



TOWNSHIP OF WILMOT

Council Meeting Minutes

Monday, December 7, 2015

Regular Council Meeting

Council Chambers

7:00 P.M.

Members Present: Mayor L. Armstrong, Councillors A. Junker, P. Roe, B. Fisher, J. Gerber and M. Murray

Staff Present: Chief Administration Officer G. Whittington, Director of Clerk's Services B. McLeod, Deputy Clerk D. Mittelholtz, Director of Public Works G. Charbonneau, Director of Facilities and Recreation Services S. Nancekivell, Director of Development Services H. O'Krafka, Fire Chief M. Raine, Director of Finance R. Tse, Curator/Director of Castle Kilbride T. Loch. Manager of Community Programs V. Luttenberger, Planner/EDO A. Martin, Manager of Accounting P. Kelly, IT Systems Administrator K. Jeffreys

- 1. Motion to Convene Into Closed Session (If Necessary)**
- 2. Motion to Reconvene In Open Session**
- 3. Moment of Silence**
- 4. Additions to the Agenda**
 - 4.1 8.5.2 PRESENTATIONS/DELEGATIONS - Item 8.5.2 Correspondence from Kelly & Co., 903-50 Queen Street North, Kitchener, ON**

Request to Defer the Consideration of the Property Located at 1149 Snyder's Rd. W., Baden (Beckdale Farms) to be Placed on the Heritage Register of Non- Designated Properties

Resolution No. 2015-249

Moved by: A. Junker

Seconded by: M. Murray

THAT Item 8.5.2 be added to the agenda under PRESENTATIONS / DELEGATIONS;
AND FURTHER THAT Council receive the revised REPORT NO. CK2015-06.

CARRIED.

5. Disclosure of Pecuniary Interest Under the Municipal Conflict of Interest Act

None disclosed.

6. Minutes of Previous Meetings

6.1 Council Meeting Minutes November 23, 2015

Resolution No. 2015-250

Moved by: J. Gerber

Seconded by: P. Roe

THAT the minutes of the following meeting be adopted as presented:

Council Meeting November 23, 2015.

CARRIED.

7. PUBLIC MEETINGS

8. PRESENTATIONS/DELEGATIONS

8.1 Certificate of Recognition to K-Dac Enterprises for Services Provided to Township of Wilmot Fire Department

Mayor L. Armstrong and the Fire Chief presented Mr. Chris Jantzi of K-Dac Enterprises with a Certificate of Recognition for their contribution to the Township of Wilmot Fire Department in allowing the Department to house their trucks and emergency response equipment at the K-Dac facilities during the renovation of the Baden Station truck bays.

8.2 Police Chief Bryan Larkin, Waterloo Regional Police Service

Zone Boundaries 2016 Presentation

Police Chief B. Larkin thanked Council for this opportunity to present the 2016 Zone Boundaries to them as a follow-up from the recent All Council Meeting. He introduced the other members of the Waterloo Regional Police Services (WRPS) who have attended with him; Deputy Chief Kevin Thaler, Superintendent Barry Zehr, and Inspector Tom Berczi.

The Chief provided an overview of the 2016 Zone Boundaries and explained how they have been modified from the current zones. He noted that the changes have been developed from the Neighbourhood Policing Divisional and Zone Boundary Review and a change in methodology for determining the most effective boundaries, point of deployment, support/back-up and leadership. The new boundaries include a new point of deployment for officers working in the Township. All Officers will begin their shift in the Elmira Station and will be deployed into Wilmot following the morning meeting. Coverage in the Township will be enhanced with shifts overlapping and patrols six days per week. The New Hamburg station will still be used by Officers as needed and will be part of the Master Facility Plan. An additional resource will be added to the rural zones in the form of a Community Resources Officer. He concluded the presentation by noting that the new boundaries will be constantly measured for effectiveness and efficiency and that changes will be made in the future if needed.

Councillor A. Junker thanked the Police Chief for his presentation and expressed his approval with the change to put North Dumfries within the same boundary as Cambridge. He expressed his concern with the changes in deployment from Elmira by noting that there is no direct route from Elmira to Wilmot. The Police Chief explained that Officers are on duty while on-route and would be patrolling/enforcing from the moment they enter the Township. He reiterated that the changes will be constantly measured and discussed so that changes can be made if necessary.

Councillor A. Junker noted that Officers deployed in New Hamburg are patrolling in Wilmot the moment they leave the office. He commented that the public are comforted by seeing the police vehicles at the station and that Officers can be at the location of an incident faster if deployed within Wilmot. The Chief noted that there is a level of service that the WRPS is committed to, that Officers will be required to drive various distances no matter where they are located, that the entire Police Service serves the entire Region, and that modern policing is done from vehicles, not the station. He also noted

that the New Hamburg station no longer meets the needs of the workforce and that he has a responsibility to them.

Councillor B. Fisher thanked the Chief for the presentation and expressed an interest in knowing the costs involved or the costs savings being projected. The Chief advised that costs savings are not anticipated since the New Hamburg station is not closing. He further advised that if costs were the main driver for this boundary change then they would likely be closing the New Hamburg Station.

Councillor P. Roe advised the Chief on which Councillor represents which portions of the Township. He expressed to the Chief some concerns for dispatching. The Chief replied that all vehicles in the North Zone would be on the same radio frequency and that it will always be the two closest cars responding whether they were deployed from the Elmira Station or the Waterloo Station. He further commented that the Stations are mainly used just for processing paperwork and that he can understand the concerns of Council and the public but he reiterated that coverage is actually increasing.

Councillor P. Roe followed by stating that an increase in transit time will result in a decrease in service. Deputy Chief K. Thaler responded that Council is correct in that there is no quick route from Elmira to Wilmot but that staggered start times will aid in that but that boundary changes also allow for senior supervision of the entire North Zone and support/back-up from Officers deployed from the city stations. He further noted that most of the Officers present at this meeting have lived or currently live in the rural areas of Waterloo Region which gives them an understanding of the policing needs in rural communities. Inspector T. Berczi reiterated that response times will be measured and that all vehicles in the North Zone will be on the same radio frequency which will allow the two closest vehicles, whether urban or rural, to respond to a call.

Councillor M. Murray stressed his concerns with this deployment model seeing it as a loss of one and half hours of coverage per Officer per shift. He also stressed concerns with the potential negative impact on residents with the loss of police presence at the New Hamburg Station and what seems to be an ongoing loss of police service in Wilmot. The Chief replied by stating that the issues are coming from the inadequacy of the facility which should be addressed in the Master Facility Plan. He reiterated how the deployment will work with overlapping shifts, the addition of a Community Resources Officer, modern policing being dependent of vehicles not stations and the potential for foot and bike patrols in settlement areas. He emphasized that officers are deployed into an area, not to a building.

Councillor J. Gerber also thanked the Chief and his Officers for their time and efforts. He commented that it is his hope that the WRPS does not need to come back within the year with a new deployment model or to announce the closure of the New Hamburg Station. He expressed his opinion that the presence of the WRPS needs to be seen in Wilmot and that the feedback received at this meeting be considered. He also requested that if rural deployment needs to be from one station that they reconsider the New Hamburg Station to fill that role.

Mayor L. Armstrong stated that he hopes the snowmobile patrol continues in the Township. He commented that he found it odd for the building to be partially retired before the Master Facility Plan was completed. He spoke to the long-standing police presence in the Township and the opportunity to use other facilities within the Township to meet the needs of the workforce. He re-emphasized the concern of the public that the Township will lose a permanent police presence if deployment ends in the New Hamburg Station.

Councillor M. Murray added his question about the sudden decision that the New Hamburg Station is inadequate given that it has been in operation for approximately twenty-five years. The Chief responded that the Ministry of Community Safety and Correctional Services advised that the building is not safe with only one entrance/exit and only one room. He added that the workforce has provided feedback that the facility is inadequate due to the one washroom and one changing area for both genders.

Mayor L. Armstrong stated that he understands the challenges they are facing and expressed his hope for the New Hamburg Station to remain in operation.

Councillor P. Roe noted that the cost of transit time from Elmira to Wilmot and back per officer per shift should be enough to modernize the building. He restated that the appearance is that WRPS is preparing to close the facility.

Mayor L. Armstrong thanked Police Chief B. Larkin and suggested that the Master Facility Plan include discussions with Wilmot Planning staff.

Resolution No. 2015-251

Moved by: A. Junker

Seconded by: B. Fisher

THAT interested members of the public be allowed to address Council on this matter.

CARRIED.

Keith Lyons, 7 Sun Valley Drive,

Mr. Lyons questioned the ability of the WRPS to maintain coverage with the added travel time and who would be patrolling if Officers are in the city to process offenders. He cautioned that if the building becomes vacant that it will not remain in good enough condition to be used again.

Don Kasta, 9 Woods Edge Court

Mr. Kasta thanked Councillor M. Murray for bringing this matter to his attention. He questioned if the WRPS have looked at the possibility of deploying out of Waterloo if the Station is actually closer.

The Chief responded to the inquiries by stating that processing of offenders has taken place in Kitchener for over thirty years and that gaps in coverage are filled in as needed within the entire North Zone. With regards to deployment out of Waterloo, he noted that the appearance of such a move might make residents believe they are centralizing their services and that they are neglecting their responsibility to the rural area. He stated that they want to maintain a rural presence and that the current lease at the Elmira Station can be renewed on a yearly basis to remain flexible while all options are being explored.

Debbie Kroetsch, 1513 Erb's Road

Ms. Kroetsch inquired if partnership possibilities were being explored with the Township to see if the sharing of facilities would be possible. She suggested the Wilmot Recreation Complex as an ideal option.

Paul Ming, 71 Nithview Drive

Mr. Ming introduced himself as the Trails Master for the Nith Valley Sno Surfers and stressed the importance for the WRPS to remain available for trail patrols and enforcement. He noted that the Baden and New Hamburg trails system is a vital link for snowmobile trails in the area and that his organization wants to work with the police.

Rich Strype, 49 Kettle Lake Drive

Mr. Strype commented that the WRPS could use the money they are spending on the travel time for the Officers on investing in the New Hamburg Station by updating the building.

Mayor L. Armstrong concurred with Mr. Strype and added that the Master Facilities Plan will need to be looked at with discussions occurring with the Township's Planning staff to examine all options available. He further commented that it would have been beneficial to have the Master Facilities Plan completed before these decisions were made.

Councillor J. Gerber stated that, if a new site is needed, that they may want to consider the facilities available at Forest Glen Public School.

Brian Doherty, 26 Sun Valley Drive

Mr. Dougherty stated that the matters being discussed here are things versus people. As a retired Officer he stated that he has spoken with some members of the WRPS and he has been told that moral is high and the people are happy with the current Police Chief. He concluded by stating his opinion that the Police Chief would not implement a change that would put anyone in harm's way and that he will be putting his trust in the Chief to make the best decision.

Resolution No. 2015-252

Moved by: J. Gerber

Seconded by: A. Junker

1. THAT The Township of Wilmot strongly recommends that Waterloo Regional Police Services maintain the New Hamburg Station as the commencement base for policing shifts in The Township of Wilmot due to safety concerns and value of services, that the proposed service boundary changes that are to begin in January of 2016 be revised accordingly; and further,
2. THAT this motion be forwarded to the three other rural Townships within the Region of Waterloo.

CARRIED.

8.3 Youth Action Council Update

The Programming Assistant introduced herself and the Youth Action Council in attendance; Craig Humphrey, Jackie Bender, Sarah Rath, Emily Loch, Katie Bartolf, Desiree Bartolf, Kyle Mackenzie, and Jessica Pereira.

The members of the Youth Action Council highlighted for Council what the Youth Action Council is, how they are structured, the formal links they have made within the

community and their goals. They summarized their financial information and funding sources and the monthly events from 2015 and into 2016. They spoke about Youth Week and the communication and advertising strategies they are implementing. They concluded the presentation by discussing community support for the Youth Action Council and the Youth Friendly Community Application completed for 2015 which will be updated and resubmitted for 2016.

Mayor L. Armstrong thanked the members for their presentation and commended them on a job well done.

Councillor J. Gerber added that he always enjoys hearing updates from the Youth Action Council and seeing how they have grown. He suggested that through the Programming Assistant, they explore potential funding opportunities such as the Discover Your Wilmot grant.

Councillor A. Junker echoed the comments from Mayor L. Armstrong and Councillor J. Gerber adding that the New Dundee Victoria Day Committee was very thankful for the volunteer connections made through Volunity and that he knows of more opportunities available in Wilmot for volunteers.

Mayor L. Armstrong advised Council that the new Township website has a page about Volunity and how to become involved.

Councillor P. Roe congratulated the Youth Action Council on a well done presentation noting that it is nice to see them and the Volunity volunteers also participating outside of the New Hamburg area. He suggested that they explore potential volunteer opportunities for the St. Agatha Strawberry Festival.

8.4 Castle Kilbride Advisory Committee Update

Councillor B. Fisher presented for Council the Castle Kilbride Advisory Committee update. He highlighted the Christmas at Kilbride events including the Merry Victorian Christmas night time event, the Timeless Toys exhibit and the decorations throughout the Castle.

8.5 Nick Bogaert, Chairperson, and Marg Rowel, Member

Heritage Wilmot Advisory Committee Update

8.5.1 REPORT NO. CK2015-06**Updated Heritage Register of Non-Designated Properties
within the Township of Wilmot****Resolution No. 2015-253****Moved by: P. Roe****Seconded by: A. Junker**

THAT the updated Register of Non-Designated Properties for the Township of Wilmot dated December 7, 2015 as submitted on behalf of the Heritage Wilmot Advisory Committee, be adopted.

CARRIED.

**8.5.2 Correspondence from Kelly & Co., 903-50 Queen Street North,
Kitchener, ON****Request to Defer the Consideration of the Property Located at
1149 Snyder's Rd. W., Baden (Beckdale Farms) to be Placed
on the Heritage Register of Non- Designated Properties**

Mr. Bogaert introduced himself and Ms. Rowell from the Heritage Wilmot Advisory Committee and provided Council with an overview of the Heritage Register of Non-Designated Properties and how the Committee updates the Register on an annual basis.

Ms. Rowell provided a summary of the highlights for each property being added to the Register including; the Eidt Home, Angie's in St. Agatha, the Dietrich Home, the Elderberry Lane / Martin Home, the Fraser Home, the Foster Home and the Kroetsch Home.

Mr. Bogaert noted that the Beckdale Farms property will be deferred so that the Committee can discuss the matter with the property owners. He asked for Council's support for these additions noting that all property owners were circulated about the recommendation. He concluded the presentation by highlighting for Council the other works of the Committee in 2015.

Councillor A. Junker thanked the Committee for their work, noting Ms. Rowell's and Ms. Patty Clarke's efforts in adding properties to the Register.

8.6 Launch of the New wilmot.ca

Website Refresh Group

Karl Jeffreys, IT Systems Administrator, Financial Services, Chairperson

Tracy Loch, Curator/Director of Castle Kilbride, Castle Kilbride

Dawn Mittelholtz, Deputy Clerk, Clerk's Services

Andrew Martin, Planner/EDO, Development Services

Vicky Luttenberger, Manager of Recreation and Community Services, Facilities and Recreation Services

Patrick Kelly, Manager of Accounting, Financial Services

Gary Mosburger, Public Education/Training Officer, Fire Department

Gary Charbonneau, Director of Public Works, Public Works

The members of the Website Refresh Group summarized for Council how the new wilmot.ca was developed with the aid of eSolutions Group, the added features of the new site and how the site will be responsive to the needs and wants of the Township.

The Deputy Clerk replied to the inquiry from Councillor J. Gerber with regards to the Report A Problem form by stating that the majority of respondents will be able to remain anonymous but that the form clearly states that By-law Enforcement requests must include contact information from the person making the claim.

Councillor B. Fisher commended the Group for a job well done.

9. REPORTS

9.1 CAO – no reports

9.2 CLERKS

9.2.1 REPORT NO. CL2015-35

Proposed Lease of Ministry of Transportation Lands

New Hamburg Identification Sign

Highway 7/8 at Peel Street

New Hamburg**Resolution No. 2015-254****Moved by: M. Murray****Seconded by: B. Fisher**

THAT Report No. CL2015-35, dated December 7, 2015 regarding the lease agreement with the Ministry of Transportation of lands situated at the intersection of Highway 7/8 and Peel Street, New Hamburg as defined in Appendix A to this Report, be endorsed, and further;

THAT the Mayor and Clerk be authorized to sign the associated by-law and agreement.

CARRIED.

The Director of Clerk's Services highlighted the report.

Mr. Steven Wagler from the Board of Trade was in attendance and responded to Mr. Paul Mackie that the sign will be visible for vehicles approaching from the east along Highway 7 & 8.

Mayor L. Armstrong responded to Mr. Mackie's questions about funding by stating that the Board of Trade will be paying for the sign.

Mr. Wagler advised Council that he is waiting to receive more clarity with regards to removal of the existing New Hamburg sign from the Ministry of Transportation and expressed his hope that the existing flower bed will remain at the site of the current sign.

9.2.2 REPORT NO. CL2015-36**Appointment of Engineer****Petition for Municipal Drainage Works****From Hartmut Weiss / 1210918 Ontario Inc.****For North Part of Lots 7 & 8, Concession South of Bleams Road, Township of Wilmot, Regional Municipality of Waterloo**

Resolution No. 2015-255**Moved by: A. Junker****Seconded by: J. Gerber**

THAT R.J. Burnside & Associates Limited of 332 Lorne Avenue East, Stratford, be appointed as the Engineer relative to the Petition for Drainage Works from Hartmut Weiss / 1210918 Ontario Inc. for lands on the North Part of Lots 7 & 8, Concession South of Bleams Road, Township of Wilmot, Regional Municipality of Waterloo and be authorized to prepare a report under Section 8 (1) of the Drainage Act, R.S.O. 1990, Chapter D. 17.

CARRIED.

9.3 FINANCE – no reports**9.4 PUBLIC WORKS – no reports****9.5 DEVELOPMENT SERVICES****9.5.1 REPORT NO. DS 2015-40****Billboard Sign Renewals****Resolution No. 2015-256****Moved by: M. Murray****Seconded by: P. Roe**

THAT report DS 2015-40 be endorsed.

CARRIED.

The Planner/EDO highlighted the report.

Councillor J. Geber commented that the sign located on Hamilton Road would likely be brought into compliance if the occupied area of certain non-Wilmot businesses were simply reduced in size. He further questioned if the mobile sign at Waterloo Street and Arnold Street was in compliance with the Sign By-law. The Planner/EDO stated that the sign existed prior to the passing of the Sign By-law in 2002 and is therefore exempt from certain portions of the By-law. He added that if the sign was moved or removed that it would not be able to be reinstalled.

In response to further questions from Councillor J. Gerber, the Planner/EDO noted that mobile signs must advertise something current or something relative to the site it is located on.

The Planner/EDO replied to Councillor B. Fisher that the sign on the exterior of the Angie's building is compliant because it is relative to the business on that property.

9.6 FACILITIES AND RECREATION SERVICES

9.6.1 REPORT NO. PRD-2015-11

**Request to Waive Rental Fees – WRC Community Centre
Community Information Gathering Event
Syrian Refugees**

Resolution No. 2015-257

Moved by: M. Murray

Seconded by: A. Junker

THAT the rental fee to Allan Mills for the use of the WRC Community Centre on Tuesday, December 8, 2015, be waived.

CARRIED.

The Director of Clerk's Services highlighted the report.

9.7 FIRE – no reports

9.8 CASTLE KILBRIDE – no reports

10. CORRESPONDENCE

10.1 Grand River Conservation Authority – GRCA Current, November 2015

10.2 Grand River Conservation Authority – Grand Actions, November-December 2015

Resolution No. 2015-258

Moved by: M. Murray

Seconded by: A. Junker

THAT Correspondence Items 10.1 to 10.2 be received for information.

CARRIED.

10.3 Glenn Cooke – New Dundee Santa Claus Parade Road Closure

Resolution No. 2015-259

Moved by: A. Junker

Seconded by: B. Fisher

THAT Council approve the closure of Main Street, from Bridge Street to Front Street, and Front Street, from Main street to Bridge Street, on Sunday, December 20, 2015 from 11:30 am to 1:00 pm for the purposes of a Santa Clause Parade.

AND FURTHER THAT the approval be subject to the requirements put forth by the Region of Waterloo.

CARRIED.

11. BY-LAWS

11.1 By-law No. 2015-66, By-law to Authorize the Execution of an Agreement – Lease of MTO Lands – New Hamburg Identification Sign

Resolution No. 2015-260

Moved by: M. Murray

Seconded by: J. Gerber

THAT By-law No. 2015-66 be read a first, second and third time and finally passed in Open Council.

CARRIED.

12. NOTICE OF MOTIONS**13. QUESTIONS/NEW BUSINESS/ANNOUNCEMENTS**

- 13.1 Councillor P. Roe aired his concerns with regards to the trial Grand River Transit route options and the fact that the route could easily include St. Agatha without a significant change in the length of the route.

Mayor L. Armstrong confirmed that the final route has not been decided on and that considerations are made with the length of time for the round trip, not just physical length. He added that it will not be possible to include all settlement areas in the trial but that the route will have some flexibility to it.

Councillor J. Gerber suggested that Councillor P. Roe contact the Region of Waterloo who are still collecting feedback.

Mayor L. Armstrong confirmed for Councillor A. Junker that the services offered by Kiwanis Transit will be continuing.

- 13.2 Mayor L. Armstrong reminded Council that the St. Agatha parade will be on Saturday, December 12 starting at 1:00 p.m.

14. BUSINESS ARISING FROM CLOSED SESSION**15. CONFIRMATORY BY-LAW****15.1 By-law No. 2015-67****Resolution No. 2015-261**

Moved by: P. Roe

Seconded by: J. Gerber

THAT By-law No. 2015-67 to Confirm the Proceedings of Council at its Meeting held on December 7, 2015 be introduced, read a first, second, and third time and finally passed in Open Council.

CARRIED.

16. ADJOURNMENT**Resolution No. 2015-262**

Moved by: M. Murray

Seconded by: J. Gerber

THAT we do now adjourn to meet again at the call of the Mayor.

CARRIED.

Mayor

Clerk