



**TOWNSHIP OF WILMOT
COUNCIL MEETING MINUTES
MONDAY, NOVEMBER 23, 2015**

**REGULAR COUNCIL MEETING
COUNCIL CHAMBERS
7:00 P.M.**

Members Present: Mayor L. Armstrong, Councillors A. Junker, B. Fisher, J. Gerber and M. Murray

Regrets: Councillor P. Roe

Staff Present: Chief Administration Officer G. Whittington, Director of Clerk's Services B. McLeod, Deputy Clerk D. Mittelholtz, Director of Public Works G. Charbonneau, Director of Facilities and Recreation Services S. Nancekivell, Director of Development Services H. O'Krafka, Fire Chief M. Raine, Director of Finance R. Tse, Manager of Community Programs V. Luttenberger, Planner/EDO A. Martin, Manager of Accounting P. Kelly, Supervisor of Revenue A. Romney

- 1. MOTION TO CONVENE INTO CLOSED SESSION**
- 2. MOTION TO RECONVENE IN OPEN SESSION**
- 3. MOMENT OF SILENCE**
- 4. ADDITIONS TO THE AGENDA**
- 5. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT**

None disclosed.

6. MINUTES OF PREVIOUS MEETINGS

6.1 Council Meeting Minutes November 2, 2015

Resolution No. 2015-238

Moved by: M. Murray

Seconded by: A. Junker

THAT the minutes of the following meetings be adopted as presented:

Council Meeting November 2, 2015.

CARRIED.

7. PUBLIC MEETINGS

- 7.1 **REPORT NO. DS 2015-39**
Zone Change Application 17/15
Christopher McIntyre
Lot 18, Plan 1645
88 Elizabeth Street, Baden

Resolution No. 2015-239

Moved by: **A. Junker**

Seconded by: **J. Gerber**

THAT Council approve Zone Change Application 17/15 made by Christopher McIntyre, affecting Lot 18, Plan 1645, to allow a second dwelling unit within the existing dwelling, subject to the following:

- 1. that a minimum of four off-street parking spaces be provided (two of which may be located in front of the building line), and**
- 2. that the driveway shall not exceed a width of 6.7m.**

CARRIED.

Mayor Armstrong declared the public meeting open and stated that Council would hear all interested parties who wished to speak. He indicated that if the decision of Council is appealed to the Ontario Municipal Board, the Board has the power to dismiss an appeal if individuals do not speak at the public meeting or make written submissions before the by-law is passed.

Mayor Armstrong stated that persons attending as delegations at this meeting are required to leave their names and addresses which will become part of the public record and advised that this information may be posted on the Township's official website along with email addresses if provided.

The Planner/EDO highlighted the report.

Mayor L. Armstrong asked if there were questions of a technical nature from Council. There were none.

Mayor L. Armstrong asked if anyone else wished to address Council on this matter.

James Cole, 79 Elizabeth Street

Mr. Cole advised Council that he purchased his home in 1999 because the neighbourhood was composed of single family residences. He noted that when he purchased he asked for any future building plans for the area and was comfortable at the time that it would remain a single family residence neighbourhood. He concluded by stating that he is adamantly opposed to the application.

Christopher McIntyre, 88 Elizabeth Street

Mr. McIntyre advised Council that the home was purchased specifically as a home that would accommodate his daughter's disability. He further advised that the purpose of the zone change application was to assist in making the home more affordable with rental income.

Bill Troupe, 100 Elizabeth

Mr. Troupe voiced his main concern as being the potential parking requirements. He noted that increased traffic and parking in this neighbourhood is already a concern plus the potential issues with snow plows navigating the parked cars at the curves on the road and depositing snow where he would need to access the road from his driveway.

Doug Baier, 64 Elizabeth

Mr. Baier expressed concerns with the precedent that could be set for future requests of this type. He noted that though he does appreciate the applicant's reasons for the application, he feels that buying the

property first then seeking the zone change may not have been the most appropriate method. He concluded by stating he is opposed to the application.

Mayor L. Armstrong asked if anyone wished to address Council, and in the absence of any members of the public, declared the public meeting to be closed.

Councillor B. Fisher noted his objections to the application based on the parking allotment including two in the garage which is often not the case in many homes. He commented further on the potential parking issues being created by the fact that the property is on a corner which can cause additional difficulties. With regards to the recent approval of another rental unit in a similar area, Councillor B. Fisher noted that, unlike this application, the immediate neighbours were not opposed to that application.

Councillor A. Junker stated that the application is in alignment with Provincial guidelines for residential development and that the recommendation does address parking requirements. He further noted the applicant is intending to stay in the home which will aid in ensuring that the tenants are kept accountable for keeping up their unit and for being good neighbours.

Councillor J. Gerber expressed his appreciation for Councillor B. Fisher's opinions but that the opposition from the neighbours does not necessarily override the directives from the Province.

Mayor L. Armstrong commented on the remarks made concerning snow removal obstacles by stating that the overnight, on-street parking prohibitions are in place to combat that exact situation.

9. PRESENTATIONS/DELEGATIONS

8.1 Katie McDonald, Public Health Planner, Region of Waterloo Waterloo Region Healthy Kids Community Challenge

The Manager of Recreation and Community Services introduced Ms. McDonald from the Region of Waterloo. Ms. McDonald advised Council on the history of the Waterloo Region Healthy Kids Community Challenge and how it is part of a province wide initiative involving forty five communities. She provided Council with childhood obesity statistics. She unveiled the recommendations from the No Time To Wait: The Healthy Kids Strategy document from which the goals and objectives of the program were formed. She concluded the presentation by summarizing accomplishments to-date and the plans going forward.

Councillor J. Gerber thanked Ms. McDonald and offered encouragement for her upcoming focus groups as part of the community engagement. He expressed his opinion on how easily the objectives could be reached if physical education became a mandatory part of the daily curriculum for all grades.

Councillor A. Junker further commented on the ease of fitting in physical activity for children if they were to walk to school as much as possible and how he would like to see the program encouraging that.

8.11 REPORT NO. PRD 2015-10 Funding for the Waterloo Region Healthy Kids Community Challenge

Resolution No. 2015-240

Moved by: M. Murray

Seconded by: B. Fisher

THAT Report PRD 2015-10 be received for information.

CARRIED.

The Manager of Recreation and Community Services highlighted the report.

9. REPORTS**9.1 CAO – no reports****9.2 CLERKS****9.2.1 REPORT NO. CL 2015-22
Imperial in New Hamburg Limited
Encroachment Agreement
Mill Street, New Hamburg****Resolution No. 2015-241****Moved by: J. Gerber****Seconded by: B. Fisher**

THAT the Township of Wilmot enter into an encroachment agreement with The Imperial in New Hamburg Limited for 60 Huron Street, New Hamburg with respect to the side of the building on Mill Street, New Hamburg, Township of Wilmot, subject to the owner / applicant bearing all costs associated with the preparation of such agreement, and further, that the Mayor and Clerk be authorized to execute all associated documentation.

CARRIED.

The Director of Clerk's Services highlighted the report.

**9.2.2 REPORT NO. CL 2015-34
Appointment of Engineer
Petition for Municipal Drainage Works
From Lyle Cressman
For North Part of Lot 23 and 24, Concession 3, Block A
Township of Wilmot, Regional Municipality of Waterloo****Resolution No. 2015-242****Moved by: A. Junker****Seconded by: B. Fisher**

THAT Dietrich Engineering of 155 Frobisher Drive, Waterloo be appointed as the Engineer relative to the Petition for Drainage Works from Lyle Cressman for lands on the North Part of Lots 23 and 24, Concession 3, Block A, Township of Wilmot, Regional Municipality of Waterloo and be authorized to prepare a report under Section 8 (1) of the Drainage Act, R.S.O. 1990, Chapter D. 17.

CARRIED.

9.3 FINANCE**9.3.1 REPORT NO. FIN 2015-31
Revised Wilmot Township Water & Wastewater Financial Plan****Resolution No. 2015-243****Moved by: M. Murray****Seconded by: B. Fisher****THAT Report FIN 2015-31 regarding the Revised Wilmot Township Water & Wastewater Financial Plan, prepared by the Supervisor of Revenue, be approved.****CARRIED.**

The Supervisor of Revenue highlighted the report.

9.4 PUBLIC WORKS**9.4.1 REPORT NO. PW 2015 – 18
Traffic & Parking By-law Amendments
Bock Street and Alderside Drive, New Dundee****Resolution No. 2015-244****Moved by: A. Junker****Seconded by: J. Gerber****THAT the following amendments be made to the Traffic and Parking By-law:**

- 1. That the existing Schedule “1”, Part V – Section 3 – No Parking to said By-law No. 2006-44 be amended by adding reference to:**
 - Alderside Drive, New Dundee, on the east side, from Main Street to 60 metres north, at any time**
- 2. That the existing Schedule “13”, Part XI – Intersection Yield Signs to said By-law No. 2006-44 be amended by adding reference to:**
 - Bock Street, intersecting at Alderview Drive, facing traffic travelling westbound**

CARRIED.

Councillor A. Junker thanked the Director of Public Works for bringing these amendments forward as there have been issues in the area at certain times of the year where parked cars have made it difficult for residents to traverse the road. He also commented on the need for some traffic control at Bock Street and Alderside Drive but that a stop sign is not warranted.

9.5 DEVELOPMENT SERVICES – no other reports

9.6 FACILITIES AND RECREATION SERVICES**9.6.1 REPORT NO. PRD-2015-09
RFP 2015-32 Consulting Services to Prepare a Parks, Facilities
& Recreation Service Master Plan****Resolution No. 2015-245****Moved by: M. Murray****Seconded by: J. Gerber**

THAT Monteith Brown Planning Consultants be awarded the RFP for Consulting Services to Prepare a Parks, Facilities & Recreation Services Master Plan, as per their proposal dated October 20, 2015 for the upset fee of \$50,369.93, net of the HST rebate.

CARRIED.

The Director of Facilities and Recreation Services highlighted the report.

Councillor J. Gerber advised that as the Council representative on the selection committee he wanted to assure Council that Monteith Brown Planning Consultants were the clear choice due to the amount of similar work they have performed throughout the Province not just in Wilmot.

9.7 FIRE – no reports**9.8 CASTLE KILBRIDE – no reports****10. CORRESPONDENCE****11. BY-LAWS**

- 11.1 By-law No. 2015-63, By-law to Amend Traffic & Parking By-law 2006-44, Bock Street and Alderside Drive, New Dundee**
- 11.2 By-law No. 2015-64 –Zone Change Application 17/15, Christopher McIntyre Lot 18, Plan 1645 - 88 Elizabeth Street, Baden**

Resolution No. 2015-246**Moved by: A. Junker****Seconded by: B. Fisher**

THAT By-law Nos. 2015-63 and 2015-64 be read a first, second and third time and finally passed in Open Council.

CARRIED.**12. NOTICE OF MOTIONS – Councillor A. Junker**

- 12.1 THAT reference to the ‘heavy truck prohibition on Hallman Road, from Bridge Street to Oxford-Waterloo Road at any time’ contained within Resolution No. 2014 – 197, be rescinded to permit the heavy truck traffic on said road, and further;**

THAT staff monitor the road to determine if heavy truck traffic is having a detrimental effect on the condition of the road.

12.2 THAT the speed limit on Huron Road be lowered from 80 km / hour to 60 km / hour starting at Puddicombe Road to the east boundary of the Settlement Area of Haysville and further;

THAT the speed limit on Huron Road be lowered from 80 km / hour to 60 km / hour starting at Haysville Road to the west boundary of the Settlement Area of Haysville and further;

THAT the existing speed limit of 50 km / hour be retained within the Settlement Area of Haysville.

Councillor A. Junker summarized the rationale for bringing forward the two Notices of Motion for discussion at the next Council Meeting

13. QUESTIONS/NEW BUSINESS/ANNOUNCEMENTS

13.1 Councillor J. Gerber commented on the excellent ground work and presentations that were given with regards to the Public Information Centres on the Grand River Transit trial being proposed in Wilmot. He noted that the comments from the public were well received and that the public does seem to have interest in the service.

Mayor L. Armstrong further noted that ridership is the main driver of a project such as this.

13.2 Councillor J. Gerber reminded Council of the coming community parades including the Baden Parade on December 5, the New Hamburg Parade on December 6 and the St. Agatha Parade on December 12.

14. BUSINESS ARISING FROM CLOSED SESSION

15. CONFIRMATORY BY-LAW

15.1 By-law No. 2015-65

Resolution No. 2015-247

Moved by: A. Junker

Seconded by: B. Fisher

THAT By-law No. 2015-65 to Confirm the Proceedings of Council at its Meeting held on November 23, 2015 be introduced, read a first, second, and third time and finally passed in Open Council.

CARRIED.

16. ADJOURNMENT (7:54 PM)

Resolution No. 2015-248

Moved by: M. Murray

Seconded by: B. Fisher

THAT we do now adjourn to meet again at the call of the Mayor.

CARRIED.

Mayor

Clerk