develop common goals and better ways to work together. Based on the Epode model, the Ministry has designed a funding program, known as the Healthy Kids Community Challenge, which provides the funding to allow municipalities to take leadership in bringing partners together to develop and implement activities that will improve the health of children by supporting three key elements: healthy eating, physical activity and adequate sleep.

### **Discussion:**

In February 2014, the Region hosted a meeting with municipal recreation staff to determine if there was interest in participating in the Healthy Kids Community Challenge and seeking funding from the Ministry of Health and Long Term Care. There was a tremendous amount of interest and enthusiasm for project.

All seven municipalities agreed that they would like to participate in the project. It was felt the best way to increase our chances would be to submit a region-wide proposal. It was also suggested that the Region should be the municipal lead (funding flow through agency if the proposal is successful). The Public Health department agreed to take a lead and facilitate the



proposal writing process.

In March, 2014, the Region of Waterloo submitted a proposal, on behalf of the seven area municipalities, to the Ministry for funding under the Healthy Kids Community Challenge (HKCC) program. The proposal was prepared by the Region of Waterloo with input from municipal staff, regional staff as well as a variety of public and private sector partners who had been engaged for the project. Included in the funding application was 50% of the cost to hire a project manager to oversee and coordinate the project; the Public Health department committed to fund the remaining 50% of salary and benefit costs of this temporary position within its current base budget and staffing allocation.

In September 2014, the Region was notified that our proposal was one of 45 proposals from across the Province that would be receiving funding. Our application will receive funding in the amount of \$1,125,000.00 over the next three years. In July 2015, staff received further communication from the Ministry regarding the execution of accountability agreements, confirmation of funding/transfer payments and other legal requirements for the program.

In July, municipal staff began meeting regularly to work on the initiative. We have established a governance structure, developed project branding/templates for promotional material, and developed a process for conducting community assessments which is required by the Ministry.

As the project develops, additional information will be provided to Council for information.

**Strategic Plan Conformity:**

The quality of life is enhanced by actively pursuing grants and funding opportunities relative to recreation programs and service provision.

**Financial Considerations:**

Full funding for the project has been achieved. The three year grant of \$1,125,000 (up to \$375,000/per funding year) was awarded by the Ministry of Healthy and Long Term Care.

**Conclusion:**

As indicated in the report, the Healthy Kids Community Challenge has created a unique opportunity for all seven municipalities, the Region, and other partners to work together to improve the health and well-being of children in Waterloo Region. By expanding existing partnerships and building new ones, we believe we will be able to impact current rates of overweight and obesity across Waterloo Region.

Mr. Sanjay Giovindaraj, who is a Public Health Planner with the Healthy Eating and Active Communities division with the Region of Waterloo Public Health and Emergency Services Department is in attendance and will be making a presentation. He is the Project Coordinator for Healthy Kids Community Challenge and will be providing Council with an overview of the initiative and an outline of the next steps to be taken.

  
\_\_\_\_\_  
Manager of Recreation & Community Services

  
\_\_\_\_\_  
Director of Facilities & Recreation Services

  
\_\_\_\_\_  
Reviewed by the CAO



## ***Township of Wilmot*** **REPORT**

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**REPORT NO.** CL2015-22

**TO:** Mayor L. Armstrong and Members of Council

**PREPARED BY:** Barbara McLeod, Director of Clerk's Services

**DATE:** November 23, 2015

**SUBJECT:** Imperial in New Hamburg Limited  
Encroachment Agreement  
Mill Street, New Hamburg

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### **Recommendation:**

**THAT the Township of Wilmot enter into an encroachment agreement with The Imperial in New Hamburg Limited for 60 Huron Street, New Hamburg with respect to the side of the building on Mill Street, New Hamburg, Township of Wilmot, subject to the owner / applicant bearing all costs associated with the preparation of such agreement, and further, that the Mayor and Clerk be authorized to execute all associated documentation.**

### **Background:**

The renovations of the Imperial Hotel on Huron Street, New Hamburg include a roof canopy, lights, signs and flags on the building that will encroach onto the Mill Street road allowance in New Hamburg. In order to obtain a building permit for these items, it is necessary for the owner to enter into an encroachment agreement with the Township.

The property owner's solicitor has prepared an encroachment agreement that is acceptable to Township staff. An undertaking will also be provided acknowledging that all of the costs associated with the preparation and registration of the agreement will be borne by the applicant. Pending the completion of a legal survey, the encroachment agreement will be signed.

### **Strategic Plan Conformity:**

Through the encroachment agreement, the municipality is continuing its efforts to invest in our downtowns and commercial areas to foster a prosperous economy.

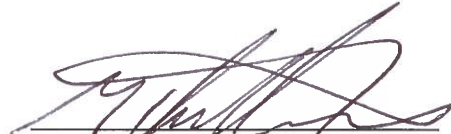
### **Financial Considerations:**

All costs associated with this encroachment agreement to be borne by the applicant.

**Conclusion:**

THAT The Township of Wilmot enter into an encroachment agreement with The Imperial in New Hamburg Limited subject to the owner / applicant bearing all costs associated with the preparation of such agreement, and further, that the Mayor and Clerk be authorized to execute all associated documentation.

  
\_\_\_\_\_  
Barbara McLeod, Director of Clerk's Services

  
\_\_\_\_\_  
Reviewed by CAO



## **Township of Wilmot REPORT**

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**REPORT NO.** CL2015-34

**TO:** Council

**PREPARED BY:** Barbara McLeod, Director of Clerk's Services

**DATE:** November 23, 2015

**SUBJECT:** Appointment of Engineer  
Petition for Municipal Drainage Works  
From Lyle Cressman  
For North Part of Lot 23 and 24, Concession 3, Block A  
Township of Wilmot, Regional Municipality of Waterloo

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### **Recommendation:**

**THAT Dietrich Engineering of 155 Frobisher Drive, Waterloo be appointed as the Engineer relative to the Petition for Drainage Works from Lyle Cressman for lands on the North Part of Lots 23 and 24, Concession 3, Block A, Township of Wilmot, Regional Municipality of Waterloo and be authorized to prepare a report under Section 8 (1) of the Drainage Act, R.S.O. 1990, Chapter D. 17.**

### **Background:**

On October 5, 2015 Council accepted a petition for Municipal Drainage works from Lyle Cressman in regards to the north part of Lots 23 and 24, Concession 3, Block A, Township of Wilmot. As required under the Drainage Act, the Clerk's Services Department forwarded notice of Council's Resolution to the petitioners and the appropriate agencies.

### **Discussion:**

Pursuant to the Drainage Act, Council must appoint an Engineer by resolution or by-law within sixty days of sending the notice accepting the petition, to make an examination of the area requiring drainage as described in the petition and to prepare a report on the project.

### **Strategic Plan Conformity:**

By proceeding with the requirements of the Drainage Act, Council is supporting the infrastructure within the municipality.

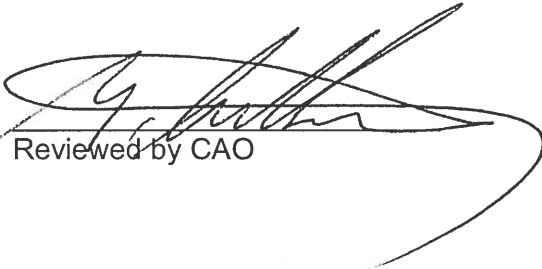
**Financial Considerations:**

If the municipal drainage works proceed pursuant to the Drainage Act, then the property owners that are affected would be assessed in accordance with the assessment schedule that will be prepared by the Engineer as part of his report. At this time, there are no financial considerations.

**Conclusion:**

It is recommended that Council appoint Dietrich Engineering as the Engineer for the abovementioned drainage works to proceed with the preparation of a report.

  
\_\_\_\_\_  
Barbara McLeod, Director of Clerk's Services

  
\_\_\_\_\_  
Reviewed by CAO



## ***Township of Wilmot*** **REPORT**

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**REPORT NO.**      **FIN 2015-31**

**TO:**                **Council**

**PREPARED BY:**   **Ashton Romany, Supervisor of Revenue**

**DATE:**            **November 23, 2015**

**SUBJECT:**        **Revised Wilmot Township Water & Wastewater Financial Plan**

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**Recommendation:**

**That report FIN 2015-31 regarding the Revised Wilmot Township Water and Wastewater Financial Plan, prepared by the Supervisor of Revenue, be approved.**

**Background:**

On July 20, 2015 Council endorsed the annual review of the Water and Wastewater Financial Plan (2015 – 2020). Following Council's endorsement of the Financial Plan, the Township applied to renew the licences for the distribution systems beginning January 2017.

In order to acquire these licences the Province has requested that the current Financial Plan cover an additional two years (2021 – 2022) to meet the minimum period of six years commencing in the year of expiry (2017).

**Discussion:**

In order to conform to these requirements the attached, revised Projected Financial Statements, represent Wilmot Township's water and wastewater financial plans from 2015 to 2022. No significant changes were made to the prior endorsed Financial Plan for the years between 2015 and 2020.

As per the previous report, this plan incorporates the Township's 10-Year Capital Plan, current growth projections, Region of Waterloo water and wastewater financial plans, and estimated future operating expenses and rate revenues which reflect historical inflationary increases.

**Strategic Plan Conformity:**

This report is aligned with the Strategic Plan goal of being an engaged community through the communication of municipal matters.

Staff provide Council and the community with updated projections of the Township's estimated future water and wastewater finances in accordance with the *Safe Drinking Water Act, 2002*.

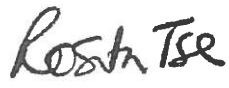
**Financial Considerations:**


The financial plan is an accounting document summarizing the current year budget and future year estimates. It is prepared to satisfy the requirements of the *Safe Drinking Water Act, 2002* and has no direct financial implications.

**Conclusion:**

Upon Council approval, the financial plan will be sent to the Province of Ontario, posted to the Township's website and will continue to be updated annually as new budgets are approved and revised as future estimates become available.

  
Ashton Romany  
Supervisor of Revenue

  
Rosita Tse  
Director of Finance

  
Gary Charbonneau  
Director of Public Works

  
Reviewed by CAO





## Corporation of the Township of Wilmot - Wilmot Water Water Component

### *Projected Financial Operations* for the year ending December 31

	2015	2016	2017	2018	2019	2020	2021	2022
<b>Revenues</b>								
Water Rates	\$ 2,199,000	\$ 2,455,037	\$ 2,583,690	\$ 2,667,774	\$ 2,785,202	\$ 2,863,273	\$ 2,973,070	\$ 3,087,076
Other User Fees (Local Improvement Charges)	\$ 17,155	\$ 17,155	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Revenues (DC's, Other Government Funding)	\$ 37,067	\$ 269,019	\$ 231,643	\$ 15,950	\$ 45,300	\$ 15,950	\$ 45,300	\$ 15,950
Interest Revenue	\$ 12,760	\$ 13,119	\$ 16,214	\$ 22,408	\$ 28,225	\$ 34,732	\$ 42,014	\$ 50,823
<b>Total Revenue</b>	<b>\$ 2,265,982</b>	<b>\$ 2,754,330</b>	<b>\$ 2,831,547</b>	<b>\$ 2,706,132</b>	<b>\$ 2,858,727</b>	<b>\$ 2,913,955</b>	<b>\$ 3,060,384</b>	<b>\$ 3,153,849</b>
<b>Expenses</b>								
Regional Supply Costs	\$ 1,137,318	\$ 1,187,000	\$ 1,238,000	\$ 1,292,000	\$ 1,349,000	\$ 1,407,000	\$ 1,482,346	\$ 1,561,727
Other Expenses	\$ 621,286	\$ 610,165	\$ 616,457	\$ 622,863	\$ 629,385	\$ 636,027	\$ 648,748	\$ 661,722
Amortization	\$ 327,737	\$ 327,352	\$ 336,960	\$ 346,467	\$ 347,031	\$ 352,815	\$ 352,478	\$ 358,491
Interest Expense	\$ 3,962	\$ 4,543	\$ 1,972	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Expenses</b>	<b>\$ 2,090,303</b>	<b>\$ 2,129,060</b>	<b>\$ 2,193,389</b>	<b>\$ 2,261,330</b>	<b>\$ 2,325,416</b>	<b>\$ 2,395,842</b>	<b>\$ 2,483,572</b>	<b>\$ 2,581,940</b>
<b>Net Effect of Annual Operations</b>	<b>\$ 175,679</b>	<b>\$ 625,270</b>	<b>\$ 638,158</b>	<b>\$ 444,802</b>	<b>\$ 533,311</b>	<b>\$ 518,113</b>	<b>\$ 576,812</b>	<b>\$ 571,909</b>
<b>Beginning Accumulated Net Assets Balance</b>	<b>\$ 14,090,995</b>	<b>\$ 14,266,674</b>	<b>\$ 14,891,944</b>	<b>\$ 15,530,102</b>	<b>\$ 15,974,904</b>	<b>\$ 16,508,215</b>	<b>\$ 17,026,328</b>	<b>\$ 17,603,140</b>
Net Effect of Annual Operations	\$ 175,679	\$ 625,270	\$ 638,158	\$ 444,802	\$ 533,311	\$ 518,113	\$ 576,812	\$ 571,909
Donated Assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Ending Accumulated Net Assets Balance</b>	<b>\$ 14,266,674</b>	<b>\$ 14,891,944</b>	<b>\$ 15,530,102</b>	<b>\$ 15,974,904</b>	<b>\$ 16,508,215</b>	<b>\$ 17,026,328</b>	<b>\$ 17,603,140</b>	<b>\$ 18,175,049</b>



## Corporation of the Township of Wilmot - Wilmot Water Water Component

### Projected Financial Position

as of December 31

	2015	2016	2017	2018	2019	2020	2021	2022
<b>Assets</b>								
<i>Financial Assets</i>								
Cash & Cash Equivalents	\$ 1,623,948	\$ 1,686,458	\$ 2,136,363	\$ 2,748,182	\$ 3,435,656	\$ 4,106,220	\$ 4,787,671	\$ 5,523,934
Accounts Receivable	\$ 274,875	\$ 306,880	\$ 322,963	\$ 333,472	\$ 348,150	\$ 357,909	\$ 371,634	\$ 385,885
	<u>\$ 1,898,823</u>	<u>\$ 1,993,338</u>	<u>\$ 2,459,326</u>	<u>\$ 3,081,654</u>	<u>\$ 3,783,806</u>	<u>\$ 4,464,129</u>	<u>\$ 5,159,305</u>	<u>\$ 5,909,819</u>
<i>Non Financial Assets</i>								
Inventory	\$ 100,000	\$ 100,000	\$ 100,000	\$ 75,000	\$ 35,000	\$ 35,000	\$ 35,000	\$ 35,000
Tangible Capital Assets Under Construction (Note 1)	\$ 10,000	\$ 470,441	\$ 53,000	\$ 41,500	\$ 48,000	\$ 81,000	\$ 54,500	\$ 75,500
Tangible Capital Assets, net (Note 2)	\$ 12,745,083	\$ 12,454,731	\$ 13,048,653	\$ 12,912,186	\$ 12,781,655	\$ 12,591,340	\$ 12,477,862	\$ 12,286,871
	<u>\$ 12,855,083</u>	<u>\$ 13,025,172</u>	<u>\$ 13,201,653</u>	<u>\$ 13,028,686</u>	<u>\$ 12,864,655</u>	<u>\$ 12,707,340</u>	<u>\$ 12,567,362</u>	<u>\$ 12,395,371</u>
<b>Total Assets</b>	<u><b>\$ 14,753,907</b></u>	<u><b>\$ 15,018,510</b></u>	<u><b>\$ 15,660,979</b></u>	<u><b>\$ 16,110,340</b></u>	<u><b>\$ 16,648,461</b></u>	<u><b>\$ 17,171,469</b></u>	<u><b>\$ 17,726,667</b></u>	<u><b>\$ 18,305,190</b></u>
<b>Liabilities</b>								
<i>Other Liabilities</i>								
Accounts Payable	\$ 123,808	\$ 126,566	\$ 130,877	\$ 135,436	\$ 140,246	\$ 145,141	\$ 123,527	\$ 130,141
	<u>\$ 487,233</u>	<u>\$ 487,233</u>	<u>\$ 487,233</u>	<u>\$ 487,233</u>	<u>\$ 487,233</u>	<u>\$ 487,233</u>	<u>\$ 487,233</u>	<u>\$ 487,233</u>
<b>Total Liabilities</b>	<u>\$ 487,233</u>	<u>\$ 487,233</u>	<u>\$ 487,233</u>	<u>\$ 487,233</u>	<u>\$ 487,233</u>	<u>\$ 487,233</u>	<u>\$ 487,233</u>	<u>\$ 487,233</u>
<b>Accumulated Net Assets</b>								
<i>Accumulated Net Assets</i>	\$ 14,266,674	\$ 14,891,944	\$ 15,530,102	\$ 15,974,904	\$ 16,508,215	\$ 17,026,328	\$ 17,603,140	\$ 18,175,049
<b>Total Liabilities and Accumulated Net Assets</b>	<u><b>\$ 14,753,907</b></u>	<u><b>\$ 15,018,510</b></u>	<u><b>\$ 15,660,979</b></u>	<u><b>\$ 16,110,340</b></u>	<u><b>\$ 16,648,461</b></u>	<u><b>\$ 17,171,469</b></u>	<u><b>\$ 17,726,667</b></u>	<u><b>\$ 18,305,190</b></u>



## Corporation of the Township of Wilmot - Wilmot Water Water Component

### Projected Cash Sources and Uses for the year ending December 31

	2015	2016	2017	2018	2019	2020	2021	2022
<b>Operating Activities</b>								
Cash Collected From Revenues	\$ 2,253,222	\$ 2,740,211	\$ 2,815,333	\$ 2,683,724	\$ 2,829,502	\$ 2,879,223	\$ 3,017,370	\$ 3,103,026
Revenue from Operations	\$ (14,169)	\$ (32,005)	\$ (16,083)	\$ (10,510)	\$ (14,679)	\$ (9,759)	\$ (13,725)	\$ (14,251)
Accounts Receivable	\$ 2,239,053	\$ 2,708,206	\$ 2,799,250	\$ 2,673,214	\$ 2,814,823	\$ 2,869,464	\$ 3,003,645	\$ 3,088,775
Cash Expended from Operations	\$ (2,086,341)	\$ (2,124,517)	\$ (2,191,417)	\$ (2,261,330)	\$ (2,325,416)	\$ (2,395,842)	\$ (2,483,572)	\$ (2,581,940)
Operating Expenses	\$ (43,130)	\$ -	\$ -	\$ 25,000	\$ 40,000	\$ -	\$ -	\$ -
Inventory	\$ 6,879	\$ 2,758	\$ 4,311	\$ 4,560	\$ 4,811	\$ 4,895	\$ (21,614)	\$ 6,615
Accounts Payable	\$ 327,737	\$ 327,352	\$ 336,960	\$ 346,467	\$ 347,031	\$ 352,815	\$ 352,478	\$ 358,491
Amortization	\$ (1,794,855)	\$ (1,794,407)	\$ (1,850,146)	\$ (1,885,303)	\$ (1,933,574)	\$ (2,038,132)	\$ (2,152,708)	\$ (2,216,834)
<b>Cash Flow from Operating Activities</b>	\$ 444,199	\$ 913,799	\$ 949,104	\$ 787,911	\$ 881,249	\$ 831,332	\$ 850,937	\$ 871,940
<b>Capital Asset Activities</b>								
Tangible Capital Assets Under Construction	\$ 3,000	\$ (460,441)	\$ 417,441	\$ 11,500	\$ (6,500)	\$ (33,000)	\$ 26,500	\$ (19,000)
Tangible Capital Assets	\$ (120,500)	\$ (37,000)	\$ (930,882)	\$ (210,000)	\$ (216,500)	\$ (162,500)	\$ (239,000)	\$ (167,500)
Proceeds from Disposals	\$ -	\$ 1,000	\$ -	\$ -	\$ 1,000	\$ -	\$ 1,000	\$ -
<b>Cash Flow from Capital Asset Activities</b>	\$ (117,500)	\$ (496,441)	\$ (513,441)	\$ (198,500)	\$ (222,000)	\$ (195,500)	\$ (211,500)	\$ (186,500)
<b>Investing Activities</b>	\$ 12,760	\$ 13,119	\$ 16,214	\$ 22,408	\$ 28,225	\$ 34,732	\$ 42,014	\$ 50,823
Interest Revenue	\$ 46,458	\$ (363,425)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Financing Activities</b>	\$ (3,962)	\$ (4,543)	\$ (1,972)	\$ -	\$ -	\$ -	\$ -	\$ -
Reserve Fund Transfer	\$ 42,496	\$ (367,968)	\$ (1,972)	\$ -	\$ -	\$ -	\$ -	\$ -
Interest Expense	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Cash Flow from Financing Activities</b>	\$ 381,954	\$ 62,510	\$ 449,905	\$ 611,819	\$ 687,474	\$ 670,564	\$ 681,451	\$ 736,263
<b>Changes to Cash &amp; Cash Equivalents</b>	\$ 1,241,994	\$ 1,623,948	\$ 1,686,458	\$ 2,136,363	\$ 2,748,182	\$ 3,435,656	\$ 4,106,220	\$ 4,787,671
<b>Beginning Cash &amp; Cash Equivalents</b>	\$ 1,623,948	\$ 1,686,458	\$ 2,136,363	\$ 2,748,182	\$ 3,435,656	\$ 4,106,220	\$ 4,787,671	\$ 5,523,934
<b>Ending Cash &amp; Cash Equivalents</b>								



## Corporation of the Township of Wilmot - Wilmot Water Water Component

*Notes to Projected Financial Statements*  
for the year ending December 31

### Note 1 - Tangible Capital Assets Under Construction

	2015	2016	2017	2018	2019	2020	2021	2022
January 1 Balance	\$ 13,000	\$ 10,000	\$ 470,441	\$ 53,000	\$ 41,500	\$ 48,000	\$ 81,000	\$ 54,500
Additions	\$ 10,000	\$ 460,441	\$ 20,000	\$ 21,500	\$ 26,500	\$ 54,500	\$ -	\$ 32,500
Removals to Capital Assets	\$ 23,000	\$ 470,441	\$ 490,441	\$ 74,500	\$ 68,000	\$ 102,500	\$ 81,000	\$ 87,000
	\$ 13,000	\$ -	\$ 437,441	\$ 33,000	\$ 20,000	\$ 21,500	\$ 26,500	\$ 13,500
<b>December 31 Balance</b>	<b>\$ 10,000</b>	<b>\$ 470,441</b>	<b>\$ 53,000</b>	<b>\$ 41,500</b>	<b>\$ 48,000</b>	<b>\$ 81,000</b>	<b>\$ 54,500</b>	<b>\$ 73,500</b>

#### Projects Under Construction:

William St.	Milton St.	Employ, Lands	Milton St.	Hannah St.	Wilmot St.	Stone St.	Webster St.
King St	Byron St	King St	Byron St	Lewis St	Church St	Centennial Cres.	Nafziger Rd.
	Employ, Lands	Lewis St	Wilmot St	Stone St	Boullée St	Boullée St	
		Hannah St.	Church St	Centennial Cres.	Victoria St	Victoria St	

### Note 2 - Tangible Capital Assets

	2015	2016	2017	2018	2019	2020	2021	2022
January 1 Balance, gross	\$ 18,143,383	\$ 18,263,883	\$ 18,268,495	\$ 19,199,377	\$ 19,409,377	\$ 19,569,720	\$ 19,732,220	\$ 19,908,150
Donations	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Additions	\$ 120,500	\$ 37,000	\$ 930,882	\$ 210,000	\$ 216,500	\$ 162,500	\$ 239,000	\$ 167,500
Write Downs	\$ 18,263,883	\$ 18,300,883	\$ 19,199,377	\$ 19,409,377	\$ 19,625,877	\$ 19,732,220	\$ 19,971,220	\$ 20,075,650
Disposals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ -	\$ 32,388	\$ -	\$ -	\$ 56,157	\$ -	\$ 63,070	\$ -
<b>December 31 Balance, gross</b>	<b>\$ 18,263,883</b>	<b>\$ 18,268,495</b>	<b>\$ 19,199,377</b>	<b>\$ 19,409,377</b>	<b>\$ 19,569,720</b>	<b>\$ 19,732,220</b>	<b>\$ 19,908,150</b>	<b>\$ 20,075,650</b>
January 1 Accumulated Amortization	\$ 5,191,063	\$ 5,518,800	\$ 5,813,764	\$ 6,150,724	\$ 6,497,191	\$ 6,788,065	\$ 7,140,880	\$ 7,430,288
Disposals	\$ -	\$ (32,388)	\$ -	\$ -	\$ (56,157)	\$ -	\$ (63,070)	\$ -
Annual Amortization*	\$ 327,737	\$ 327,352	\$ 336,960	\$ 346,467	\$ 347,031	\$ 352,815	\$ 352,478	\$ 358,491
December 31 Accumulated Amortization	\$ 5,518,800	\$ 5,813,764	\$ 6,150,724	\$ 6,497,191	\$ 6,788,065	\$ 7,140,880	\$ 7,430,288	\$ 7,788,779
<b>December 31 Balance, net</b>	<b>\$ 12,745,083</b>	<b>\$ 12,454,731</b>	<b>\$ 13,048,653</b>	<b>\$ 12,912,186</b>	<b>\$ 12,781,655</b>	<b>\$ 12,591,340</b>	<b>\$ 12,477,862</b>	<b>\$ 12,286,871</b>

\*Amortization Periods (based on PSAB and GAAP Standards):  
Machinery & Equipment = 10 years  
Vehicles = 10 years  
Water System = 60 years



**Corporation of the Township of Wilmot - Wilmot Water  
Wastewater Component  
Projected Financial Operations**  
for the year ending December 31

	2015	2016	2017	2018	2019	2020	2021	2022
<b>Revenues</b>								
Water Rates	\$ 2,030,000	\$ 2,184,083	\$ 2,357,463	\$ 2,493,355	\$ 2,677,362	\$ 2,820,437	\$ 2,842,344	\$ 2,864,422
Other User Fees (Local Improvement Charges)	\$ 17,415	\$ 17,415	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Other Revenues (DC's, Other Government Funding)	\$ 18,242	\$ 569,403	\$ 690,575	\$ 645,304	\$ 645,304	\$ 645,304	\$ -	\$ 20,000
Interest Revenue	\$ 11,874	\$ 17,857	\$ 20,475	\$ 19,132	\$ 18,036	\$ 18,429	\$ 21,129	\$ 24,225
<b>Total Revenue</b>	<b>\$ 2,077,531</b>	<b>\$ 2,788,758</b>	<b>\$ 3,068,513</b>	<b>\$ 3,157,791</b>	<b>\$ 3,340,702</b>	<b>\$ 3,484,170</b>	<b>\$ 2,863,473</b>	<b>\$ 2,908,647</b>
<b>Expenses</b>								
Regional Supply Costs	\$ 1,141,149	\$ 1,228,825	\$ 1,323,119	\$ 1,424,386	\$ 1,533,235	\$ 1,650,208	\$ 1,698,843	\$ 1,748,911
Other Expenses	\$ 599,071	\$ 471,100	\$ 451,321	\$ 461,283	\$ 478,692	\$ 455,499	\$ 492,623	\$ 502,475
Amortization	\$ 275,688	\$ 277,392	\$ 279,488	\$ 281,080	\$ 281,630	\$ 333,316	\$ 385,568	\$ 402,058
Interest Expense	\$ 2,292	\$ 4,699	\$ -	\$ -	\$ 7,520	\$ 15,692	\$ -	\$ -
<b>Total Expenses</b>	<b>\$ 2,018,200</b>	<b>\$ 1,982,016</b>	<b>\$ 2,053,928</b>	<b>\$ 2,166,749</b>	<b>\$ 2,301,077</b>	<b>\$ 2,454,715</b>	<b>\$ 2,577,034</b>	<b>\$ 2,653,444</b>
<b>Net Effect of Annual Operations</b>	<b>\$ 59,331</b>	<b>\$ 806,742</b>	<b>\$ 1,014,585</b>	<b>\$ 991,042</b>	<b>\$ 1,039,625</b>	<b>\$ 1,029,455</b>	<b>\$ 286,440</b>	<b>\$ 255,202</b>
<b>Beginning Accumulated Net Assets Balance</b>	<b>\$ 11,408,300</b>	<b>\$ 11,467,631</b>	<b>\$ 12,274,373</b>	<b>\$ 13,288,958</b>	<b>\$ 14,280,000</b>	<b>\$ 15,319,625</b>	<b>\$ 16,349,080</b>	<b>\$ 16,635,519</b>
Net Effect of Annual Operations	\$ 59,331	\$ 806,742	\$ 1,014,585	\$ 991,042	\$ 1,039,625	\$ 1,029,455	\$ 286,439	\$ 255,202
Donated Assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Ending Accumulated Net Assets Balance</b>	<b>\$ 11,467,631</b>	<b>\$ 12,274,373</b>	<b>\$ 13,288,958</b>	<b>\$ 14,280,000</b>	<b>\$ 15,319,625</b>	<b>\$ 16,349,080</b>	<b>\$ 16,635,519</b>	<b>\$ 16,890,721</b>



**Corporation of the Township of Wilmot - Wilmot Water  
Wastewater Component**  
*Projected Financial Position*  
as of December 31

	2015	2016	2017	2018	2019	2020	2021	2022
<b>Assets</b>								
<i>Financial Assets</i>								
Cash & Cash Equivalents	\$ 1,465,331	\$ 961,835	\$ 875,088	\$ 1,417,993	\$ 2,061,793	\$ 2,671,728	\$ 2,701,713	\$ 2,703,125
Accounts Receivable	\$ 253,750	\$ 273,010	\$ 294,683	\$ 311,669	\$ 334,670	\$ 352,555	\$ 355,293	\$ 358,053
	\$ 1,719,081	\$ 1,234,845	\$ 1,169,771	\$ 1,729,662	\$ 2,396,463	\$ 3,024,283	\$ 3,057,006	\$ 3,061,178
<i>Non Financial Assets</i>								
Inventory	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Tangible Capital Assets Under Construction (Note 1)	\$ -	\$ 1,090,311	\$ 2,351,340	\$ 3,657,640	\$ 4,963,940	\$ -	\$ -	\$ -
Tangible Capital Assets, net (Note 2)	\$ 10,236,777	\$ 10,068,927	\$ 9,895,439	\$ 9,630,359	\$ 9,359,729	\$ 15,285,342	\$ 14,899,775	\$ 14,860,717
	\$ 10,236,777	\$ 11,159,238	\$ 12,246,779	\$ 13,287,999	\$ 14,323,669	\$ 15,285,342	\$ 14,899,775	\$ 14,860,717
<b>Total Assets</b>	<b>\$ 11,955,858</b>	<b>\$ 12,394,083</b>	<b>\$ 13,416,550</b>	<b>\$ 15,017,661</b>	<b>\$ 16,720,132</b>	<b>\$ 18,309,625</b>	<b>\$ 17,956,781</b>	<b>\$ 17,921,895</b>
<b>Liabilities</b>								
<i>Other Liabilities</i>								
Accounts Payable	\$ 112,319	\$ 119,710	\$ 127,592	\$ 136,057	\$ 145,154	\$ 132,309	\$ 136,683	\$ 140,856
<i>Debt Charges</i>								
Reserve Fund Transfer	\$ 375,908	\$ -	\$ -	\$ 601,604	\$ 1,255,353	\$ 1,828,236	\$ 1,184,579	\$ 890,318
	\$ 488,227	\$ 119,710	\$ 127,592	\$ 737,661	\$ 1,400,507	\$ 1,960,545	\$ 1,321,262	\$ 1,031,174
<b>Total Liabilities</b>	<b>\$ 488,227</b>	<b>\$ 119,710</b>	<b>\$ 127,592</b>	<b>\$ 737,661</b>	<b>\$ 1,400,507</b>	<b>\$ 1,960,545</b>	<b>\$ 1,321,262</b>	<b>\$ 1,031,174</b>
<b>Accumulated Net Assets</b>								
<i>Accumulated Net Assets</i>								
	\$ 11,467,631	\$ 12,274,373	\$ 13,288,958	\$ 14,280,000	\$ 15,319,625	\$ 16,349,080	\$ 16,635,519	\$ 16,890,721
<b>Total Liabilities and Accumulated Net Assets</b>	<b>\$ 11,955,858</b>	<b>\$ 12,394,083</b>	<b>\$ 13,416,550</b>	<b>\$ 15,017,661</b>	<b>\$ 16,720,132</b>	<b>\$ 18,309,625</b>	<b>\$ 17,956,781</b>	<b>\$ 17,921,895</b>



## Corporation of the Township of Wilmot - Wilmot Water Wastewater Component

### Projected Cash Sources and Uses for the year ending December 31

	2015	2016	2017	2018	2019	2020	2021	2022
<b>Operating Activities</b>								
Cash Collected From Revenues	\$ 2,065,657	\$ 2,770,901	\$ 3,048,038	\$ 3,138,659	\$ 3,322,666	\$ 3,465,741	\$ 2,842,344	\$ 2,864,422
Revenue from Operations	\$ (20,182)	\$ (19,260)	\$ (21,673)	\$ (16,987)	\$ (23,001)	\$ (17,884)	\$ (2,738)	\$ (2,760)
Accounts Receivable	\$ 2,045,475	\$ 2,751,641	\$ 3,026,365	\$ 3,121,672	\$ 3,299,665	\$ 3,447,857	\$ 2,839,606	\$ 2,861,662
Cash Expended from Operations	\$ (2,015,908)	\$ (1,977,317)	\$ (2,053,928)	\$ (2,166,749)	\$ (2,293,557)	\$ (2,439,023)	\$ (2,577,034)	\$ (2,653,444)
Operating Expenses	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Inventory	\$ (5,575)	\$ 7,391	\$ 7,884	\$ 8,465	\$ 9,098	\$ (1,536)	\$ 4,374	\$ 4,172
Accounts Payable	\$ 275,688	\$ 277,392	\$ 279,488	\$ 281,080	\$ 281,630	\$ 333,316	\$ 385,568	\$ 402,058
Amortization	\$ (1,745,795)	\$ (1,692,534)	\$ (1,766,556)	\$ (1,877,204)	\$ (2,002,829)	\$ (2,107,243)	\$ (2,187,092)	\$ (2,247,214)
<b>Cash Flow from Operating Activities</b>	\$ 299,679	\$ 1,059,107	\$ 1,259,809	\$ 1,244,468	\$ 1,296,836	\$ 1,340,614	\$ 652,514	\$ 614,448
<b>Capital Asset Activities</b>								
Tangible Capital Assets Under Construction	\$ -	\$ (1,090,311)	\$ (1,261,029)	\$ (1,306,300)	\$ (1,306,300)	\$ 4,963,940	\$ -	\$ -
Tangible Capital Assets	\$ (21,000)	\$ (109,542)	\$ (106,000)	\$ (16,000)	\$ (11,000)	\$ (6,270,240)	\$ -	\$ (363,000)
Proceeds from Disposals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000
<b>Cash Flow from Capital Asset Activities</b>	\$ (21,000)	\$ (1,199,853)	\$ (1,367,029)	\$ (1,322,300)	\$ (1,317,300)	\$ (1,306,300)	\$ -	\$ (343,000)
<b>Investing Activities</b>								
Interest Revenue	\$ 11,874	\$ 17,857	\$ 20,475	\$ 19,132	\$ 18,036	\$ 18,429	\$ 21,129	\$ 24,225
<b>Financing Activities</b>								
Reserve Fund Transfer	\$ 192,565	\$ (375,908)	\$ -	\$ 601,604	\$ 653,749	\$ 572,883	\$ (643,658)	\$ (294,260)
Interest Expense	\$ (2,292)	\$ (4,699)	\$ -	\$ -	\$ (7,520)	\$ (15,692)	\$ -	\$ -
<b>Cash Flow from Financing Activities</b>	\$ 190,273	\$ (380,607)	\$ -	\$ 601,604	\$ 646,229	\$ 557,191	\$ (643,658)	\$ (294,260)
<b>Changes to Cash &amp; Cash Equivalents</b>	\$ 480,827	\$ (503,497)	\$ (86,746)	\$ 542,904	\$ 643,801	\$ 609,934	\$ 29,986	\$ 1,412
<b>Beginning Cash &amp; Cash Equivalents</b>	\$ 984,504	\$ 1,465,331	\$ 961,834	\$ 875,089	\$ 1,417,992	\$ 2,061,794	\$ 2,671,727	\$ 2,701,713
<b>Ending Cash &amp; Cash Equivalents</b>	\$ 1,465,331	\$ 961,834	\$ 875,088	\$ 1,417,993	\$ 2,061,793	\$ 2,671,728	\$ 2,701,713	\$ 2,703,125







## ***Township of Wilmot*** **REPORT**

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**REPORT NO.:** PW-2015-18

**TO:** Council

**PREPARED BY:** Gary Charbonneau, Director of Public Works

**DATE:** November 23, 2015

**SUBJECT:** Traffic & Parking By-Law Amendments  
Bock Street and Alderside Drive, New Dundee

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### **Recommendation:**

**That the following amendments be made to the Traffic and Parking By-Law:**

- 1. That the existing Schedule "1", Part V - Section 3 – No Parking to said By-Law No. 2006-44 be amended by adding reference to:**
  - **Alderside Drive, New Dundee, on the east side, from Main Street to 60 metres north, at any time**
- 2. That the existing Schedule "13", Part XI – Intersection Yield Signs to said By-Law No. 2006-44 be amended by adding reference to:**
  - **Bock Street, intersecting at Alderview Drive, facing traffic travelling westbound**

### **Discussion:**

Bock Street in New Dundee is a local street located within a residential subdivision which was constructed in the late 1970's. Currently there is one property located north of Bock Street on Alderview Drive. The Bock Street and Main Street intersection is controlled by a stop sign. The Bock Street and Alderview Drive intersection does not have traffic control signage.

Although there have been no traffic accidents reported at the uncontrolled intersection a review has indicated that the installation of a Yield sign on Bock Street would be an appropriate safety measure to indicate the right-of-way.

Alderside Drive is a local dead end street in New Dundee that provides access to a residential neighbourhood. Due to the location being adjacent to Alder Lake people fishing downstream of the dam sometimes park their vehicles on the street. It has been observed that at certain times vehicles will be parked on both sides of the street making it difficult for emergency vehicles to access the homes.

A review of the area has indicated that the creation of a no parking restriction at all times on one side of the street is required to ensure that there is access for emergency vehicles. A park area with access to the lake is located on the west side of the street and the east side of the street has a steep embankment. We are therefore recommending that the no parking zone be created on the east side of Alderside Drive.

**Strategic Plan Conformity:**

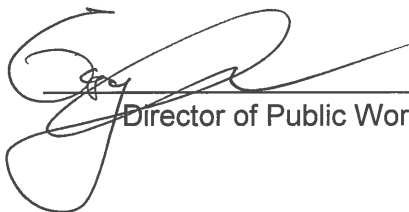
We have a prosperous community through maintaining our infrastructure and ensuring people's safety.


**Financial Considerations:**

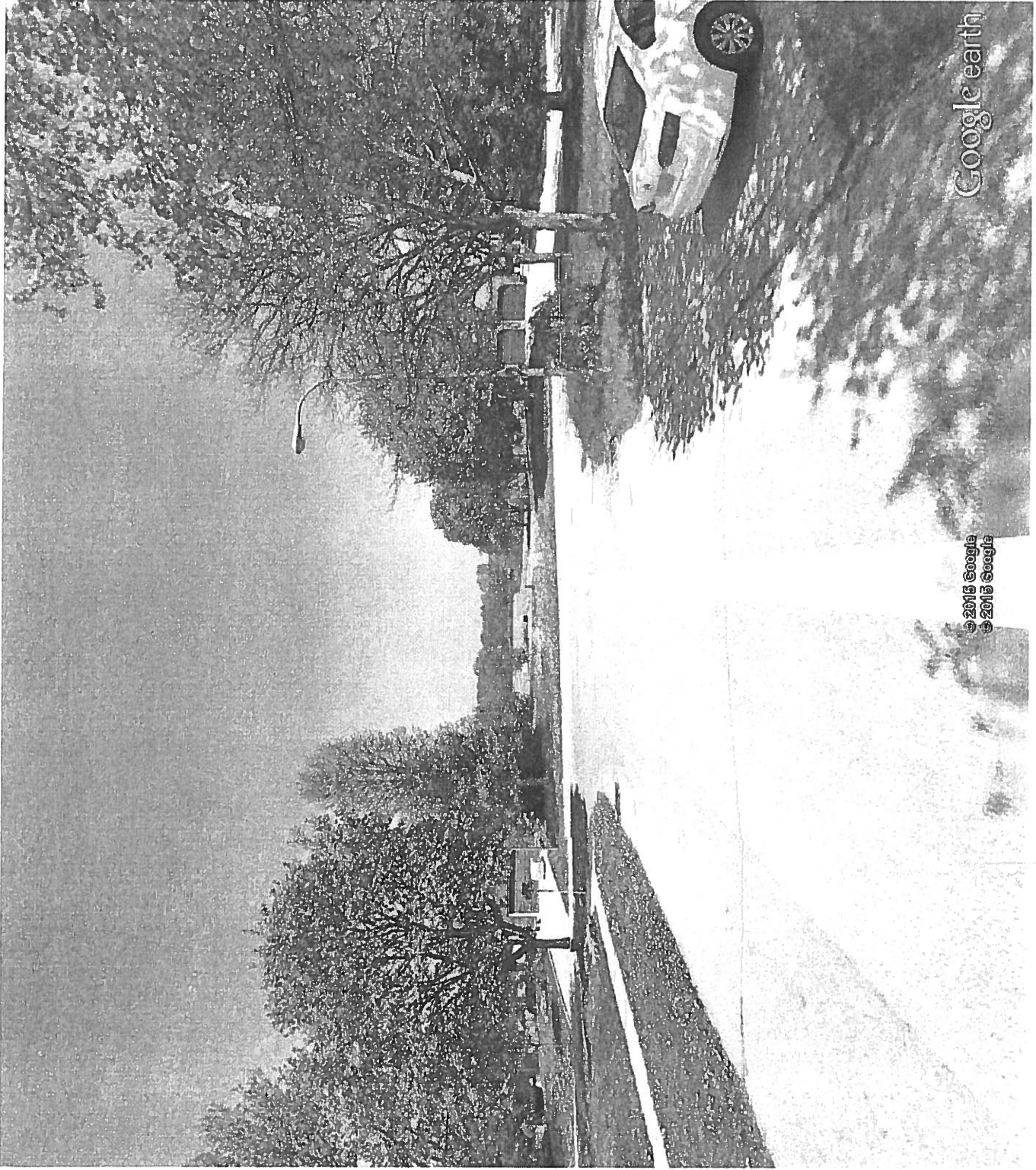
The 2015 Roads Operating includes funding for the installation of signage.

**Conclusion:**

That a No Parking Zone be established on the east side of Alderside Drive for 60 metres north of Main Street and a Yield sign be installed on Bock Street where it intersects with Alderview Drive and that the Roads Manager be requested to install the appropriate signage.

  
\_\_\_\_\_  
Director of Public Works

  
\_\_\_\_\_  
Reviewed by CAO



Google earth

© 2015 Google  
© 2015 Google

Google earth

feet  
meters

10

4





Google earth

feet  
meters

1000  
300





Google earth

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Image © 2015 DigitalGlobe

Google earth

feet  
meters

900  
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Google earth

feet  
meters

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4



**THE CORPORATION OF THE TOWNSHIP OF WILMOT**

**BY-LAW 2015-63**

**BY-LAW TO AMEND BY-LAW NO. 2006-44  
BEING A BY-LAW TO REGULATE TRAFFIC AND PARKING  
ON HIGHWAYS UNDER THE JURISDICTION OF THE  
CORPORATION OF THE TOWNSHIP OF WILMOT**

**WHEREAS** the Council of the Corporation of the Township of Wilmot wishes to further amend existing Traffic By-Law No. 2006-44 as hereinafter set forth.

**NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WILMOT ENACTS AS FOLLOWS:**

1. That the existing Schedule "1", Part V - Section 3 – No Parking to said By-Law No. 2006-44 be amended by adding reference to:
  - Alderside Drive, New Dundee, on the east side, from Main Street to 60 metres north, at any time
2. That the existing Schedule "13", Part XI – Intersection Yield Signs to said By-Law No. 2006-44 be amended by adding reference to:
  - Bock Street, intersecting at Alderview Drive, facing traffic travelling westbound

**READ** a first and second time this 23<sup>rd</sup> day of November, 2015.

**READ** a third time and finally passed in Open Council this 23<sup>rd</sup> day of November, 2015.

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**Mayor**

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**Director of Clerk's Services**

**THE CORPORATION OF THE TOWNSHIP OF WILLMOT**

**BY-LAW NUMBER 2001-05**

**SCHEDULE "1"**

**PART V - SECTION 3**

**NO PARKING**

<u>REFERENCE</u>	<u>HIGHWAY</u>	<u>SIDE (S)</u>	<u>FROM</u>	<u>TO</u>	<u>TIMES/DAYS</u>	<u>AMENDING BY-LAW NO.</u>
New Dundee	South Street	North	6 m. west of Square Street	6 m. east of Square Street	Any Time	
New Dundee	South Street	North	Front Street	21 m. west of Front Street	Any Time	
New Dundee	South Street	South	Front Street	Queen Street	Any Time	
New Dundee	Benjamin Street	South	Queen Street	Front Street	Any Time	
New Dundee	Benjamin Street	North	Front Street	30 m. westerly	Any Time	
New Dundee	Main Street	North	Alderview Drive	Frederick Street	Any Time	
New Dundee	Main Street	South	Alderview Drive	32.0 metres east of Mill Street	Any Time	
New Dundee	Alderside Drive	East	Main Street	60.0 metres north of Main Street	Any Time	2015-63
New Dundee	Queen Street	East	Bridge Street	the most southerly intersection With Casselholme Crescent	Any Time	
Mannheim	Rickett Way	Both Sides	Trussler Road	Millne Drive	Any Time	2002-07



THE CORPORATION OF THE TOWNSHIP OF WILMOT

BY-LAW NUMBER 2001-05

SCHEDULE "13"

PART XI

INTERSECTION YIELD SIGNS

<u>REFERENCE</u>	<u>HIGHWAY</u>	<u>INTERSECTING AT</u>	<u>FACING TRAFFIC TRAVELLING</u>	<u>AMENDING BY-LAW NO.</u>
St. Agatha	Clarence Avenue Settlement Road	Wilma Street Settlement Road	Westbound Eastbound	
New Dundee	Bock Court	Bock Drive	Southbound	
New Dundee	Bock Street	Alderview Drive	Westbound	2015-63
New Hamburg	Grandview Avenue	Hunter Street	Eastbound	
Petersburg	Alice Crescent (West Leg)	Alice Crescent (East Leg)	Northbound	
New Hamburg	Shepherd Place	Bergy Court	Northbound	
New Hamburg	Byron Street	Milton Street	Westbound	2009-23



# **Township of Wilmot REPORT**

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**REPORT NO.** PRD 2015-09  
**TO:** Council  
**PREPARED BY:** Scott Nancekivell  
**DATE:** November 23, 2015  
**SUBJECT:** RFP 2015-32 Consulting Services to Prepare a Parks, Facilities & Recreation Services Master Plan

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## **Recommendation:**

**That Monteith Brown Planning Consultants be awarded the RFP for Consulting Services to Prepare a Parks, Facilities & Recreation Services Master Plan, as per their proposal dated October 20, 2015 for the upset fee of \$50,369.93, net of the HST rebate.**

## **Background:**

In accordance with the Township of Wilmot Strategic Plan (2013), and the Council approved 2016 Capital Budget, staff were authorized to commission a Parks, Facilities & Recreation Services Master Plan in 2016.

## **Discussion:**

The Township issued a formal Request for Proposal (RFP) for consulting services on September 23, 2015. Proponents were asked to submit proposals that provided for the preparation and presentation of a comprehensive Parks, Facilities & Recreation Services Master Plan that identified goals, objectives and priorities for the municipality, and that would serve as a strategic policy document for the future planning and development of parks, recreation facilities and services within the Township of Wilmot over a ten-year planning horizon. Public and stakeholder consultation was highlighted as a key element to be integrated throughout the process.

## **Report:**

On October 22, 2015 the Township received proposals from the following five (5) firms:

- Dunbar & Associates (Duntroon)
- MHBC Planning (Kitchener)
- Peter J Smith & Company Inc. (Fort Erie)
- Monteith Brown Planning Consultants (London)
- Stirling Rothesay Consulting Inc. (Toronto)

These proposal submissions were reviewed and evaluated using the following criteria:

- Project Understanding
- Experience and References
- Project Manager
- Project Team
- Price

An eight member Parks, Facilities & Recreation Services Master Plan Steering Committee (RMPSC), consisting of staff from Facilities & Recreation Services and Financial Services, as well as the CAO, the Mayor and Councillor J. Gerber, undertook a detailed review of the proposals. Based on the review analysis and cumulative scores, the RMPSC recommends that Monteith Brown Planning Consultants be authorized to undertake the project.

Monteith Brown is a reputable strategic community services and leisure planning firm with extensive experience in preparing parks, recreation and culture master plans for both urban and rural municipalities. They have an extensive history of working with staff, politicians and the public to create comprehensive policy documents to aid in the planning and development of recreation facilities and services for communities to enjoy now and into the future.

Monteith Brown Planning Consultants have undertaken multiple projects/studies for the Township of Wilmot in the past, and have produced excellent results. These works include The Township of Wilmot Recreation Facility Needs Study (2002), an update addendum to that study (2007), and the Indoor Arena Ice Usage & Needs Analysis (2013).

**Strategic Plan Conformity:**

Maintaining our infrastructure through recreation facility planning/development.  
Providing recreational opportunities for everyone.  
Communicating municipal matters and engaging the community.


**Financial Considerations:**

The approved 2016 capital budget contains \$50,000 for this project.

**Conclusion:**

The RMPSC recommends that the proposal from Monteith Brown Planning Consultants for \$50,369.93 net of the HST rebate, be accepted. The proposed timeline for completing the project and presenting the final master plan document to Council is June 6, 2016.

  
\_\_\_\_\_  
Director of Facilities & Recreation Services

  
\_\_\_\_\_  
Reviewed by CAO

## TOWNSHIP OF WILMOT

### BY-LAW NO. 2015-64

BY-LAW TO FURTHER AMEND BY-LAW NO. 83-38 OF THE TOWNSHIP OF WILMOT BEING A ZONING BY-LAW FOR THE SAID TOWNSHIP OF WILMOT.

WHEREAS The Corporation of the Township of Wilmot deems it desirable to further amend By-law No. 83-38, being a Zoning By-law for the said Township of Wilmot.

NOW THEREFORE THE MUNICIPAL COUNCIL OF THE CORPORATION OF THE TOWNSHIP OF WILMOT ENACTS AS FOLLOWS:

1. Notwithstanding the provisions of By-law 83-38, as amended, the following use shall be permitted on the lands described on Schedule "A", and illustrated on Schedule "B" attached to and forming part of this By-law in addition to the uses permitted, within the zone in which the property is situate:
  - a) one accessory apartment, self-contained within a Residential Building – One Unit.
2. Notwithstanding the provisions of By-law 83-38, as amended, the following regulations shall apply to the lands described on Schedule "A", and illustrated on Schedule "B" attached to and forming part of this By-law;
  - a) that a minimum of four off-street parking spaces shall be provided
  - b) that two off-street parking spaces may be provided in front of the building line
  - c) that the driveway shall have a maximum width of 6.7m.
3. Except as amended by the preceding regulations, the lands described on Schedule "A" attached to and forming part of this by-law and shown on Schedule "B" attached to and forming part of this by-law, shall be subject to all other applicable regulations as set down in By-law No. 83-38, as amended.
4. This by-law shall come into effect on the final passing thereof by the Council of The Corporation of the Township of Wilmot subject to compliance with the provisions of The Planning Act, R.S.O., 1990 and amendments thereto.

READ a first and second time on the **23<sup>rd</sup>** day of **November, 2015**.

READ a third time and finally passed in Open Council on the **23<sup>rd</sup>** day of **November, 2015**.

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MAYOR

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CLERK

## **SCHEDULE "A"**

**ALL AND SINGULAR** that certain parcel or tract of land and premises situate, lying and being in the Township of Wilmot, in the Regional Municipality of Waterloo and Province of Ontario being composed of Lot 18, Plan 1645 in the said Township of Wilmot.

This is Schedule "A" to By-law No. **2015-64**.

PASSED this **23<sup>rd</sup>** day of **November, 2015**.

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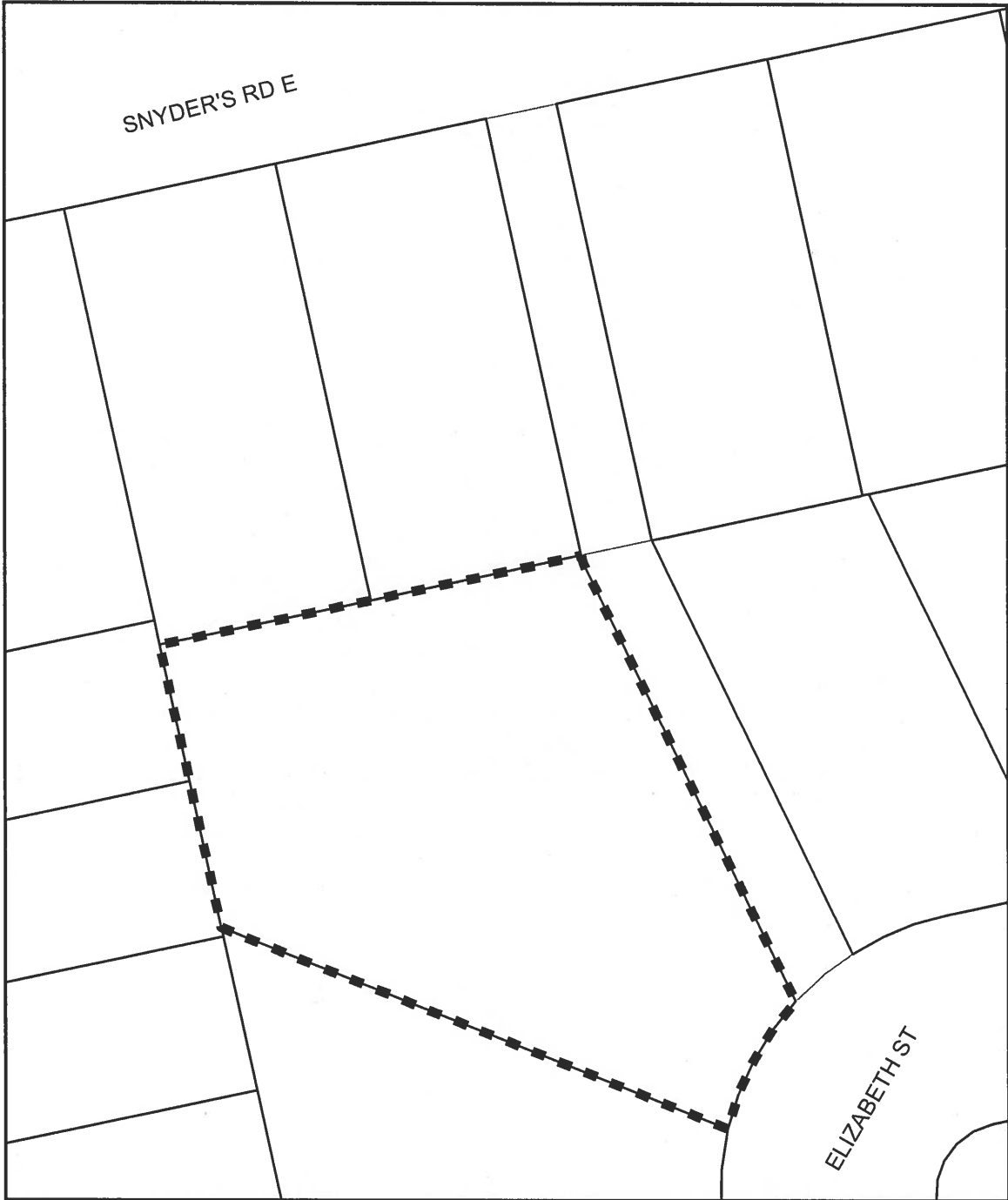
MAYOR

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CLERK

**SCHEDULE "B"  
LOT 18, PLAN 1645  
TOWNSHIP OF WILMOT**

SUBJECT LANDS OUTLINED THUS: - - - - -



THIS IS SCHEDULE "B" TO BY-LAW NO. 2015-64  
PASSED THIS 23RD DAY OF NOVEMBER, 2015.

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MAYOR

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CLERK

