



**TOWNSHIP OF WILMOT
COUNCIL MEETING MINUTES
MONDAY, MARCH 30, 2015**

**CLOSED COUNCIL MEETING
WILMOT COMMUNITY ROOM
6:15 P.M.
REGULAR COUNCIL MEETING
COUNCIL CHAMBERS
7:00 P.M.**

**Members Present: Mayor L. Armstrong, Councillors A. Junker, P. Roe, B. Fisher, J. Gerber,
M. Murray**

**Staff Present: Chief Administration Officer G. Whittington, Director of Clerk's Services
B. McLeod, Deputy Clerk D. Mittelholtz, Director of Public Works G. Charbonneau,
Director of Facilities and Recreation Services S. Nancekivell, Director of
Development Services H. O'Krafka, Fire Chief M. Raine, Director of Finance R. Tse,
Curator/Director of Castle Kilbride T. Loch, Planner/EDO A. Martin, Manager of
Accounting P. Kelly, IT Systems Administrator K. Jeffreys**

1. MOTION TO CONVENE INTO CLOSED SESSION

Resolution No. 2015-051

Moved by: P. Roe

Seconded by: B. Fisher

**THAT a Closed Meeting of Council be held on Monday, March 30, 2015 at 6:15 p.m. in accordance
with Section 239 (2) (b) of the Municipal Act, 2001, for the purposes of considering the following
matters:**

- 2 (b) personal matters about an identifiable individual**

CARRIED.

2. MOTION TO RECONVENE IN OPEN SESSION

Resolution No. 2015-052

Moved by: M. Murray

Seconded by: J. Gerber

That we reconvene into Open Session of Council at 7:00 p.m. in the Council Chambers.

CARRIED.

3. MOMENT OF SILENCE

4. ADDITIONS TO THE AGENDA

5. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT

None disclosed.

6. MINUTES OF PREVIOUS MEETINGS**6.1 Council Meeting Minutes March 9, 2015****Resolution No. 2015-053**

Moved by: A. Junker

Seconded by: P. Roe

THAT the minutes of the following meeting be adopted as presented:

Council Meeting March 9, 2015.

CARRIED.

7. PUBLIC MEETINGS

- 7.1 REPORT NO. DS 2015-12
Zone Change Application 05/15
Dean Kropf / 2308434 Ontario Ltd.
Part of Lots 2 and 3, Concession North of Snyder's Road
2186 Snyder's Road East**

Resolution No. 2015-054

Moved by: M. Murray

Seconded by: A. Junker

THAT Zone Change Application 05/15 made by Dean Kropf / 2308434 Ontario Ltd., affecting Part of Lots 2 and 3, Concession North of Snyder's Road, to allow buildings or structures, not including a dwelling unit, to be erected on a lot where the front property line does not abut a public street.

CARRIED.

Mayor Armstrong declared the public meeting open and stated that Council would hear all interested parties who wished to speak. He indicated that if the decision of Council is appealed to the Ontario Municipal Board, the Board has the power to dismiss an appeal if individuals do not speak at the public meeting or make written submissions before the by-law is passed.

Mayor Armstrong stated that persons attending as delegations at this meeting are required to leave their names and addresses which will become part of the public record and advised that this information may be posted on the Township's official website.

The Planner/EDO highlighted the report.

Mayor L. Armstrong asked if there were questions of a technical nature from Council. There were none.

Mayor Armstrong asked if the applicant wished to address Council. The applicant did not address Council.

Mayor L. Armstrong asked if there were any questions from Council. There were none.

Mayor L. Armstrong asked twice if anyone else wished to address Council, and in the absence of any comments, declared the public meeting to be closed.

**7.2 REPORT NO. DS 2015-13
Zone Change Application 06/15
Karen Doehn,
Part of Lots 5 and 6, Concession 2, Block A
1522B Bethel Road**

Resolution No. 2015-055

Moved by: A. Junker

Seconded by: B. Fisher

THAT Zone Change Application 06/15 made by Karen Doehn, affecting Part of Lot 5 and 6, Concession 2, Block A, to pass a temporary use by-law to permit a third dwelling for a period of eighteen months be approved, subject to the following:

- 1. THAT the implementing by-law specifically limit occupancy to only two dwellings at any time.**

CARRIED.

Mayor Armstrong declared the public meeting open and stated that Council would hear all interested parties who wished to speak. He indicated that if the decision of Council is appealed to the Ontario Municipal Board, the Board has the power to dismiss an appeal if individuals do not speak at the public meeting or make written submissions before the by-law is passed.

Mayor Armstrong stated that persons attending as delegations at this meeting are required to leave their names and addresses which will become part of the public record and advised that this information may be posted on the Township's official website.

The Planner/EDO highlighted the report.

Mayor L. Armstrong asked if there were questions of a technical nature from Council. There were none.

Mayor Armstrong asked if the applicant wished to address Council. The applicant did not address Council.

Mayor L. Armstrong asked if there were any questions from Council. There were none.

Mayor L. Armstrong asked twice if anyone else wished to address Council, and in the absence of any comments, declared the public meeting to be closed.

8. PRESENTATIONS/DELEGATIONS

**8.1 Craig Smith, Risk Manager
Brian McEnhill, Risk and Insurance Analyst
Waterloo Region Municipalities Insurance Pool - Update**

Mr. Smith introduced himself and Mr. McEnhill and thanked Council for the opportunity to address them. He explained for Council the purpose of the Waterloo Region Municipalities' Insurance Pool and summarized their seventeen year history. He spoke to the municipal representation on the Advisory Board, how the Pool operates and the specifics of the coverage and deductibles for the different types of municipalities within the Region.

Mr. McEnhill addressed Council on the Claims Administration aspect of the Insurance Pool and how liability claims and adjusting services are managed by internal staff and out-sourced firms. Mr. McEnhill concluded the presentation with an explanation of Joint and Several Liability, the effects it can have on a municipality and how the Insurance Pool and the Association of Municipalities of Ontario are advocating against it.

8.2 Marie Voisin Restoration of The Imperial Hotel, New Hamburg

Mrs. Voisin thanked Council for the opportunity to provide an update on the restoration she has undertaken at The Imperial Hotel in New Hamburg. She began with a brief history of the original construction of the building. She noted some interesting finds that have been uncovered such as historic wallpaper, hand painted walls and several unique features that she intends to maintain including archways, stained glass windows, wooden posts, a 1908 staircase and barn boards that pre-date 1872. Throughout the restoration some artifacts have been discovered including vintage tobacco tins, three left boots (for good luck), a large jawbone, fire escape ropes, a barrel slider, an Ed Pfoff Barber Shop sign, old newspapers and three wells. She advised Council that a complete photo history is being made of the restoration process. In-part, these photos are being taken to re-create some of the features which could not be saved such as certain wallpapers and hand painted walls.

Mrs. Voisin began the restoration in the summer of 2014 and she confirmed that there have been some challenges throughout the process related to the original construction. She noted that this has been a learning process for her with regards to construction and the Building Code. She concluded the presentation with the architects rendering of the final product and with the address for her blog which documents the restoration: www.imperialnewhamburg.com.

Mayor L. Armstrong thanked Mrs. Voisin for her presentation and noted a recent conversation with a dignitary from another province who commended the state of Wilmot's heritage buildings and the commitment to preserving them.

Councillor A. Junker also thanked Mrs. Voisin and commended her on this undertaking. He spoke to the realization of the vision established several years ago with designation of the heritage district by preserving the existing structure, the original appearance of the building and attracting attention to the downtown area of New Hamburg.

8.3. REPORT NO. CL2015-08 Request for Designation of Livingston Presbyterian Church 44 Beck Street, Baden Lot 97, Plan 627

Resolution No. 2015-056

Moved by: M. Murray

Seconded by: P. Roe

THAT the Township of Wilmot indicate its intent to designate the property known as the Livingston Presbyterian Church, Baden, being Lot 97, Plan 627, Township of Wilmot, as a property of Historical and Architectural Significance under Part IV of the Ontario Heritage Act, R.S. O., 1990 as amended, for the reasons as contained within Report No. CL2015- 08; and further,

THAT the Director of Clerk's Services be authorized to proceed under the Ontario Heritage Act.

CARRIED.

The Director of Clerk's Services highlighted the report.

**8.3.1 Nick Bogaert, Chair
Marg Rowell, Member
Proposed Designation of Livingston Presbyterian Church, Baden**

Mr. Bogaert introduced himself and Ms. Rowell to Council and thanked them for the opportunity to address them on this matter. He advised Council on their purpose for attending the meeting and provided some background on the designation process and this designation in particular.

Ms. Rowell highlighted for Council the history of the Livingston Presbyterian Church from its opening in 1895 and how it came into existence with funding from James Livingston. She provided details on the architectural style and features of the interior and exterior of the church and the additions and minor changes that have occurred over the years.

Mr. Bogaert concluded the presentation by summarizing the reasons for the request to designate the church which meets all three criteria for designation; physical value, historical/associative value and contextual value.

**8.4 Kae Elgie, Architectural Conservancy Ontario, North Waterloo Branch
Heritage Conservation**

Ms. Elgie congratulated Council on the works done by Council and the community to preserve the heritage of the Township that she witnessed at this meeting. She provided Council with a summary of what the Architectural Conservancy of Ontario does and illustrated what they have accomplished in the past eighty years. She explained for Council the program offered by the ACO called *Preservation Works!* and how it has assisted many communities throughout Ontario to preserve some of their heritage structures. She advised that the ACO has been promoting the "Heritage is Green" philosophy and provided statistics on the climate change impact different construction projects have had in major cities in the United States. She also advised Council on the other services provided by the ACO including a directory of heritage practitioners, practical guides and a conservation toolbox. She concluded the presentation by circulating to Council a separate additional handout with her recommendations for preservation of structures that may have heritage value.

Mayor L. Armstrong responded to Ms. Elgie's comments concerning the demolition of the Sir Adam Beck house by reiterating Council's commitment and success with regards to preservation of heritage properties and adherence to the established process.

9. REPORTS

9.1 CAO – no reports

9.2 CLERKS

**9.2.1 REPORT NO. CL 2015-09
Consideration of Engineer's Report
For the Zehr Municipal Drain 2015
Part of Lots 26 and 27, Concession North of Bleams Road
Township of Wilmot, Region of Waterloo, and
Lot 1, Concession 1
Township of Perth East, County of Perth
Huron Street, New Hamburg**

Resolution No. 2015-057**Moved by: A. Junker****Seconded by: M. Murray****THAT Resolution No's. 2015-033 and 2015-048 be rescinded,****THAT the Drainage Engineer's Report dated February 5, 2015 for the Zehr Municipal Drain, for improved drainage in Part of lots 26 and 27, Concession North of Bleam's Road, Township of Wilmot, Region of Waterloo, and Lot 1, Concession 1, Township of Perth East, County of Perth be adopted;****THAT the Provisional By-law be given first and second reading; and further,****THAT the date for the Court of Revision be scheduled for Monday, April 27, 2015 at 7:00 pm and that Mayor L. Armstrong, Councillor M. Murray, Councillor B. Fisher (as an alternate) and a representative from the Council of the Township of Perth East be appointed to the Court of Revision.****CARRIED.**

The Deputy Clerk briefly highlighted the report and introduced Mr. Dietrich from Dietrich Engineering to answer any questions from Council or the public with regards to the report.

9.3 FINANCE**9.3.1 REPORT NO. FIN 2015-17****Award of Contract – Municipal Website Upgrade****Resolution No. 2015-058****Moved by: M. Murray****Seconded by: J. Gerber****THAT eSolutionsGroup Limited (eSolutions) be awarded the contract for the design and implementation of a new municipal website, in the amount of \$24,982.06 (net of HST Rebate).****CARRIED.**

The Manager of Accounting highlighted the report.

9.4 PUBLIC WORKS**9.4.1 REPORT NO. PW-2015-05****2014 Summary Water Distribution Report and
Drinking Water Quality Management System****Resolution No. 2015-059****Moved by: J. Gerber****Seconded by: M. Murray****THAT report PW-2015-05 be received for information purposes.****CARRIED.**

**9.4.2 REPORT NO. PW-2015-06
Gravel Extraction, Crushing and Stockpiling**

Resolution No. 2015-060

Moved by: M. Murray

Seconded by: P. Roe

THAT the quotation received from Joe Kerr Limited to extract, crush and stockpile granular material at the Township Pit, in the amount of \$58,130.40, net of the HST rebate, be accepted.

CARRIED.

**9.4.3 REPORT NO. PW-2015-07
Water Supply Access Agreement with the
Township of Perth East**

Resolution No. 2015-061

Moved by: B. Fisher

Seconded by: P. Roe

THAT the Mayor and Director of Clerk's Services be authorized to execute a Water Supply Access Agreement with the Township of Perth East.

CARRIED.

The Director of Public Works highlighted the report.

In response to Councillor B. Fisher, the Fire Chief confirmed that, on average, a tanker truck would hold between 1,500 and 2,500 gallons of water and could refill three or four times for an average fire.

9.5 DEVELOPMENT SERVICES – no additional reports

9.6 FACILITIES AND RECREATION SERVICES – no reports

9.7 FIRE

**9.7.1 REPORT NO. FI 2015-03
Award of Tender – Fire Pumper Truck**

Resolution No. 2015-062

Moved by: P. Roe

Seconded by: M. Murray

THAT the tender submitted by Dependable Emergency Vehicles for a Spartan Metro Star-X Cab and Chassis Fire Pumper Truck c/w Fire Hose, Appliances and Accessories in the amount of \$427,123.35, net of the HST rebate be accepted.

CARRIED.

**9.7.2 REPORT NO. FI 2015-04
Award of Contract – Bunker Gear**

Resolution No. 2015-063

Moved by: M. Murray

Seconded by: A. Junker

THAT the quotation submitted by PPE Solutions for the supply and delivery of bunker gear for a three-year term, in the amount of \$62,240.49, net of the HST rebate be accepted.

CARRIED.

The Fire Chief highlighted the report.

9.8 CASTLE KILBRIDE – no additional reports

10. CORRESPONDENCE

10.1 Robert J. Williams, Integrity Commissioner – Annual Report 2014

Resolution No. 2015-064

Moved by: J. Gerber

Seconded by: A. Junker

THAT Correspondence Item 10.1 be received for information.

CARRIED.

11. BY-LAWS

- 11.1 By-law No. 2015-18 – By-Law To Authorize The Execution Of An Agreement Regarding Water Supply Access For Firefighting Purposes With The Township Of Perth East**
- 11.2 By-law No. 2015-19 – Zone Change Application 05/15, Dean Kropf / 2308434 Ontario Ltd., Part of Lots 2 and 3, Concession North of Snyder’s Road, 2186 Snyder’s Road East**
- 11.3 By-law No. 2015-20 – Zone Change Application 06/15, Karen Doehn, Part of Lots 5 and 6, Concession 2, Block A, 1522B Bethel Road**

Resolution No. 2015-065

Moved by: M. Murray

Seconded by: P. Roe

THAT By-law Nos. 2015-18, 2015-19 and 2015-20 be read a first, second and third time and finally passed in Open Council.

CARRIED.

11.4 By-law No. 2015-15 Don Zehr Municipal Drain Provisional By-law

Resolution No. 2015-066

Moved by: B. Fisher

Seconded by: J. Gerber

THAT By-law No. 2015-15 be read a first and second time in Open Council.

CARRIED.

12. NOTICE OF MOTIONS

13. QUESTIONS/NEW BUSINESS/ANNOUNCEMENTS

14. BUSINESS ARISING FROM CLOSED SESSION

15. CONFIRMATORY BY-LAW

15.1 By-law No. 2015-21

Resolution No. 2015-067

Moved by: M. Murray

Seconded by: A. Junker

THAT By-law No. 2015-21 to Confirm the Proceedings of Council at its Meeting held on March 30, 2015 be introduced, read a first, second, and third time and finally passed in Open Council.

CARRIED.

16. ADJOURNMENT (8:19 P.M.)

Resolution No. 2015-068

Moved by: P. Roe

Seconded by: B. Fisher

THAT we do now adjourn to meet again at the call of the Mayor.

CARRIED.

Mayor

Clerk