

Development Services Fees and Charges: Planning			effective February 1, 2026
	Rate	Criteria	
Official Plan			
Official Plan Amendment	\$ 12,292.00	per amendment plus incurred costs	
Zoning By-Law			
Zoning By-Law Amendment Application	\$ 6,256.00	per amendment plus incurred costs	
Temporary Use By-Law Application	\$ 2,965.00	per application	
Temporary Use By-Law Application (Garden Suite)	\$ 1,778.00	per application	
Amendment to Extend Temporary Use	\$ 2,965.00	per amendment	
Amendment to Remove Holding Zone	\$ 2,965.00	per amendment	
Amendment to Zone 14 or add use to Zone 14	\$ 41,437.00	per amendment plus incurred costs	
Committee of Adjustment			
Minor Variance Application	\$ 884.00	per application	
Minor Variance Application (multiple items)	\$ 1,188.00	per application	
Consent Application			
Right of Way & Easement	\$ 1,188.00	per application	
New Lot & Addition	\$ 2,369.00	per application plus incurred costs	
Subdivision and Condominium			
Draft Plan of Subdivision or Condominium Application			
Minimum fee	\$ 2,369.00	per application per unit plus incurred costs	
Maximum fee	\$ 61,800.00	per application plus incurred costs	
Residential Subdivision / Condominium Registration Fee			
Prior to registration of agreement	\$ 62,000.00	per agreement plus incurred costs, less application fee already paid	
Prior to registration of plan	\$ 36,000.00	per plan plus incurred costs	
Non-Residential Subdivision / Condominium Registration Fee	2.0% of value of Municipal Services to be Provided less application fee credit	per application: 1% payable prior to registration of the Subdivision/Condominium Agreement; 1% payable prior to the registration of the Subdivision/Condominium	
Changes to Conditions of Draft Plan	\$ 1,778.00	per application	
By-Law to deem a plan or part of a plan to not be a registered plan	\$ 1,188.00	per application plus incurred costs	
Part Lot Control Exemption			
Part Lot Control Exemption By-Law	\$ 2,369.00	per By-Law plus incurred costs	
Additional Lots Under Original By-Law	\$ 596.00	per lot	
Lifting One Foot Reserve	\$ 1,778.00	per application plus incurred costs	
Site Plan Approval			
Site Plan Application	\$ 5,915.00	per application plus incurred peer review costs	
Revision of Site Plan	\$ 2,965.00	per revision plus incurred peer review costs	
Agreements			
Change to Conditions of an Agreement	\$ 1,188.00	per agreement plus incurred costs	
Release of Agreement	\$ 1,188.00	per agreement plus incurred costs	
Letter of Compliance			
24 hour response	\$ 234.00	per letter	
Licensing			
Home/Farm Occupancy Certificate	\$ 91.00	per certificate	
Refreshment Vehicle or Cart Permit (annual)	\$ 426.00	per permit	
Refreshment Vehicle or Cart Permit (daily)	\$ 74.00	per permit	
Specific Location Daily Sales (five consecutive days)	\$ 293.00	per application	
Specific Location Daily Sales (annual maximum)	\$ 884.00	per application	
Hawkers and Pedlars (Wilmot Resident)	\$ 27.00	per application	
Hawkers and Pedlars (Non-Wilmot Resident)	\$ 410.00	per application	
Sign By-Law			
Variance to Sign By-Law	\$ 596.00	per application	
Billboard Sign Permit	\$ 293.00	per sign face	
Portable Sign Permit (for three months to a max of six)	\$ 123.00	per portable sign	
Heritage			
Permit Review - designated properties on Heritage Register or in Conservation District (Part IV and V of the Heritage Act)	\$ 234.00	per application	
Demolition review - non designated properties on Heritage Register (Part IV of the Heritage Act)	\$ 170.00	per application	
Other Fees			
Ontario Land Tribunal Processing Fee	\$ 1,129.00	per appeal package	
Minister's Zoning Order Processing Fee	\$ 11,744.00	per request	
Incurred Costs (third party peer review and legal)	actual costs	per application / agreement	
Pre-Submission Consultation	\$ 548.00	per application, subtracted from the development application fee if application filed	
Printing Costs - plus HST	\$ 31.00	per hour plus materials	
Municipal Address Sign Fees			
Sign - plus HST	\$ 24.00	each	
Post - plus HST	\$ 34.00	each	
Hooks - plus HST	\$ 2.00	set of 2	
Installation - plus HST	\$ 11.00	each	

Please note that application fees may also be subject to review fees of the Region of Waterloo, Grand River Conservation Authority, and the Township of Wilmot Infrastructure Services Department.