



**TOWNSHIP OF WILMOT
SPECIAL COUNCIL MEETING MINUTES
MONDAY, AUGUST 11, 2014**

**CLOSED COUNCIL MEETING
WILMOT COMMUNITY ROOM
6:00 P.M.
SPECIAL COUNCIL MEETING
COUNCIL CHAMBERS
7:00 P.M.**

Members Present: Mayor L. Armstrong, Councillors P. Roe, B. Fisher, J. Gerber, M. Murray

Regrets: Councillor A. Junker

Staff Present: Chief Administrative Officer G. Whittington, Director of Clerk's Services B. McLeod, Deputy Clerk D. Mittelholtz, Director of Facilities and Recreation Services S. Nancekivell, Director of Development Services H. O'Krafka, Fire Chief M. Raine, Director of Finance R. Tse

1. MOTION TO CONVENE INTO CLOSED SESSION

Resolution No. 2014-154

Moved by: J. Gerber

Seconded by: M. Murray

THAT a Closed Meeting of Council be held on Monday, August 11, 2014 at 6:00 p.m. in accordance with Section 239 (3.1) of the Municipal Act, 2001, for the purposes of:

- 3.1 1. Education or training of Council members.**

CARRIED.

2. MOTION TO RECONVENE IN OPEN SESSION

Resolution No. 2014-155

Moved by: P. Roe

Seconded by: M. Murray

That we reconvene into Open Session of Council at 7:00 p.m. in the Council Chambers.

CARRIED.

3. MOMENT OF SILENCE

4. ADDITIONS TO THE AGENDA

5. DISCLOSURE OF PECUNIARY INTEREST UNDER THE MUNICIPAL CONFLICT OF INTEREST ACT

None disclosed.

6. PUBLIC MEETINGS

6.1 Development Charges Study

6.1.1 REPORT NO. FIN 2014-23 Development Charges Background Study and By-law Presentation – Dan Wilson, Director, Watson & Associates Economists Ltd.

Resolution No. 2014-156

Moved by: B. Fisher

Seconded by: P. Roe

THAT Report FIN 2014-23 regarding the Development Charges Background Study be received for information purposes.

Tonight, Council is holding a public meeting under Section 12 of the Development Charges Act, 1997. The purpose of the meeting is to give the public an opportunity to ask questions, provide comments, and make representations on the 2014 Development Charge Background Study. This study calculates new development charges for transportation services, fire protection, parks & recreation, library, administration, water and wastewater services.

Persons attending as delegations at this meeting are required to leave their names and addresses which will become part of the public record and you are hereby advised that this information may be posted on the Township's official website.

Prior to receiving the public comments, we will ask our consultant, Dan Wilson of Watson & Associates Economists Ltd. to do a brief presentation of the findings of the study.

The Director of Finance highlighted the report and introduced Dan Wilson.

Mr. Wilson highlighted the study including the information on the Development Charges process as a whole and the methodology behind the study. His summary included:

- Growth projections
- Service need projections
- Capital need projections
- Summarization of the calculated Development Charges being proposed
- Summarization of the Development Charges By-law policies being proposed

He concluded his presentation with the next steps in the process and asked if there were any questions.

Mayor L. Armstrong advised that having heard all of the comments, this public meeting is now closed. Council urges the public to submit their comments in writing by August 18, 2014. Council's consideration of the development charge by-law is scheduled to occur on August 25, 2014.

The CAO advised Councillor J. Gerber that the artificial turf project noted in the study had been included in the previous Development Charges Study five years ago. The Director of Finance further clarified that any project that had been identified in the Ten Year Capital Forecast would not be highlighted as a new project in the report.

Mayor L. Armstrong concurred with Councillor J. Gerber that discussions concerning the timing of specific planned projects would be best suited to occur during the annual budget process and that the Ten Year Capital Forecast is a living document subject to change.

The CAO noted that the Facilities Needs Study would be an ideal opportunity for discussion of those capital projects as it will be used when formulating future budgets.

The Director of Facilities and Recreation Services clarified for Councillor J. Gerber that estimates for the third ice pad project came from the consultant used for the Wilmot Recreation Complex and that the location recommendation for the project will be part of the Facilities Needs Study.

The CAO further clarified that the calculations are based on renovations to the New Hamburg Arena as the third ice pad. He stated that this option was used given that this facility is already owned by the Township. If a higher cost option is chosen at a later date then the Development Charges By-law would be amended through an addendum. He concluded by reiterating that the Development Charges calculations must be justified and other options for a third ice pad had several variables which could not be confirmed at this time.

7. BUSINESS ARISING FROM CLOSED SESSION

8. CONFIRMATORY BY-LAW

8.1 By-law No. 2014-32

Resolution No. 2014-157

Moved by: M. Murray

Seconded by: J. Gerber

THAT By-law No. 2014-32 to Confirm the Proceedings of Council at its Meeting held on August 11, 2014 be introduced, read a first, second, and third time and finally passed in Open Council.

CARRIED.

9. ADJOURNMENT (7:35 P.M.)

Resolution No. 2014-158

Moved by: M. Murray

Seconded by: P. Roe

THAT we do now adjourn to meet again at the call of the Mayor.

CARRIED.

Mayor

Clerk