

| Development Services Fees and Charges: Planning | | | effective February 1, 2026 |
|--|--|---|----------------------------|
| | Rate | Criteria | |
| Official Plan | | | |
| Official Plan Amendment | \$ 12,292.00 | per amendment plus incurred costs | |
| Zoning By-Law | | | |
| Zoning By-Law Amendment Application | \$ 6,256.00 | per amendment plus incurred costs | |
| Temporary Use By-Law Application | \$ 2,965.00 | per application | |
| Temporary Use By-Law Application (Garden Suite) | \$ 1,778.00 | per application | |
| Amendment to Extend Temporary Use | \$ 2,965.00 | per amendment | |
| Amendment to Remove Holding Zone | \$ 2,965.00 | per amendment | |
| Amendment to Zone 14 or add use to Zone 14 | \$ 41,437.00 | per amendment plus incurred costs | |
| Committee of Adjustment | | | |
| Minor Variance Application | \$ 884.00 | per application | |
| Minor Variance Application (multiple items) | \$ 1,188.00 | per application | |
| Consent Application | | | |
| Right of Way & Easement | \$ 1,188.00 | per application | |
| New Lot & Addition | \$ 2,369.00 | per application plus incurred costs | |
| Subdivision and Condominium | | | |
| Draft Plan of Subdivision or Condominium Application | | | |
| Minimum fee | \$ 2,369.00 | per application per unit plus incurred costs | |
| Maximum fee | \$ 61,800.00 | per application plus incurred costs | |
| Residential Subdivision / Condominium Registration Fee | | | |
| Prior to registration of agreement | \$ 62,000.00 | per agreement plus incurred costs, less application fee already paid | |
| Prior to registration of plan | \$ 36,000.00 | per plan plus incurred costs | |
| Non-Residential Subdivision / Condominium Registration Fee | 2.0% of value of Municipal Services to be Provided less application fee credit | per application: 1% payable prior to registration of the Subdivision/Condominium Agreement; 1% payable prior to the registration of the Subdivision/Condominium | |
| Changes to Conditions of Draft Plan | \$ 1,778.00 | per application | |
| By-Law to deem a plan or part of a plan to not be a registered plan | \$ 1,188.00 | per application plus incurred costs | |
| Part Lot Control Exemption | | | |
| Part Lot Control Exemption By-Law | \$ 2,369.00 | per By-Law plus incurred costs | |
| Additional Lots Under Original By-Law | \$ 596.00 | per lot | |
| Lifting One Foot Reserve | \$ 1,778.00 | per application plus incurred costs | |
| Site Plan Approval | | | |
| Site Plan Application | \$ 5,915.00 | per application plus incurred peer review costs | |
| Revision of Site Plan | \$ 2,965.00 | per revision plus incurred peer review costs | |
| Agreements | | | |
| Change to Conditions of an Agreement | \$ 1,188.00 | per agreement plus incurred costs | |
| Release of Agreement | \$ 1,188.00 | per agreement plus incurred costs | |
| Letter of Compliance | | | |
| 24 hour response | \$ 234.00 | per letter | |
| Licencing | | | |
| Home/Farm Occupancy Certificate | \$ 91.00 | per certificate | |
| Refreshment Vehicle or Cart Permit (annual) | \$ 426.00 | per permit | |
| Refreshment Vehicle or Cart Permit (daily) | \$ 74.00 | per permit | |
| Specific Location Daily Sales (five consecutive days) | \$ 293.00 | per application | |
| Specific Location Daily Sales (annual maximum) | \$ 884.00 | per application | |
| Hawkers and Pedlars (Wilmot Resident) | \$ 27.00 | per application | |
| Hawkers and Pedlars (Non-Wilmot Resident) | \$ 410.00 | per application | |
| Sign By-Law | | | |
| Variance to Sign By-Law | \$ 596.00 | per application | |
| Billboard Sign Permit | \$ 293.00 | per sign face | |
| Portable Sign Permit (for three months to a max of six) | \$ 123.00 | per portable sign | |
| Heritage | | | |
| Permit Review - designated properties on Heritage Register or in Conservation District (Part IV and V of the Heritage Act) | \$ 234.00 | per application | |
| Demolition review - non designated properties on Heritage Register (Part IV of the Heritage Act) | \$ 170.00 | per application | |
| Other Fees | | | |
| Ontario Land Tribunal Processing Fee | \$ 1,129.00 | per appeal package | |
| Minister's Zoning Order Processing Fee | \$ 11,744.00 | per request | |
| Incurred Costs (third party peer review and legal) | actual costs | per application / agreement | |
| Pre-Submission Consultation | \$ 548.00 | per application, subtracted from the development application fee if application filed | |
| Printing Costs - plus HST | \$ 31.00 | per hour plus materials | |
| Municipal Address Sign Fees | | | |
| Sign - plus HST | \$ 24.00 | each | |
| Post - plus HST | \$ 34.00 | each | |
| Hooks - plus HST | \$ 2.00 | set of 2 | |
| Installation - plus HST | \$ 11.00 | each | |

Please note that application fees may also be subject to review fees of the Region of Waterloo, Grand River Conservation Authority, and the Township of Wilmot Infrastructure Services Department.