



**TOWNSHIP OF WILMOT  
COUNCIL MEETING MINUTES  
MONDAY, APRIL 27, 2015**

**CLOSED COUNCIL MEETING  
WILMOT COMMUNITY ROOM  
6:30 P.M.  
REGULAR COUNCIL MEETING  
COUNCIL CHAMBERS  
7:00 P.M.**

**Members Present: Mayor L. Armstrong, Councillors A. Junker, P. Roe, B. Fisher, M. Murray**

**Regrets: Councillor J. Gerber**

**Staff Present: Chief Administration Officer G. Whittington, Director of Clerk's Services B. McLeod, Deputy Clerk D. Mittelholtz, Director of Public Works G. Charbonneau, Director of Facilities and Recreation Services S. Nancekivell, Director of Development Services H. O'Krafka, Fire Chief M. Raine, Director of Finance R. Tse, Senior MLEO D. Wallace, Planner/EDO A. Martin**

**Court of Revision Member: Township of Perth East Councillor J. Cressmen**

**1. MOTION TO CONVENE INTO CLOSED SESSION**

**Resolution No. 2015-084**

**Moved by: M. Murray**

**Seconded by: B. Fisher**

**That a Closed Meeting of Council be held on Monday, April 27, at 6:30 P.M. in accordance with Section 239 (2) (b) of the Municipal Act, 2001, for the purposes of considering the following matters:**

- 2 (b) Personal matters about an identifiable individual.**

**CARRIED.**

**2. MOTION TO RECONVENE IN OPEN SESSION**

**Resolution No. 2015-085**

**Moved by: B. Fisher**

**Seconded by: A. Junker**

**That we reconvene into Open Session of Council at 7:00 p.m. in the Council Chambers.**

**CARRIED.**

**3. MOMENT OF SILENCE**

**4. ADDITIONS TO THE AGENDA**

**5. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT**

None disclosed.

**6. MINUTES OF PREVIOUS MEETINGS**

**6.1 Council Meeting Minutes April 13, 2015**

**Resolution No. 2015-086**

Moved by: A. Junker

Seconded by: M. Murray

THAT the minutes of the following meeting be adopted as presented:

Council Meeting April 13, 2015.

CARRIED.

**7. PUBLIC MEETINGS**

**7.1 MOTION TO CONVENE INTO COURT OF REVISION FOR THE ZEHR MUNICIPAL DRAIN 2015**

**Resolution No. 2015-087**

Moved by: M. Murray

Seconded by: B. Fisher

THAT a Court of Revision now be called for the purposes of the Zehr Municipal Drain 2015.

CARRIED.

**7.2 MOTION TO RECONVENE INTO OPEN SESSION OF COUNCIL**

**Resolution No. 2015-088**

Moved by: B. Fisher

Seconded by: M. Murray

THAT we now reconvene into Open Session of Council.

CARRIED.

**8. PRESENTATIONS/DELEGATIONS**

**8.1 REPORT NO. FIN 2015-21  
2014 Annual Financial Report**

**Resolution No. 2015-089**

Moved by: M. Murray

Seconded by: P. Roe

**THAT Report FIN 2015-21 regarding the 2014 Annual Financial Report be received for information purposes.**

**CARRIED.**

**8.1.1 Peter Graham, CPA, CA  
Mike Arndt, CPA, CA  
Graham Mathew Professional Corporation  
Township of Wilmot Financial Statement, Year Ended December 31, 2014**

Mr. Graham introduced himself and Mr. Arndt to Council and thanked them for the opportunity to present the Year End Financial Statements. He provided highlights from the report that illustrated the strong financial position of the Township including the Key Performance Index comparators to other municipalities in Ontario and province wide trends. He noted increases in the reserves, which is a sign of good financial planning, and increases in net financial assets. He commented on the continuing success for the investment in Kitchener-Wilmot Hydro Financial Corporation and the six year increase in tangible capital assets. He concluded his presentation by thanking staff for their efforts in preparing the report.

Mayor L. Armstrong thanked Mr. Graham and Mr. Arndt for their presentation and he stated that the positive financial statements speaks to the abilities of Township staff.

Councillor P. Roe concurred with Mayor L. Armstrong by noting the professionalism of Township staff.

In response to Councillor B. Fisher, Mr. Graham advised that few municipalities are debt free in Ontario and he noted that having some debt is not always a negative financial provided that spending is being controlled.

Mayor L. Armstrong stated that fiscal responsibility will be maintained.

**8.2 Chris Farrell, Manager, Waterloo Region Small Business Centre  
Update and Community/Stakeholder Consultation**

Ms. Farrell provided Council with an update on the Waterloo Regional Small Business Centre by summarizing the organization's mission, organizational structure and the services provided. She highlighted the activity statistics from 2014, a chart comparing the different business sectors who used their services in 2014 and the partnerships used in providing services. She advised Council of the upcoming community/stakeholder engagement sessions occurring that will consist of round table discussions focusing on the strategic plan for the organization. She concluded the presentation by noting the new organizational brand and website that was deployed in 2014.

**8.3 Kevin Thomason  
Costco Development within the City of Waterloo**

Mr. Thomason reviewed for Council his opinions on the Costco Development, potential changes in traffic patterns and how he believes the Waterloo Moraine ESL may be affected by the development. He provided an overview of infrastructure changes he is stating are being planned by the Region of Waterloo, City of Waterloo and Waterloo North Hydro to accommodate traffic flow. He provided his views on the potential impacts of the development with relation to Township owned roads, emergency response and local businesses. He concluded the presentation by providing Council with suggestions on how to mitigate the conjectural impacts of the development and by asking Council to consider long term visioning for the ESL and Wilmot Line.

**9. REPORTS**

**9.1 CAO – no reports**

**9.2 CLERKS**

**9.2.1 REPORT NO. CL 2015-11  
By-law Enforcement  
Quarterly Activity Report  
January to March, 2015**

**Resolution No. 2015-090**

**Moved by: A. Junker**

**Seconded by: P. Roe**

**THAT the Enforcement Activity Report for January 1<sup>st</sup> to March 31<sup>st</sup>, 2015 be received for information purposes.**

**CARRIED.**

The Senior Municipal Law Enforcement Officer highlighted the report.

**9.3 FINANCE – no additional reports**

**9.4 PUBLIC WORKS**

**9.4.1 REPORT NO. PW 2015-08  
King Street Reconstruction, New Hamburg  
Consulting Engineering Services**

**Resolution No. 2015-091**

**Moved by: B. Fisher**

**Seconded by: A. Junker**

**THAT GM BluePlan Engineering be retained to provide consulting engineering services for the reconstruction of King Street from Waterloo Street to Webster Street in new Hamburg as per their proposal dated April 14, 2015 for the fee of \$47,425.25, net of the HST rebate.**

**CARRIED.**

The Director of Public Works highlighted the report.

**9.4.2 REPORT NO. PW 2015-09  
Public Works Activity Report  
January - March**

**Resolution No. 2015-092**

**Moved by: A. Junker**

**Seconded by: P. Roe**

**THAT the Public Works Department Activity Reports for the months of January, February and March 2015 be received for information.**

**CARRIED.**

**9.5 DEVELOPMENT SERVICES**

- 9.5.1 REPORT NO. DS 2015-16**  
**Official Plan Amendment Application 01/15**  
**Zone Change Application 02/15**  
**Wayne Brubacher / David and Lina Caputo**  
**Part of Lot 2, Concession 3, Block B**  
**Parts 26 and 27, Plan 58R-3682**  
**13-1228 Berlett's Road, Sunfish Lake**

**Resolution No. 2015-093**

Moved by: P. Roe

Seconded by: A. Junker

THAT Council:

1. adopt Official Plan Amendment No. 7 to the Township of Wilmot Official Plan to add the subject property to the list of properties contained in Special Policy Area 2.2.5.1 permitted to have a principal dwelling;

and,

2. approve Zone Change Application 02/15 by Wayne Brubacher / David and Lina Caputo, affecting Part of Lot 2, Concession 3, Block B and designated as Parts 26 and 27, Plan 58R-3682, to:
  - a) permit a year round residence on the property;
  - b) reduce the side yard setback for an existing boathouse from 2.0m to 0m to reflect its existing location;
  - c) increase the maximum combined area of all accessory buildings from 69m<sup>2</sup> to 142m<sup>2</sup>; and
  - d) increase the maximum height of the proposed detached garage from 4.5 to 9.5m.

**CARRIED.**

The Planner/EDO highlighted the report.

The Planner/EDO clarified for Councillor P. Roe that the zone change would allow for someone to reside on the property year-round but that it would not necessarily increase the number of people living on the property.

**9.6 FACILITIES AND RECREATION SERVICES – no reports****9.7 FIRE – no reports****9.8 CASTLE KILBRIDE – no reports****10. CORRESPONDENCE – no correspondence**

**11. BY-LAWS**

- 11.1 By-law No. 2015-24 – Being a By-law To Adopt Amendment No. 7 To The Township Of Wilmot Official Plan
- 11.2 By-law No. 2015-25 – Zone Change Application 02/15, Wayne Brubacher / David and Lina Caputo, Part of Lot 2. Concession 3, Block B, Parts 26 and 27, Plan 58R-3682, 13-1228 Berlett's Road, Sunfish Lake
- 11.3 By-law No. 2015-27 – By-law to Establish Tax Levy and Rescind By-law No. 2015-022

**Resolution No. 2015-094****Moved by: A. Junker****Seconded by: M. Murray**

**THAT By-law Nos. 2015-24, 2015-25 and 2015-27 be read a first, second and third time and finally passed in Open Council.**

**CARRIED.****12. NOTICE OF MOTIONS****13. QUESTIONS/NEW BUSINESS/ANNOUNCEMENTS**

- 13.1 Councillor B. Fisher advised Council of the 112 people involved in the annual Baden Community Clean-up which resulted in 38 bags of litter being disposed of.
- 13.2 Mayor L. Armstrong noted to Council the excellent attendance at the Living Well Festival and successful Silent Auction for Interfaith Counselling.

Councillor A. Junker added that the success of the roller skating has led to additional roller skating events in May and June being run by the Youth Action Council. He further commented on the high quality performances by local youth at the Coffee House.

Councillor P. Roe added that the lunch provided by Council was very well received and that more food may need to be ordered for next year's event.

- 13.3 Mayor L. Armstrong commented that the turn-out for the local Great Ride and Stride fundraiser for the Canadian Cancer Society was also very well attended.

**14. BUSINESS ARISING FROM CLOSED SESSION****15. CONFIRMATORY BY-LAW**

- 15.1 By-law No. 2015-28

**Resolution No. 2015-095****Moved by: M. Murray****Seconded by: A. Junker**

**THAT By-law No. 2015-28 to Confirm the Proceedings of Council at its Meeting held on April 27, 2015 be introduced, read a first, second, and third time and finally passed in Open Council.**

**CARRIED.**

**16. ADJOURNMENT (7:48 P.M.)**

**Resolution No. 2015-096**

**Moved by: M. Murray**

**Seconded by: B. Fisher**

**THAT we do now adjourn to meet again at the call of the Mayor.**

**CARRIED.**

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**Mayor**

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**Clerk**