



THE CORPORATION OF THE TOWNSHIP OF WILMOT

BY-LAW NO. 2026-04

A BY-LAW to provide for fees and charges for the Township of Wilmot.

WHEREAS Section 391(1) of the Municipal Act, 2001, c.25, (the Act) authorizes a municipality to impose fees or charges on persons, for services or activities provided or done by or on behalf of it; for costs payable by it for services or activities provided or done by or on behalf of any other municipality or any local board; and for the use of its property including property under its control; and

WHEREAS Section 391(2) of the Act allows that a fee or charge imposed for capital costs related to services or activities may be imposed on persons not receiving an immediate benefit from the services or activities but who will receive a benefit at some later point in time; and

WHEREAS Section 391(3) of the Act also allows that the costs included in a fee or charge may include costs incurred by the municipality or local board related to administration, enforcement and the establishment, acquisition and replacement of capital assets; and

WHEREAS section 391(4) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, states that a fee or charge may be imposed whether or not it is mandatory for the municipality or local board imposing the fee or charge to provide or do the service or activity, pay the costs or allow the use of its property; and

WHEREAS section 391(5) of the Municipal Act, 2001, S.O. 2001, c. 25, as amended, states that, in the event of a conflict between a fee or charge by-law and the Municipal Act, 2001, S.O. 2001, c. 25, as amended, or any other act or regulation made under any other act, the by-law prevails; and

WHEREAS section 69(1) of the Planning Act, R.S.O. 1990, c. P.13, as amended, states that the council of a municipality, by by-law, and a planning board, by resolution, may establish a tariff of fees for the processing of applications made in respect of planning matters, which tariff shall be designed to meet only the anticipated cost to the municipality or to a committee of adjustment or land division committee constituted by the council of the municipality in respect of the processing of each type of application provided for in the tariff; and

WHEREAS section 69(2) of the Planning Act, R.S.O. 1990, c. P.13, as amended, states that, despite a tariff of fees established under subsection (1), the council of a

municipality, a planning board, a committee of adjustment or a land division committee in processing an application may reduce the amount of or waive the requirement for the payment of a fee in respect of the application where the council, planning board or committee is satisfied that it would be unreasonable to require payment in accordance with the tariff; and

WHEREAS section 69(3) of the Planning Act, R.S.O. 1990, c. P.13, as amended, states that any person who is required to pay a fee under subsection (1) for the processing of an application in respect of a planning matter may pay the amount of the fee under protest and thereafter appeal to the Ontario Municipal Board against the levying of the fee or the amount of the fee by giving written notice of appeal to the Ontario Municipal Board within thirty days of payment of the fee; and

WHEREAS it is necessary and expedient to establish a schedule of fees for certain municipal applications, services and permits;

BE IT THEREFORE ENACTED by the Council of the Corporation of the Township of Wilmot as follows:

1. **Definitions**

“Council” means the Municipal Council of the Corporation of the Township of Wilmot.

“Municipal Act” mean the Municipal Act, 2001, S.O. 2001, chapter 25, as amended.

“Person” means an individual, unincorporated association, sole proprietorship, partnership, corporation, or municipality.

“Property” means land, buildings, equipment and structures.

“Township” means the Corporation of the Township of Wilmot.

2. **Citation**

- This by-law shall be known as the “Fees and Charges By-Law” or “Fee Schedule” of the Township.
- Should any by-law refer to the Township’s “Fees and Charges By-Law” or “Fee Schedule(s)”, it shall be interpreted to mean this by-law.

3. **Fees and Charges**

- The Township hereby imposes the fees and charges outlined in the attached Schedules to this by-law pursuant to the provisions of the Municipal Act.
 - The fees and charges imposed on a person by the Township, as outlined in the Schedules to this by-law, constitute a debt of the person to the Township.

- The Treasurer of the Township may add fees and charges imposed by the Township, as outlined in the Schedules to this by-law, to a property's tax roll and collect them in the same manner as municipal taxes:
 - In the case of fees and charges for the supply of a public utility, the property to which the public utility was supplied; and,
 - In all other cases, any property for which all of the owners are responsible for paying the fees and charges.
- All fees and charges in this by-law representing use of property, staffing and programming are subject to a cost of living adjustment on an annual basis consistent with Township policies.

4. **Severability**

- If a Court of competent jurisdiction should declare any section or part of a section of this by-law to be invalid, such section or part of a section shall not be construed as having persuaded or influenced Council to pass the remainder of this by-law and it is hereby declared that the remainder of this by-law shall be valid and shall remain in full force and effect.

5. **Repeal, Amendment & Coming into Force**

- The fees set out in the previous Fees and Charges By-Law 2022-54 remain in effect until superseded by the fees set out herein in accordance with the effective dates listed for each. Once all fees have been superseded by this By-law's fees, the previous By-Law 2025-03 is hereby repealed.
- Should this by-law conflict with any other by-law or resolution of Council, or any staff report approved by Council, in relation to fees and charges imposed under the Municipal Act, Planning Act, or any other act, this by-law shall take precedence, unless specifically stated to the contrary.

6. That Schedule "A" to this By-Law forms part of this By-Law as if written herein.

7. That this By-Law shall come into force and effect on February 1, 2026.

READ A First, Second, Third and Final time and passed this 29th of January, 2026.

MAYOR – Natasha Salonen

CLERK – Amelia Jaggard

Authority: Council Resolution 2026-_____

Staff Report Number: COR-2026-03

Staff Report Date: January 29, 2026

Schedule A of Fees and Charges By-Law

Corporate Services

	2026	Criteria	Effective Date (YYYY/MM/DD)
Legislative Services			
Municipal Drainage Certificate	\$132.75	per property	2026-02-01
Lottery Licence	3.00%	of prize value	2026-02-01
Solemnization Services			
Marriage Licence	\$155.00	per licence	2026-02-01
Civil Service (<i>During Business Hours</i>) - plus HST	\$267.75	per service	2026-02-01
Civil Service (<i>After Hours</i>) - plus HST	\$412.00	per service	2026-02-01
Civil Service on Castle Kilbride Grounds (During and After Hours) - plus HST	\$531.00	per service	2026-02-01
Marriage Witnesses - plus HST	\$26.75	per witness	2026-02-01
Council Chambers Rental (<i>After Hours</i>) - plus HST	\$118.50	max 2 hrs	2026-02-01
Photocopies			
First 3 Pages - plus HST	\$2.25	first 3 pages	2026-02-01
Additional Pages - plus HST	\$0.30	per page	2026-02-01
Commissioner for Taking Affidavits Signature	\$25.00	each document	2026-02-01
Proof of Life Document for Seniors	Free	each document	2026-02-01
Encroachment Application Fee	\$134.00	per application	2026-02-01
Death Registrations	\$26.75	per death	2026-02-01
Freedom of Information Request	\$5.00	per request	2026-02-01
Freedom of Information Response Fee	\$7.50	per 15 minutes	2026-02-01
Freedom of Information USB/CDROM Fee	\$10.00	per USB or CDROM	2026-02-01
Research Requests			
First 15 Minutes	No Cost		2026-02-01
Time Required over 15 Minutes - plus HST	\$35.00	per hour	2026-02-01
Microfilm Print Out - plus HST	\$0.50	per copy	2026-02-01
Financial Administration			
Water and Wastewater Penalty Charge	2.50%	upon default	2026-02-01
Tax Arrears Penalty/Interest Charge	1.25%	per month	2026-02-01
Accounts Receivable Interest Charge	1.25%	per month	2026-02-01
Tax Certificates: issued by fax or email only	\$ 85.00	per certificate	2026-02-01
Duplicate Bill (paper or email - tax, water, A/R)	\$ 15.00	per bill	2026-02-01
Statement of Tax or Water Account (<i>per calendar year of account activity</i>)	\$ 15.00	each year of each acct	2026-02-01
Tax Payment Confirmation Letter	\$ 25.00	per letter	2026-02-01
Paper Bill Fee (Water)	\$ 15.00	annual fee pro-rated based on billing days	2026-02-01

Schedule A of Fees and Charges By-Law
Corporate Services

	2026	Criteria	Effective Date (YYYY/MM/DD)
Arrears Notice Fee (paper) - Tax, Water, A/R	\$ 10.00	per issuance	2026-02-01
Arrears Notice Fee (email) - Tax, Water, A/R	\$ 5.00	per issuance	2026-02-01
Owner/Tenant Information Change Administration Fee	\$ 35.00	per change per account	2026-02-01
Returned Items Charge (NSF)	\$ 45.00	per item	2026-02-01
Account Balance Transfer Fee	\$ 42.75	per transfer	2026-02-01
Payment Correction Fee - Tax, Water, A/R	\$ 42.75		2026-02-01
Client Overpayment Refund fee - Tax, Water, A/R	\$ 42.75	per refund	2026-02-01
Tax Sale - Final Notice	\$ 42.75	per property per letter	2026-02-01
Tax Sale - Extension Agreement with Council (request only)	\$ 515.00	per property, paid at time of staff accepted request	2026-02-01
Tax Sale - Third Party Costs	At cost		2026-02-01
Tender/Proposal/Quotation Documents Fee for tax sale bids	At cost	per package	2026-02-01
Cheque Re-Issuance Fee	\$ 42.75	per cheque	2026-02-01
Third Party Collections Charge	At cost	of balance owing	2026-02-01
Cost Recovery Administration Fee - any third party costs	15.00%	per invoice	2026-02-01

Schedule B of Fees and Charges By-Law

Protection Services Fees and Charges

	2026	Criteria	Effective Date (YYYY/MM/DD)
Fire Services			
Emergency Call Outs:			
Fire Suppression, Technical Rescues, Motor Vehicle Incidents, HAZMAT, all other emergency incidents (<i>per apparatus</i>)	Current MTO Published Rate	per hour	2026-02-01
Labour (per firefighter)	\$46.25	per hour	2026-02-01
False Alarms (<i>after two false alarms in a calendar year - per apparatus</i>)	Current MTO Published Rate plus firefighter costs	per hour	2026-02-01
Motor Vehicle Accidents and Motor Vehicle Collisions:			
Apparatus Rate (<i>hourly</i>)	Current MTO Published Rate plus firefighter costs	per vehicle	2026-02-01
Calls to Open Fires with and without Permits			
Apparatus Rate	Current MTO Published Rate plus firefighter costs	per hour	2026-02-01
Burn Permits			
Open Burn Permit	\$45.00	per month	2026-02-01
Recreational Fire Permits	\$20.00	per year	2026-02-01
Inspections			
Inspection (<i>includes report</i>)	\$154.50	per copy	2026-02-01
Copy of Inspection Report	\$103.00	per copy	2026-02-01
Inspections Requiring Outside Agencies	\$150.00 plus actual costs	per hour	2026-02-01
Requested Home Fire Inspections (<i>including but not limited to Social Services, Home</i>	\$154.50	per report	2026-02-01
Mobile Food Service Equipment (MFSE) (<i>such as Food Trucks and Food Carts</i>)	\$154.50	per report	2026-02-01
Licensed Day Care Inspections	\$154.50	per report	2026-02-01
Licensed Group Home Inspections	\$154.50	per report	2026-02-01
Licensing LLBO Premises -Indoor and Outdoor Locations	\$154.50	per report	2026-02-01
Propane Facility RSMP – Level 1	\$154.50	per report	2026-02-01
Propane Facility RSMP – Level 2	\$231.75	per report	2026-02-01
Commercial Cooking Systems (NFPA 96 Annual)	\$154.50	per report	2026-02-01

Schedule B of Fees and Charges By-Law

Protection Services Fees and Charges

	2026	Criteria	Effective Date (YYYY/MM/DD)
Re-Inspection Fee <i>(3rd visit for non-compliance)</i>	\$103.00	each	2026-02-01
Other			2026-02-01
Fire Report – Written Confirmation, Outstanding Orders/File Search/Incident Report	\$154.50	per report	2026-02-01
Extraordinary Expenses	Actual Cost		2026-02-01
Key Box - <i>plus HST</i>	\$215.00	each	2026-02-01
Smoke Alarm or CO Alarm - <i>plus HST</i>	\$51.50	each	2026-02-01
By-Law Enforcement			
Dog Licences (Dog Tags)			
Annual Licence	\$30.00	per dog	2026-02-01
Designated Dog Licence	\$60.00	per dog	2026-02-01
Replacement tag	\$5.25	per tag	2026-02-01
Kennels			
New Kennel Application	\$515.00	per application	2026-02-01
Annual Licence			
4 to 5 dog per kennel	\$128.75	up to 5 dogs	2026-02-01
6 or more dog per kennel (Up to and including March 31)	\$25.75	per dog	2026-02-01
After March 31	\$36.00	per dog	2026-02-01
Conditional Licence	\$103.00	per licence	2026-02-01
Application to expand beyond 50 dog maximum cap	\$309.00	per application	2026-02-01
Application to change existing licence <i>(to increase # of dogs under licence or change physical location of kennel)</i>	\$309.00	per application	2026-02-01
Other			
Application for Exemption to Exotic Pet By-Law	\$309.00	per application	2026-02-01
Backyard Hen Licence	\$103.00	per licence	2026-02-01
Trapping Cages			
Rental Fee	\$10.25	per cage	2026-02-01
Refundable Deposit	\$51.50	per cage	2026-02-01
Dangerous/Restricted Dog Warning Sign	\$25.75	per sign	2026-02-01
Property Standards			
Grass Cutting - plus HST	\$154.50	per hour	2026-02-01
Snow Removal - plus HST	\$154.50	per hour	2026-02-01
Property Standards Administration Fee - plus HST	20.00%	of By-Law Order	2026-02-01

Schedule C to Fees and Charges By-Law
Infrastructure Services Fees and Charges

	2026	Criteria	Effective Date (YYYY/MM/DD)
Engineering Services			
Development Engineering - General			
Third Party or Peer Review	Actual Costs plus deposit	per review	2026-02-01
Review of general submissions (patios, super mailbox locations, miscellaneous items)	\$411.75	per submission/ property/location	2026-02-01
Telecom Tower Application and network site selection review	\$2,916.25	each location	2026-02-01
Site Plan Applications			
Site Plan Preliminary Review Fee/ Request for Service Prior to Site Plan Application	\$1,500.00		2026-02-01
Site Plan Review Fee (general) Service, Grading, Stormwater Management (Site Less than 2ha). SWMPP 2003 Table 4.1: Physical Constraints for SWMP Types	\$3,500.00		2026-02-01
Site Plan Review Fee (large) Service, Grading, Stormwater Management (Site greater than 2ha)*	\$6,000.00		2026-02-01
*Stormwater Management Thrid Party Review (where required)	Actual Costs \$2,500 deposit		2026-02-01
SitePlan resubmission beyond 3rd review (general)	\$998.25	per submission	2026-02-01
Third and Subsequent Engineering inspections for Site Plans (per inspection)	\$500.00	each	2026-02-01
Subdivision Applications			
Subdivision/Condominium Application - Draft Plan	\$558 per block/unit to a max of \$10,785	per submission	2026-02-01
Subdivision/Condominium Review Administration Fee	\$43.75	per lot/per submission	2026-02-01
Subdivision/Condominium Drawing and Construction Review Fee	5.5% of construction cost as defined in Infrastructre Services manual	per application	2026-02-01
Letter of Credit - Process	\$525.50	per request	2026-02-01
Third and Subsequent Submission of As Recorded Drawings for Subdivisions	\$4,098.50	per submission	2026-02-01
Infill/Lot Grading/Servicing			

Schedule C to Fees and Charges By-Law
Infrastructure Services Fees and Charges

	2026	Criteria	Effective Date (YYYY/MM/DD)
Individual New or Altered Lot Grading and Drainage Review OR Services - Existing or New Lot	\$651.50	per request per lot	2026-02-01
Combined New or Altered Lot Grading and Drainage Review AND Services - Existing or New Lot	\$1,182.25	per request per lot	2026-02-01
Third and Subsequent Lot Grading and Drainage or Services Review - Existing or New Lot	\$157.50		2026-02-01
Third and Subsequent Combined New or Altered Lot Grading and Drainage Review & Services - Existing or New Lot / each unit	\$288.75	per submission	2026-02-01
OP Related Applications			
Consents/Severance Application	\$579 plus 3rd party fees	per application	2026-02-01
Zoning Application	\$346 plus 3rd party fees	per application	2026-02-01
Minor Variance	\$210.50	per application	2026-02-01
Review of Site Plan / Subdivision applications with PW&E components outside of Wilmot Municipal boundary	\$1,726 to \$10,462 plus 3rd party fees	per application	2026-02-01
CLI-ECA Programs			
Sanitary Sewer Capacity Model Review	\$2,690.75	per request	2026-02-01
Submission fee for Consolidated Linear Environmental Compliance Approval Storm Sewers, includes adding, modifying replacing or extending	\$3,278.25	per submission	2026-02-01
Submission fee for Consolidated Linear Environmental Compliance Approval Storm Appurtenances LID, OGS, Flow Controls, Exfiltration Piping, includes adding, modifying replacing or extending	\$4,372.00	per submission	2026-02-01
Submission fee for Consolidated Linear Environmental Compliance Approval Stormwater Management Facility, includes adding, modifying replacing or extending	\$9,289.75	per submission	2026-02-01
Submission fee for Consolidated Linear Environmental Compliance Approval Sanitary Sewer, includes adding, modifying replacing or extending	\$3,278.25	per submission	2026-02-01
Submission fee for Consolidated Linear Environmental Compliance Approval Pumping Station or Forcemain, includes adding, modifying replacing or extending	\$9,289.75	per submission	2026-02-01
Water main Form 1 Authorization	\$1,712.75	each	2026-02-01

Schedule C to Fees and Charges By-Law

Infrastructure Services Fees and Charges

	2026	Criteria	Effective Date (YYYY/MM/DD)
General Deposits			
Deposit for Legal Fees to Review and Register Documents	\$5,254.25	per submission	2026-02-01
Water Service/Curb Stop Damage Deposit	\$1,734.25	each property	2026-02-01
Corridor Management Activities			
Servicing Connection Fee (<i>per connection for storm, sanitary or water</i>)	\$2,753.75	per service connection	2026-02-01
Right of Way Permits			
Entrance Application/Alteration - Residential/Farm	\$378.25	per submission	2026-02-01
Right of Way Permit - Occupancy/Encroachment (50% of underground)	\$223.00	each	2026-02-01
Right of Way Permit - Surface and/or Underground Servicing Work	\$446.25	each	2026-02-01
Right of Way Permit - Demolition and Pool Permits	\$446.25	each	2026-02-01
Right of Way Activity Without a Permit	Two Times Applicable Fee	per instance	2026-02-01
Traffic Control Plan - Review	\$210.50	per submission	2026-02-01
Traffic Control Plan - Design	\$336.50	per submission	2026-02-01
Minor Traffic and Parking Bylaw Updates (10 signs or less)	\$724 plus actual costs	per application	2026-02-01
Major Traffic and Parking Bylaw Updates (greater than 10 signs)	\$1,964 plus actual costs	per application	2026-02-01
Municipal Access***where MAA not in place			
Utility Alignment Permit (Municipal Consent)	\$681.00	per street (max 250m)	2026-02-01
Utility Alignment Permit Re-submission	\$340.50	per street (max 250m)	2026-02-01
Utility Alignment Permit Extension	\$57.00	per extension	2026-02-01
Road Occupancy Permit	\$170.75	per street (max 250m)	2026-02-01
Road Occupancy Permit Extension	\$51.75	per application	2026-02-01
Inspection	\$199.25	per visit	2026-02-01
Non-conforming Installation	\$57.00	per municipal address crossing	2026-02-01
Road Degradation-less than 2 years	\$60.00	per square metre	2026-02-01
Road Degradation-2 to 5 years	\$45.00	per square metre	2026-02-01
Road Degradation-5 to 10 years	\$30.00	per square metre	2026-02-01
Road Degradation-more than 10 years	\$20.00	per square metre	2026-02-01
Attachment to Township Infrastructure	\$26.50	per attachment	2026-02-01

Schedule C to Fees and Charges By-Law
Infrastructure Services Fees and Charges

	2026	Criteria	Effective Date (YYYY/MM/DD)
Other			
Request for Drawings - plus HST (Hard Copy 24"x36")	\$28.50	per drawing	2026-02-01
Locating / Researching / Gathering Documents	\$29.50	per half hour	2026-02-01
Municipal Drainage & Engineering Works Administration Fee	15.00%	of direct costs	2026-02-01
Tile Drain Inspection	Actual Costs	per inspection	2026-02-01
Encroachment Agreements	\$2,850.00 plus actual costs	per submission	2026-02-01
Extension of Encroachment Agreement	\$1,025.00 plus actual costs	per submission	2026-02-01
Release of an Agreement	\$700.00 plus actual costs	per submission	2026-02-01
Materials			
Pit Run - plus HST	\$10.25	per tonne	2026-02-01
3/4" Gravel - plus HST	\$22.25	per tonne	2026-02-01
Labour			
Regular Working Hours - plus HST (Mon - Fri 7am - 3pm, excluding holidays)	\$58.00	per hour	2026-02-01
After Working Hours (<i>Monday - Saturday</i>) - plus HST	\$85.50	per hour	2026-02-01
After Working Hours (<i>Sunday, Holidays</i>) - plus HST	\$116.00	per hour	2026-02-01
Vehicle Equipment Call-Out Rates -Per full or part hour, min. one hour			
Pickup - plus HST	\$68.00	per hour	2026-02-01
Single Axle - plus HST	\$116.00	per hour	2026-02-01
Tandem Axle - plus HST	\$126.00	per hour	2026-02-01
Graders - plus HST	\$162.75	per hour	2026-02-01
Small Tractor (<i>Loader</i>) - plus HST	\$79.25	per hour	2026-02-01
Tractor (<i>Loader</i>) - plus HST	\$152.50	per hour	2026-02-01
Steel Drum Roller - plus HST	\$52.75	per hour	2026-02-01
Backhoe - plus HST	\$136.25	per hour	2026-02-01
Skid Steer - plus HST	\$79.25	per hour	2026-02-01
Vehicle/Equipment Attachment Rates (Minimum 1 hour)			
Snow Plow (<i>Single Axle Truck</i>) - plus HST	\$173.75	per hour	2026-02-01
Snow Plow (<i>Tandem Axle Truck</i>) - plus HST	\$184.00	per hour	2026-02-01
Rental of Chipper - plus HST	\$73.25	per hour	2026-02-01
Steam Jenny - plus HST	\$79.25	per hour	2026-02-01

Schedule C to Fees and Charges By-Law

Infrastructure Services Fees and Charges

	2026	Criteria	Effective Date (YYYY/MM/DD)
Power Broom - plus HST	\$31.50	per hour	2026-02-01
Mower - plus HST	\$31.50	per hour	2026-02-01
Program Activities			
Traffic Control Setup/Takedown - plus HST	\$447.25	each	2026-02-01
Mobilization Fee - plus HST	\$620.00	per occurrence	2026-02-01
Accident Road Closure/Cleanup	Labour, Materials and Equipment	per occurrence	2026-02-01
Concrete Sidewalk/Curb & Gutter (Non-Priority under MMS)	Labour, Materials and Equipment	per occurrence	2026-02-01
Roadway Signage Installation (as a result of new service request installed by Township new development/service group)	\$610.00	per sign	2026-02-01
Winter Maintenance on Unassumed Local Roads (excludes snow loading and bike lane maintenance)	\$3,226.25	per centerline km of road per year	2026-02-01
Winter Maintenance on Unassumed Collector Roads (excludes snow loading and bike lane maintenance)	\$3,710.25	per centerline km of road per year	2026-02-01
Reduced Winter Maintenance on Unassumed Local Roads (excludes snow loading and bike lane maintenance and must have 50% occupancy in development phase)	\$1,613.25	per centerline km of road per year	2026-02-01
Reduced Winter Maintenance on Collector Roads (excludes snow loading and bike lane maintenance and must have 50% occupancy in development phase)	\$1,855.00	per centerline km of road per year	2026-02-01
Lane closure	\$89.50	per lane, per day	2026-02-01
Sidewalk closure	\$59.00	per day	2026-02-01
Administration on Public Works Services - plus HST	15.00%	of service cost	2026-02-01
Water/Wastewater Services	See Water/Wastewater Fees & Charges By-Law		
NOTE: Transportation Services fees are applicable to Township related billable services. The Town does not rent equipment, staff or supplies for private			

Schedule D to Fees and Charges By-Law
Wilmot Recreation Complex Fees and Charges

	2026	Criteria	Effective Date (YYYY/MM/DD)
Arena			
Ice Rentals			
Prime Time (5pm - 11pm Mon to Fri, all day Sat & Sun) - plus HST	\$261.10	per hour	2026-09-01
Minor Sports Prime Time - plus HST (35% Discount)	\$169.72	per hour	2026-09-01
Non-Prime Time (6am - 5pm Mon to Fri) - plus HST	\$156.67	per hour	2026-09-01
School Board Non-Prime Time - plus HST (40% Discount)	\$94.00	per hour	2026-09-01
Public Skating			
Youth - plus HST	\$4.20	per person	2026-09-01
Adult & Senior - plus HST	\$4.65	per person	2026-09-01
Children under 3	Free	per person	2026-09-01
Family (2 adults + 2 youth or 1 adult + 3 youth) - plus HST	\$13.72	per family	2026-09-01
Family (each additional child) - plus HST	\$1.86	per person	2026-09-01
Youth Pass (10 Tickets) - plus HST	\$37.80	per pass	2026-09-01
Adult & Senior Pass (10 Tickets) - plus HST	\$41.85	per pass	2026-09-01
Shinny Hockey - plus HST	\$8.85	per person	2026-09-01
Youth Shinny Hockey - plus HST	\$7.52	per person	2026-09-01
Skate Sharpening - plus HST	\$5.53	per pair	2026-09-01
Arena Floor Rental (WRC and New Hamburg Arena)			
Rental Rate - plus HST	\$78.89	per hour	2026-09-01
Community Groups Rate - plus HST (20% Discount)	\$63.11	per hour	2026-09-01
Pick up Ball Hockey - plus HST	\$4.87	per person	2026-09-01
Aquatics Centre			
Pool Rentals			
Lap Pool Rental - plus HST	\$203.21	per hour	2026-09-01
Non-Prime Time (8am - 4pm Mon to Fri, Sept - June) - plus HST	\$131.94	per hour	2026-09-01
Per Lane - plus HST	\$25.37	per hour	2026-09-01
Leisure Pool Rental - plus HST	\$123.29	per hour	2026-09-01
Non-Prime Time (8am - 4pm Mon to Fri, Sept - June) - plus HST	\$80.14	per hour	2026-09-01
Lap Pool/Leisure Pool Combined - plus HST (10% Discount)	\$292.42	per hour	2026-09-01
Non-Prime Time (8am - 4pm Mon to Fri, Sept - June) - plus HST	\$190.88	per hour	2026-09-01
Minor Sports/Community Groups/School Rentals (35% Discount)			
Lap Pool Rental - plus HST	\$131.94	per hour	2026-09-01
Per Lane - plus HST	\$16.49	per hour	2026-09-01
Leisure Pool Rental - plus HST	\$80.14	per hour	2026-09-01

Schedule D to Fees and Charges By-Law
Wilmot Recreation Complex Fees and Charges

	2026	Criteria	Effective Date (YYYY/MM/DD)
Lap Pool/Leisure Pool Combined - plus HST (10% Discount)	\$190.88	per hour	2026-09-01
Extra Lifeguard (<i>required for more than 50 patrons</i>) - plus HST	\$39.14	per hour	2026-09-01
Non-Resident surcharge Leisure Pool Prime Time	25%		2026-09-01
Admissions			
Youth - plus HST	\$3.76	per person	2026-02-01
Adult - plus HST	\$5.97	per person	2026-02-01
Senior (<i>age 55 and above</i>) - plus HST	\$5.09	per person	2026-02-01
Family (<i>2 adults + 2 youth or 1 adult + 3 youth</i>) - plus HST	\$15.49	per family	2026-02-01
Additional Child - plus HST	\$1.86	per child	2026-02-01
AM Family Swim - plus HST	\$2.43	per person	2026-02-01
Infant - under 1	Free		
Swim Passes/Tickets/Memberships			
Youth Pass (<i>10 Tickets</i>) - plus HST	\$33.84	per pass	2026-02-01
Youth Pass (<i>50 Tickets</i>) - plus HST	\$131.60	per pass	2026-02-01
Youth Pass (<i>100 Tickets</i>) - plus HST	\$225.60	per pass	2026-02-01
Adult Pass/Aquafit Pass (<i>10 Tickets</i>) - plus HST	\$53.73	per pass	2026-02-01
Adult Pass/Aquafit Pass (<i>50 Tickets</i>) - plus HST	\$208.95	per pass	2026-02-01
Adult Pass/Aquafit Pass (<i>100 Tickets</i>) - plus HST	\$358.20	per pass	2026-02-01
Senior Pass/Aquafit Pass (<i>10 Tickets</i>) - plus HST	\$45.81	per pass	2026-02-01
Senior Pass/Aquafit Pass (<i>50 Tickets</i>) - plus HST	\$178.15	per pass	2026-02-01
Senior Pass/Aquafit Pass (<i>100 Tickets</i>) - plus HST	\$305.40	per pass	2026-02-01
Additional WRC Fees (<i>if applicable</i>)			
Sponsored Events (swims, skates etc.)	Cost Recovery	per person	2026-02-01
Rink Board Advertising	\$450.00 - \$900.00	per ad	2026-09-01
Contract Cancellation Fee	\$40.00	per item	2026-02-01

Schedule E to Fees and Charges By-Law

Community Centre Fees and Charges

	2026	Criteria	Effective Date (YYYY/MM/DD)
Small Halls			
Haysville Community Centre (Capacity: 125)			
Mannheim Community Centre (Capacity: 125)			
Private Rentals - Hourly (3 hours or less, Mon - Thurs) - plus HST	\$33.22	per hour	2026-09-01
Private Rentals - Daily (more than 3 hours, Mon - Thurs) - plus HST	\$124.33	per day	2026-09-01
Community Groups (Sun - Thurs)	Per Affiliation Policy		2026-04-01
All Users (Fri, Sat or Sun) - plus HST	\$195.69	per day	2026-09-01
Haysville Pre-school	\$34.28	per half day	2026-09-01
Large Halls (WRC-CC, NDCC, NHCC, SACC)			
Private Rentals - Hourly (3 hours or less, Mon - Thurs) - plus HST	\$58.06	per hour	2026-09-01
Private Rentals - Daily (more than 3 hours, Mon - Thurs) - plus HST	\$248.18	per day	2026-09-01
Community Groups (Sun - Thurs)	Per Affiliation Policy		2026-04-01
New Dundee Community Centre (Capacity: 220)			
All Users (Fri, Sat or Sunday) - plus HST	\$439.82	per day	2026-09-01
Minor Sports Tournament (in conjunction with field rental) - plus HST	\$265.28	per day	2026-09-01
New Hamburg Community Centre (Capacity: 304)			
All Users (Fri, Sat, or Sunday) - plus HST	\$467.39	per day	2026-09-01
St. Agatha Community Centre (Capacity: 410)			
All Users (Fri, Sat or Sunday) - plus HST	\$554.81	per day	2026-09-01
WRC Community Centre (Capacity: 180)			
All Users (Fri, Sat or Sunday) - plus HST	\$383.41	per day	2026-09-01
Half Hall Rentals - plus HST (50% of full rate)	\$191.70	per day	2026-09-01
Lobby & Blueline Club - plus HST	\$147.25	per event	2026-09-01
Lobby & Kitchen (in conjunction with tournament) - plus HST	\$198.52	per event	2026-09-01
Booking Deposit	\$200.00	per rental	2026-09-01
Setup or Decorating - plus HST	\$301.80	per rental	2026-09-01
Setup or Decorating - (WRC Half-Hall) plus HST	\$150.91	per rental	2026-09-01
New Years Eve Surcharge - plus HST	\$166.04	per rental	2026-09-01
Clean Up Fee - plus HST	\$166.04	per rental	2026-09-01
Security Guards - plus HST	Actual Cost	per rental	2026-09-01

Schedule E to Fees and Charges By-Law
Community Centre Fees and Charges

	2026	Criteria	Effective Date (YYYY/MM/DD)
Regular Working Hours - plus HST (Mon - Fri 7am - 3pm, excluding holidays)	\$56.65	per hour	2026-09-01
After Working Hours (<i>Monday - Saturday</i>) - plus HST	\$78.58	per hour	2026-09-01
After Working Hours (<i>Sunday, Holidays</i>) - plus HST	\$152.31	per hour	2026-09-01
Additional Community Centre Fees (<i>if applicable</i>)			
Entandem Music Licencing Fee	as legislated	per rental	2026-02-01
Refundable Damage Deposit	up to \$1,000.00	per rental	2026-02-01
Discount off of Private Rentals Daily Rate during non-prime hours (M-F 7am - 5pm)	25%		
Contract Cancellation Fee	\$40.00	per item	2026-02-01
Non-Resident Surcharge	25%		2026-02-01

Schedule F to Fees and Charges By-Law
Meeting Room Fees and Charges

	2026	Criteria	Effective Date (YYYY/MM/DD)
Small Meeting Rooms			
<i>New Hamburg Arena Meeting Room (Capacity: 12)</i>			
<i>Jutzi Room, New Dundee Community Centre (Capacity: 15)</i>			
<i>Swartzentruber Room, Administration Complex (Capacity: 15)</i>			
<i>Councilor's Gallery, Administration Complex (Capacity: 20)</i>			
<i>Seniors Room, St. Agatha Community Centre (Capacity: 25)</i>			
<i>WRC Activities Room (Capacity: 15)</i>			
<i>Wilmot Meeting Room (Capacity: 15)</i>			
<i>Haysville Meeting Room (Capacity: 15)</i>			
Private Rentals - Hourly (3 hours or less) - plus HST	\$16.13	per hour	2026-09-01
Private Rentals - Daily (more than 3 hours) - plus HST	\$56.99	per day	2026-09-01
Community Groups - Meetings Only	Per Affiliation Policy		2026-04-01
Large Meeting Rooms			
<i>Ernie Ritz Room, 121 Huron Street (Capacity: 50)</i>			
<i>Wilmot Community Room, Administration Complex (Capacity: 50)</i>			
<i>WRC Program Room (Capacity: 50)</i>			
<i>Wayne Roth Room (Capacity: 50)</i>			
<i>Multi-Purpose Room, New Hamburg Arena (Capacity: 25)</i>			
Private Rentals - Hourly (3 hours or less) - plus HST	\$33.21	per hour	2026-09-01
Private Rentals - Daily (more than 3 hours) - plus HST	\$124.33	per day	2026-09-01
Community Groups - Meetings Only	Per Affiliation Policy		2026-04-01
WRC Dryland Training Room			
Room Rental - plus HST	\$33.21	per hour	2026-09-01
Equipment Use - plus HST	\$2.00	per user	2026-09-01
Additional Meeting Room Fees (if applicable)			
Contract Cancellation Fee	\$40.00	per item	2026-02-01
Non-Resident Surcharge	25%		2026-02-01

Schedule G to Fees and Charges By-Law

Parks Fees and Charges

	2026	Criteria	Effective Date (YYYY/MM/DD)
Baseball Diamond Rentals			
"A1" Fields (<i>New Dundee</i>)			
Diamond Rental - plus HST	\$32.40	per hour	2026-09-01
Local Minor Sports and School Board Rental - plus HST (35% Discount)	\$21.06	per hour	2026-09-01
Lighting Charge (<i>all groups</i>) - plus HST	\$14.10	per hour	2026-09-01
"A" Fields (<i>Baden/New Hamburg/Petersburg/St. Agatha</i>)			
Diamond Rental - plus HST	\$30.22	per hour	2026-09-01
Local Minor Sports Rental - plus HST (35% Discount)	\$19.65	per hour	2026-09-01
Lighting Charge (<i>all groups</i>) - plus HST	\$12.82	per hour	2026-09-01
"B" Fields (<i>Mannheim</i>)			
Diamond Rental - plus HST	\$20.82	per hour	2026-09-01
Local Minor Sports and School Board Rental - plus HST (35% Discount)	\$13.53	per hour	2026-09-01
"C" Fields (<i>Scrub Diamonds</i>)			
Diamond Rental - plus HST	\$12.31	per hour	2026-09-01
Local Minor Sports and School Board Rental - plus HST (35% Discount)	\$8.00	per hour	2026-09-01
Soccer Field Rentals			
Mini Fields - plus HST	\$24.06	per hour	2026-09-01
Mini Fields - <i>Local Minor Sports</i> - plus HST (35% Discount + Line Painting)	\$15.64	per hour	2026-09-01
Intermediate Fields - plus HST	\$31.88	per hour	2026-09-01
Intermediate Fields - <i>Local Minor Sports</i> - plus HST (35% Discount + Line Painting)	\$20.72	per hour	2026-09-01
Full Fields - plus HST	\$61.31	per hour	2026-09-01
Full Fields - <i>Local Minor Sports</i> - plus HST (35% Discount + Line Painting)	\$39.86	per hour	2026-09-01
Minor Sports and School Board Tournaments - plus HST	\$175.88	field/day	2026-09-01
Artificial Turf Field			
Field Rental - plus HST	\$98.80	per hour	2026-09-01
Local Minor Sports or School Board Rental - plus HST (35% Discount)	\$63.45	per hour	2026-09-01
Lighting Charge or Scoreboard Rental (<i>all groups</i>) - plus HST	\$23.01	per hour	2026-09-01
Tennis Courts			
Organized Events / Instructional Use - plus HST	\$12.21	per hour	2026-09-01
Tennis Membership - Wilmot Resident	Free	proof of residence required	2026-09-01
Tennis Membership - Non-Resident - plus HST	\$100.00	per season	2026-09-01
Community Parks			

Schedule G to Fees and Charges By-Law
Parks Fees and Charges

	2026	Criteria	Effective Date (YYYY/MM/DD)
Parks Amenities			
Gazebo/Bandshell - plus HST	\$83.08	per day	2026-09-01
Small Shelter (Scott Park/Haysville/St. Agatha) - plus HST	\$83.08	per day	2026-09-01
Large Shelter (Norm Hill/Petersburg/New Dundee/Baden/Mannheim) - plus HST	\$114.02	per day	2026-09-01
Special Events (All Parks)			
Park Rental - plus HST	\$750.00	per day	2026-09-01
Park Access Permit Administration Fee	\$103.00	per permit	2026-04-01
Filming on Township Grounds - plus HST	\$1,000.00 - \$3,000.00	per day	2026-04-01
Parking Lot Rental (excluding overnight) - plus HST	\$0.53	per space, per day	2026-09-01
Park/Trail Use for Organized Activities - plus HST	\$33.21	per hour	2026-09-01
Park/Trail Use for Organized Activities - plus HST	\$320.38	per day	2026-09-01
Refundable Damage Deposit	\$1,000.00		2026-04-01
New Hamburg Grandstand			
Grandstand Lower Level Rooms/Servery Areas (<i>per room</i>) - plus HST	\$36.61	per day	2026-09-01
Grandstand Municipal Concession Booth - plus HST	\$50.06	per day	2026-09-01
Wedding Ceremonies/Receptions - plus HST	\$320.38	per day	2026-09-01
Additional Parks Fees (<i>if applicable</i>)			
Electric Vehicle Charging Station Usage - plus HST	\$2.00	per hour	2026-02-01
Ball Diamond Advertising - plus HST	\$125.00	per ad	2026-02-01
Contract Cancellation Fee	\$40.00	per item	2026-02-01

Schedule H of Fees and Charges By-Law

Community Programs Fees and Charges

	2026	Criteria	Effective Date (YYYY/MM/DD)
Aquatics			
Learn-to-Swim Lessons			
Tots (Levels 1-2) (30 mins)	\$10.81	per lesson	2026-09-01
Parent & Tot (Levels 1-3) (30 mins)	\$10.30	per lesson	2026-09-01
Preschool (Levels 1-5) (30 mins)	\$10.61	per lesson	2026-09-01
Youth (Levels 1-2) (30 mins)	\$10.61	per lesson	2026-09-01
Youth (Levels 1-8) (45 mins)	\$10.79	per lesson	2026-09-01
Youth (Patrol Levels) (1 hour)	\$10.96	per lesson	2026-09-01
Adult and Child Aquafit (45 minutes)	\$10.30	per lesson	2026-09-01
Adult/Teen - plus HST	\$10.79	per lesson	2026-09-01
Adapted Aquatics	\$13.11	per lesson	2026-09-01
Bronze Star	\$11.68	per lesson	2026-09-01
Junior Lifeguard Class or Camp	\$5.92	per lesson	2026-09-01
Private Lessons			
Ages 14 and Under	\$36.83	per half hour	2026-09-01
Ages 15 and Older - plus HST	\$36.83	per half hour	2026-09-01
Semi-private Lessons			
Ages 14 and Under	\$27.62	per half hour	2026-09-01
Ages 15 and Older - plus HST	\$27.62	per half hour	2026-09-01
Drop-In	\$9.54	per lesson	2026-09-01
Leadership Lessons			
Bronze Medallion & EFA - plus HST	\$5.55	per hour	2026-09-01
Bronze Cross - plus HST	\$5.55	per hour	2026-09-01
Standard First and, CPR C - plus HST	\$8.06	per hour	2026-09-01
Standard First Recertification - plus HST	\$8.06	per hour	2026-09-01
LSS Swim Instructor - plus HST	\$6.74	per hour	2026-09-01
LSS Lifesaving Instructor - plus HST	\$6.74	per hour	2026-09-01
Examiners - plus HST	\$8.47	per hour	2026-09-01
Pre-National Lifeguard - plus HST	\$5.92	per hour	2026-09-01
Standard First Aid Instructors - plus HST	\$8.22	per hour	2026-09-01
National Lifeguard Instructor	\$11.51	per hour	2026-09-01
Aquatic Supervisor	\$8.22	per hour	2026-09-01
Aquatic Specialty Rate			

Schedule H of Fees and Charges By-Law

Community Programs Fees and Charges

	2026	Criteria	Effective Date (YYYY/MM/DD)
Non Resident Rate *	25%		2026-09-01
NLS - plus HST	\$4.84	per hour	2026-09-01
NLS Recert - plus HST	\$11.85	per hour	2026-09-01
Recreation Programs			
Youth Recreation Program - plus HST	\$3.40	per visit	2026-02-01
Adult Recreation Program - plus HST	\$5.13	per visit	2026-02-01
Senior Recreation Program - plus HST	\$4.32	per visit	2026-02-01
Youth Recreation Program (10 visit pass) - plus HST	\$30.60	per pass	2026-02-01
Adult Recreation Program (10 visit pass) - plus HST	\$46.17	per pass	2026-02-01
Senior Recreation Program (10 visit pass) - plus HST	\$38.88	per pass	2026-02-01
Youth Speciality Programs - plus HST	\$1.00 - \$25.00	per visit	2026-02-01
Senior Speciality Programs - plus HST	\$1.00 - \$25.00	per visit	2026-02-01
Arena Programs			
Daytime Skate - plus HST	\$1.77	per visit	2026-09-01
Parent and Tot Daytime Skate - plus HST	\$1.77	per visit	2026-09-01
Shuffleboard (WRC Only) - plus HST	\$1.42	per visit	2026-09-01
All-ages Pickleball (registered through pick-up hub) - plus HST	\$4.33	per visit	2026-02-01
Children under 3	Free		
Day Camps			
Youth Day Camp	\$48.00 - \$70.00	per day	2026-02-01
Non Resident Surcharge	25.00%	of program cost	2026-02-01
NOTE: Individual recreation and fitness program fees are variable and are determined based on instructor costs, course hours and material/equipment costs.			
Note: Exam fees and materials fees are an additional fee determined by the Lifesaving Society.			

Schedule I to Fees and Charges By-Law

Castle Kilbride Fees and Charges

	2026	Criteria	Effective Date (YYYY/MM/DD)
Admissions			
Regular Admissions			
Adults - plus HST	\$8.63	per visitor	2026-02-01
Seniors (<i>65 and older</i>) /Students (<i>must provide ID</i>) - plus HST	\$7.52	per visitor	2026-02-01
Children (<i>between 5 and 12</i>) - plus HST	\$4.87	per visitor	2026-02-01
Preschool (<i>4 and younger</i>)	No Cost	per visitor	2026-02-01
Family (<i>2 adults, 3 children</i>) - plus HST	\$23.67	per family	2026-02-01
Group Admissions			
Bus/Group Tours (<i>Daytime</i>) - plus HST	\$7.30	per visitor	2026-02-01
Bus/Group Tours (<i>After Hours</i>) - plus HST	\$13.72	per visitor	2026-02-01
Bus Driver/Limited Escorts of Tours	No Cost	per visitor	2026-02-01
Curriculum School Tours	\$5.25	per visitor	2026-02-01
Workshops			
Special Events	\$4.42 - \$50.00	per visitor	2026-02-01
Education Outreach	\$4.42 - \$80.00	each	2026-02-01
Rentals			
Rental of Interior of Castle - plus HST	\$450.00	per day	2026-02-01
Rental of Outside Grounds for Photographs - plus HST	\$75.39	per event	2026-02-01
Rental of Outside Grounds for Wedding Service - plus HST	\$320.38	per event	2026-02-01
Other			
Filming on Castle Grounds - Plus HST	\$1,000.00 - \$3,000.00	per day	2026-02-01
Digital Image Request - Plus HST	\$10.30	per image	2026-02-01
Daycamp	\$48-70/day	per person	2026-02-01

Schedule J of Fees and Charges By-Law
Development Services Fees and Charges

	2026	Criteria	Effective Date (YYYY/MM/DD)
Official Plan			
Official Plan Amendment	\$12,292.00	per amendment plus incurred costs	2026-02-01
Zoning By-Law			
Zoning By-Law Amendment Application	\$6,256.00	per amendment plus incurred costs	2026-02-01
Temporary Use By-Law Application	\$2,965.00	per application	2026-02-01
Temporary Use By-Law Application (<i>Garden Suite</i>)	\$1,778.00	per application	2026-02-01
Amendment to Extend Temporary Use	\$2,965.00	per amendment	2026-02-01
Amendment to Remove Holding Zone	\$2,965.00	per amendment	2026-02-01
Amendment to Zone to Z14 or add use to Z14	\$41,437.00	per amendment plus incurred costs	2026-02-01
Committee of Adjustment			
Minor Variance Application	\$884.00	per application	2026-02-01
Minor Variance Application (<i>multiple items</i>)	\$1,188.00	per application	2026-02-01
Consent Application			
Right of Way & Easement	\$1,188.00	per application	2026-02-01
New Lot & Addition	\$2,369.00	per application plus incurred costs	2026-02-01
Subdivision and Condominium			
Draft Plan of Subdivision or Condominium Application			
Minimum fee	\$2,369.00	per application per unit plus incurred costs	2026-02-01
Maximum fee	\$61,800.00	per application plus incurred costs	2026-02-01
Residential Subdivision / Condominium Registration Fee			
Prior to registration of agreement	\$62,000.00	per agreement plus incurred costs, less application fee already paid	
Prior to registration of plan	\$36,000.00	per plan plus incurred costs	

Schedule J of Fees and Charges By-Law
Development Services Fees and Charges

	2026	Criteria	Effective Date (YYYY/MM/DD)
Non-Residential Subdivision / Condominium Registration Fee	2.0% of value of Municipal Services to be Provided less application fee credit	per application: 1% payable prior to registration of the Subdivision/Condominiu m Agreement; 1% payable prior to the registration of the Subdivision/Condominiu m	
Changes to Conditions of Draft Plan	\$1,778.00	per application	2026-02-01
By-Law to deem a plan or part of a plan to not be a registered plan	\$1,188.00	per application plus incurred costs	2026-02-01
Part Lot Control Exemption			
Part Lot Control Exemption By-Law	\$2,369.00	per by-law plus incurred costs	2026-02-01
Additional Lots Under Original By-Law	\$596.00	per lot	2026-02-01
Lifting One Foot Reserve	\$1,778.00	per application plus incurred costs	2026-02-01
Site Plan Approval			
Site Plan Application	\$5,915.00	per application plus incurred peer review costs	2026-02-01
Revision of Site Plan	\$2,965.00	per revision plus incurred peer review costs	2026-02-01
Agreements			
Change to Conditions of an Agreement	\$1,188.00	per agreement plus incurred costs	2026-02-01
Release of Agreement	\$1,188.00	per agreement plus incurred costs	2026-02-01
Letter of Compliance			
24 hour response	\$234.00	per letter	2026-02-01
Licencing			
Home/Farm Occupancy Certificate	\$91.00	per certificate	2026-02-01

Schedule J of Fees and Charges By-Law

Development Services Fees and Charges

	2026	Criteria	Effective Date (YYYY/MM/DD)
Refreshment Vehicle or Cart Permit (<i>annual</i>)	\$426.00	per permit	2026-02-01
Refreshment Vehicle or Cart Permit (<i>daily</i>)	\$74.00	per permit	2026-02-01
Specific Location Daily Sales (<i>five consecutive days</i>)	\$293.00	per application	2026-02-01
Specific Location Daily Sales (<i>annual maximum</i>)	\$884.00	per application	2026-02-01
Hawkers and Pedlars (<i>Wilmot Resident</i>)	\$27.00	per application	2026-02-01
Hawkers and Pedlars (<i>Non-Wilmot Resident</i>)	\$410.00	per application	2026-02-01
Sign By-Law			
Variance to Sign By-Law	\$596.00	per application	2026-02-01
Billboard Sign Permit	\$293.00	per sign face	2026-02-01
Portable Sign Permit (<i>for three months to a max of six</i>)	\$123.00	per portable sign	2026-02-01
Heritage			
Permit Review - designated properties on Heritage Register or in Conservation District	\$234.00	per application	2026-02-01
Demolition review - non designated properties on Heritage Register (<i>Part IV of the</i>	\$170.00	per application	2026-02-01
Other Fees			
Ontario Land Tribunal Processing Fee	\$1,129.00	per appeal package	2026-02-01
Minister's Zoning Order Processing Fee	\$11,744.00	per request	2026-02-01
Incurred Costs (<i>third party peer review and legal</i>)	actual costs	per application / agreement	2026-02-01
Pre-Submission Consultation	\$548.00	per application, subtracted from the development application fee if application filed	2026-02-01
Printing Costs - plus HST	\$31.00	per hour plus materials	2026-02-01
Municipal Address Sign Fees			
Sign - plus HST	\$24.00	each	2026-02-01
Post - plus HST	\$34.00	each	2026-02-01
Hooks - plus HST	\$2.00	set of 2	2026-02-01
Installation - plus HST	\$11.00	each	2026-02-01
Building Fees and Charges	See Building Fees & Charges By-Law		

Schedule K of Fees and Charges By-Law

Riverside Cemetery Fees and Charges

	2026	Criteria	Effective Date (YYYY/MM/DD)
Cemetery Lots			
Adult Lot (<i>inc. Care & Maintenance - 40%</i>) - plus HST	\$2,113.74	per plot	2026-02-01
Children & Infant Lot			
In Children's Section (<i>inc. Care & Maintenance - 40%</i>) - plus HST	\$1,014.11	per plot	2026-02-01
In Adult Section (<i>inc. Care & Maintenance - 40%</i>) - plus HST	\$2,113.74	per plot	2026-02-01
Cremation Lot (<i>inc. Care & Maintenance - 40%</i>) - plus HST	\$1,051.58	per plot	2026-02-01
Columbarium Niche (<i>inc. Care & Maintenance - 15%</i>) - plus HST	\$3,526.14	per niche	2026-02-01
Columbarium Niche - Bottom Row (<i>inc. Care & Maintenance - 15%</i>) - plus HST	\$3,173.53	per niche	2026-02-01
Interment Fees			
Adult/Child (<i>over 3' length</i>) - plus HST	\$1,157.46	per burial	2026-02-01
Child/Infant (<i>under 3' length</i>) - plus HST	\$570.21	per burial	2026-02-01
Winter Interment (<i>Adult</i>) - plus HST	\$1,735.89	per burial	2026-02-01
Winter Interment (<i>Child/infant</i>) - plus HST	\$788.69	per burial	2026-02-01
Cremation (<i>Ground Interment</i>) - plus HST	\$462.73	per burial	2026-02-01
Cremation (<i>Columbarium Interment</i>) - plus HST	\$421.90	per burial	2026-02-01
Cremation (<i>Winter Interment</i>) - plus HST	\$756.87	per burial	2026-02-01
Cremation (<i>Second Interment in same lot</i>) - plus HST	\$219.56	per burial	2026-02-01
Provincial Licensing Fee	as legislated	per burial	2026-02-01
Monuments & Markers			
Foundation Installations			
Up to 36" - plus HST	\$785.00	per foundation	2026-02-01
Up to 42" - plus HST	\$872.00	per foundation	2026-02-01
Up to 48" - plus HST	\$956.00	per foundation	2026-02-01
Up to 54" - plus HST	\$1,040.00	per foundation	2026-02-01
Up to 60" - plus HST	\$1,129.00	per foundation	2026-02-01
Up to 66" - plus HST	\$1,214.00	per foundation	2026-02-01
Up to 72" - plus HST	\$1,299.00	per foundation	2026-02-01
Up to 78" - plus HST	\$1,384.00	per foundation	2026-02-01
Up to 84" - plus HST	\$1,469.00	per foundation	2026-01-01
Over 84"	as quoted	per foundation	2026-01-01
Care & Maintenance (<i>Up to 52" Foundations</i>) - plus HST	as legislated	per foundation	2026-02-01
Care & Maintenance (<i>Over 52" Foundations</i>) - plus HST	as legislated	per foundation	2026-02-01
Marker Installations			
Up to 175 sq in - plus HST	\$167.32	per marker	2026-02-01

Schedule K of Fees and Charges By-Law
Riverside Cemetery Fees and Charges

	2026	Criteria	Effective Date (YYYY/MM/DD)
Up to 288 sq in - plus HST	\$225.52	per marker	2026-02-01
Over 288 sq in - plus HST	\$291.93	per marker	2026-02-01
Care & Maintenance (<i>175 sq in and over Markers</i>) - plus HST	as legislated	per marker	2026-02-01
Disinterments			
Adult/Child (<i>over 3' length</i>) - plus HST	\$2,241.23	per interment	2026-02-01
Child/Infant (<i>under 3' length</i>) - plus HST	\$1,330.41	per interment	2026-02-01
Cremated Remains - plus HST	\$633.05	per interment	2026-02-01
Columbarium - plus HST	\$633.05	per interment	2026-02-01
Other Fees (<i>if applicable</i>)			
Superintendent Fee (<i>Mon-Fri after 3pm</i>) - plus HST	\$100.65	per 1/2 hour	2026-02-01
Superintendent Fee (<i>Saturday</i>) - plus HST	\$503.23	per interment	2026-02-01
Superintendent Fee (<i>Sunday</i>) - plus HST	\$754.85	per interment	2026-02-01
Transfer of Interment Rights - plus HST	\$154.50	each	2026-02-01
Replacement Interment Rights Certificate - plus HST	\$77.25	each	2026-02-01
Record Update Administration Fee	\$41.20	per occurrence	2026-02-01
Researching records	\$41.20	per request	2026-02-01