



**TOWNSHIP OF WILMOT  
COUNCIL MEETING AGENDA  
MONDAY, NOVEMBER 17, 2014**

**CLOSED COUNCIL MEETING  
WILMOT COMMUNITY ROOM  
6:15 P.M.  
REGULAR COUNCIL MEETING  
COUNCIL CHAMBERS  
7:00 P.M.**

**Members Present: Mayor L. Armstrong, Councillors A. Junker, P. Roe, B. Fisher, J. Gerber,  
M. Murray**

**Staff Present: Chief Administrative Officer G. Whittington, Director of Clerk's Services  
B. McLeod, Deputy Clerk D. Mittelholtz, Director of Public Works G. Charbonneau,  
Director of Facilities and Recreation Services S. Nancekivell, Director of  
Development Services H. O'Krafka, Fire Chief M. Raine, Director of Finance R. Tse,  
Curator/Director of Castle Kilbride T. Loch, Planner/EDO A. Martin**

**1. MOTION TO CONVENE INTO CLOSED SESSION**

**Resolution No. 2014-221**

**Moved by: M. Murray**

**Seconded by: A. Junker**

**That a Closed Meeting of Council be held on Monday, November 17, 2014 at 6:15 p.m. in  
accordance with Section 239 (2) of the Municipal Act, 2001, for the purposes of considering the  
following matters:**

- 2 (e) litigation or potential litigation**

**CARRIED.**

**2. MOTION TO RECONVENE IN OPEN SESSION**

**Resolution No. 2014-222**

**Moved by: P. Roe**

**Seconded by: B. Fisher**

**That we reconvene into Open Session of Council at 7:00 p.m. in the Council Chambers.**

**CARRIED.**

**3. MOMENT OF SILENCE**

**4. ADDITIONS TO THE AGENDA**

**5. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST  
ACT**

None disclosed.

**6. MINUTES OF PREVIOUS MEETINGS****6.1 Council Meeting Minutes November 3, 2014****Resolution No. 2014-223****Moved by: A. Junker****Seconded by: M. Murray****THAT the minutes of the following meeting be adopted as presented:****Regular Council Meeting November 3, 2014.****CARRIED.****7. PUBLIC MEETINGS****8. PRESENTATIONS/DELEGATIONS****8.1 Prema Anjaria, Committee Member  
Castle Kilbride Advisory Committee  
Christmas at Castle Kilbride**

Ms. Anjaria introduced herself to Council and provided a summary of the Castle Kilbride Advisory Committee activities and mandate. She noted the decorations that are being displayed in the Castle in the traditions of a Victorian home. She highlighted the evening event occurring on December 4<sup>th</sup> at the Castle which will include a visit from Santa and the Silent Auction. She concluded the presentation by advising Council of the Fisher-Price Toys exhibit that will be on display until January 4, 2015.

**9. REPORTS****9.1 CAO – no reports****9.2 CLERKS****9.2.1 REPORT NO. CL 2014-33  
Grand River Accessibility Advisory Committee  
Proposed Participation – Wilmot Township****Resolution No. 2014-224****Moved by: A. Junker****Seconded by: M. Murray****THAT the Township of Wilmot submit a formal request to the Grand River Accessibility Advisory Committee (GRAAC) to join as a participating member, beginning January 2015, and further;****THAT the Director of Clerk's Services and/or Deputy Clerk be authorized to participate as Staff Liaison to said Committee to serve in an advisory / resource capacity.****CARRIED.**

The Director of Clerk's Services highlighted the report.

In response to Councillor J. Gerber, the Director of Clerk's Services advised that of the member municipalities, originally Kitchener and Waterloo had a joint interim accessibility committee then the current members joined later in 2003. She further advised that Wilmot representation on GRAAC is unknown at this time but that it anticipated that interested Wilmot residents will become members. With regards to facility tours in Wilmot, the Director of Clerk's Services will report back to Council with further information.

**9.3 FINANCE – no reports**

**9.4 PUBLIC WORKS – no reports**

**9.5 DEVELOPMENT SERVICES**

**9.5.1 REPORT NO. DS 2014-25  
Billboard Sign Renewals**

**Resolution No. 2014-225**

**Moved by: B. Fisher**

**Seconded by: M. Murray**

**THAT report DS 2014-25 be endorsed.**

**CARRIED.**

The Director of Development Services highlighted the report.

**9.5.2 REPORT NO. DS 2014-26  
Source Protection Municipal Implementation Fund Agreement  
Use of SPMIF Funding for Mandatory Septic Inspection Program**

**Resolution No. 2014-226**

**Moved by: M. Murray**

**Seconded by: P. Roe**

**THAT the Mayor and Clerk be authorized to execute the attached amended agreement on behalf of the Township of Wilmot.**

**CARRIED.**

The Director of Development Services highlighted the report.

In response to Councillor B. Fisher, the Director of Development Services replied that the parameters of the re-inspection have not been established at this time but that a physical inspection would be a part of the program. With regards to costs to residents, the Director of Development Services advised that there would likely be no cost for the inspection per se but that costs would be incurred if upgrades or repairs are required. He added that such repairs and upgrades could be costly for some residents. He concluded by stating that the program is mandatory.

**9.5.3 REPORT NO. DS 2014-27  
Source Protection Municipal Implementation Fund  
Collaboration Statement**

**Resolution No. 2014-227**

**Moved by: P. Roe**

**Seconded by: A. Junker**

**THAT the Clerk be authorized to execute the attached Source Protection Municipal Implementation Fund Collaboration Statement on behalf of the Township of Wilmot.**

**CARRIED.**

The Director of Development Services highlighted the report

**9.5.4 REPORT NO. DS 2014-28  
Draft Plan of Condominium Application 30CDM-14601  
Part of Lot 15, Concession South of Snyder's Road  
192-208 Brewery Street, Baden  
Will-O Homes**

**Resolution No. 2014-228**

**Moved by: B. Fisher**

**Seconded by: M. Murray**

**THAT Draft Plan of Condominium Application 30CDM-14601 (Will-O Homes) be recommended to the Regional Municipality of Waterloo for draft approval subject to the following conditions:**

- 5. THAT this approval applies to Draft Plan of Condominium 30CDM-14601 by GSP Group (project number 12157.50) dated October 1, 2014;**
- 2. THAT, prior to or concurrent with the registration of the plan, the owner shall grant any additional easements or rights of access required for utility or municipal services purposes to the satisfaction of the Director of Public Works;**
- 3. THAT, prior to or concurrent with the registration of the plan, the owner shall grant a right-of-way for future trail purposes through the subject property from the Brewery Street road allowance to the Tannery Street road allowance, to the satisfaction of the Director of Development Services;**
- 4. THAT, prior to or concurrent with the registration of the plan, the owner shall pay to the Township of Wilmot a condominium registration fee of \$600.13 per unit being registered; and,**
- 5. THAT, prior to or concurrent with the registration of the plan, the owner shall pay to the Township of Wilmot a park fee of \$1310.35 per unit being registered.**

**CARRIED.**

The Planner/EDO highlighted the report.

**9.5.5 REPORT NO. DS 2014-29  
Release of Subdivision Agreement LT0067728  
Plan 58M-206 Mannheim Village Estates  
Paul Tuerr Construction / Tuerr Holdings Inc.**

**Resolution No. 2014-229**

**Moved by: B. Fisher**

**Seconded by: A. Junker**

**THAT the Mayor and Clerk be authorized to execute the necessary documents to release Subdivision Agreement LT0067728 with the applicant being responsible for all fees related to the preparation and registration of the release.**

**CARRIED.**

The Director of Development Services highlighted the report.

**9.5.6 REPORT NO. DS 2014-30  
By-law 2014-38  
Dundee Recycling – Steelgate Farms**

**Resolution No. 2014-230**

**Moved by: A. Junker**

**Seconded by: M. Murray**

**THAT Report DS 2014-30 be received for information.**

**CARRIED.**

The Director of Development Services highlighted the report.

**9.5.7 REPORT NO. DS 2014-31  
October Building Statistics**

**Resolution No. 2014-231**

**Moved by: M. Murray**

**Seconded by: A. Junker**

**THAT the October 2014 Building Statistics be received for information.**

**CARRIED.**

The Director of Development Services highlighted the report.

**9.6 FACILITIES AND RECREATION SERVICES – no reports**

**9.7 FIRE – no reports**

**9.8 CASTLE KILBRIDE – no reports**

**10. CORRESPONDENCE**

**10.1 Grand River Conservation Authority – GRCA Current, November 2014**

**Resolution No. 2014-232**

**Moved by: P. Roe**

**Seconded by: A. Junker**

**THAT Correspondence Item 10.1 be received for information.**

**CARRIED.**

**11. BY-LAWS**

**11.1 By-law No. 2014-47, Being a By-law to Authorize the Execution of the Source Protection Municipal Implementation Fund Agreement**

**11.2 By-law No. 2014-48, Being a By-law to Authorize the Execution of the Source Protection Municipal Implementation Fund Collaboration Statement**

**Resolution No. 2014-233**

**Moved by: M. Murray**

**Seconded by: A. Junker**

**THAT By-law Nos. 2014-47 and 2014-48 be read a first, second and third time and finally passed in Open Council.**

**CARRIED.**

**11.3 By-law No. 2014-38 By-law No. 2014-38, Zone Change Application 05/14, Dennis Kropf / Steelgate Farms Inc., Part of Lot 3, Concession 3, Block A, 1092 Bridge Street**

**Resolution No. 2014-234**

**Moved by: P. Roe**

**Seconded by: A. Junker**

**THAT By-law No. 2014-38 be read a third time and finally passed in Open Council.**

**CARRIED.**

**12. NOTICE OF MOTIONS**

**13. QUESTIONS/NEW BUSINESS/ANNOUNCEMENTS**

**14. BUSINESS ARISING FROM CLOSED SESSION**

**15. CONFIRMATORY BY-LAW**

**15.1 By-law No. 2014-49**

**Resolution No. 2014-235**

**Moved by: J. Gerber**

**Seconded by: M. Murray**

**THAT By-law No. 2014-49 to Confirm the Proceedings of Council at its Meeting held on November 17, 2014 be introduced, read a first, second, and third time and finally passed in Open Council.**

**CARRIED.**

**16. ADJOURNMENT**

**Resolution No. 2014-236**

**Moved by: B. Fisher**

**Seconded by: P. Roe**

**THAT we do now adjourn to meet again at the call of the Mayor.**

**CARRIED.**

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**Mayor**

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**Clerk**