

**Position(s):** Part Time Assistant Instructor/Guard and Instructor/Guard

**Location:** Wilmot Recreation Complex - Pool

**Qualifications:**

- **Assistant Instructor/Guard** - Bronze Cross, LSS Assistant Instructor and Standard First Aid are required;
- **Instructor/Guard** - LSS Swim Instructor Award, Lifesaving Society Instructors Awards, National Lifeguard and Standard First Aid are required;
- Ability to exercise mature judgment in dealing appropriately with colleagues and members of the public;
- Ability to develop and maintain a working knowledge of safety precautions and hazards involved with the work assigned;
- Excellent customer service and interpersonal communication skills with the ability to communicate tactfully, effectively, in a professional manner, in person and on the phone;
- Ability to understand verbal and written instructions from supervisor and colleagues;

**Responsibilities:**

- Provide quality instruction on swimming lessons and lifeguard services at the WRC;
- Provide safe and effective supervision of members in and around the pool area, including prevention of accidents, performance of First Aid and water rescue;
- Provide information and direction to members using the aquatic facility;
- Complete required paperwork, i.e. worksheets, incident, and accident reports;
- Perform opening and closing aquatics procedures;
- Provide customer service to a wide variety of pool facility users, resolving issues in a timely fashion;
- Use safe work practices and maintain a safe work environment in all tasks performed;
- Keep the supervisor informed of issues affecting departmental operations;
- Plan, prioritize and organize tasks to meet daily operational needs of the facility;
- Perform other related duties as required and assigned by supervisor.

**Hours of work:** This position offers a flexible schedule of up to 25 hours per week with day, evening and weekend shifts as required. Hours and schedules vary depending on programming requirements.

**Hourly Rate of Pay:** Assistant Instructor Guard: \$14.25 - \$15.50  
Instructor Guard: \$15.50 - \$17.57

**How to apply:** Qualified applicants are invited to submit a resume, clearly marked **Part Time AIG or Part Time IG**, by email to Human Resources [hr@wilmot.ca](mailto:hr@wilmot.ca)