



**TOWNSHIP OF WILMOT
COUNCIL MEETING MINUTES
MONDAY, JULY 20, 2015**

**TELEVISED
REGULAR COUNCIL MEETING
COUNCIL CHAMBERS
7:00 P.M.**

**Members Present: Mayor L. Armstrong, Councillors A. Junker, P. Roe, B. Fisher, J. Gerber,
M. Murray**

**Staff Present: Chief Administration Officer G. Whittington, Director of Clerk's Services
B. McLeod, Deputy Clerk D. Mittelholtz, Director of Public Works G. Charbonneau,
Director of Facilities and Recreation Services S. Nancekivell, Director of
Development Services H. O'Krafka, Fire Chief M. Raine, Director of Finance R. Tse,
Supervisor of Revenue A. Romney, Assistant Curator S. Gropp, Manager of
Accounting P. Kelly**

- 1. MOTION TO CONVENE INTO CLOSED SESSION**
- 2. MOTION TO RECONVENE IN OPEN SESSION**
- 3. MOMENT OF SILENCE**
- 4. ADDITIONS TO THE AGENDA**
- 5. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST
ACT**

None disclosed.

6. MINUTES OF PREVIOUS MEETINGS

6.1 Council Meeting Minutes June 22, 2015

Resolution No. 2015-145

Moved by: J. Gerber

Seconded by: A. Junker

THAT the minutes of the following meeting be adopted as presented:

Council Meeting June 22, 2015.

CARRIED, AS AMENDED.

Councillor P. Roe noted that he was not present at the June 22, 2015 meeting and that the Minutes be amended accordingly.

7. PUBLIC MEETINGS

- 7.1 **REPORT NO. DS 2015-27**
Zone Change Application 11/15
Walter Veugen
Part of Lot 7, Concession 3, Block A
Part 1, Plan 58R-18457
20 Kurt Place, New Dundee

Resolution No. 2015-146

Moved by: A. Junker

Seconded by: B. Fisher

THAT report DS 2015-27 be received for information.

CARRIED.

Mayor Armstrong declared the public meeting open and stated that Council would hear all interested parties who wished to speak. He indicated that if the decision of Council is appealed to the Ontario Municipal Board, the Board has the power to dismiss an appeal if individuals do not speak at the public meeting or make written submissions before the by-law is passed.

Mayor Armstrong stated that persons attending as delegations at this meeting are required to leave their names and addresses which will become part of the public record and advised that this information may be posted on the Township's official website.

The Director of Development Services highlighted the report.

Mayor L. Armstrong asked if there were questions of a technical nature from Council. There were none.

Mayor Armstrong asked if the applicant wished to address Council. The applicant did not address Council.

Mayor L. Armstrong asked twice if anyone else wished to address Council, and in the absence of any comments, declared the public meeting to be closed.

8. PRESENTATIONS/DELEGATIONS

- 8.1 **Danny Beckner**
New Hamburg Full Throttle Donation to the Wilmot Fire Department

On behalf of New Hamburg Full Throttle, Mr. Beckner advised Council of the successful event held on June 13, 2015. The event saw 115 motorcycles participate and \$5,300 raised for the Wilmot Fire Department.

Mayor L. Armstrong and the Fire Chief accepted the generous donation and thanked all the organizers, volunteers and participants for their efforts.

8.2 Nigel and Cheryl Gordijk Wilmot Terry Fox Run

Mrs. Gordijk introduced herself and Mr. Gordijk as the organizers for the Wilmot Terry Fox Run. She summarized for Council the many accomplishments Terry Fox was able to achieve in a short time. She highlighted Terry's Marathon of Hope and the enduring legacy of the Terry Fox Foundation.

Mr. Gordijk advised Council of Wilmot's history with the run which began in 1996. He stated that the New Hamburg Terry Fox Run has been held annually since 2005 and has changed its name this year to the Wilmot Terry Fox Run to better illustrate the Township wide participation. He confirmed the date for the 2015 Run as Sunday, September 20 which coincides with Terry Fox Day, the second Sunday after Labour Day. Mr. Gordijk concluded their presentation by noting that registrations and donations can be completed online and thanking local volunteers, businesses and the community at large for their support.

Councillor J. Gerber thanked Mr. and Mrs Gordijk for their hard work on this event and expressed his personal support of the event name change.

8.3 Don Wagner Moparfest Event Update

Mr. Wagner provided Council with a history of the Moparfest Event dating back to 1979 when it began with the Old Chrysler Club. He expressed their intention to keep it as an annual event where community organizations and youth foundations benefit from the funds raised. The six founding organizations for the event remain involved and are always in need of new members to keep the organizations going. Moparfest needs approximately 400 volunteers for the weekend event. He advised Council of the new attractions being brought to Moparfest for 2015 which include a Chrysler sponsored Canadian Race Team from the 1960's and vehicles from the classic TV series The Beverley Hillbillies. Mr. Wagner concluded his presentation by requesting that Council consider alternatives to the gravel track in the Fairgrounds which would be more friendly to automobiles.

Mayor L. Armstrong thanked Mr. Wagner for his presentation and noted the difficulty community organizations have in attracting new members. He advised that staff is trying to work with the organizations to find ways at addressing this need.

8.4 Al Strong Baden Corn Fest Update

Mr. Strong introduced himself and the Baden Corn Fest mascot, Cornelius T. Cobb. He extended an invitation to all in attendance and to the viewers to come to the 2015 Baden Corn Fest taking place on August 8. The festival is a celebration of agricultural heritage and has something for everyone to do. He highlighted the various events occurring during the day and noted the new partnership with Foodland Ontario which augments the existing support generously given by many community organizations.

Mayor L. Armstrong added that the Baden Corn Fest can largely be credited to the efforts of the Baden Community Association.

Councillor B. Fisher thanked Mr. Strong for his presentation and advised Council that Mr. Strong will be acting as the MC for the event. He also thanked all of the organizations for their efforts.

Mr. Strong summarized the event as a way for all members of the community to come together.

8.5 Stephanie Sobek-Swant, Executive Director rare Charitable Research Reserve

Ms. Sobek-Swant introduced herself and the rare Charitable Research Reserve as a resource in the Region for conservation, research and education of natural areas. Rare is a 900 acre land trust in the Township of North Dumfries that hosts approximately 50,000 visitors per year on the 8 kilometers of trails that showcase the vibrant ecosystem. She provided to Council an overview of their strategic plan and their efforts for conservation, research and education. She highlighted for Council the Every Child Outdoors program which provides training to the next generation about the ecosystem and what they can do now to help the environment and as adults working in this field.

Mayor L. Armstrong thanked Ms. Sobek-Swant for her presentation and expressed his support for programs that have children outdoors and being active in their environment.

8.6 Prema Anjaria Castle Kilbride Advisory Committee Update

Mrs. Anjaria thanked Council for having her provide an update on behalf of the Castle Kilbride Advisory Committee. She advised Council as to the success of the Maids Tea and Tour this year which involved 153 guests and the first of two Princess Tea and Tours for the summer which has quickly become a favourite event for the young guests. She noted to Council two exhibits currently in the Castle; the Lotions and Potions Exhibit and the Keep the Date Exhibit. She concluded the update by confirming the performers for this year's Summer Concert Series which takes place on the Castle front lawn every Thursday during the summer at 7:00 pm.

9. REPORTS

9.1 CAO – no reports

9.2 CLERKS

9.2.1 REPORT NO. CL2015-18 Noise By-law Exemption Request Adrienne Gingerich 3385 Bleams Road, New Hamburg

Resolution No. 2015-147

Moved by: M. Murray

Seconded by: P. Roe

THAT an exemption to the Noise By-law as requested by Adrienne Gingerich at 3385 Bleams Road in New Hamburg for the purpose of her wedding commencing Saturday, August 22, 2015 at approximately 5:00 p.m. to 12:00 midnight, be granted.

CARRIED.

The Deputy Clerk highlighted the report.

**9.2.2 REPORT NO. CL2015-19
By-law Enforcement
Quarterly Activity Report
April to June 2015**

Resolution No. 2015-148

Moved by: A. Junker

Seconded by: M. Murray

THAT the Enforcement Activity Report for April 1, 2015 to June 30, 2015 be received for information purposes.

CARRIED.

9.3 FINANCE

**9.3.1 REPORT NO. FIN 2015-23
Statement of Operations as of June 30, 2015 (un-audited)**

Resolution No. 2015-149

Moved by: M. Murray

Seconded by: A. Junker

THAT the Statement of Operations as of June 30, 2015, as prepared by the Manager of Accounting, be received for information purposes.

CARRIED.

The Manager of Accounting highlighted the report.

In response to Councillor B. Fisher, the Manager of Accounting clarified that the amount indicated for insurance does include the annual insurance premium, that the amount shown for the election represents an annual payment to Datafix and that the payments received for the ambulance bay ended in April.

**9.3.2 REPORT NO. FIN 2015-24
Capital Program Review as of June 30, 2015 (un-audited)**

Resolution No. 2015-150

Moved by: P. Roe

Seconded by: B. Fisher

THAT the Capital Program Review as of June 30, 2015, as prepared by the Manager of Accounting, be received for information purposes.

CARRIED.

The Manager of Accounting highlighted the report.

Councillor B. Fisher commented that he was pleased to see the work for the multi-use lanes starting. He also inquired as to the type of vehicle the Fire Department purchased. The Fire Chief confirmed the new vehicle is a four door Nissan pick-up truck.

Councillor A. Junker expressed to staff his appreciation for these detailed financial reports as an indication of the Township's dedication towards transparency and sound business practices.

The CAO clarified for Councillor J. Gerber that the Grandstand Mural project had two potential options for funding. He noted that Heritage Wilmot will be providing Council with a suggested plan for how to proceed with this project.

**9.3.3 REPORT NO. FIN 2015-25
Amended Water and Wastewater By-law**

Resolution No. 2015-151

Moved by: A. Junker

Seconded by: M. Murray

THAT By-law 2015-10 be amended to include Mannheim and Shingletown residents.

CARRIED.

The Supervisor of Revenue highlighted the report.

The Supervisor of Revenue advised Councillor B. Fisher that the four exempted properties noted in the by-law are within the boundary of the Kitchener Water and Waste Water System.

In response to Councillor M. Murray's inquiry as to the effect on the water bills for noted residents, the Supervisor of Revenue summarized the differences in the variable rate structure for Wilmot versus the fixed rate structure for Kitchener by stating that water bills for Mannheim residents could result in an average increase of approximately \$7.00 per water bill.

**9.3.4 REPORT NO. FIN 2015-26
Wilmot Township Water & Wastewater Financial Plan**

Resolution No. 2015-152

Moved by: J. Gerber

Seconded by: B. Fisher

THAT report FIN 2015-26 regarding the Wilmot Township Water and Wastewater Financial Plan, prepared by the Supervisor of Revenue, be approved.

CARRIED.

The Supervisor of Revenue highlighted the report.

9.4 PUBLIC WORKS

**9.4.1 REPORT NO. PW-2015-16
Public Works Activity Report
April - June**

Resolution No. 2015-153

Moved by: P. Roe

Seconded by: M. Murray

THAT the Public Works Department Activity Reports for the months of April, May and June 2015 be received for information.

CARRIED.

The Director of Public Works clarified for Councillor B. Fisher that the contractor hired with regards to blocked culverts involved the use of an excavator which is not part of the Township fleet of equipment.

9.5 DEVELOPMENT SERVICES

**9.5.1 REPORT NO. DS 2015-26
Quarterly Building Statistics Summary**

Resolution No. 2015-154

Moved by: M. Murray

Seconded by: J. Gerber

THAT the 2nd Quarter 2015 Building Statistics Summary be received for information.

CARRIED.

The Director of Development Services noted for Council the addition of statistics to the quarterly report pertaining to the septic inspection program.

9.6 FACILITIES AND RECREATION SERVICES

**9.6.1 REPORT NO. PRD 2015-04
Facilities & Recreation Services Quarterly Activity Reports**

Resolution No. 2015-155

Moved by: J. Gerber

Seconded by: B. Fisher

THAT the Facilities & Recreation Services Activity Reports for the second quarter of 2015 be received for information.

CARRIED.

Councillor B. Fisher gave recognition to the staff at the Wilmot Recreation Complex for assisting medical personnel when visitors to the Complex were in need of medical attention.

**9.6.2 REPORT NO. PRD 2015-05
RFP 2015-25 Engineered Design, Supply & Installation of a
Back-up Power Supply for the Wilmot Recreation Complex**

Resolution No. 2015-156

Moved by: B. Fisher

Seconded by: A. Junker

THAT Wagler Electric be awarded the contract to design, supply and install a permanent back-up power supply for the Wilmot Recreation Complex, as per their proposal dated June 26, 2015 for the upset fee of \$275,505.02, net of the HST rebate.

CARRIED.

The Director of Facilities and Recreation Services highlighted the report.

Councillor A. Junker expressed his appreciation at this project moving forward.

9.7 FIRE

**9.7.1 REPORT NO. FD 2015-08
Quarterly Activity Report**

Resolution No. 2015-157

Moved by: P. Roe

Seconded by: B. Fisher

THAT the Fire Department Activity Report for the second quarter of 2015 be received for information purposes.

CARRIED.

**9.7.2 REPORT NO. FD 2015-07
Community Alerting Network (CAN) System**

Resolution No. 2015-158

Moved by: A. Junker

Seconded by: B. Fisher

THAT the Township of Wilmot enter into a working partnership with the Township of Woolwich for use and maintenance of a Community Alerting Network (CAN) System using Aizan Technologies.

CARRIED.

The Fire Chief advised Council that he will be working with the Township of Woolwich on a media release for this joint venture.

9.8 CASTLE KILBRIDE**9.8.1 REPORT NO. CK2015-04
Quarterly Activity Report – April, May & June 2015****Resolution No. 2015-159****Moved by: P. Roe****Seconded by: A. Junker****THAT the Castle Kilbride Activity Report for the months of April, May & June be accepted for information purposes.****CARRIED.**

The Assistant Curator highlighted the report.

Mayor L. Armstrong congratulated Castle staff for the excellent work they have been doing, including the successful Summer Concert Series and sold out events.

10. CORRESPONDENCE

- 10.1 Grand River Conservation Authority – GRCA Current, July 2015**
- 10.2 Grand River Conservation Authority – General Membership Meeting Minutes, May 22, 2015**
- 10.3 Heritage Wilmot Advisory Committee – Meeting Minutes, April 1 and May 6, 2015**
- 10.4 Castle Kilbride Advisory Committee – Meeting Minutes, April 15 and May 13, 2015**

Resolution No. 2015-160**Moved by: B. Fisher****Seconded by: A. Junker****THAT Correspondence Items 10.1 to 10.4 be received for information.****CARRIED.****11. BY-LAWS**

- 11.1 By-law No. 2015-41 – Amendment to the Water and Wastewater Rates**

Resolution No. 2015-161**Moved by: M. Murray****Seconded by: B. Fisher****THAT By-law No. 2015-41 be read a first, second and third time and finally passed in Open Council.****CARRIED.**

12. NOTICE OF MOTIONS

13. QUESTIONS/NEW BUSINESS/ANNOUNCEMENTS

13.1 2015 Annual Association of Municipalities of Ontario Conference

Resolution No. 2015-162

Moved by: A. Junker

Seconded by: B. Fisher

THAT Mayor Les Armstrong attend the AMO Conference in Niagara Falls from August 16th to 19th, 2015.

CARRIED.

14. BUSINESS ARISING FROM CLOSED SESSION

15. CONFIRMATORY BY-LAW

15.1 By-law No. 2015-42

Resolution No. 2015-163

Moved by: M. Murray

Seconded by: P. Roe

THAT By-law No. 2015-42 to Confirm the Proceedings of Council at its Meeting held on July 20, 2015 be introduced, read a first, second, and third time and finally passed in Open Council.

CARRIED.

16. ADJOURNMENT (8:34 P.M.)

Resolution No. 2015-164

Moved by: B. Fisher

Seconded by: M. Murray

THAT we do now adjourn to meet again at the call of the Mayor.

CARRIED.

Mayor

Clerk