



**TOWNSHIP OF WILMOT  
COUNCIL MEETING MINUTES  
MONDAY, FEBRUARY 9, 2015**

**REGULAR COUNCIL MEETING  
COUNCIL CHAMBERS  
7:00 P.M.**

**Members Present: Mayor L. Armstrong, Councillors A. Junker, P. Roe, B. Fisher, J. Gerber,  
M. Murray**

**Staff Present: Chief Administrative Officer G. Whittington, Director of Clerk's Services  
B. McLeod, Deputy Clerk D. Mittelholtz, Director of Public Works G. Charbonneau,  
Director of Facilities and Recreation Services S. Nancekivell, Director of  
Development Services H. O'Krafka, Fire Chief M. Raine, Director of Finance R. Tse,  
Curator/Director of Castle Kilbride T. Loch, Manager of Accounting P. Kelly**

- 1. MOTION TO CONVENE INTO CLOSED SESSION (IF NECESSARY)**
- 2. MOTION TO RECONVENE IN OPEN SESSION**
- 3. MOMENT OF SILENCE**
- 4. ADDITIONS TO THE AGENDA**
- 5. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST  
ACT**

None disclosed.

**6. MINUTES OF PREVIOUS MEETINGS**

**6.1 Council Meeting Minutes January 12, 2015**

**Resolution No. 2015-015**

**Moved by: M. Murray**

**Seconded by: P. Roe**

**THAT the minutes of the following meeting be adopted as presented:**

**Council Meeting January 12, 2015.**

**CARRIED.**

## 7. PUBLIC MEETINGS

## 8. PRESENTATIONS/DELEGATIONS

### 8.1 **Bob Henderson, Manager, Transportation Engineering, Region of Waterloo Operational Review of the Westbound Channelized Right Turn Lane at the Intersection of Bridge Street and Queen Street**

Mr. Henderson thanked Council for letting him come to discuss the intersection control for Bridge and Queen Street in New Dundee. He described the previous intersection control utilized at this intersection which he noted had performed better one could expect given the intersections odd configuration but that concerns were raised for potential collisions. Mr. Henderson described the alterations made at the intersection in 2014 which included making it an all-way stop and adding a crosswalk. He highlighted the stop sign in the right turn channel which was added in the hopes of deterring truck traffic from the area.

Mr. Henderson summarized for Council the analysis made on the effectiveness of the changes to the intersection control. He noted that the changes in intersection control did not yield the desired outcome. Further, he commented that the configuration for the stop sign and crosswalk at the right turn channel was not to standards. He concluded his presentation by advising Council that staff will be recommending that the right turn channel revert back to a yield sign and of the direction provided to him from Regional Council which is that staff report back to Regional Council regarding speed limits in school zones and potential truck prohibition policies.

Mr. Henderson confirmed that he would bring forward the suggestions from Councillor A. Junker for an oversized sign with a flashing indicator light and the addition of the phrase "to oncoming traffic" for the yield sign in the right turn channel.

Mayor L. Armstrong suggested that recommendation be made to the senior levels of government to strengthen driver's education with regards to proper driving techniques at yield signs.

Councillor A. Junker commented to Mr. Henderson that he is looking forward to hearing additional information and actions with regards to speed limits in front of schools on Regional Roads. Mayor L. Armstrong suggested that no action be taken until the province has concluded their current review of speed limits.

### **Registered Delegations**

#### **Grant Poll, 139 Cassel Holme Crescent**

Mr. Poll advised Council that his attendance at the meeting was to represent the pro-trucking population in New Dundee. Mr. Poll highlighted for Council the history of trucking traffic in New Dundee which has been well established since the 1940's. He noted that the New Dundee route has been used by traffic from the western part of Southern Ontario for several decades. He commented that township roads are not designed to accommodate truck traffic and that the current route is the most efficient. He also suggested that the five way stop has not been effective in making the intersection safer. He concluded by urging Council to not prohibit trucks through New Dundee and to endorse the change in signage at the intersection.

#### **Paul Darkes, 47 Dundee Avenue**

Mr. Darkes introduced himself as an executive member of the New Dundee Board of Trade. Mr. Darkes offered his opinion that trucks actually provide a benefit through New Dundee by forcing other vehicles to slow down and that other traffic calming measures should be utilized. Due to the data provided by the Region for analysis of the intersection control he endorses the recommendation to convert the right turn channel back to a yield sign but he also requests that consideration be made to remove the stop sign on

the north side of Queen Street. He suggested that keeping the sign in place jeopardizes economic security and has created division and animosity among residents in New Dundee.

Mayor L. Armstrong thanked all the presenters and advised that the discussion will continue. He commented that his motive for asking that this topic be deferred at Regional Council was so that the discussion could occur at Wilmot Council where members could hear from both the Region and the affected citizens. He further stated that education and awareness is key and not only for professional truck drivers but for all residents with a driver's licence.

## **9. REPORTS**

### **9.1 CAO**

#### **9.1.1 REPORT NO. CAO 2015-01 Strengthening Our Economy Waterloo Region Economic Development Implementation Update**

#### **Resolution No. 2015-016**

**Moved by: P. Roe**

**Seconded by: M. Murray**

**THAT the Township of Wilmot takes the following actions regarding Economic Development in Waterloo Region:**

- 1. THAT the first Waterloo Regional Economic Development Strategy dated December 2014, in partnership with all Area Municipalities and the Region as described in Report No. CAO 2015-01 be approved;**
- 2. THAT staff implement and promote the Waterloo Regional Economic Development Strategy in support of existing economic prosperity and as a means of attracting new investment;**
- 3. THAT the framework and financial model for a new Waterloo Region Economic Development Corporation as described in Report No CAO 2015-01 be supported, subject to the execution of an economic development partnership agreement; and,**
- 4. THAT the CAO be authorized to enter into agreements as necessary to implement the Waterloo Region Economic Development Corporation, with such agreements to be satisfactory to the Township Solicitor.**

**CARRIED.**

The CAO highlighted the report.

Council B. Fisher stated that he is very pleased with this direction and the proposed make-up of the executive. The CAO commented on Councillor B. Fisher's inquiry concerning the agreements by stating that they would be general agreements regarding the corporation that would be circulated to Council.

The CAO advised Councillor B. Fisher that measurements will be in place to monitor the performance of the corporation but that certain areas such as a potential exit strategy have yet to be confirmed.

In response to Councillor P. Roe, the CAO confirmed that plans for a Township Economic Development Strategy have been discussed by staff and that the Development Charges By-law does make provisions for funding such a plan.

The CAO concurred with Mayor L. Armstrong's comments that the loss of the Schneiders plant and the inability to find a suitable site for the Dr. Oetker plant has a driving force behind the creation of this corporation.

Councillor P. Roe expressed his agreement with the need to encourage high technology manufacturing, Agri-business and tourism in Wilmot. He also noted the statement made on page 41 of the report that endorses arts and culture as a factor in attracting and retaining talented workers to an area.

In response to Councillor J. Gerber, Mayor L. Armstrong advised that the current owners of the employment lands in Wilmot are taking steps now to make the property ready for development. The CAO concurred with this statement and confirmed for Council that staff have been meeting with the land owners who are in favour of this municipal initiative.

Mayor L. Armstrong responded to Councillor A. Junker by confirming that brownfields will be included in the Regional registry as lands available for development. The CAO added that the Strategy document identified brownfields and that the corporation will be developing a plan for promoting them to potential developers.

Mayor L. Armstrong clarified for Councillor A. Junker that the corporation will be accountable to Councils in the Region and that with the removal of politicians as the majority of the board members for CTT, that corporation became more successful.

Councillor P. Roe concurred with the Mayor's statement by stating that when all Councils within the Region are involved it is difficult to get quick action in certain circumstances. He stated his belief that this board will be able to streamline operations which will make it easier to set up new businesses.

## **9.2 CLERKS – no reports**

## **9.3 FINANCE**

### **9.3.1 REPORT NO. FIN 2015-12 2015 Municipal Budget**

#### **Resolution No. 2015-017**

**Moved by: M. Murray**

**Seconded by: A. Junker**

**THAT the 2015 Municipal Budget dated February 2, 2015, as recommended by the Ad Hoc Budget Advisory Committee, be approved; and**

**THAT the Director of Finance be authorized to prepare the necessary levying by-law to raise \$7,022,020 for Township purposes from general taxation.**

**CARRIED.**

The Director of Finance highlighted the report.

Mayor L. Armstrong expressed his appreciation and gratitude to staff for meeting the goals established by Council in preparing the 2015 Budget. He noted staffs efforts and due diligence in maintaining fiscal responsibility for the Township.

Councillor A. Junker echoed Mayor L. Armstrong's comments stating that a balance has been reached in maintaining municipal infrastructure while recommending a levy increasing below the rate of inflation.

Councillor P. Roe concurred with the comments from Mayor L. Armstrong and Councillor A. Junker.

#### **9.4 PUBLIC WORKS**

##### **9.4.1 REPORT NO. PW-2015-01 Public Works Activity Report October - December**

#### **Resolution No. 2015-018**

**Moved by: B. Fisher**

**Seconded by: A. Junker**

**THAT the Public Works Department Activity Reports for the months of October, November and December 2014 be received for information.**

**CARRIED.**

The Director of Public Works advised Councillor P. Roe that he will speak with the Road Foreman to provide additional details on the cleanup of gravel chunks on Cedar Grove Road and provide Council with an update.

Councillor A. Junker expressed his appreciation to the Road Foreman for the installation of oversized signs and flashing indicator lights at the intersections of Sandhills Road and Wilmot Centre Road at Huron Road to enhance safety.

The Director of Public Works clarified for Councillor P. Roe that the drums removed from the roadside contained a form of hydro carbons and that the drums were sealed thereby preventing any leakage to the environment.

Mayor L. Armstrong advised Council and staff that he has received very favourable comments from residents regarding the efforts and quality of work from the Roads Division for their snow clearing during the most recent winter storm.

#### **9.5 DEVELOPMENT SERVICES**

##### **9.5.1 REPORT NO. DS 2015-05 Release of Agreement – 13 Alderside Drive**

#### **Resolution No. 2015-019**

**Moved by: A. Junker**

**Seconded by: J. Gerber**

**THAT the Township release Agreement 705844 between the Township of Wilmot and the owners of 13 Alderside Drive from the title of Lot 16, Plan 1462 (PIN 22207-0049) subject to the following conditions:**

1. **THAT the applicant be responsible for all costs related to the preparation and registration of the release by the Township; or,**
2. **THAT the applicant prepare and register the release of the agreement at no cost to the Township of Wilmot.**

**CARRIED.**

The Director of Development Services highlighted the report.

**9.5.2 REPORT NO. DS 2015-06  
2014 Building Statistics Summary**

**Resolution No. 2015-020**

**Moved by: P. Roe**

**Seconded by: J. Gerber**

**THAT the 2014 Building Statistics Summary be received for information.**

**CARRIED.**

**9.6 FACILITIES AND RECREATION SERVICES**

**9.6.1 REPORT NO. PRD 2015-01  
Facilities & Recreation Services Quarterly Activity Reports**

**Resolution No. 2015-021**

**Moved by: J. Gerber**

**Seconded by: M. Murray**

**THAT the Facilities & Recreation Services Activity Reports for the fourth quarter of 2014 be received for information.**

**CARRIED.**

The Director of Facilities and Recreation Services noted for Council a correction in the Aquatics Division Report that the swimming lesson and leadership participants rose by 8% not 21% as stated in the report.

The Director advised Councillor B. Fisher that the increase in summer attendance was likely due to the pilot program for the summer day camps.

Councillor B. Fisher expressed that he is pleased to see attendance increasing for the pool and daytime aquafit.

**9.7 FIRE**

**9.7.1 REPORT NO. FI 2015-01  
Quarterly Activity Report**

**Resolution No. 2015-022**

**Moved by: A. Junker**

**Seconded by: B. Fisher**

**THAT the Fire Department Activity Report for the fourth quarter of 2014 be received for information purposes.**

**CARRIED.**

In response to Councillor B. Fisher, the Fire Chief noted that the firefighters who are no longer with the Department are being replaced plus some additional firefighters are being hired.

**9.8 CASTLE KILBRIDE**

**9.8.1 REPORT NO. CK2015-02  
Quarterly Activity Report – October, November & December 2014**

**Resolution No. 2015-023**

**Moved by: P. Roe**

**Seconded by: A. Junker**

**THAT the Castle Kilbride Activity Report for the months of October, November & December 2014 be accepted for information purposes.**

**CARRIED.**

The Curator/Director of Castle Kilbride highlighted the report.

**10. CORRESPONDENCE**

**10.1 Grand River Conservation Authority – GRCA Actions, November/December 2014**

**Resolution No. 2015-024**

**Moved by: A. Junker**

**Seconded by: M., Murray**

**THAT Correspondence Item 10.1 be received for information.**

**CARRIED.**

**11. BY-LAWS**

**11.1 By-law No. 2015-10 To Establish Water and Waste Water Fees**

**Resolution No. 2015-025**

**Moved by: M. Murray**

**Seconded by: B. Fisher**

**THAT By-law No. 2015-10 be read a first, second and third time and finally passed in Open Council.**

**CARRIED.**

**12. NOTICE OF MOTIONS**

**13. QUESTIONS/NEW BUSINESS/ANNOUNCEMENTS**

- 13.1 Councillor J. Gerber will be providing the Director of Clerk's Services with additional information on the awards ceremony being held in Wilmot that is hosted by the Tavistock/Wilmot Rotary Club. The ceremony will be recognizing athletics and volunteerism in the area.
- 13.2 Councillor P. Roe advised Council of a Valentine's Day Dinner and Dance held on February 7 which was a very successful fund raiser for the Optimist Club of Petersburg.
- 13.3 Councillor A. Junker advised Council and staff of the appreciation expressed from the residents of New Dundee for assistance from Facilities staff in setting up an outdoor ice pad.

**14. BUSINESS ARISING FROM CLOSED SESSION**

**15. CONFIRMATORY BY-LAW**

15.1 By-law No. 2015-011

**Resolution No. 2015-026**

Moved by: M. Murray

Seconded by: P. Roe

THAT By-law No. 2015-011 to Confirm the Proceedings of Council at its Meeting held on February 9, 2015 be introduced, read a first, second, and third time and finally passed in Open Council.

CARRIED.

**16. ADJOURNMENT (8:16 P.M.)**

**Resolution No. 2015-027**

Moved by: J. Gerber

Seconded by: M. Murray

THAT we do now adjourn to meet again at the call of the Mayor.

CARRIED.

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Mayor

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Clerk